

# **TOWN OF WICKENBURG, AZ**

## **FINAL BUDGET**

### **FISCAL YEAR 2022-23**



**Town of Wickenburg**



## **Town of Wickenburg, AZ**

# **Annual Budget**

## **Fiscal Year 2022-23**

### **Town Council**

Rui Pereira, Mayor

Kristi Henson, Vice Mayor

Chris Band, Councilmember

Kristy Bedoian, Councilmember

BG Bratcher, Councilmember

Rebecca Rovey, Councilmember

David Stander, Councilmember

### **Management Team**

Town Manager – Stephen Erno	
Finance & Technology Director - Stephanie Wojcik	Town Magistrate – Sherri Rollison
Community Development & Neighborhood Services Director - Steve Boyle	Deputy Town Manager   Economic Development - Tim Suan
Chief of Police – Les Brown	Fire Chief - Ed Temerowski
Town Clerk – Amy Brown	Public Services Director – Herschel Workman

**Enhancing the quality of life in our community, through a responsive government.**

# TOWN OF WICKENBURG, ARIZONA

## FISCAL YEAR 2022-23 BUDGET

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Town of Wickenburg  
Arizona**

For the Fiscal Year Beginning

**June 01, 2021**

*Christopher P. Morill*

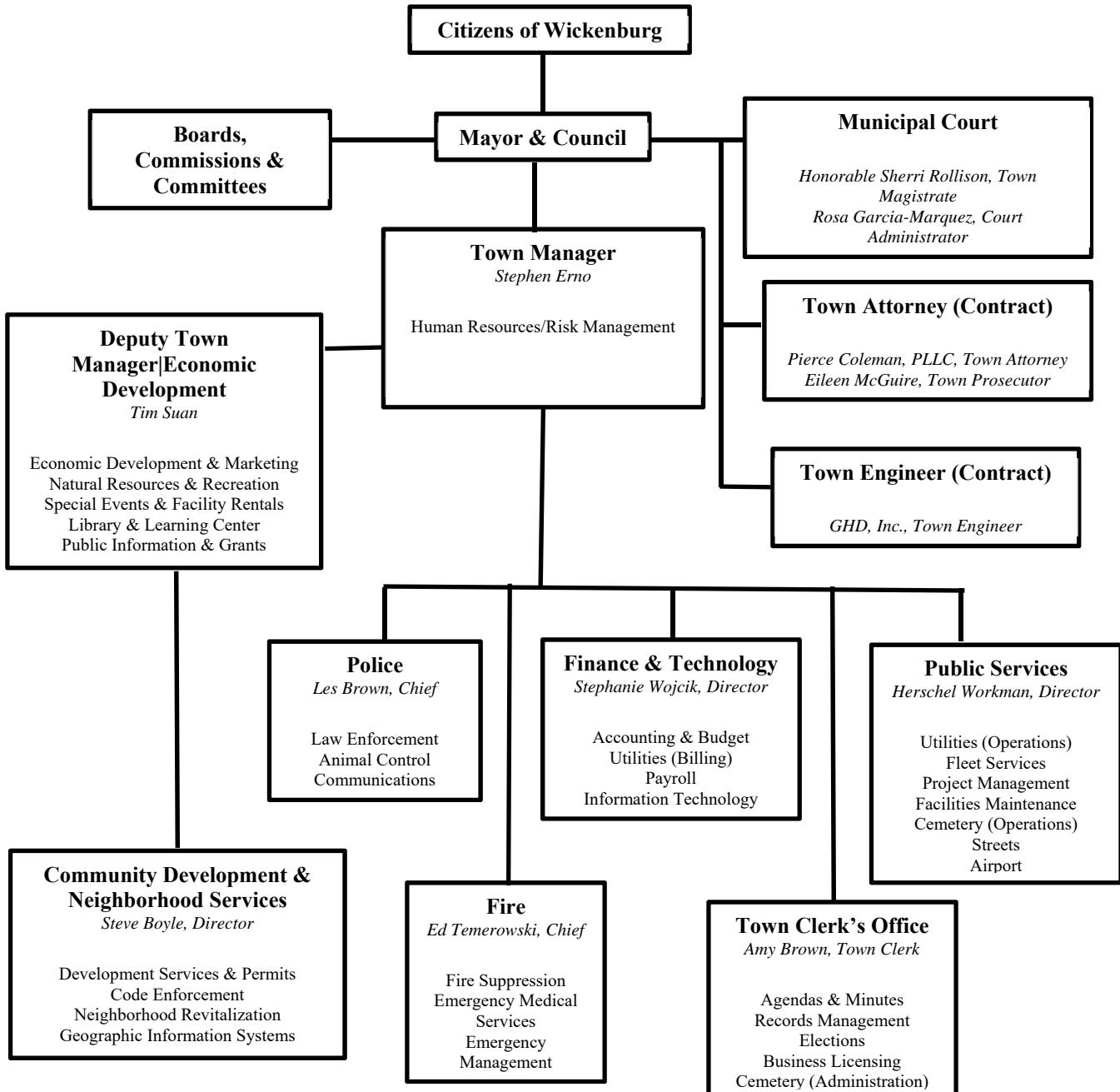
**Executive Director**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Town of Wickenburg, Arizona for its annual budget, for the fiscal year beginning July 1, 2021. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# ORGANIZATIONAL CHART

The following organizational chart, illustrates the overall structure of the town government.





155 N. Tegner, Suite A  
Wickenburg, Arizona 85390  
(928) 684-5451 FAX (602) 506-1580

Honorable Mayor and Members of the Town Council:

After months of careful planning, discussion, and analysis, I am pleased to present you with the Town of Wickenburg's Fiscal Year 2022-23 Final Budget, which was adopted by the Town Council on June 20, 2022. Rooted in the Wickenburg Strategic Plan, the budget serves as a guide to the Town's priorities and activities in the coming year and is designed to help citizens and other stakeholders understand clearly how their tax dollars are spent.

The Town's fiscal health continues to be very strong with an all funds combined total budget of \$59,251,910 this fiscal year. The breakdown of each fund is provided in the Total Budget Summary section of this document. Thanks to the Council's leadership in operating the Town conservatively and maintaining a balanced budget even during challenging conditions, we have seen tangible results that have positioned Wickenburg well for the future.

### **Budget Process**

The budget development process commenced in January with the Council's annual strategic planning session. During this session the attention was focused on prioritizing large capital projects for the Town's Capital Improvement Plan (CIP). Key projects included the completion of Phase II of the new Police Station, a new public safety radio system, the new North Fire Station, and several large utility infrastructure projects.

During February and March, all Department Directors worked closely with the Town Manager and Finance Director. Through a hybrid approach of trend analysis and zero-based budgeting, appropriate resources were allocated to ensure all operational needs were met while also including various projects and activities directed by Council through the strategic plan.

In addition, staff worked to update the Town's CIP, which is reviewed annually by the Capital Projects Oversight Committee (CPOC) comprised of a representative from each department. The CPOC's recommended plan was then submitted to the Town Manager for further review and prioritization of projects based on the Council's goals. Emphasis was placed on ensuring that all three years of the plan were balanced with projected available resources. Further, all projects identified for completion in FY 2022-23 that were anticipated to add additional maintenance or operational costs have been funded adequately in the respective departmental budget.

At the Council's direction, the citizen-led Finance Advisory Commission reviewed the budget on April 6<sup>th</sup> and recommended its approval to Council. The Council subsequently met for a budget study session on April 12<sup>th</sup> where key budget items were presented. The Tentative Budget was adopted on May 4<sup>th</sup> followed by the Final Budget adoption on June 20, 2022.

## **Factors Affecting the Budget**

### *Short-Term Factors Influencing Decisions*

The adopted budget addresses several immediate Council goals while positioning the Town well for the future. Because of global events, this year's budget has been a challenge as the availability of many needed supplies has been scarce and costs have greatly increased. On more than one occasion, several line items such as fuel had to be revised. Also, continued economic events have caused staff and Council to scrutinize several revenue sources. Though local tax revenue continues to increase, we are conscious of the possibility of reduced revenues to cover expenses.

### *Long-Term Challenges and Opportunities*

Capital improvement needs were closely scrutinized in light of the possible future economic downturn and the availability of supplies. Because of the supply difficulty some projects such as the completion of the new Police Station have been delayed. Using lessons learned from the prior recession, along with a sharp uptick in one-time revenues from construction transaction privilege taxes, the Town has been able to fund long-term liabilities while also strengthening its General Fund reserves.

The Town continues to review and move forward with reducing the General Funds dependency on Enterprise Funds. Currently to help cover some General Fund operating costs, each Enterprise Fund pays an annual administration charge into the General Fund. To reduce this dependency so that the General Fund is less reliant on the Enterprise Funds and more reliant on taxes and non-utility related user fees, the portion attributed to public safety expenses in the administrative charge calculation is progressively being reduced.

Because of the unknown effects of the economy the Town will continue to take a disciplined approach to new spending, even if development activity increases. To avoid overdependence on growth to support core operations, which has caused major fiscal challenges in cities and towns across Arizona, the Town will continue to outsource portions of services such as code enforcement, building inspections, and building plan review until a more consistent revenue trend can be established.

## **Overview of Spending Priorities and Issues**

The Town continues to prioritize "needs" over "wants" in its spending habits. Featured in the adopted budget are basic service "needs" such as street maintenance as outlined in the Town's adopted Four-Year Pavement Preservation Plan. This year Council has also taken an aggressive step towards meeting that need by increasing the allocation of Construction Sales Tax from .40% to .70% for the Streets Fund.

Due to growth in the community and the addition of a second fire station, the Town has added ten (10) new positions in this year's budget. Though filling open positions has been a challenge, the Town plans to attract four (4) new police officers and six (6) new staff members for the fire department.

In addition to the two new facilities and various infrastructure projects, the Town will continue to invest in our parks. With Youth & Families and Natural Resources & Recreation being two priority areas of the Wickenburg Strategic Plan, this year's budget includes capital improvement plans to expand and improve these areas. Not only does this provide activities for residents, but it helps local businesses by attracting others to our community to use our facilities for events.

The Town's two newest utilities systems referred to as Water System 2 and Wastewater System 2 and also known as the north utilities, continue to grow as the developments in those areas expand. Because neither of the developments in that area are at full capacity yet, these budgets will grow significantly over the years as construction continues.

### **Summary**

I commend the Council for its visionary leadership and trust in the Town's executive staff to deliver public value through the FY 2022-2023 adopted budget. While investing in programs and services that matter both now, and in the future, the Town government continues to be an excellent value for citizens, boasting a moderate general transaction privilege tax rate of 2.2%. The primary property tax rate remains at only .5000 since FY 2019-20, with no secondary tax rate, and all of the Town's property tax revenues continue to be dedicated to public safety.

With the Town's budget serving as a roadmap for continuing to build trust with the Wickenburg community, tax dollars are being spent wisely while also saving for major projects and initiatives that may not occur until long after the current Council has left office. Under the Council's watch, the Town has avoided risky debt and continues to have a healthy general fund contingency/reserve.

I am greatly thankful for the Council's support and the diligent efforts of the Town's staff, in particular all of the Directors for their input during this budget process and their prudence in keeping expenses to a minimum, and also to our Finance & Technology Director who was instrumental in preparing the FY 2022-2023 budget. The Town's comprehensive approach to service delivery and improvements, capital investments, and most importantly fiscal sustainability is evident throughout this budget.

Sincerely,



Stephen Erno  
Town Manager

## TOWN LEADERS

### **Mayor – Rui Pereira**

Current Term: 2020-24



### **Vice Mayor – Kristi Henson**

Current Term: 2020-24



### **Councilmember – Chris Band**

Current Term: 2018-22



### **Councilmember – Kristy Bedoian**

Current Term: 2018-22



**Councilmember – BG Bratcher**

Current Term: 2020-24

**Councilmember – Rebecca Rovey**

Current Term: 2020-24

**Councilmember – David Stander**

Current Term: 2018-22



## **MISSION, VISION & BELIEFS**

**Mission Statement**

The mission of the Town of Wickenburg is to provide excellent customer service and a clean, safe, and vibrant western community for the benefit of all residents, businesses, and visitors.

**Vision & Beliefs**

Wickenburg will be known as the best western town in Arizona, and one of America's best places to live, raise a family, do business, and enjoy an outdoor lifestyle.

# STRATEGIC PLAN

In municipal government, one of the primary purposes of strategic planning is to set the stage for the annual budget process. It is the goal of Council and Staff to ensure that this strategic plan is implemented through sound planning with a clear and open process, providing a roadmap for annual resource allocation decisions to assist with long-range financial plans.

## Guiding Principles

The Town of Wickenburg:

- ▶ Welcomes new opportunities while respecting history
- ▶ Seeks to engage & build trust with its citizens
- ▶ Plans and invests for the future
- ▶ Is an organization that strives for excellence

## The Wickenburg Way

### The Western Greet

Provide excellent customer service to all with a warm welcome and fond farewell. We give a firm shake, open doors, wave as we pass and tip our hats.

### Courteous Communication

Answer phones, written communications and voicemails promptly and with a friendly tone.

### Hometown Pride

We take personal pride in our community and a job well done. Cleanliness is everyone's responsibility.

### Experience!

Anticipate our guests' needs, acknowledge all, respond timely and welcome feedback.

### Team Member Appearance

Smile and take pride in our appearance.

## Priority Areas

- ▶ Economic Development
- ▶ Downtown
- ▶ Public Safety
- ▶ Youth & Families
- ▶ Natural Resources & Recreation
- ▶ People, Places, and Projects

## Economic Development

### **GOAL: Make Wickenburg a destination for business.**

Objective #1: Make it easy for businesses to start, locate and thrive in Wickenburg.

Initiatives:

- Support workforce development efforts that enable Wickenburg employers to attract and retain top talent, especially in partnership with Arizona@Work: Maricopa County, West-MEC, and the Wickenburg Unified School District.
- Partner with financial institutions, non-profit entities, and other government agencies to create a menu of options for small business planning and financing.
- Identify and pursue options for financing needed telecommunications improvements in partnership with private providers.
- Partner with transportation providers to broaden options for commuters and visitors to get to Wickenburg, including through public transit and aviation.
- Work with land owners and developers to ensure the availability of workforce-level housing in Wickenburg.
- Work with local businesses to explore how the Town can assist in recruitment and retention efforts.

Objective #2: Promote sustainable growth of the community while maintaining its high aesthetic value.

Initiatives:

- Ensure all entry points to Wickenburg are aesthetically pleasing and include appropriate functional and directional signage.
- Pursue annexations along major highway corridors and in areas that add value and future economic potential, keeping in mind future service costs and infrastructure needs.
- Actively engage in Interstate 11 corridor visioning and ensure plans are in place to support necessary annexations and economic development.
- Continue developing opportunities to work with other agencies to provide a safer and cleaner experience for our residents and guests.



Objective #3: Strengthen partnerships and communication between the Town and the local business community.

Initiatives:

- By all means available, promote Wickenburg as the “Team Roping Capital of the World” and a destination for outstanding arts and cultural amenities, special events, equestrian activities, and healthcare services and careers.
- Increase the frequency of two-way communication among the Town, economic development organizations, and local businesses, including updates on new policies and resources and surveys to determine business needs.
- Work with local businesses to review and propose sign code modifications that promote a professional and vibrant community.

## Downtown

**Goal: Create a unique sense of place, energy and excitement in downtown Wickenburg.**

Objective #1: Create a constant stream of activity in the downtown area.

Initiatives:

- Support Wickenburg’s expanding reputation as a destination for arts and cultural activities by increasing their presence and the overall number of events downtown.
- Encourage arts, dining, and retail businesses from other areas of Arizona to consider downtown Wickenburg for future expansion, including through flexibility in Town codes, where necessary.
- Building on existing studies and plans, create a new downtown strategic and/or redevelopment plan with input from a wide variety of stakeholders.
- Celebrate our rich history by marketing and celebrating our founding father, Henry Wickenburg’s 200<sup>th</sup> birthday. Allocate budget authority so the community can participate in this monumental celebration.
- Expand on current efforts with the “First Fridays Free Concert Series” and expand partnerships to make this monthly event even more impactful.



Objective #2: Continue investment in infrastructure, planning and aesthetic elements throughout the downtown area.

Initiatives:

- Recognize the unique nature of downtown structures and encourage businesses to occupy them while maintaining high aesthetic design standards that promote Western culture.

- Research, plan and implement parking improvements that maximize the use of space and allow visitors easy access to downtown points of interest.
- Eliminate unused, underused, and blighted property in the downtown area through cooperation with property owners and economic development organizations and by regulatory means, where necessary.
- Solicit creative proposals for downtown redevelopment opportunities, including more lodging and event space options.

## Public Safety

**Goal: Establish Wickenburg as a safe, family-friendly community by consistently providing one of the best public safety systems in Arizona.**

Objective #1: Enhance the visibility and accessibility of Wickenburg's public safety and criminal justice departments and services.

Initiatives:

- Aggressively address narcotics and traffic enforcement through creative deployment of personnel, resources, and technology.
- Provide regular updates to the Town Council, civic organizations, neighborhood groups, and businesses about department activities, accomplishments, and trends.
- Expand the frequency and scope of interactions with Wickenburg's schools to promote safe campuses and career options, including through Fire and Police Explorer programs.



Objective #2: Provide the necessary tools to strengthen Wickenburg's public safety operations and prepare for future population growth.

Initiatives:

- Develop plans and identify funding streams for new public safety facilities, including a police headquarters and second fire station, that incorporate shared uses and serve as community gathering places.



- Continue efforts to modernize radio communications infrastructure and develop capital replacement plans to ensure resources remain current.
- Develop local regulations, adopt appropriate industry standards, and allocate adequate financial and personnel resources to effectively deal with property maintenance issues, especially repeat offenders and blight.



## Youth & Families

**Goal: Create a friendly atmosphere that encourages families to locate in the community.**

Objective #1: Enhance Wickenburg's appeal as a multi-generational community with facilities, programs, and services that attract all age groups.

Initiatives:

- Leverage the Wickenburg Public Library & Learning Center as a downtown destination for educational programming, including partnerships with higher education institutions and "lifelong learning" opportunities.



Objective #2: Ensure that new development meets the Town's goal of becoming a destination for youth and families.

