

COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES

ABOUT US

The Department's mission is to provide professional assistance to the Town through its various boards and commissions and the Town Council in the formulation, adoption, and implementation of consensus-based community goals as expressed in the General Plan and specific plans and ordinances as adopted by the Wickenburg Town Council.

Values:

- Recognize the importance of trust, commitment and authentic communication.
- Promote the culture of Town of Wickenburg.
- We pursue honesty, transparency, and mutual respect through productive conversations.



Additional Resources:

Town of Wickenburg Permits for Commercial Building, Residential Building, Swimming Pools, Contractor Services, or to schedule your next inspection:

wickenburgaz.org/1427/Permits

Septic Systems are permitted by your county:

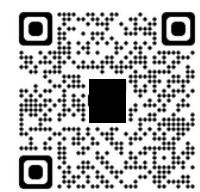
Maricopa County Environmental Services
<https://www.maricopa.gov/631/Environmental-Services>

Yavapai County Environmental Services
<https://yavapaiaz.gov/devserv/environmental-services-division>

State of Arizona Registrar of Contractors:
<https://roc.az.gov/>

Manufactured Homes Permits
(must conform to local zoning regulations):
<https://housing.az.gov/manufactured-housing>

Scan with your
mobile device
to visit our
website!



Contact Us:

buildingpermits@wickenburgaz.org

Permits: 928-668-0575

Inspections: 928-668-0513



Town of Wickenburg

**BUILDING
PERMIT
PROCESS**

PROJECTS THAT NEED A PERMIT

- new residential construction
- new commercial construction
- manufactured/modular home placement
- building/room additions
- garage, storage shed, awning, deck
- carport, vehicle shade, breezeway, patio
- swimming pool, spa
- retaining wall over 18", fence, pool barrier fencing
- grading
- electrical, plumbing, gas line, mechanical work
- demolition of a structure

PROJECTS THAT DON'T NEED A PERMIT

- replacing tile or shingle roofs
- paint (interior/exterior); repair drywall, plasterboard, paneling or stucco (insulated stucco systems require a permit)
- replacing heat pumps or water heaters
- flat work such as landscaping, or concrete and paver driveways
- patio slabs or sidewalks
- low-voltage landscape accent lighting
- gazebos or pergolas that are under 200 sq ft that do not include electric, gas, or plumbing
- Minor repairs or replacement of non-structural items such as glass, doors, hardware, kitchen cabinets, carpeting, flooring or trim work.
- repair existing landscape irrigation
- repair/replace existing plumbing fixtures in the same location



TIP: wickenburgaz.org/1427/permits

THE PERMIT PROCESS

What is needed (in PDF format only):

- detailed site plan with utility locations
- construction plans
- fire sprinkler plans (if applicable)
- Owner Builder Statement (if applicable)
- grading and drainage plans (if applicable)
- Flood Use Permit (if applicable)

Visit our portal to apply for permit and upload files to complete application.
<http://wickenburgaz.org/1427/Permits>

Approval of permit or questions concerning your permit application will come via email.

Once approved you will be sent a payment link to pay online.

Upon successful payment, your permit will be sent to you via email for you to sign and upload to the portal.

*We do not accept paper plans.
The permitting process is all digital.*

BUILDING CODES

Wickenburg Town Council has adopted the following codes:

International Building Code 2018
International Residential Code 2018
International Mechanical Code 2018
International Fire Code 2018
International Plumbing Code 2018
National Electric Code 2017
International Energy Conservation Code 2006
*Updated 5/22/23

WHY DO I NEED A PERMIT?

Building permits ensure that work is performed according to building safety codes and the Town's zoning ordinances. Permits protect you, your family, your home, and the community.

If it is determined you have begun a project without a permit when one is required, a double permit fee will be assessed as a penalty. Obtaining a permit in the beginning will save you a headache, time, and money.

In some cases, lenders will verify permits were issued prior to funding a loan.

REGISTERED CONTRACTOR BENEFITS

- Hiring a licensed contractor can ease your mind.
- Licensed contractors are qualified to work for you.
- Smart licensed contractors are insured
- A licensed contractor will be your partner.
- A worthwhile licensed contractor knows your neighborhood.
- A licensed contractor will take care of the details.
- A licensed contractor will make larger projects simpler.



Town of Wickenburg