Initiatives:

- As appropriate, adopt regulations that require new development to include family and recreational amenities such as parks, playgrounds, schools, paths, trails, and open space.
- Seek partnerships and opportunities to address the need for workforce-level housing, especially options for teachers and other public servants.

Objective #3: Strengthen partnerships among service providers in the Wickenburg area to ensure that all youth have an opportunity to engage in age-appropriate recreational and educational programming.

Initiatives:

- Engage existing youth groups, especially the Town's Youth Commission, to gain program ideas and promote current Town-sponsored activities.
- Collaborate with area non-profit organizations, schools, and service clubs to ensure that all youth have the opportunity to participate in Town recreational programs, regardless of their financial resources.
- Collaborate with others to support scholarship programs for youth activities.

## **Natural Resources & Recreation**

**Goal: Establish outdoor recreation and natural resource preservation as hallmarks of the community.**



Objective #1: Preserve, enhance, and promote Wickenburg's natural resources.

Initiatives:

- Ensure Wickenburg's long-term water availability through the study of existing resources and pursuit of new opportunities.
- Pursue opportunities to reduce the Town's consumption of finite resources and make use of new technologies for energy efficiency.



Objective #2: Preserve, enhance, and promote Wickenburg's recreational resources.

Initiatives:

- Leverage public and private partnerships to develop and manage recreational assets within and around Wickenburg, ensuring that natural resource areas remain open for public use.
- Produce marketing materials, including a community guide, highlighting Wickenburg as a destination for outdoor recreation and equestrian activities.
- Emphasize connectivity in long-range planning to promote safety and recreation, including sidewalks, crosswalks, multi-use paths, and trails.

## **People, Places, and Projects**



Human Capital:

- Balance the need for increased staffing levels to address the growing population with the responsibility to invest in existing employees through compensation, training, and promotional opportunities.
- Plan for employee compensation demands outside the Town's control, including voter-mandated minimum wage increases and changes in national health insurance policy.
- Increase the frequency of opportunities for citizens to learn about and provide direction to their local government through Council and staff listening events, neighborhood programs, and public outreach.

Infrastructure:

- Seek partnerships and funding to address the Town's flood control challenges, taking care to use drainage improvements as opportunities for community and neighborhood enhancement.
- Plan for Americans With Disabilities Act (ADA) related improvements to address changing accessibility and legal requirements.

# COMMUNITY PROFILE

Established: 1863

Incorporated: June 19, 1909

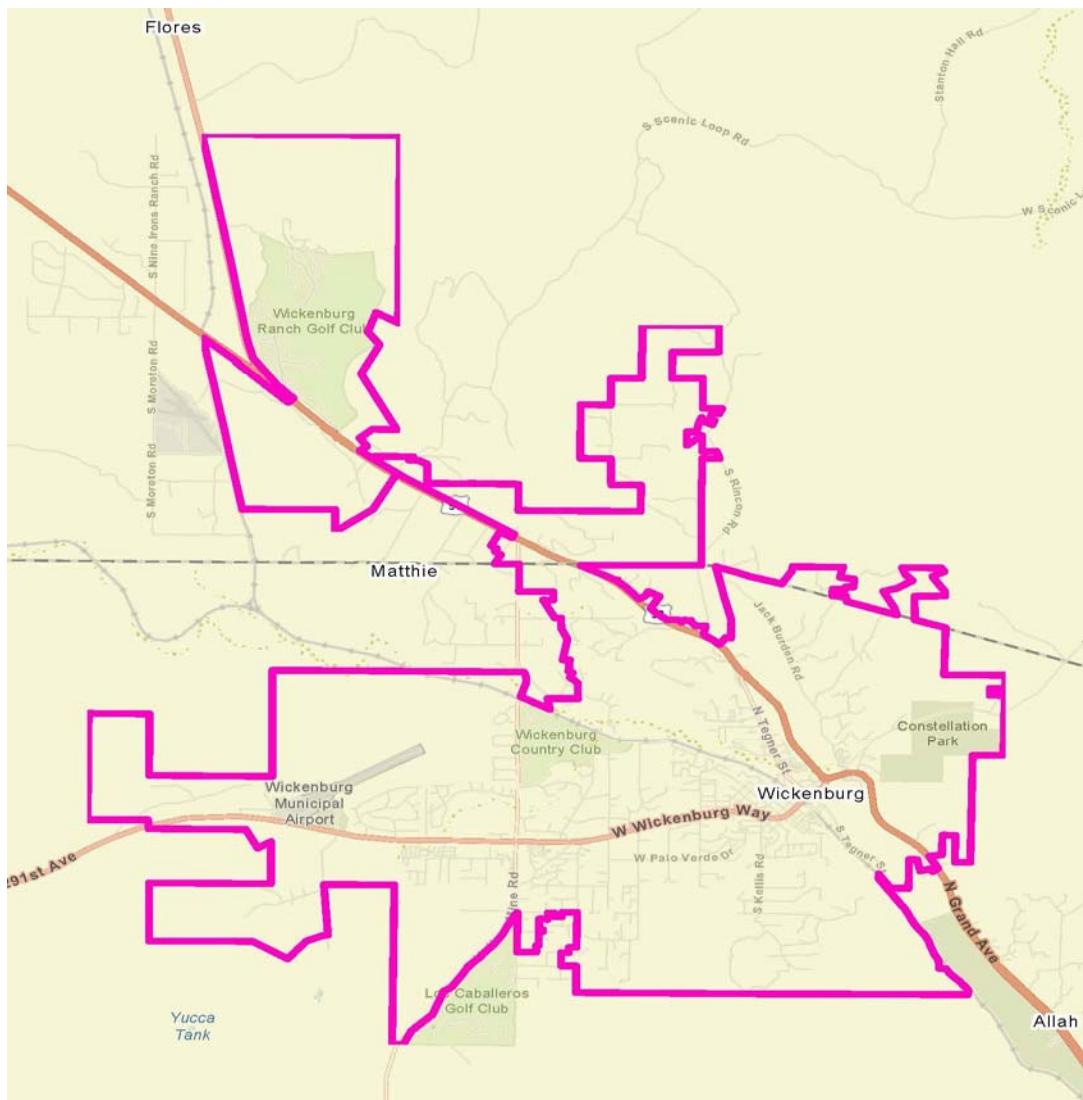
Wickenburg is the oldest Town north of Tucson and the 5<sup>th</sup> oldest in the State. In its heyday Wickenburg was the 3<sup>rd</sup> largest Town in Arizona. In 1866 it missed becoming the territorial capital by two votes. It was a rough start for the Town with Indian wars, mine closures, desperados, drought, and a disastrous flood in 1890 when the Walnut Creek Dam burst. Despite these trials and tribulations, the Town continued to grow and in 1895 the railroad arrived. The historic depot still stands today and currently serves as the Wickenburg Chamber of Commerce & Visitors Center.

Form of Government: Council - Town Manager

Elevation: 2,100 feet

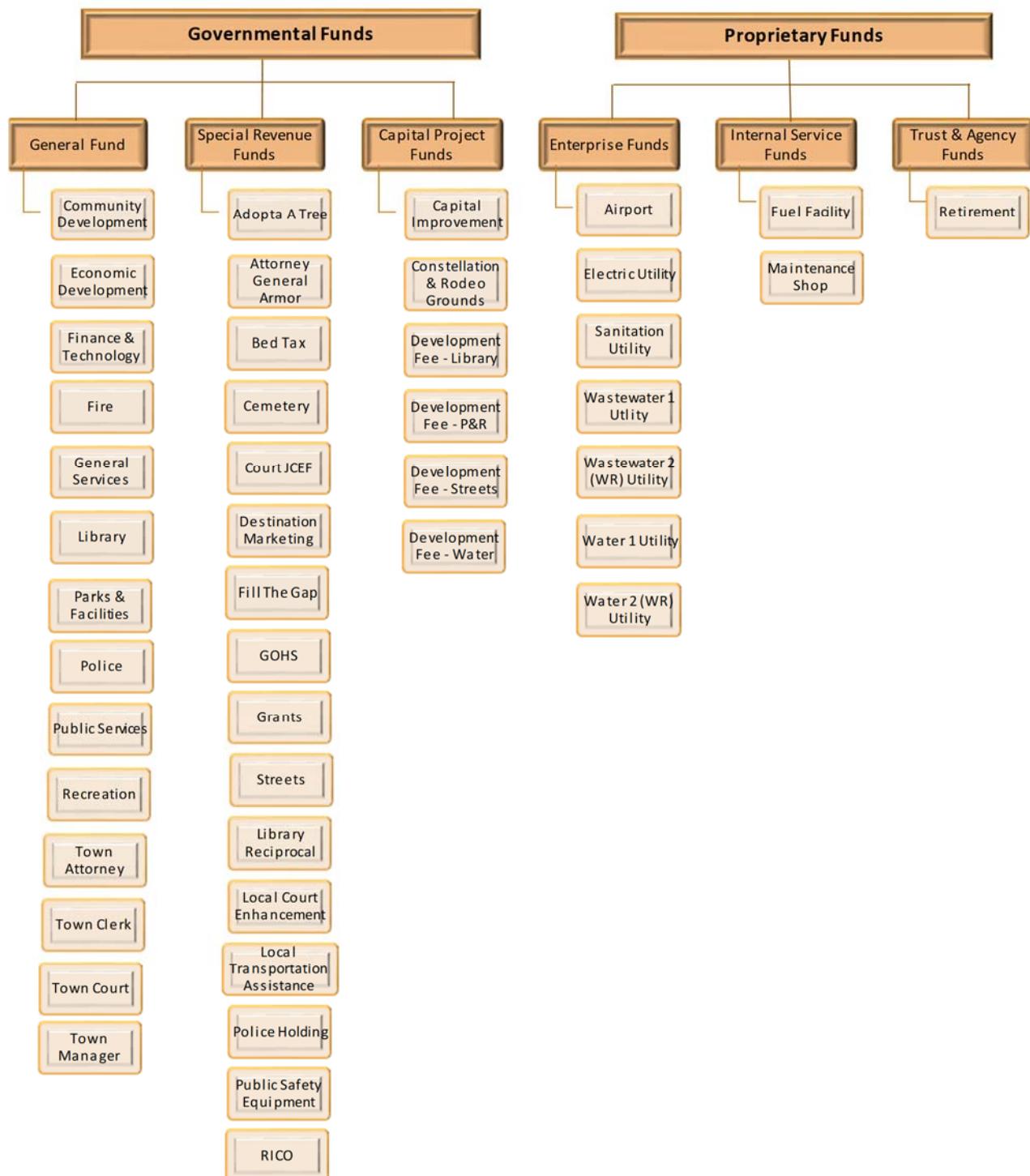
Land Area: approximately 26.5 square miles

Additional statistical information can be found in the appendix of this document.



# FUND STRUCTURE

The Town's financial operations and fund structure conforms to generally accepted accounting principles. The town's fund structure and departments are shown in the table below:



Financial reports adhere to the following format:

*Fund* - The financial operations of the town are organized into funds, which are defined as a fiscal accounting entity with a self-balancing set of accounts, recording cash and other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities, in accordance with special regulations, restrictions, or limitations.

*Department* - The General Fund is the only fund with multiple departments. The departments are associated with specific service responsibilities. The various General Fund departments are Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Building Maintenance, Community Center, Swimming Pool, Library, Parks, Recreation & Facilities Maintenance, Community Development & Neighborhood Services, Police, and Fire.

*Object* - Refers to the specific, detailed expenditure classification. It relates to specific types of items purchased or services obtained. Examples of objects or expenditure include salaries, supplies, contracted services, capital purchases, etc.

### **General Fund**

The General Fund is used to account for the vast majority of town operations needed to carry out the basic governmental activities of the town. It includes basic services such as General Administration, Finance, Judicial Services, Police, Fire, Community Development & Neighborhood Services, Building Inspection, Parks, Recreation & Facility Maintenance, Library Services, and Economic Development functions. The majority of revenues come from state shared revenues, local sales tax, property taxes, intergovernmental revenue, administrative charges, fines and forfeitures, licenses and permits, and miscellaneous revenues.

### **Special Revenue Funds**

Special Revenue Funds are used to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects. These funds are usually restricted by statute, code, or an ordinance to finance a particular function or activity. Special Revenue Funds are supported through either taxes, grants or other restricted revenue sources.

### **Enterprise Funds**

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user rates, fees, and charges, which are periodically reviewed to adequately cover necessary expenditures. Enterprise Funds account for the Town's Water, Electric, Wastewater, Sanitation, and Aviation services.

### **Internal Service Funds**

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis. Internal Service Funds account for the insurance and vehicle maintenance functions of the Town. Internal Service Funds are supported through billings to other departments based on the sale of goods and the services provided.

### **Capital Project Funds**

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities, and other infrastructure, other than those financed by proprietary funds. Transfers from the Electric Utility Fund, Development Fees, and outside funding support Capital Project Funds.

## **Trust and Agency Funds**

Trust and Agency Funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, and other governmental units. They include Expendable Trust Funds, Nonexpendable Trust Funds, Pension Trust Funds, and Agency Funds. Revenues come from transfers, interest, and state insurance pensions.

## **Debt Service Funds**

Debt Service Funds are used to account for the long-term payment of principle and interest on borrowed funds that are not serviced by the General Fund, Special Revenue Funds, or Enterprise Funds.



# BUDGET PROCESS

## Overview

The Town of Wickenburg operates on a fiscal year which runs from July 1<sup>st</sup> through June 30<sup>th</sup>. Each year the budget serves three purposes.

- For the Town Council, it serves as a policy tool and as an expression of goals and objectives.
- Management uses the budget as an operating guide and a control mechanism.
- For the citizens of the town, it presents a picture of town operations and intentions for the fiscal year.

Because of increasing costs, aging infrastructure, and many other issues, governments are under fiscal pressure from citizens demanding higher levels of transparency and accountability. For this reason, the Town has chosen to go from a traditional line item budget process whereas we start with funding levels from the previous year and then adjust for known increases or decreases for the following year, to a zero-based budget whereas directors focus on prioritizing needs as outlined in the Strategic Plan and then allocate resources to provide the best results. This method is a form of Budgeting For Outcomes where spending is linked to overall community needs, and new ideas, innovations, and improvements are encouraged.

As the budget year proceeds, Department Directors have primary responsibility for monitoring the status of expenditures against their budget. This responsibility includes informing the Finance Department of any significant departures from the plans anticipated in the budget.

The Finance Department has overall responsibility for monitoring the status of all budget units. This is accomplished primarily through analysis of computerized budget performance reports, which compare appropriation amounts on a line-item basis with actual expenditures throughout the year. These reports aid staff in controlling costs and act as any early warning system for the Finance Department. Upon reviewing these reports on a monthly basis, any variances from expected performance are discussed with the appropriate Department Director.

## **Budget Basis vs. Accounting Basis**

The town's financial records are in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities. Governmental funds such as the General Fund, Special Revenue, Capital Projects, and Debt Service Funds are prepared on the modified accrual basis. Under the modified accrual method, revenues are recognized when they are earned, in other words when they are measurable and available. While expenditures are recognized when they are incurred, with the exception of un-matured interest on long-term debt, compensated absences, claims and judgments, which are recognized when the obligation is expected to be liquidated. The enterprise type funds are kept on an accrual basis of accounting just as in the private sector.

The Comprehensive Annual Financial Report (CAFR) is also prepared in accordance with GAAP. The budget conforms to some exceptions: Encumbrances are treated as expenditures at fiscal year-end; depreciation is not budgeted in Enterprise Funds; inventories are not considered as part of the spendable fund balance. Fixed assets used in governmental fund type operations are accounted for in the Town's balance sheet. Public domain infrastructure assets consisting of improvements other than to building, such as roads and sidewalks, are not capitalized since these assets are immovable and of value only to the government. Property and other equipment for general governmental operations are recorded at the time of purchase as expenditures in the funds from which the expense was made.

The town's budget records are prepared on a modified accrual basis. Briefly, this means that obligations of the Town (for example outstanding purchase orders) are budgeted as expenses, but revenues are recognized only when they are actually received. This is consistent with GAAP except for the following:

- Encumbrances are recorded as expenditures (budget basis) as opposed to a reservation of fund balance (GAAP basis).

- Compensated absences are recorded as expenditures when paid (budget basis) as opposed to a liability that is expected to be liquidated from available financial resources as earned and accrued by employees (GAAP basis).
- Sales tax revenue is recorded on the basis of cash collected (budget basis) as opposed to the accrual basis (GAAP basis) whereby amounts are recorded to the period the revenue was earned.
- Capital outlays for Enterprise Funds are recorded as expenses (budget basis) as opposed to fixed assets (GAAP basis). Depreciation is not budgeted; depreciation expenses are recorded on a GAAP basis.
- Principal payments on long-term debt are recorded as expenses (budget basis) as opposed to a reduction of a liability (GAAP basis).
- Proprietary funds such as the Town's Enterprise Funds (water, electric, sanitation, wastewater, and airport), Internal Service, and Permanent Trust funds are budgeted and reported on a full accrual basis of accounting. Under the full accrual basis, expenses are recorded at the time liabilities are incurred and revenues are recognized when they are obligated to the Town (for example, water user fees are recognized as revenue when bills are produced, not when the cash is received). All operating and capital expenditures (except depreciation) are identified in the budgeting process because of the need for appropriation authority.

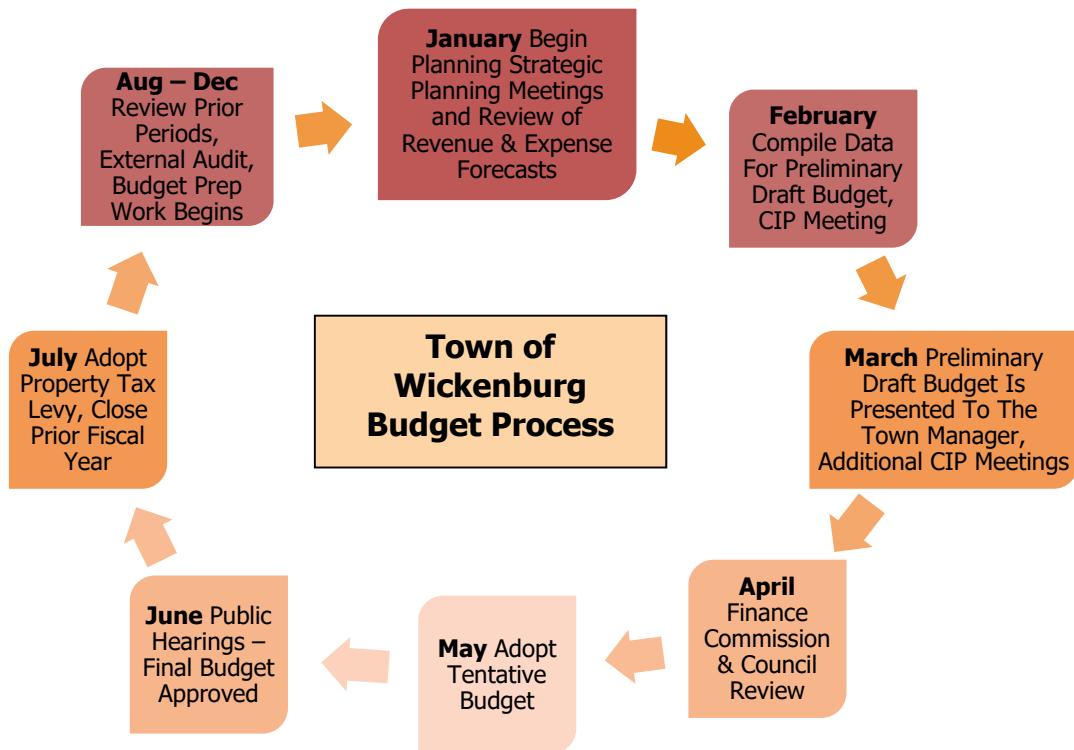
## **Budget Procedure**

- ✓ The budget process begins in January with a Council Strategic Planning work session. At this time, the Council identifies critical priorities for the upcoming fiscal year guided by input from their constituents throughout the year. During this month, the Management Team also has a retreat to discuss the Council's goals and set objectives for the next fiscal year. During this month, the Finance Department will send out budget guidelines and worksheets to all Department Directors so they can begin assessing the needs of their departments. At this time, the Finance Department also begins preparing revenue forecasts, which are continuously updated through June.
- ✓ During February, the Capital Projects Oversight Committee will meet to begin prioritizing projects or needed equipment recommended by the Management Team, and Department Directors return their completed worksheets to the Finance Department. For financial control, a line item budget is used by Department Directors and supported with written justification.
- ✓ During March, the Finance Director will begin compiling the Department Director requests. These requests are analyzed in relation to projected revenue forecasts to determine the adequacy of financial resources. Upon completion, a draft budget is submitted to the Town Manager for review. The Town Manager and Finance Director hold budget meetings with the Department Directors responsible for each budget unit to discuss their requests and make necessary adjustments in order to ensure needed services are provided and the budget is balanced.
- ✓ During April, the Finance Commission reviews the draft budget and a Budget Work Session is held with the Town Council at which time the Town Manager, Finance Director and other department Directors explain the budget recommendations and underlying justification for their requests. At this time the Council may request adjustments to the budget before a resolution adopting the Tentative Budget is prepared. The public is welcome to attend and give input.
- ✓ During May, the Tentative Budget is fine-tuned based on actual revenues and expenses, and adopted by Council. The Tentative Budget sets the expenditure limitation for the fiscal year. The Tentative Budget is advertised and presented to Council at a regular Council meeting at which time the public is once again welcome to attend and give input.
- ✓ During June, public hearings are held for the Final Budget and Property Tax Levy. After these hearings, the Final Budget is adopted.
- ✓ In July the property tax levy which is due by the third Monday in August, is adopted.
- ✓ In addition to the above steps, throughout the year the Town Manager monitors departmental

objectives in relationship to overall goals, and each Director monitors their budgets which are also overseen by the Finance Director.

NOTE: The Budget Amendment Policy can be found under the section *Financial Policies*.

## BUDGET CALENDAR



December 14, 2021	Provide Budget Guidelines & Worksheets To Department Directors
January 12, 2022	Council Strategic Planning
February 10, 2022	Department Operating Requests Returned To Finance Director
February 17, 2022	1 <sup>st</sup> Capital Improvement Program Committee Meeting
March 24, 2022	Present The Preliminary Budget To The Town Manager For Review
Mar 28 – Apr 7, 2022	Town Manager, And Finance Director Review Of The Entire Budget Meeting Individually With Each Department Director
April 4 2022	Present The Draft Budget To The Town Council
April 6, 2022	Finance Commission Reviews Draft Budget
Apr 12 & 13, 2022	Budget Work Session With The Town Council
May 2, 2022	Adopt Tentative Budget
May 25, Jun 1 & 8, 2022	Publish Tentative Budget & Public Hearing Notices
June 20, 2022	Hold Public Hearing To Adopt Final Budget, Property Tax Levy & Truth In Taxation - Convene Special Meeting To Vote On Truth In Taxation & To Adopt The Final Budget
July 5, 2022	Adopt Property Tax Levy

# **FINANCIAL POLICIES & GOALS**

The following short-term and long-term financial policies, approved by the Wickenburg Town Council, help to meet their goals and ensure the Town has a balanced budget. These policies also assist in overall fiscal planning and management. These policies ensure the Town remains in a solid financial condition, can respond to changes in the economy, and adheres to the guidelines set by the Government Finance Officers' Association.

## ***Accounting and Financial Reporting Policy***

- 1) Whenever possible, Generally Accepted Accounting Principles (GAAP) will be followed.
- 2) The Town will use fund accounting and account groups for budget reporting. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.
- 3) All governmental fund types, expendable trust funds, and agency funds will use the modified accrual basis of accounting.
- 4) Proprietary fund types, pension trust funds and non-expendable trust funds, will use the accrual basis of accounting.
- 5) General Fund internal support and administrative costs will be allocated to the Enterprise Funds based on the total budget of those departments providing the service.
- 6) The Town will ensure the conduct of a timely and effective annual budget in compliance with all local, state, and federal laws.
- 7) The Town will maintain a policy of full and open public disclosure of all financial activity.

## ***Asset Policy***

Capital assets should be valued at cost including all ancillary charges necessary to place the asset in its intended location and condition for use. All land is always capitalized; however, other assets are defined as items having an individual cost of \$5,000 or greater, with an estimated useful life in excess of one year.

- 1) Depreciation on all assets is provided on a straight-line basis over the following estimated useful lives:

a. Land or Building Improvements	10-40 years
b. Utility Components & Other Infrastructure	5-40 years
c. Furniture & Equipment	3-10 years
d. Vehicles	4-20 years
- 2) If land is purchased, the capitalized value is to include the purchase price plus costs such as legal and filing fees. If land is acquired by gift, the capitalized value is to reflect its appraised or fair market value at the time of acquisition.
- 3) Building costs include both acquisition and capital improvement costs. Capital improvements include structures (e.g. office buildings, storage quarters, and other facilities) and all other property permanently attached to, the structure (e.g. loading docks, patio areas, and garages).
- 4) Furniture, fixtures, software, or other equipment are capitalized at the actual cost of the asset.
- 5) Donated assets are entered based on the fair market value at the time of acquisition plus all appropriate ancillary costs, or the estimated cost when records to determine the fair market value are not available.

## ***Budget Policy***

The Town defines a balanced budget as one in which revenues along with beginning fund balances, less required reserves and contingencies are equal to or exceed expenditures approved by the Town Council. Additionally, budget policy requirements are that:

- 1) A budget calendar will be prepared annually.
- 2) A comprehensive annual budget will be prepared for all funds.
- 3) The budget will be presented in a manner that is both easily understood by the Town's citizens and public officials and in compliance with all local, state, and federal laws.
- 4) Ongoing operating costs will be supported by ongoing stable revenue sources rather than loans, bonds, or reserves.
- 5) Fund balances should only be used for one-time expenditures such as capital equipment and improvements.
- 6) The Town Council will hold a budgetary work session(s), which will be open to the public, and the Tentative Budget will be available for public inspection.
- 7) A public hearing will be held for public input as required by state statute prior to adoption of the Final Budget.
- 8) The Town will maintain budgetary control throughout the fiscal year for each appropriated budget unit.
- 9) Reports comparing actual revenues and expenditures to budgeted amounts will be prepared monthly.
- 10) An annual audit will be performed by an independent public accounting firm.

## ***Budget Amendment Policy***

During the fiscal year, each individual budgetary unit is monitored continually by the Town Manager, Finance Director, and responsible Department Director. While the Town may not exceed the total expenditure appropriation originally authorized by Council, it may amend the appropriations through budget transfers.

- 1) Mid-year budget adjustments will be kept to a minimum.
- 2) All Department Directors are responsible for ensuring that expenditures do not exceed their approved budget(s).
- 3) Transfers from capital item lines (9#### accounts) or between Funds require Town Council approval prior to incurring the expense.
- 4) Transfers within the same Fund between Departments require approval of the Department Director(s) prior to incurring the expense.
- 5) Additional budget adjustments are presented to the Town Council as needed based upon revised projections.
- 6) Expenditures not included in the budget may be made through the use of contingency funds at the sole specific discretion of the Town Council.

## ***Debt Management Policy***

A debt policy addresses the level of indebtedness the Town can expect to incur without jeopardizing its existing financial position. The Town has developed the following policy:

- 1) Long term debt shall not be issued to finance operations.
- 2) Debt financing will first be reviewed by the appropriate Department Director and then by the Town Manager and Finance Director, with review by the Finance Advisory Commission as needed.
- 3) The Town will consider short-term borrowing or lease purchasing before incurring long-term debt.
- 4) The Town will limit long-term debt to major capital improvements, which cannot be financed from current revenues.
- 5) The Town will repay long-term debt within a period not to exceed the useful life of the improvement.

- 6) The Town will not issue debt in excess of the legal debt margin of twenty-six (26) percent of the Town's assessed valuation.
- 7) Enterprise Funds should finance their own bond sales where appropriate.
- 8) Debt issuance will be pooled together when feasible to minimize costs.

### ***Expenditure Limitation Policy***

Expenditure limitations are the annual budget appropriations imposed by the State of Arizona on a municipal government. Should the State imposed limitation not allow for the sufficient needs of the Town the law provides four options:

- 1) A local home rule (alternative expenditure limitation)
- 2) A permanent base adjustment
- 3) A one-time override
- 4) A capital projects accumulation fund

The voters of the Town of Wickenburg approved a permanent base adjustment of \$4,794,034 in March of 2006.

### ***Expenditures Policy***

- 1) Ongoing operating costs will be supported through stable permanent revenue sources.
- 2) Minor capital projects or short-term equipment expenditures will be financed from current revenues.
- 3) One-time operating costs are tied to one-time revenue sources to ensure fund balance integrity.
- 4) Enterprise Funds will be self-sustaining to cover costs incurred including the costs of operations, capital outlay, debt service, depreciation, and interdepartmental charges for services where practical and appropriate.
- 5) Monthly reports will be distributed to the Town Manager and Department Directors for management of the budget.

### ***Capital Improvement Policy***

The Capital Improvement Plan (CIP) is designed to meet the current and future needs of equipment, vehicles, and infrastructure.

- 1) The CIP shall be developed for a five-year period to allow for appropriate planning.
- 2) Proposed capital improvements will be prioritized based on the Town Council's Strategic Plan.
- 3) Whenever possible, additions to or replacement of, vehicles and other large equipment will be saved for annually through a reserve within the appropriate fund.
- 4) Capital improvements included in the CIP are those valued at \$5,000 or more.
- 5) Financing of capital expenditures will be first from grants, second from the appropriate fund, third from a transfer from the Electric Utility Fund, and fourth through outside financing.
- 6) The Council will review the five-year plan annually, but are only required to approve the first year as part of the annual budget development process.
- 7) Compliance with debt and fund balance requirements will be maintained for each year of the program.

### ***Investment Policy***

The Investment Policy shall govern the investment activities of the Town satisfying state statute requirements as follows:

- 1) Daily operating cash shall be maintained with a local bank through a request for proposal

(RFP) issued at least every five years.

- 2) Except for cash in restricted funds, excess operating cash will be consolidated to maximize investment earnings with the Local Government Investment Pool or another investment vehicle at the Town Council's direction.
- 3) Investment income will be allocated appropriately to the fund providing the cash.
- 4) Investments shall be made with safety, liquidity, and yield in mind.

### ***Property Taxes & Bond Debt Limit Policy***

Arizona's property tax provides for two separate tax systems:

- 1) A primary property tax, which is levied to pay current operation and maintenance expenses.
- 2) A secondary property tax levy, which is restricted to the payment of debt service on long-term debt obligations.
- 3) Secondary property taxes cannot exceed 20% for infrastructure projects involving lighting, open space, parks, public safety, recreational facilities, transportation, water and wastewater and 6% for general purpose improvements.

### ***Fund Balance Reserve/Contingency Policy***

Reserves are required to cover unanticipated expenditures and revenue shortfalls. The Town's policy is that:

- 1) A reserve/contingency allowance should be appropriated to provide for emergencies, mid-year requests, and unanticipated expenditures.
- 2) A General Fund Reserve will be maintained in an amount not less than 25% of new General Fund revenues for the budgeted fiscal year.
- 3) A contingency will be established for all other applicable funds of at least 10%, and the equity of all funds will be maintained to meet the objectives of the fund.
- 4) At least \$50,000 will be budgeted under General Services each year to indemnify the Town for unanticipated insurance claims.
- 5) It is the intent of the Town to limit use of reserves to non-recurring needs such as to address emergency situations requiring immediate action to protect the health and safety of residents, unexpected events, and capital needs.
- 6) Expenditures may be made from contingencies only upon approval by the Town Council.

### ***Revenues Policy***

All revenues will be appropriated during the budget process:

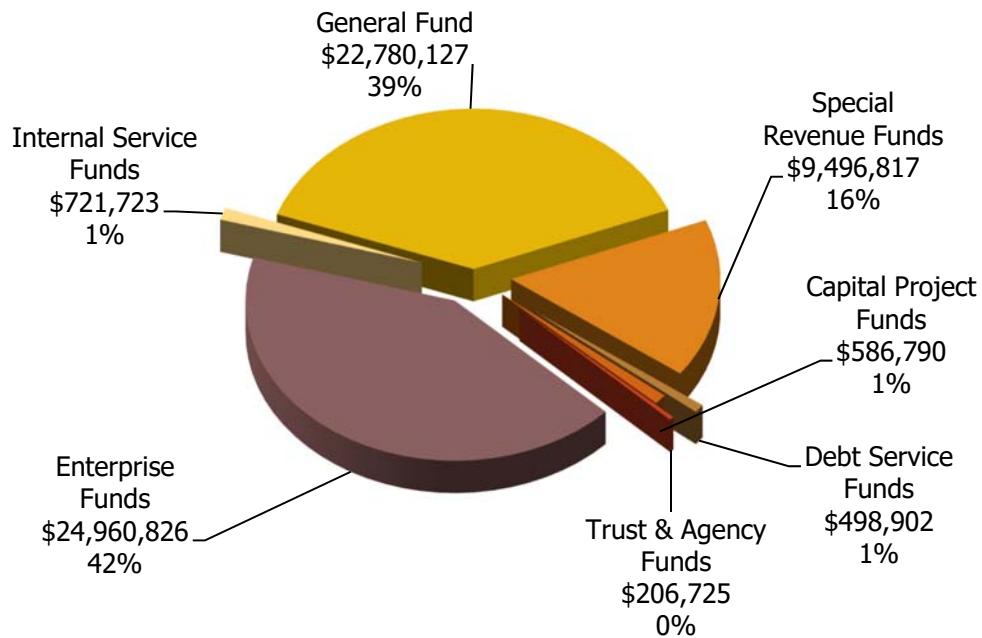
- 1) The Town will seek to maintain a diversified and stable revenue base.
- 2) The Town will estimate revenue in a realistic and conservative manner using various methods throughout the budget process including consultant information and estimates from the State.
- 3) All non-restricted revenues will be deposited into the General Fund.
- 4) Revenues from growth or development will be allocated to one-time costs whenever possible.
- 5) The Town will aggressively pursue federal and state grant funding.
- 6) The Town will review rates and user fees annually.



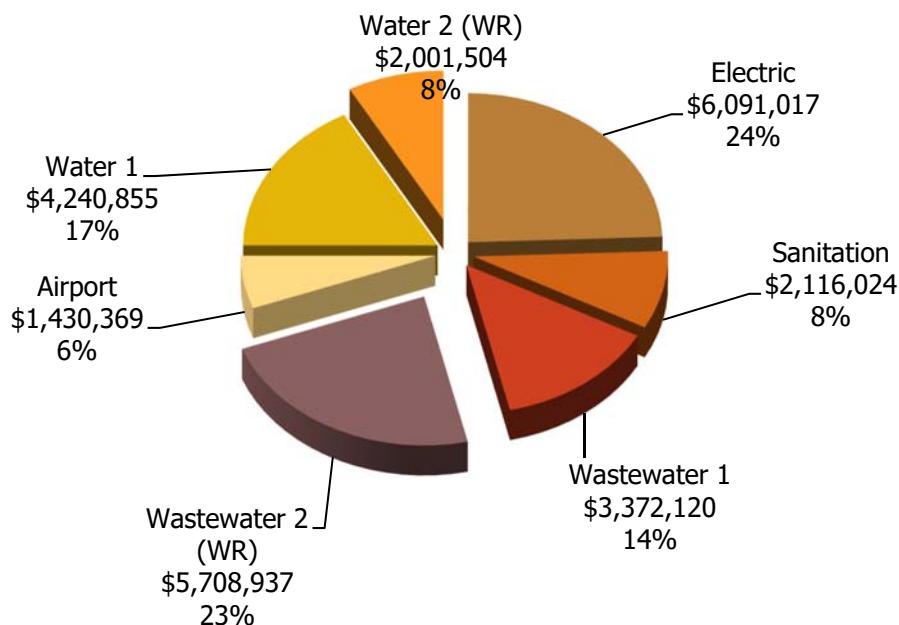
# TOTAL BUDGET SUMMARY

A more detailed breakdown of fund balance, revenues and expenses, for each Fund can be found in the Appendix in Schedules C – G of the Auditor Generals Official Forms. The following sections give a summary and different view through the use of graphs and charts. The 2022-23 Budget of \$59,251,910 includes funding for operations, maintenance, and capital expenditures. Of the seven major fund types, \$22,780,127 is for the General Fund, \$9,496,817 is for Special Revenue Funds, \$498,902 is for Debt Service Funds, Capital Project Fund total \$586,790, the Trust and Agency Funds are \$206,725, the Enterprises Funds total \$24,960,826 and Internal Service Funds account for \$721,723.

## Fund Comparison To Total Budget



The Enterprise Funds, which account for about 42% of the budget overall is the largest fund type. It is comprised of \$4,240,855 for the Water 1 Utility, \$2,001,504 for the Water 2 (WR) Utility, \$6,091,017 for the Electric Utility, \$2,116,024 for the Sanitation Utility, \$3,372,120 for the Wastewater 1 Utility, \$5,708,937 for the Wastewater 2 (WR) Utility and \$1,430,369 for the Airport Fund.



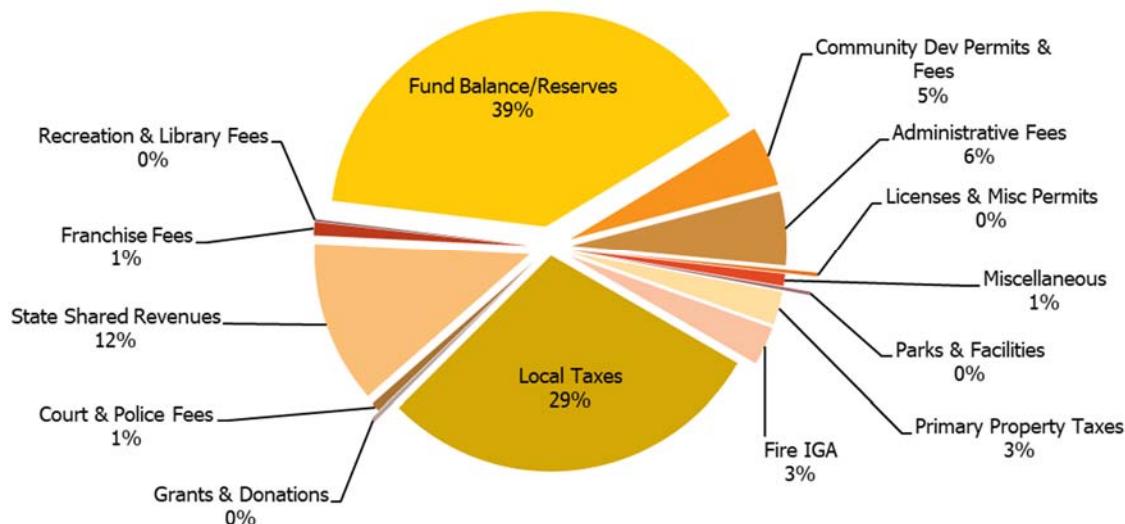
## Fund Balance

	Estimated Beginning Fund Balance	Estimated Revenues	Estimated Transfers In(Out)	Estimated Expenditures	Estimated Ending Fund Balance	Increase/(Decrease)
General Fund	\$9,245,376	\$13,684,751	(\$150,000)	\$17,097,057	\$5,683,070	(\$3,562,306)
Special Revenue Funds	\$3,410,573	\$6,086,244		\$8,071,175	\$1,425,642	(\$1,984,931)
Debt Service Funds		\$498,902		\$498,902	\$0	\$0
Capital Project Funds	\$360,168	\$26,622	\$200,000	\$546,569	\$40,221	(\$319,947)
Trust & Agency Funds	\$206,609	\$116		\$8,400	\$198,325	(\$8,284)
Enterprise Funds	\$12,629,603	\$12,381,223	(\$50,000)	\$14,604,954	\$10,355,872	(\$2,273,731)
Internal Service Funds	\$198,773	\$522,950		\$596,962	\$124,761	(\$74,012)
	\$26,051,102	\$33,200,808	\$0	\$41,424,019	\$17,827,891	(\$8,223,211)

Fund Balances are discussed throughout several of the Towns Financial Policies including the Fund Balance Reserve/Contingency Policy, the Budget Policy, and the Expenditure Policy. With the exception of the Trust & Agency Funds which we anticipate decreasing each year as retirement benefit requirements decrease, the other decreases are primarily due to projects being moved to the new fiscal year.

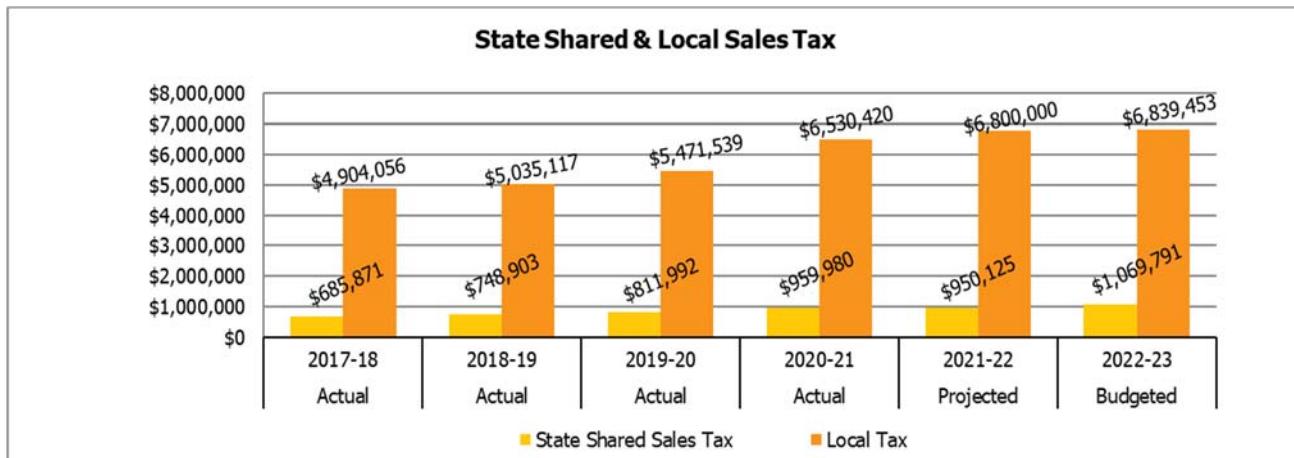
## Revenues

Revenue resources include beginning fund balances, taxes, bonds, grants, loans, fund transfers, permits, and user fees. Revenue estimates are based on assumptions about the local economy, population changes, activity levels, prior year trend information, and the continuation of current state shared revenue practices. The degree of forecast accuracy varies by the revenue source. The percentage of the various funding sources for the fiscal year budget are as follows:

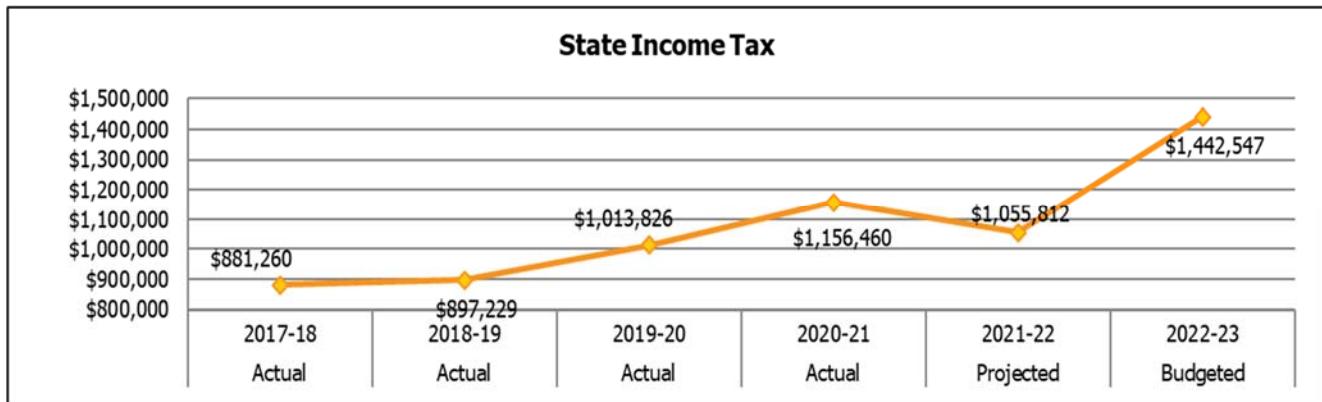


Revenues from taxes are those used to provide core governmental services such as police, fire, library, a public pool, parks, etc. While there are no restrictions by the State on the use of State Shared Sales Tax, the Town has decided to restrict the portion of Local Sales Tax collected through the Bed Tax for marketing and economic development, with the remainder being unrestricted for General Fund use. All tax revenues are highly dependent on the economy.

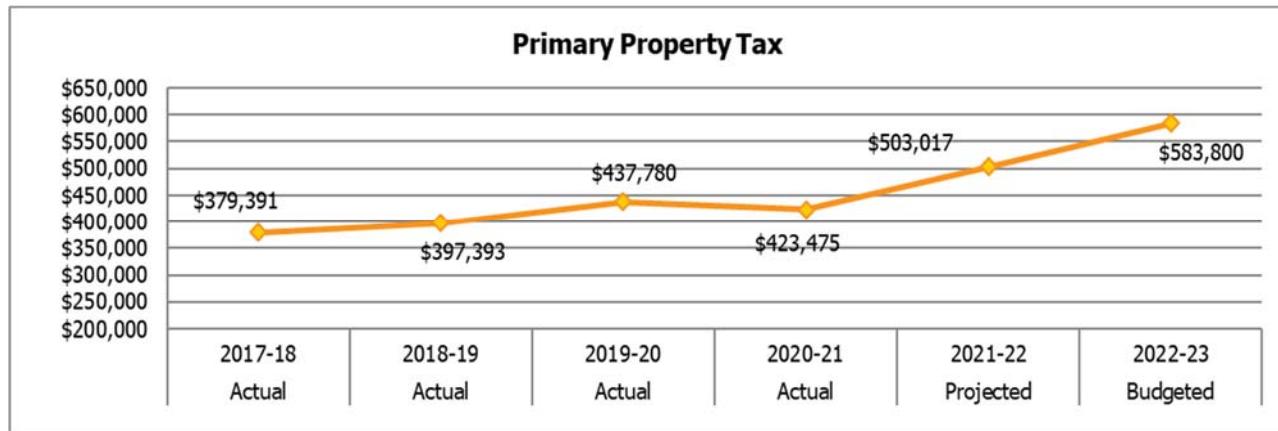
As shown in the graph below, though the Town elected to take a very conservative approach regarding local sales tax in the prior couple of years because of COVID-19, despite that the overall economy in Wickenburg continues to stay strong and has been increasing.



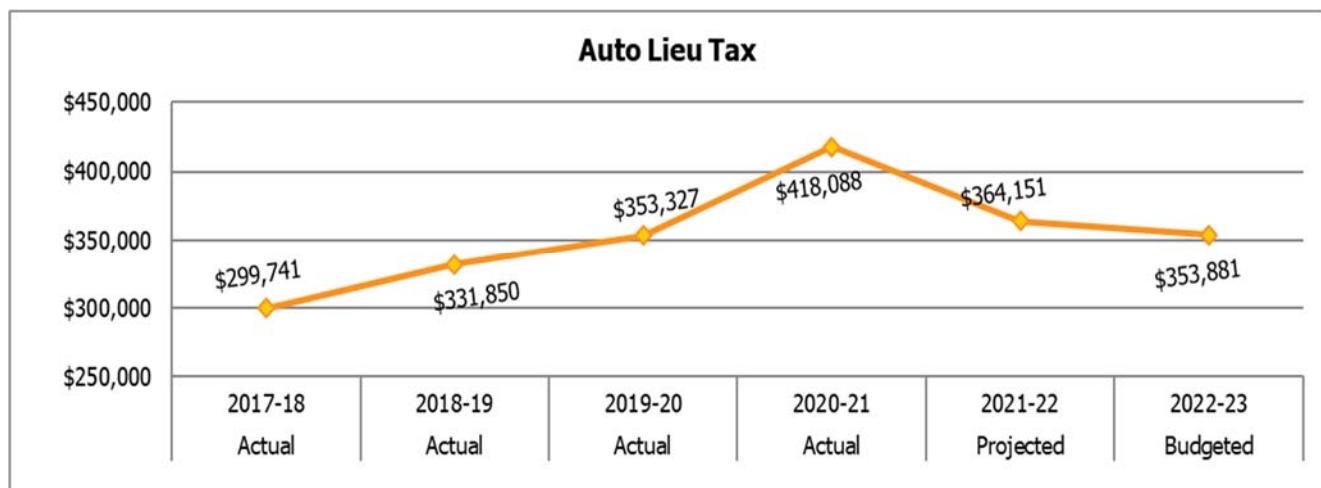
State Shared Income Taxes have no restrictions on their usage, they are utilized by the General Fund the same as the Sales Tax. This tax is collected and 15% of it is distributed by the State to cities and towns two fiscal years following the fiscal year in which it was collected. Each city and town share is allocated in proportion to its population compared to the total population of the state. The States allocation of the State Income Tax utilizes actual revenues from two years prior, based on their calculation the Town's portion will increase in the new FY as reflected in the graph below.



For fiscal year 2021-22, Council has decided to raise the primary property tax levy only by the amount generated from keeping the rate the same as the prior year. Since fiscal year 2019-20 the rate remains at .5000. Due to growth primarily through new construction, though the rate remains flat, the levy continues to increase.

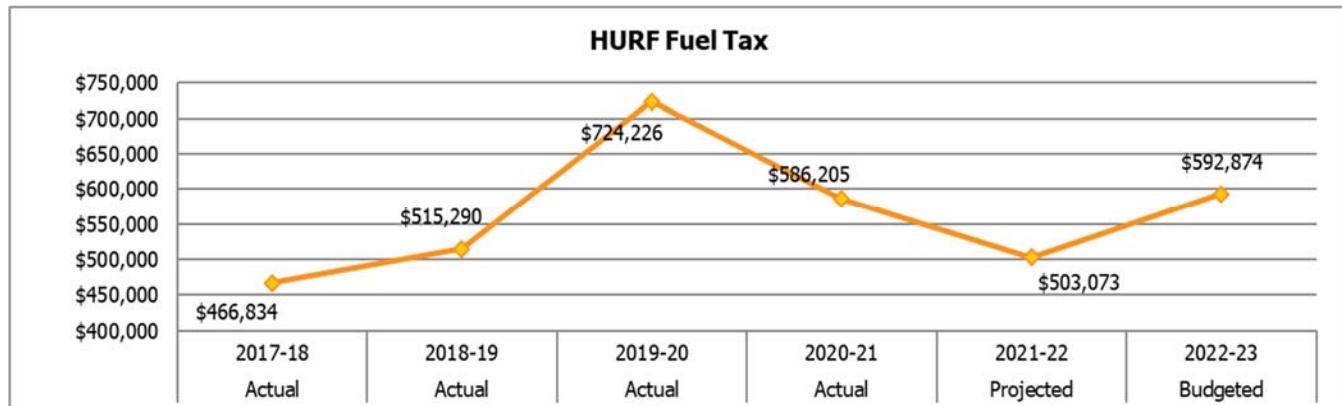


The Vehicle License Tax (VLT), also known as the Auto Lieu Tax, is imposed by the Arizona constitution as an "in-lieu" tax for ad valorem property taxes on motor vehicles. The constitution requires this tax be distributed to the state, counties, cities, and towns. The vehicle tax is based on each \$100 of the vehicle's value with the valuation base for the first year being 60% of the manufacturer's base retail price and the depreciation rate being 16.25% for each succeeding year. The rate attributed to incorporated communities is \$2.89 for new vehicles and \$2.80 for vehicles older than one year. Like the above taxes, these revenues are unrestricted and used by the General Fund. It is believed the decline is due to a reduction in sales because of the inability of manufacturers to obtain needed parts since COVID.



Highway User Revenues are collected by the State through an excise tax on fuel purchases on a per gallon basis, along with a number of additional transportation related fees. There is a State constitutional restriction on these revenues that they be used solely for street and highway purposes so they are accounted for in a Special Revenue Fund known as the Highway Users Revenue Fund (HURF). Up to one-half of the prior year's distribution may also be used to retire debt issued for street and roadway improvements however the Town does not currently have any debt so all funds are used for operations. State law prohibits the use of this funding for traffic law enforcement or administration of traffic safety programs. Cities and towns receive 27.5% of these revenues based on two factors: population estimates

acquired through the most recent census survey and gasoline sales within each county. The spike in FY 2019-20 is because of an improved economy and a one-time allocation from the State.



Revenues from User Fees are used to provide a service directly tied to that fee such as electricity, water, sanitation, etc. These revenues are used to cover the costs of administration, operations, maintenance, and replacement of the various services provided. Fees are assessed either as a flat (base rate) fee or based on consumption depending on the service.

The following chart shows how budgeted revenues for current fiscal year compare with the prior year:

All Revenues	FY FY 22	FY FY 23	% Change
State Shared Revenues	\$2,381,194	\$2,866,219	20.4%
Local Taxes	\$5,800,000	\$6,839,453	17.9%
Highway User Revenue Tax	\$552,728	\$592,874	7.3%
Fuel Sales	\$355,539	\$473,646	33.2%
Utility User Fees	\$6,371,455	\$8,584,140	34.7%
Property Taxes	\$560,600	\$583,800	4.1%
Fund Balance	\$19,202,506	\$26,051,102	35.7%
Permits & Development Fees	\$860,000	\$1,060,000	23.3%
Bonds/Grants/Loans	\$3,120,935	\$4,173,345	33.7%
All Other Revenue	\$9,905,833	\$8,027,331	-19.0%
Totals	\$49,110,790	\$59,251,910	20.6%

The overall total increase of 20.6% is due to a combination of an increase in population and an improved economy overall which is greatly increasing local sales tax, increased construction activity is also seen resulting in higher than usual permit revenue, additionally several grants have been received due to COVID. Thanks to continued improvements in the local economy we are seeing an 17.9% increase over the prior year in local taxes, along with an increase of 23.3% in permit fees. Fuel sale revenues are up because of increased fuel prices, State Shared Revenues which are expected to increase about 20.4% include auto lieu, sales, and income taxes.

### ***Fiscal Year 2022-23 Transfers In & Out***

The following fund transfers are planned during the fiscal year:

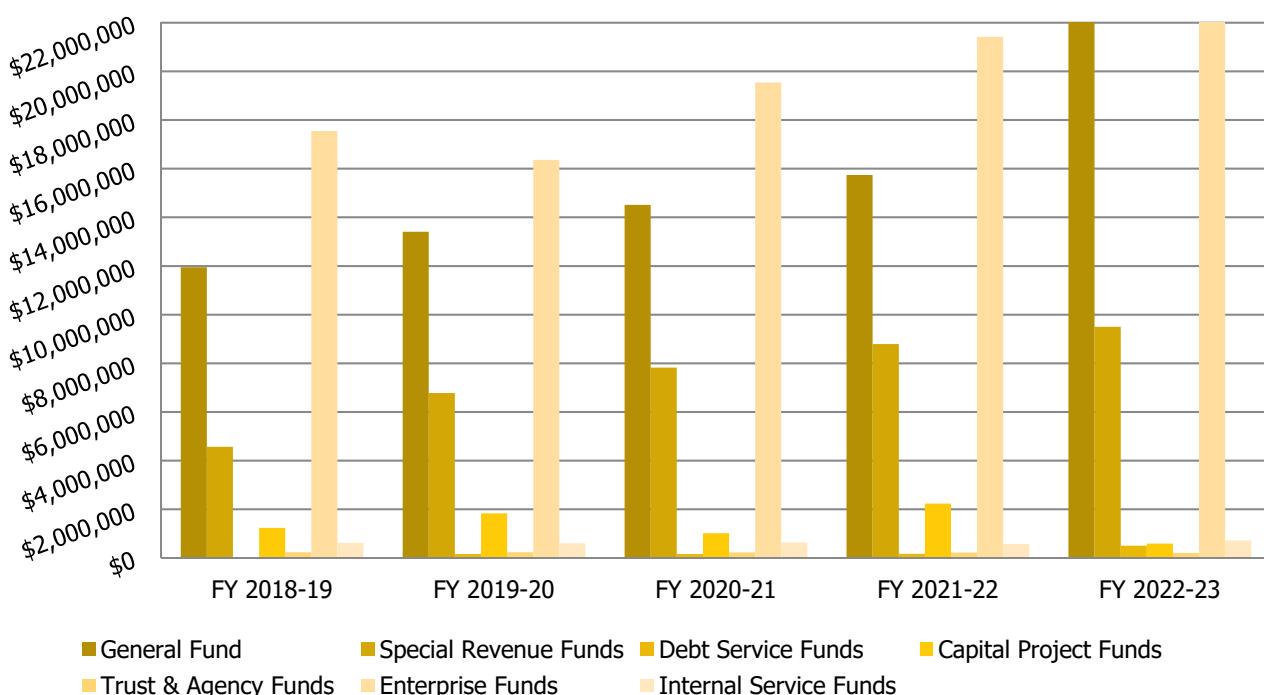
FROM	TO	AMOUNT
100 General Fund	580 Airport Fund	\$150,000
100 General Fund	910 Debt Service	\$498,902
510 Electric Fund	700 Capital Improvements	\$200,000

## ***Expenditures***

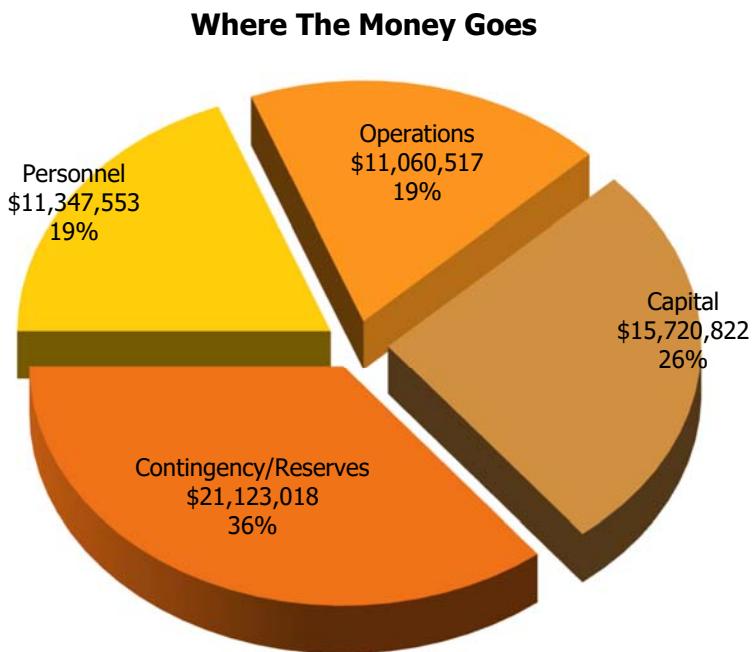
Maintaining levels of service while making progress towards and implementing long range plans is often a challenge. The following summary presents a picture of the total budgeted expenditures by fund type for the fiscal year compared with prior fiscal year budgets. Actual expenditures and detailed information can be found under each budget unit later in this document.

The General Fund budget has increased primarily due to increased sales tax revenue, construction activity, and closing and moving the Vulture Mine Fund revenue into it. The Special Revenue Funds increased slightly due to grants. The increase in Debt Service is due to financing a second fire station. The increase in the Enterprise Funds is attributed to acquiring the Water and Wastewater Companies from Wickenburg Ranch and the continued growth in that development along with a large CDBG water project.

<b>5 Yr Fund Comparison Of Total Budget</b>					
	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>
General Fund	\$11,940,975	\$13,405,377	\$14,510,461	\$15,735,648	\$22,780,127
Special Revenue Funds	\$4,564,678	\$6,776,345	\$7,819,132	\$8,784,877	\$9,496,817
Debt Service Funds	\$0	\$162,872	\$162,868	\$163,444	\$498,902
Capital Project Funds	\$1,231,786	\$1,828,354	\$1,017,751	\$2,228,050	\$586,790
Trust & Agency Funds	\$233,489	\$230,413	\$226,743	\$216,109	\$206,725
Enterprise Funds	\$17,547,035	\$16,356,836	\$19,539,535	\$21,411,795	\$24,960,826
Internal Service Funds	\$621,418	\$599,298	\$633,872	\$570,867	\$721,723
<b>Totals</b>	<b>\$36,139,381</b>	<b>\$39,359,495</b>	<b>\$43,910,362</b>	<b>\$49,110,790</b>	<b>\$59,251,910</b>



Expenses fall into one of four categories. As shown below basically 19% will be going to operations and also personnel, followed by 26% for capital replacement/projects, and the largest portion of 36% is being set aside for Contingency and Reserves some of which may be used for future infrastructure replacement. The following graph shows overall how the money during fiscal year 2022-23 will be spent:



### ***Capital Equipment and Projects***

The Town has taken a "pay as you go" approach to meeting the Capital Equipment requirements of the community. Whenever possible, the town tries to set-up a reserve for anticipated major equipment purchases (shown in the following table under Reserves) so funding is available when needed rather than having to obtain financing. Major projects in the Enterprise Funds are always being studied to determine need and funding strategies. Funding whenever possible comes directly from the related Enterprise Fund with the Capital Improvement Fund occasionally assisting with improvements and upgrades. We believe this approach will not affect the ability of the Town to continue to provide the appropriate level of service, and will enhance the Town's current and future operating budget.

## Reserves

During fiscal year 2001-02, the town initiated a proactive funding approach by establishing the following capital reserves to prepare for future major capital expenditures, thereby avoiding a negative impact on services provided by the operating budget.

ITEM	RESERVE PLAN	2021-22	2022-23	2023-24	2024-25	2025-26
<b>Fire Engine Replacement (2020-21)</b>	(6 yrs @ \$100,000 = \$600,000)	\$100,000	\$200,000	\$300,000	\$400,000	\$500,000
	<b>TOTAL FUND 100-95150</b>	<b>\$100,000</b>	<b>\$200,000</b>	<b>\$300,000</b>	<b>\$400,000</b>	<b>\$500,000</b>
<b>Water Truck (2026-27)</b>	(20 yrs @ \$7,500 = \$150,000)	\$120,000	\$127,500	\$135,000	\$142,500	\$150,000
<b>938F Loader (2021-22)</b>	(12 yrs @ \$20,850 = \$250,200)	\$250,200		\$20,850	\$41,700	\$62,550
<b>Dump Truck (2023-24)</b>	(12 yrs @ \$10,000 = \$120,000)	\$110,000	\$120,000		\$10,000	\$20,000
	<b>TOTAL FUND 300-95150</b>	<b>\$480,200</b>	<b>\$247,500</b>	<b>\$155,850</b>	<b>\$194,200</b>	<b>\$232,550</b>
<b>Mini Excavator (2020-21)</b>	(15 yrs @ \$3,500 = \$45,000)	\$3,000	\$6,000	\$9,000	\$12,000	\$15,000
<b>Infrastructure Replacement</b>	(4 yrs @ \$300,000 = \$1,200,000)	\$1,200,000	\$1,200,000		\$300,000	\$600,000
	<b>TOTAL FUND 500-95150</b>	<b>\$1,203,000</b>	<b>\$1,206,000</b>	<b>\$9,000</b>	<b>\$312,000</b>	<b>\$615,000</b>
<b>Emergency Infrastructure</b>	(flat \$650,000 annually)	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
<b>Boom Truck (2032-33)</b>	(14 yrs @ \$10,000 = \$140,000)	\$40,000	\$50,000	\$60,000	\$70,000	\$80,000
<b>Infrastructure Replacement</b>	(4 yrs @ \$300,000 = \$1,200,000)	\$1,200,000	\$1,200,000		\$300,000	\$600,000
	<b>TOTAL FUND 510-95150</b>	<b>\$1,890,000</b>	<b>\$1,900,000</b>	<b>\$710,000</b>	<b>\$1,020,000</b>	<b>\$1,330,000</b>
<b>Side Loader (2021-22)</b>	(6 yrs @ \$62,500 = \$375,000)			\$62,500	\$125,000	\$187,500
<b>Side Loader (2022-23)</b>	(6 yrs @ \$62,500 = \$375,000)	\$375,000		\$62,500	\$125,000	\$187,500
<b>Side Loader (2025-26)</b>	(6 yrs @ \$62,500 = \$375,000)	\$187,500	\$250,000	\$312,500	\$375,000	
<b>Side Loader (2027-28)</b>	(6 yrs @ \$62,500 = \$375,000)		\$62,500	\$125,000	\$187,500	\$250,000
	<b>TOTAL FUND 520-95150</b>	<b>\$562,500</b>	<b>\$312,500</b>	<b>\$562,500</b>	<b>\$812,500</b>	<b>\$625,000</b>
<b>Backhoe (2027-28)</b>	(12 yrs @ \$12,500 = \$150,000)	\$87,500	\$100,000	\$112,500	\$125,000	\$137,500
<b>Infrastructure Replacement</b>	(4 yrs @ \$200,000 = \$800,000)	\$800,000	\$800,000		\$200,000	\$400,000
	<b>TOTAL FUND 530-95150</b>	<b>\$887,500</b>	<b>\$900,000</b>	<b>\$112,500</b>	<b>\$325,000</b>	<b>\$537,500</b>

## ***Self-Insurance***

The Risk Management Program is designed to reduce or eliminate liability and property loss exposure to the town. As a member of the Arizona Municipal Risk Retention Pool, the Town is insured for various things including but not limited to General Aggregate, General Liability, Municipal Management Practices Liability, Back Wages, Fire Damages, Land Use, Sewer Backup, and Aviation coverage.

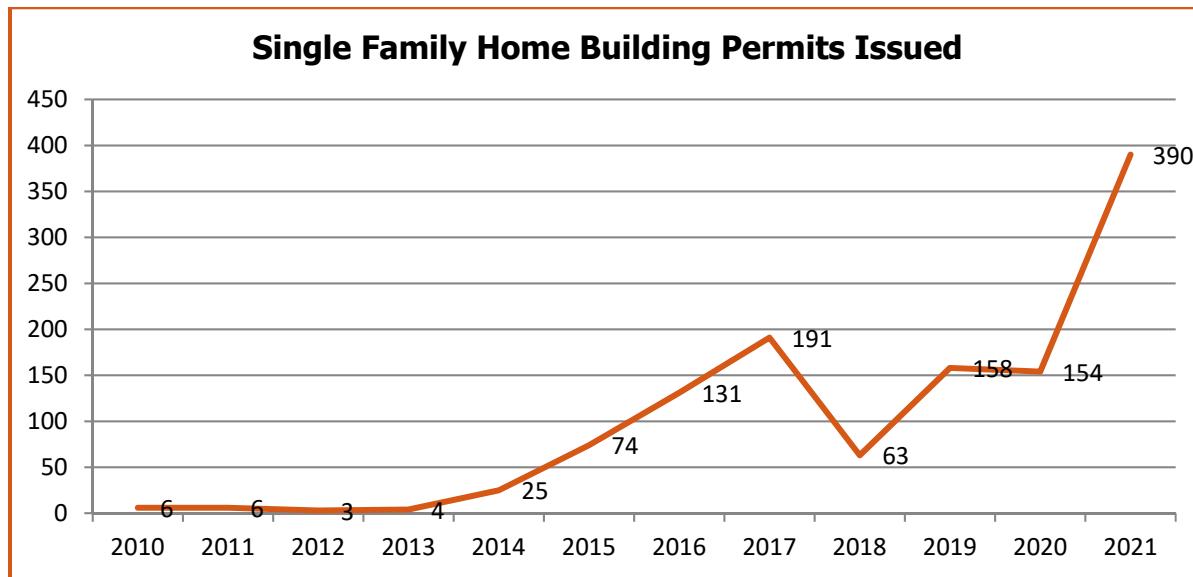
## **Long Term Forecast**

The Town's Strategic Plan and Financial Policies each have dramatic impacts on the budget. The development of the budget is a process of resource allocation, and the resources available to be allocated are a result of the long-term forecast. As we begin to develop a long term forecast it will influence the Towns decisions by projecting the effect current spending will have on future needs. Financial policies such as fund balance reserve policies can have a visible impact on the budget.

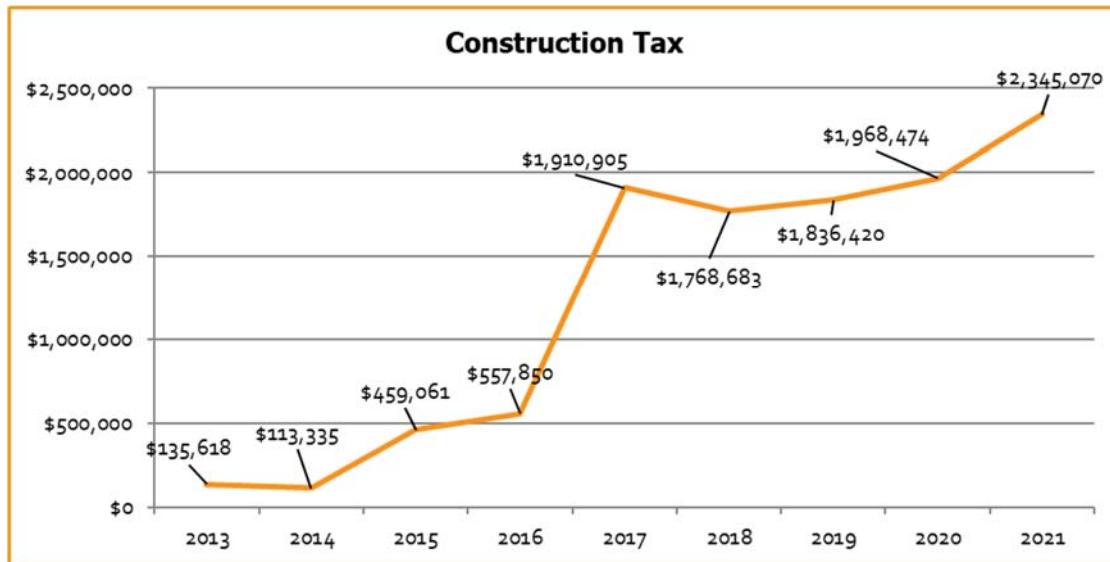
Despite being too small to have a budget department able to review revenues and expenditures closely and forecast them out for extended periods, Wickenburg continues to operate within its budgetary limits. With one of the major areas of focus by the Town Council in their Strategic Plan being Economic Development, the goal is to develop long term planning that will involve aligning future forecasts more effectively.

Base forecasts are developed using the current services offered, and reviewing past history. Assumptions relating to inflation and growth rates are used to predict expenditure levels. Revenues are projected by trend or specific information whenever available. This information is used in conjunction with the impact of new development, primarily residential. New development is crucial not only due to the additional tax revenues and service fees, but also the cost of providing increased services.

Construction activity in the town is rapidly increasing. Though seen throughout town, the activity is in the Wickenburg Ranch development located in the Yavapai County portion of our community.



This in turn has caused an increase in various taxes, most especially our Construction tax. Growth related revenues such as this, as well as sales taxes and state shared revenues as the homes become sold and occupied are economically volatile and may experience steep declines during economic downturns.



As shown throughout this budget, the Town is experiencing a healthy economic growth both at the local and state level. All indications suggest a relatively stable and continued growth in the near term. Projections in development activity include a peak over the next ten years. Projections in state shared revenues as well as retail and utility sales tax also reflect continued growth.

In addition to personnel costs, the Capital Improvement Program will make up a significant portion of the Towns expenditures in future forecasts for both one-time capital costs and continued operational expenses. The decrease from FY 23 to FY 24 is due to the completion of the new police facility and an additional fire station this fiscal year.

FY 22		FY 23	FY 24	FY 25	FY 26	FY 27
Adopted	Revenues					
2,381,194	State Shared Revenues	2,866,219	3,009,530	3,160,006	3,318,007	3,483,907
5,800,000	Local Taxes	6,839,453	7,181,426	7,540,497	7,917,522	8,313,398
552,728	Highway User Revenue Tax	592,874	622,518	653,644	686,326	720,642
355,539	Fuel Sales	473,646	497,328	522,195	548,304	575,720
6,371,455	Utility User Fees	8,584,140	8,755,823	8,930,939	9,466,796	9,656,132
560,600	Property Taxes	583,800	595,476	607,386	619,533	631,924
19,202,506	Fund Balance	26,051,102	24,123,018	27,781,996	36,092,785	38,605,692
860,000	Permits & Development Fees	1,060,000	1,081,200	1,102,824	1,124,880	1,147,378
3,120,935	Bonds/Grants/Loans	4,173,345	3,000,000	3,000,000	3,000,000	3,000,000
9,905,833	All Other Revenue	8,027,331	8,268,151	8,516,195	8,771,681	9,034,832
49,110,790	Totals	59,251,910	57,134,470	61,815,682	71,545,834	75,169,624
		\$ Change From Prior	10,141,120	(2,117,440)	4,681,212	9,730,152
		% Change From Prior	20.65%	-3.57%	8.19%	15.74%
<b>Expenses</b>						
Personnel		11,347,553	11,914,931	12,510,677	13,136,211	13,793,022
Operations		11,060,517	11,613,543	12,194,220	12,803,931	13,444,128
Capital		15,720,822	8,824,000	4,018,000	10,000,000	10,000,000
Contingency/Reserves		21,123,018	24,781,996	33,092,785	35,605,692	37,932,475
Totals		59,251,910	57,134,470	61,815,682	71,545,834	75,169,624

# GENERAL FUND SUMMARY

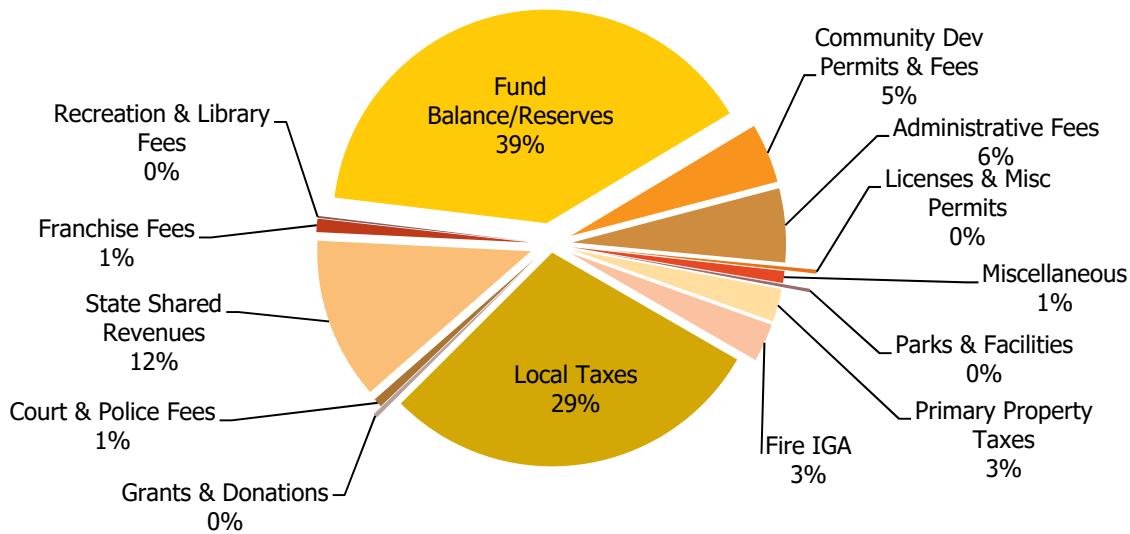
The General Fund includes: Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Recreation, Economic Development, Library, Parks & Facilities Maintenance, Community Development & Neighborhood Services, Public Services, Police, and Fire.

## ***Revenue By Source***

New revenues projected in this year's General Fund budget come primarily from local sales tax, state shared revenues, and administrative fees, as shown in the following chart.

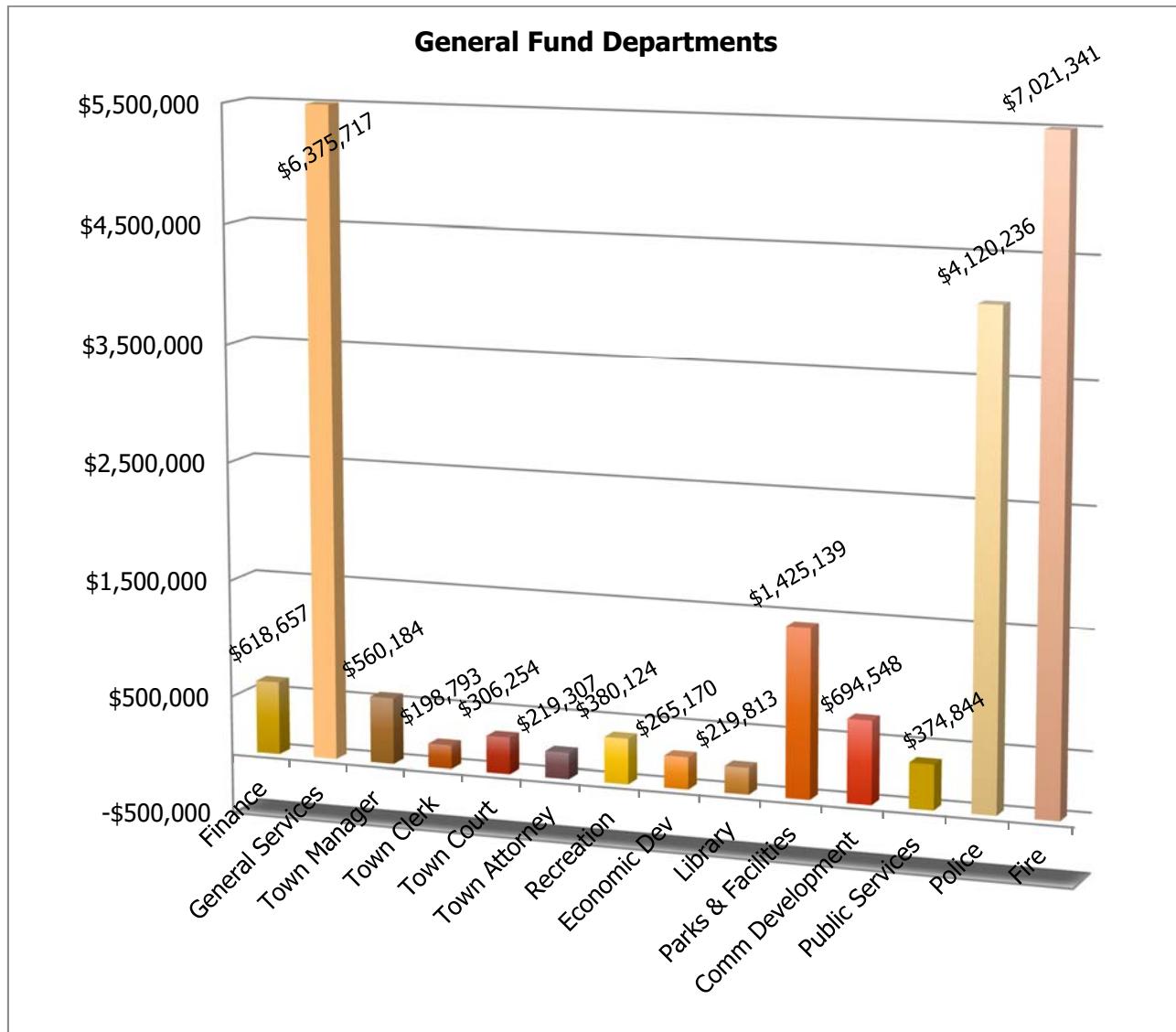
<b>General Fund Revenues By Source</b>	
Local Taxes	\$6,839,453
Grants & Donations	\$79,340
Court & Police Fees	\$160,763
State Shared Revenues	\$2,866,219
Franchise Fees	\$234,584
Recreation & Library Fees	\$34,446
Fund Balance/Reserves	\$9,245,376
Community Dev Permits & Fees	\$1,060,000
Administrative Fees	\$1,308,248
Licenses & Misc Permits	\$66,042
Miscellaneous	\$212,391
Parks & Facilities	\$60,245
Primary Property Taxes	\$583,800
Fire IGA	\$678,122
Total	<u>\$22,780,127</u>

This year's General Fund revenues are projected to include:



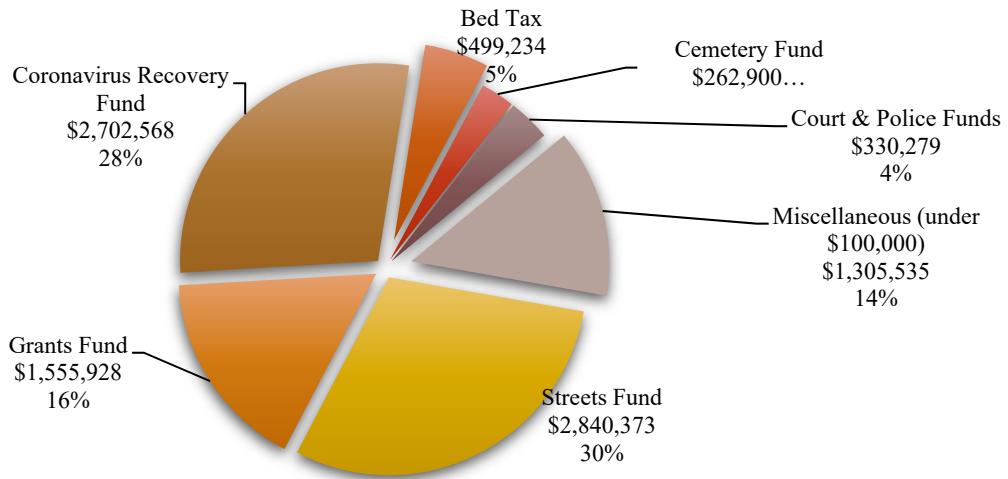
## ***Expenditures By Department***

Budgeted expenditures for the various General Fund Departments total \$22,780,127 including transfers. This total is spread across several departments with 48.91% being assigned to public safety for police and fire. Expenditures for all departments consist of personnel services, materials and supplies, contracted services, new and replacement equipment, and contingency/reserves as follows:



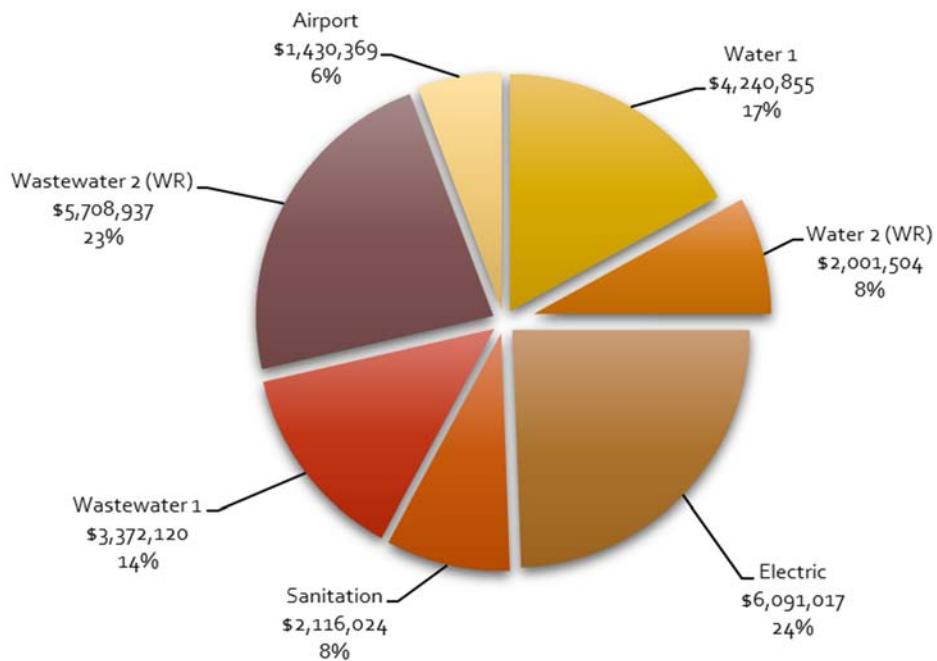
## SPECIAL REVENUE FUNDS SUMMARY

A Summary of the Special Revenue Funds, which total \$9,496,817 is shown below. The Grants Fund is not actually a guaranteed source of revenue but rather a hopeful fund. It is the Town's hope that throughout the year grant opportunities will develop that were unknown at the time this budget was prepared. The largest Special Revenue Fund is for Streets.



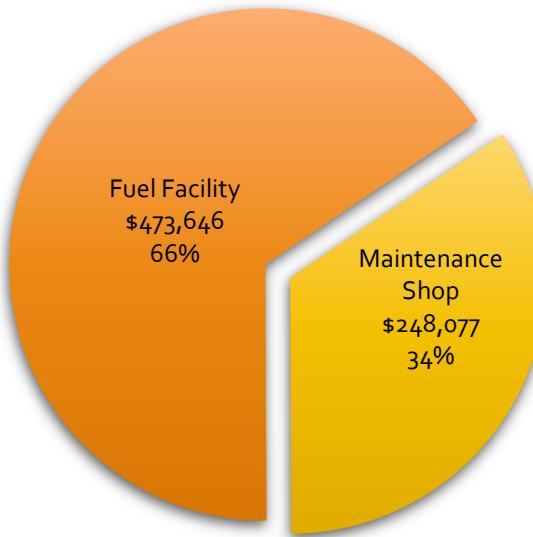
## ENTERPRISE FUNDS SUMMARY

Water, Electric, Sanitation, Wastewater, and the Airport are expected to be self-supporting from user rates and various fees. The Enterprise Funds shown below total \$24,960,826. Thanks to our low-cost federal power, the Electric Fund is a large source of revenue for the Capital Improvement Fund.



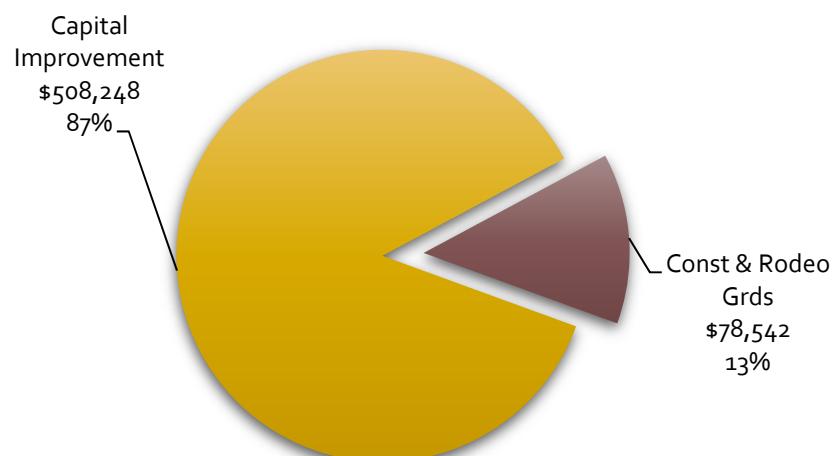
## INTERNAL SERVICE FUNDS SUMMARY

The Internal Service Funds include the Maintenance Shop, which maintains all Town vehicles and other equipment for the various funds and departments; and the Fuel Facility, which provides fuel for all Town, School, and Maricopa County vehicles.



## CAPITAL IMPROVEMENT FUNDS SUMMARY

For more information on Capital Improvement expenditures for the fiscal year please refer to the 3-Yr Capital Improvement Plan for an itemized listing. The main Capital Improvement Fund normally derives the majority of its funding from the Electric Utility. Over the years, this funding source has provided major capital projects throughout the community.



## TRUST AND AGENCY FUNDS SUMMARY

The Trust and Agency Funds are managed by the Town to benefit the retired Town Employees.



### ***Conclusion***

These summaries are intended to provide a general overview of the Fiscal Year 2022-23 budget. To assist you in understanding the Town's finances, throughout the remainder of the budget you will find information that is more detailed. Additional information including goals and objectives to meet the Councils Strategic Plan, budget highlights, and the detail budget of each unit are also included. Following the detail for all of the budget units is an appendix section containing further information including schedules, statistics, employee data, and a glossary of governmental acronyms and terminology.

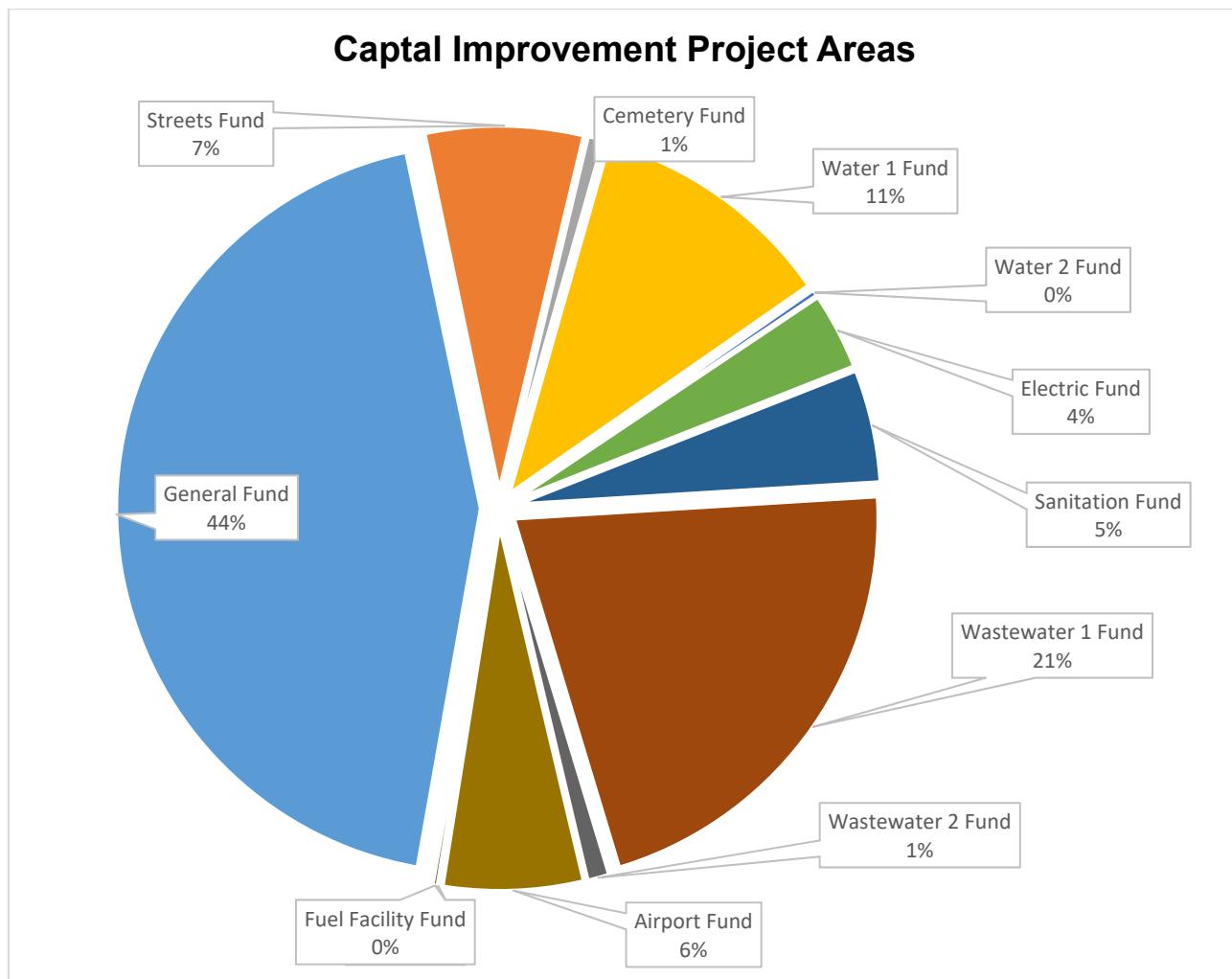
In addition to this document, the Town also publishes several other documents that may be of interest in understanding Town operations, all of which are available on our website at [www.wickenburgaz.org](http://www.wickenburgaz.org). These include the Wickenburg Strategic Plan, the Comprehensive Annual Financial Report available from the Finance Department, the General Plan available from the Community Development & Neighborhood Services Department, and the Town Code available from the Town Clerk's Office, all of which should be helpful to anyone desiring a further understanding of our Town government.

# Capital Improvement Plan

The Capital Improvement Plan (CIP) is the Town's plan for growth, upgrades and replacement of infrastructure and other capital expenditures. This is a dynamic plan which changes annually based on public, Town Council and Management input. Basically, this plan is the blueprint for long-range financial plans.

With limited financial resources, the Town faces a challenge in meeting its capital needs so having a plan aids in investigating possible sources for financing. The current plan is an aggregation of the costs between now and fiscal year 2023-24. Luckily the Town is often successful in obtaining grant funding from sources such as the Community Development Block Grant program through Maricopa county, the Arizona Department of Transportation Aeronautics Division, and the Federal Aviation Agency.

While the majority of planned expenditures only replace existing infrastructure or equipment rather than adding to the current inventory and therefore have no effect on future operating budgets, there are a few items that will have an effect on them. The following graph shows how Capital Improvement Projects for the upcoming fiscal year are spread over various Funds. The full CIP table at the end of this section includes a column to show the impact of any effect on the current and future operating budgets.



The three-year CIP program is evaluated annually to ensure funding availability for design, construction, operations and maintenance limitations set forth by the governing body. Improvements and modifications to the CIP plan will continue to be made in future years as the Town expands and develops this process. While the current plan does not fund all community needs, it does fund the high priority items and will primarily help reduce previous operating costs.

The purpose of the CIP plan is to show what projects are already on line, what projects are being funded in the current year, and what projects will need funding in future years. By coordinating this plan with the operating budget and Council's Strategic Plan, this information will help decision-makers improve services for greater efficiency and assess financing requirements in the context of long-range fiscal needs and financial plans.

Choosing among the various CIP needs is a difficult process as the Town must decide how to provide results at an affordable level while also balancing competing community needs. To do this, the Town has formed a Capital Planning & Oversight Committee to decide priorities based on legal mandates, health and safety issues, environmental issues, budget impacts (increased or decreased revenues and/or expenses), economic development impacts, and relationship to other projects.

Since this is a constantly changing plan projects included here do not necessarily mean a guarantee for funding, or that priorities will not change over any of the three years included in the current plan , they are listed as a reminder to set funds aside annually or to seek grant opportunities.

### ***Capital Improvement Summary By Department***

Any increases or decreases in operating costs for fiscal year 2022-23 are shown in the following itemized CIP table. Items for FY 2022-23 total \$14,500,124 with \$4,493,703 coming from external sources as indicated on the table. Because these operating cost changes are minimal and only estimates, the Town does not feel any adjustments are needed to revenue or expenses. Additionally, no increase or decrease in staff due to the capital improvement appear to be necessary at this time. The impact on operating costs for future years will be reviewed during that year's budget process. For further information pertaining to any CIP item please contact the respective Department Director.

# THREE-YEAR CAPITAL BUDGET FY 2022-23

Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	One Time Expense			Funding Source			FY 2022-23 Amount
					FY 2022-23 Amount	FY 2023-24 Amount	FY 2024-25 Amount	External Source	External \$	Internal \$	

## 105 - Finance & Technology

1	Town Hall Network Hardware	700-90904	Life Expectancy Ending, speed & capacity		\$40,000					\$40,000	\$40,000
2	Copiers (2)	700-90904	Court Life Expectancy Ended & PSC due to relocation		\$8,000					\$8,000	\$8,000
3	Desk Phones		Life Expectancy Ending, Model no longer available			\$20,000				\$20,000	\$0
4	Laptops - Directors & IT	700-90904	Life Expectancy Ending		\$18,000					\$18,000	\$18,000
5	Desktops - Town-wide Staff		Life Expectancy Ending			\$70,000				\$70,000	\$0
6	Desktops - Library Patrons		Life Expectancy Ending			\$20,000				\$20,000	\$0
7	Laptops - Library Patrons		Life Expectancy Ending			\$15,000				\$15,000	\$0
8	Public Safety Servers		Life Expectancy Ending			\$20,000				\$20,000	\$0

## 116 - Town Manager

1	Vehicle	116-90908	To replace existing Town Manager vehicle	\$500	\$45,000					\$45,000	\$45,000
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## 125 - Court

1	2 Front Offices	410 & 418-90905	State mandate to separate litigants from staff, prosecutor & public defender (410-\$16k & 418-\$46k)		\$62,000			Other	\$62,000	\$0	\$0
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## 150 - Parks & Facilities

1	Security System Upgrades	700-90921	Current system requires continuous maintenance		\$13,000					\$13,000	\$13,000
2	Security Cameras for Parks	700-90921	To assist with vandalism & crime at all Town Parks		\$40,000					\$40,000	\$40,000
3	Trucks (2)	150-90908	Replacement of existing vehicles		\$80,000					\$80,000	\$80,000
4	Town Hall Renovations	700-90943	Refresh Town Hall cabinetry, flooring, restrooms & add conference room		\$200,000					\$200,000	\$200,000
5	Park Restroom Doors	150-90905	Reverse 14 door frames to prevent kicked in doors		\$28,000					\$28,000	\$28,000
6	Sunset Park Field Maintenance	700-90961	Fields a,c,d need to be fraze cut and laser graded due to being used every weekend and to get rid of all the unwanted weeds which will cut down on herbicides and make the fields stronger		\$30,000					\$30,000	\$30,000
7	Coffinger Park Upgrades	700-90902	Canopy, fraze cut & lazer grade, and irrigation upgrade		\$50,000					\$50,000	\$50,000
8	Sunset Park Infield Groomer	150-90912	To better care for the fields		\$16,000					\$16,000	\$16,000
9	Rec Center	700-90902	Replace flooring, lighting & restroom upgrades		\$25,000					\$25,000	\$25,000
10	McGuire Park Upgrades		Replace basketball hoops and lights			\$12,000				\$12,000	\$0
11	John Deere Gator		To replace old gator			\$12,000				\$12,000	\$0
12	Leaf Vac	150-90912	Attachments for mowers		\$5,000					\$5,000	\$5,000
13	Air Conditioning Unit	150-90905	Replace two (2) older units		\$20,000					\$20,000	\$20,000
14	Pickleball Fencing	700-90961	Fencing around Pickleball courts		\$25,000					\$25,000	\$25,000
15	Park Benches		Replace broken benches at various locations			\$5,000				\$5,000	\$0
16	Pickleball Restrooms		Add restrooms in partnership with a donation from the Pickleball Club			\$70,000		Other	\$35,000	\$35,000	\$0
17	Library Renovations	450-90905	Construction delays in prior fiscal year		\$40,000					\$40,000	\$0
18	Community Center Upgrades	150-90905	Miscellaneous as defined by task force		\$100,000	\$250,000				\$350,000	\$100,000

## 155 - Community Development

1	Downtown Revitalization/Improvements	700-90935	General physical enhancements. Projects include but are not limited to "Cowboy Walk of Fame," Wayfinding Sign Program, Art, Multi-Modal transportation & walkability projects.		\$30,000	\$25,000	\$20,000			\$75,000	\$30,000
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Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	One Time Expense			Funding Source			FY 2022-23 Amount
					FY 2022-23 Amount	FY 2023-24 Amount	FY 2024-25 Amount	External Source	External \$	Internal \$	
1	Police Vehicle Replacement (2)	165-90908	Replace Aging police vehicles to reduce maintenance cost and improve reliability	(\$5,000)	\$120,000	\$120,000	\$120,000			\$360,000	\$120,000
2	PD Building Phase II	700-90943	Construction delays in prior fiscal year		\$1,101,491					\$1,101,491	\$1,101,491
3	Handheld Radios	165-90912	20 Radios for Citizens on Patrol		\$20,000			CP	\$20,000	\$0	\$0

### 165 - Police

1	Police Vehicle Replacement (2)	165-90908	Replace Aging police vehicles to reduce maintenance cost and improve reliability	(\$5,000)	\$120,000	\$120,000	\$120,000			\$360,000	\$120,000
2	PD Building Phase II	700-90943	Construction delays in prior fiscal year		\$1,101,491					\$1,101,491	\$1,101,491
3	Handheld Radios	165-90912	20 Radios for Citizens on Patrol		\$20,000			CP	\$20,000	\$0	\$0

### 170 - Fire

1	North Fire Station	170-90905	Build a second Fire Station for the North side		\$4,160,735					\$4,160,735	\$4,160,735
2	Turnout Gear replacement	170-90912	Turnout gear sets need to be rotated for all line personnel to maintain new standard of second set to include EMS and wildland PPE updated.		\$85,000					\$85,000	\$85,000
3	Extrication Tool	170-90912	Electric Combination Extrication Tool		\$9,000					\$9,000	\$9,000
4	Station 751 Remodel		Updated, paint interior, exterior, floor resurfaced, roofing, fixtures and appliances. Building built 1979			\$200,000				\$200,000	\$0
5	Turnout Gear for Station 755		New hires turnout gear - total line gear, structure and wildland			\$40,000				\$40,000	\$0
6	Radios for Station 755		New portable radios for station 755 staff			\$50,000				\$50,000	\$0
7	Advanced Life Support LP15 replacement		Replace original 2016 model LP15 cardiac monitor				\$48,000			\$48,000	\$0
8	Replaced E7510 Type 6 Fire Engine		Replace E7510, 2003 121,000 miles type 6 engine, well over 20 year in service date				\$180,000			\$180,000	\$0

General Fund Totals:	(\$4,500)	\$6,371,226	\$929,000	\$368,000		\$117,000	\$7,551,226	\$6,249,226
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### 300 - Streets

1	Front End Loader	300-90908	Scheduled replacement		\$250,000					\$250,000	\$250,000
2	Powderhouse Wash Phase II	300-90904	Resolve Flood Issue		\$500,000			Flood Control	\$375,000	\$125,000	\$125,000
3	Tegner Street	300-60308	Needs to be repaved		\$120,000	\$1,500,000				\$1,620,000	\$120,000
4	Brush Trailer	300-90912	Hauling Brush		\$6,000					\$6,000	\$6,000
5	Tegner Street Crosswalk Lighting	300-90904	Pedestrian Safety		\$60,000					\$60,000	\$60,000
6	Hassayampa wash/Jack Burden project phase 2		Protect Jack Burden from being washed out			\$650,000				\$650,000	\$0
7	Apache Street Lot	300-90904	Improvements to Primitive Parking Lot for Brewery		\$50,000			Other	\$50,000	\$0	\$0
8	Dump Truck - 10 Wheeler 8-10 Yds	300-90908	Addition - \$150k (\$30k each 300-500-501-530-531)		\$30,000					\$30,000	\$30,000
9	Constellation Road		Needs to be repaved			\$550,000				\$550,000	\$0

Streets Totals:	\$0	\$1,016,000	\$2,700,000	\$0		\$425,000	\$3,291,000	\$591,000
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### 400 - Cemetery

1	Pave Roads Throughout Cemetery	400-60606	Clean up the cemetery & avoid issues with monsoons		\$100,000					\$100,000	\$100,000
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Cemetery Totals:	\$0	\$100,000	\$0	\$0		\$0	\$100,000	\$100,000
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### 500 - Water 1

1	Dump Truck 4-5 Yds	500-90908	Replacement of totaled truck		\$80,000					\$80,000	\$80,000
2	Dump Truck - 10 Wheeler 8-10 Yds	500-90908	Addition - \$150k (\$30k each 300-500-501-530-531)		\$30,000					\$30,000	\$30,000
3	Apache Waterline	500-90914	Construction delays in prior fiscal year		\$1,472,803			CDBG	\$594,135	\$878,668	\$878,668
4	Storage Facility @ Adams Tank		Storage facility for utility department			\$150,000				\$150,000	\$0
5	Mariposa Well Replacement		Current well in poor condition (70 years old)			\$750,000				\$750,000	\$0
6	Adams St to WWW Waterline		Infrastructure age, fire protection and water quality				\$650,000	CDBG	\$400,000	\$250,000	\$0
7	Madison Waterline Improvements		Infrastructure age, fire protection and water quality				\$850,000	CDBG	\$400,000	\$450,000	\$0

Water 1 Totals:	\$0	1,582,803	900,000	1,500,000		1,394,135	2,588,668	988,668
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Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	One Time Expense			Funding Source			FY 2022-23 Amount
					FY 2022-23 Amount	FY 2023-24 Amount	FY 2024-25 Amount	External Source	External \$	Internal \$	

## 501 - Water 2

1	Dump Truck - 10 Wheeler 8-10 Yds	501-90908	Addition - \$150k (\$30k each 300-500-501-530-531)		\$30,000					\$30,000	\$30,000
2	Gate Valve Operator/Exerciser	501-90912	Gate Valve Exercising Program		\$11,000					\$11,000	\$11,000

Water 2 Totals:	\$0	41,000	0	0		0	41,000	41,000
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## 510 - Electric

1	Jackson/Mohave OH/UG Upgrades	510-90912	Engineering & installation of Upgrades in alley		\$350,000	\$400,000				\$750,000	\$350,000
2	Portable Generator	510-90910	Portable Power Source		\$145,000					\$145,000	\$145,000
3	Madison/Lincoln		Engineering & installation of Upgrades in alley			\$600,000				\$600,000	\$0
4	South Tegner Upgrades		Engineering & installation of Upgrades in alley			\$40,000	\$800,000			\$840,000	\$0
5	Jefferson/Sylvan Upgrades		Engineering & installation of Upgrades in alley				\$800,000			\$800,000	\$0

Electric Totals:	\$0	\$495,000	\$1,040,000	\$1,600,000			\$0	\$3,135,000	\$495,000
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## 520 - Sanitation

1	Sanitation Truck	520-90908	Scheduled replacement		\$350,000					\$350,000	\$350,000
2	Sanitation Truck	520-90908	Scheduled replacement		\$375,000					\$375,000	\$375,000
3	Sanitation Truck		Scheduled replacement			\$375,000				\$375,000	\$0
4	Shade Structure & Concrete Pad		Store, protect and organize trash cans			\$60,000				\$60,000	\$0
5	Sanitation Truck		Scheduled replacement				\$375,000			\$375,000	\$0

Sanitation Totals:	\$0	725,000	435,000	375,000			0	1,535,000	725,000
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## 530 - Wastewater 1

1	UV Disinfection / Effluent Pump Station	383-90914	Regulatory necessity, effluent water quality, economical	(\$3,000)	\$1,400,000			ARPA	\$1,400,000	\$0	\$0
2	Headworks & Clarifies Rehab/Relocation	383-90914	Regulatory necessity, effluent water quality, economical	(\$2,000)	\$1,000,000			ARPA	\$1,000,000	\$0	\$0
4	Wastewater System Master Plan	530-60308	Regulatory Requirement		\$75,000					\$75,000	\$75,000
5	Aztec Lift Station	383 & 530 90914	Capacity Upgrade (383-\$302,568 + 530-\$474,095 = \$776,663 ttl)	(\$1,000)	\$474,095			ARPA/Hotel	\$302,568	\$171,527	\$171,527
6	Dump Truck - 10 Wheeler 8-10 Yds	530-90908	Addition - \$150k (\$30k each 300-500-501-530-531)		\$30,000					\$30,000	\$30,000
7	Sewer Easement Machine	530-90912	Sewer Main Cleaning (530-\$35k + 531-\$35k = Ttl \$70k)	(\$25,000)	\$35,000					\$35,000	\$35,000
8	Camera Truck	530-90908	Sewer Inspections (530-\$75k + 531-\$75k = Ttl \$150k)		\$75,000					\$75,000	\$75,000
9	Sewerline Sylvan/Coolwater		Sag in sewerline				\$100,000			\$100,000	\$0
10	WWTP Recharge Pond Dredging		Capacity, compliance			\$75,000				\$75,000	\$0

Wastewater 1 Totals:	(\$31,000)	3,089,095	0	175,000			2,702,568	561,527	386,527
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## 531 - Wastewater 2

1	Dump Truck - 10 Wheeler 8-10 Yds	531-90908	Addition - \$150k (\$30k each 300-500-501-530-531)		\$30,000					\$30,000	\$30,000
2	Sewer Easement Machine	531-90912	Sewer Main Cleaning (530-\$35k + 531-\$35k = Ttl \$70k)		\$35,000					\$35,000	\$35,000
3	Camera Truck	531-90908	Sewer Inspections (530-\$75k + 531-\$75k = Ttl \$150k)		\$75,000					\$75,000	\$75,000

Wastewater 2 Totals:	\$0	\$140,000	\$0	\$0			\$0	\$140,000	\$140,000
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Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	One Time Expense			Funding Source			FY 2022-23 Amount
					FY 2022-23 Amount	FY 2023-24 Amount	FY 2024-25 Amount	External Source	External \$	Internal \$	Internal Need

### 580 - Airport

1	LED Runway Lights	580-90913	Older system needs replacement		\$350,000			FAA/ADOT	\$250,000	\$100,000	\$100,000
2	Taxiway Lights	580-90913	Older system needs replacement		\$550,000			FAA/ADOT	\$400,000	\$150,000	\$150,000
3	Apron Reconstruction		Reconstruction of Apron #1			\$1,700,000		FAA/ADOT	\$1,624,010	\$75,990	
4	Taxilane Rehabilitations		Taxiway has a PCI of 33 and is beyond its useful life			\$950,000		FAA/ADOT	\$907,535	\$42,465	

Airport Totals:	\$0	900,000	2,650,000	0		3,181,545	368,455	250,000
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### 600 - Town Shop

1	R1234yf AC Machine	600-90912	Industry moving to new refrigerant that is not compatible with existing equipment. New vehicles would need to be outsourced for refrigerant.		\$10,000					\$10,000	\$10,000
2	Pavement Preservation		Parking Lot and Access Road Pavement Preservation			\$150,000				\$150,000	\$0
3	Tig Welder		Enable more in-house repairs with more reliable welds.			\$20,000				\$20,000	\$0

Town Shop Totals:	\$0	10,000	170,000	0		0	180,000	10,000
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### 620 - Fuel Facility

1	Card/Fob Kiosk	620-90912	Replacement of existing card/fob reader; starting to experience issues w/ the screen		\$30,000					\$30,000	\$30,000
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Town Shop Totals:	\$0	\$30,000	\$0	\$0		\$0	\$30,000	\$30,000
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Grand Totals:	(35,500)	14,500,124	8,824,000	4,018,000		7,820,248	19,521,876	10,006,421
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# GENERAL FUND REVENUE

## BUDGET UNIT DESCRIPTION

General Fund revenues fall into one of several categories including fund balance/reserves, taxes, intergovernmental, community services, rents, franchise fees, administrative fees and miscellaneous revenues.

## ADMINISTRATIVE CHARGES

The General Fund assists several other funds with administrative functions such as processing utility bills, payroll, legal issues, various payments for all Funds, grant reimbursements, and many other things. Some of the costs involved with these administrative duties are passed on to those funds as follows:

### **General Administrative Fee**

<b>Department Charged</b>	<b>%</b>	<b>Amount</b>
500 WATER 1 FUND	13%	\$145,972
501 WATER 2 (WR) FUND	9%	\$97,356
510 ELECTRIC FUND1	38%	\$424,007
520 SANITATION	14%	\$156,181
530 WASTEWATER 1 FUND	11%	\$122,200
531 WASTEWATER 2 (WR) FUND	10%	\$112,543
580 AIRPORT FUND	6%	\$69,556
	<b>100%</b>	<b>\$1,127,815</b>

### **Public Works & CIP Administrative Fee**

<b>Department Charged</b>	<b>%</b>	<b>Amount</b>
500 WATER 1 FUND	14%	\$25,261
501 WATER 2 (WR) FUND	14%	\$25,261
510 ELECTRIC FUND1	14%	\$25,261
520 SANITATION	14%	\$25,261
530 WASTEWATER 1 FUND	14%	\$25,261
531 WASTEWATER 2 (WR) FUND	14%	\$25,261
700 CIP FUND	16%	\$28,869
	<b>100%</b>	<b>\$180,433</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>GENERAL FUND REVENUE</b>					
100-101-000-43729	BUDGETED FUND BALANCE	0	0	412,573	4,790,280
100-101-000-43735	RESERVE	0	0	4,950,380	4,255,096
100-101-000-43736	RESERVE - CAPITAL	0	0	100,000	200,000
100-101-000-44110	PRIMARY PROP TAX	433,889	423,475	503,017	583,800
100-101-000-44120	PRIOR PERIOD TAX	3,891	58,182	37,583	30,000
100-101-000-44210	LOCAL SALES TAX	5,471,539	6,530,420	6,800,000	6,839,453
100-101-000-44215	PROP 207 SMART & SAFE	0	16,379	39,453	0
100-101-000-44418	AUTO LIEU TAX	353,327	418,088	364,151	353,881
100-101-000-44420	STATE SALES TAX/TPT	811,992	959,980	950,125	1,069,791
100-101-000-44422	STATE INCOME TAX/URS	1,013,826	1,156,460	1,055,812	1,442,547
100-101-000-44800	INTERGOVERNMENTAL AGREEMENTS	69,342	79,385	79,340	79,340
100-101-000-45489	BANNER FEES	860	795	1,124	1,124
100-101-000-45490	COMM & REC CENTER RENTALS	25,510	35,752	32,470	32,470
100-101-000-45491	SWIM POOL ADMISSION	3,178	11,518	12,215	12,215
100-101-000-45494	PARK FEES	3,154	51,283	16,438	16,438
100-101-000-45495	RECREATION PROGRAMS	11,220	20,123	8,427	8,427
100-101-000-46400	CONTRIBUTIONS REC'D	4,165	61,742	2,239,201	0
100-101-000-46432	CABLE AGREEMENT	40,692	46,423	43,392	43,392
100-101-000-46434	POLE ATTACHMENT	7,970	7,970	7,970	7,970
100-101-000-46436	SOUTHWEST GAS FRANCHISE	18,488	19,933	19,866	19,866
100-101-000-46438	APS FRANCHISE	142,595	162,167	163,356	163,356
100-101-000-46441	LIQUOR LICENSE FEES	3,050	3,200	2,925	2,925
100-101-000-46444	OCCUPATIONAL FEES	54,772	52,408	61,993	61,993
100-101-000-46445	OTHER PERMIT FEES	152,608	473,111	270,000	200,000
100-101-000-46459	INTEREST INCOME	158,633	12,961	9,012	9,012
100-101-000-46460	LGIP LOSS	220	569	0	0
100-101-000-46463	TOWN RENTALS	3,075	3,339	11,337	11,337
100-101-000-46470	LIBRARY - MISC REVENUES	2,385	2,096	3,031	3,031
100-101-000-46471	LIBRARY - COPIES	2,451	1,239	2,157	2,157
100-101-000-46481	ZONING & SUBDIVISION FEES	11,708	44,678	15,580	10,000
100-101-000-46483	NEW BLDG PERMIT FEES	457,202	1,226,217	939,620	850,000
100-101-000-46620	CONTRACTED SERVICES REIMB	136,121	120,438	78,589	90,000
100-101-000-47452	PUBLIC SAFETY - RENTAL & REIMB	6,472	40,112	6,511	6,511
100-101-000-47453	FIRE - IGA	489,974	642,430	477,459	678,122
100-101-000-47465	FINES & COURT CHARGES	158,603	137,365	147,250	147,250
100-101-000-47467	POLICE MISC FEES	5,125	7,952	7,002	7,002
100-101-000-47469	ADMIN CHARGE - GF	940,989	995,212	909,761	1,127,815
100-101-000-47471	ADMIN CHARGE - PS & CIP	172,904	156,574	175,679	180,433
100-101-000-47510	RESTITUTION	109	354	374	0
100-101-000-48821	EVENT STAFF/EQUIPMENT USE	3,725	1,849	8,616	8,616
100-101-000-48830	CREDIT/DEBIT FEES	20,935	77,544	62,379	62,379
100-101-000-48875	MISCELLANEOUS REVENUES	138,346	446,147	20,767	20,000
100-101-000-48880	SURPLUS OF TOWN PROPERTY	5,837	143,632	289,290	1,000
100-101-000-48882	INSURANCE/DAMAGE REIMBURSEMENT	14,265	22,682	30,981	0
100-101-000-49910	TRANSFER IN	0	0	3,374,461	0
100-101-000-49920	TRANSFER OUT	1,079,468-	1,662,867-	2,261,833-	648,902-
100-101-000-49999	CAPITAL LEASE PROCEEDS	0	0	2,350,000	0
<b>GENERAL FUND REVENUE</b>		<b>10,275,677</b>	<b>13,009,318</b>	<b>24,829,834</b>	<b>22,780,127</b>

# FINANCE & TECHNOLOGY DEPARTMENT

## BUDGET UNIT DESCRIPTION

The Finance & Technology Department budget unit accounts for the overall financial administration of the Town. Services provided by this Department include: accounts payable, accounts receivable, financial reporting, budgeting, data processing, investment, debt administration, utility billing, purchasing, and payroll as well as all town information technology. All of which provide quality service to meet the needs of the citizens, staff and elected officials in a timely and accurate fashion. During fiscal year 2004-05, the council adopted Appendix IV of the sales tax code and contracted with a sales tax auditor to provide compliance audits and education.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
(1)	Respond To Finance & Utility Billing Questions In A Timely Manner	To provide a timely response to all inquiries.	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
			Average number of days to respond to inquiries	1	1	1	1
(2)	Increase The Number Of Utility Auto Pay Customers	Achieve a reduction in the number of payments requiring manual input.	# of Auto Pay Customers				
			944	1,052	1,135	1,237	1,250
(3)	Improve Transparency In Financial Records	To produce a transparent financial documents for all readers showing expected and actual revenues and expenditures.	Receipt of Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA)				
			Yes	Yes	Yes	Yes	Yes
			8 Yrs	9 Yrs	10 Yrs	11 Yrs	12 Yrs
			Receipt of Certificate of Achievement for Excellence in Financial Reporting from the GFOA				
(4)	Assist Customers With Establishing Utility Service	To promptly and efficiently open new customer accounts.	# of Customer Accounts Opened				
			873	777	1,230	1,279	1,300

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>FINANCE &amp; TECHNOLOGY</b>					
FINANCE & TECHNOLOGY DIRECTOR	1	1	1	1	1
SENIOR ACCOUNTANT	0.2	0.2	0.2	0.2	0.2
ACCOUNTS PAYABLE CLERK	1	1	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1	0	0
MANAGEMENT ANALYST	1	1	1	1	1
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
<b>FINANCE &amp; TECHNOLOGY TOTAL (100-105)</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>	<b>3.4</b>	<b>3.4</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>FINANCE &amp; TECHNOLOGY EXPENSE</b>					
100-105-105-50100	SALARIES & WAGES FULL-TIME	247,517	269,056	248,436	246,779
100-105-105-50125	COMP TIME - USED	0	79	681	681
100-105-105-50140	SICK TIME	14,945	8,264	9,432	0
100-105-105-50150	OVERTIME	0	0	624	624
<b>TOTAL SALARIES</b>		<b>262,462</b>	<b>277,400</b>	<b>259,173</b>	<b>248,084</b>
100-105-105-50210	FICA EXPENSE	19,039	20,901	19,827	18,978
100-105-105-50212	INDUSTRIAL INSURANCE	583	656	613	587
100-105-105-50221	STATE RETIREMENT EXP	29,945	32,232	32,168	30,193
100-105-105-50232	HEALTH INSURANCE	35,880	31,819	30,664	29,189
100-105-105-50233	DENTAL INSURANCE	2,604	2,957	2,661	2,576
100-105-105-50234	LIFE INSURANCE	242	136	120	113
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>88,293</b>	<b>88,701</b>	<b>86,053</b>	<b>81,636</b>
100-105-105-60112	TRAINING & TRAVEL	1,871	995	1,500	4,000
100-105-105-60114	MEMBERSHIP & DUES	1,315	1,074	1,210	1,310
100-105-105-60300	AUDITING	64,550	63,400	63,500	68,000
100-105-105-60302	DATA PROCESSING & IT MAINT	68,584	43,694	150,000	198,475
100-105-105-60305	OTHER CONTRACT SERVICES	20,779	20,836	6,990	6,990
100-105-105-60403	PRINTING, BINDING & PHOTO	706	847	1,000	1,000
100-105-105-60406	BOOKS, PUBLICATIONS & MAPS	46	46	150	300
100-105-105-60620	TELEPHONE	530	623	412	412
100-105-105-60639	OFFICE SUPPLIES	7,484	6,629	7,500	7,700
100-105-105-69215	PUBLIC OUTREACH	25	0	125	200
100-105-105-69999	MINOR CAPITAL	657	0	550	550
<b>TOTAL OPERATING EXPENSES</b>		<b>166,547</b>	<b>138,144</b>	<b>232,937</b>	<b>288,937</b>
<b>FINANCE &amp; TECHNOLOGY EXPENSE</b>		<b>517,302</b>	<b>504,245</b>	<b>578,163</b>	<b>618,657</b>

# GENERAL SERVICES

## **BUDGET UNIT DESCRIPTION**

This department covers expenses by the Town Council along with miscellaneous expenses not associated with other departments. Responsibilities of the Town Council include providing leadership to staff, formulating public policy which is consistent with the desires of the community, enacting the policies governing the operation of the town, enactment of ordinances and resolutions, adoption of the annual operating budget, levying taxes, and appointment of members to citizen advisory boards and commissions.

Goal		Objective	Performance Measures						
			Outcome Indicator(s)						
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected		
(1)	Develop One Of The Best Public Safety Systems In Arizona	Budget appropriate resources to fund critical public safety programs, including aggressive narcotics abatement, fire safety and EMS response.	Average staffing level of sworn police officers (percentage of authorized positions filled)						
			96%	95%	81%	79%	80%		
(2)	Pursue Strategic Annexations That Add To The Quality, Character And Economic Viability Of Wickenburg	Complete annexations that contribute to Wickenburg's sensible growth and economic stability.	Insurance Services Office (ISO) national fire protection standard rating						
			4	4	4	4	4		
			Total acreage of annexations completed						
			0	264	0	0	62		
			Assessed valuation of newly-annexed areas						
			\$0	\$86,500	\$0	0	\$4,579,066		

## **PERSONNEL**

The only salaries accounted for under General Services are those of the Mayor, Vice Mayor, and five Councilmembers.

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>GENERAL SERVICES EXPENSE</b>					
100-110-110-50115	SALARIES & WAGES COUNCIL	19,200	19,800	19,800	19,200
	<b>TOTAL SALARIES</b>	<b>19,200</b>	<b>19,800</b>	<b>19,800</b>	<b>19,200</b>
100-110-110-50210	FICA EXPENSE	1,469	1,515	1,515	1,469
100-110-110-50211	UNEMPLOYMENT/TAXES	949	10,616	4,192	352
100-110-110-50212	INDUSTRIAL INSURANCE	45	48	48	47
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>2,463</b>	<b>12,179</b>	<b>5,755</b>	<b>1,868</b>
100-110-110-60103	EMPLOYEE DEVELOPMENT	25,070	16,333	30,000	30,900
100-110-110-60107	PERSONNEL	9,602	5,655	10,000	19,485
100-110-110-60112	TRAINING & TRAVEL	3,229	2,714	4,000	3,750
100-110-110-60114	MEMBERSHIP & DUES	15,060	15,953	19,600	12,900
100-110-110-60200	CREDIT & ONLINE FEE'S	21,651	80,778	68,686	69,386
100-110-110-60305	OTHER CONTRACT SERVICES	850	576	1,000	1,000
100-110-110-60307	PRISONER HOUSING	20,308	30,071	45,000	55,000
100-110-110-60308	OTHER PROFESSIONAL SERVICES	0	1,450	59,960	60,000
100-110-110-60311	JUDICIAL - PUBLIC DEFENDER	7,733	10,720	12,838	12,838
100-110-110-60401	MARKETING	4,100	1,354	4,500	5,000
100-110-110-60406	BOOKS, PUBLICATIONS & MAPS	0	0	0	500
100-110-110-60599	INTERNET, WEBSITE & EMAIL	0	0	24,000	24,000
100-110-110-60601	SVC TO MAINT AUTO	188	984	500	500
100-110-110-60602	SVC TO MAINT OFFICE EQUIPMENT	1,720	2,383	4,000	4,000
100-110-110-60612	DAMAGE CLAIMS & REPLACEMENT	5,998	36,112	75,000	150,000
100-110-110-60616	INSURANCE LIABILITY	0	101,642	109,318	116,859
100-110-110-60620	TELEPHONE	18,536	16,867	22,932	22,932
100-110-110-60622	RENTALS-LEASES-LOANS	1,829	2,439	2,500	1,500
100-110-110-60624	PAPER SHREDDING	258	281	400	400
100-110-110-60639	OFFICE SUPPLIES	1,091	552	700	1,000
100-110-110-60640	POSTAGE	8,756	5,574	5,629	5,629
100-110-110-60648	GAS, OIL & LUBRICANTS	1,090	454	1,000	1,500
100-110-110-60675	COMMUNITY CONTRIBUTIONS	40,000	40,000	60,000	60,000
100-110-110-60680	CONTRIBUTIONS EXPENDED	0	17,300	16,900	10,000
100-110-110-69215	PUBLIC OUTREACH	1,140	4,309	2,600	1,500
100-110-110-69999	MINOR CAPITAL	3,141	4,010	500	1,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>191,349</b>	<b>398,510</b>	<b>581,563</b>	<b>671,579</b>
100-110-110-90936	LAND PURCHASE	0	1,813	0	0
	<b>TOTAL CAPITAL</b>	<b>0</b>	<b>1,813</b>	<b>0</b>	<b>0</b>
100-110-110-95100	CONTINGENCY	0	6,250	7,675,175	1,227,974
100-110-110-95150	CAPITAL RESERVE	0	0	100,000	200,000
100-110-110-95151	RESERVE	0	0	5,810,064	4,255,096
	<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>6,250</b>	<b>13,585,239</b>	<b>5,683,070</b>
	<b>GENERAL SERVICES EXPENSE</b>	<b>213,012</b>	<b>438,551</b>	<b>14,192,357</b>	<b>6,375,717</b>

# TOWN MANAGER DEPARTMENT

## BUDGET UNIT DESCRIPTION

Appointed by the Town Council, the Town Manager is the Chief Executive Officer of the Town and is responsible for all municipal operations; the planning, implementation, and review of all policies, procedures and programs; and provides direction to all other departments. Additionally, the Town Manager serves as the Human Resources Director, facilitates the Economic Development Advisory Committee, and also represents the Town at various meetings across the state including the Maricopa Association of Governments.

Goal		Objective	Performance Measures									
			Outcome Indicator(s)									
(1)	Maintain a healthy, customer-oriented workforce	Invest additional resources in employee development, appreciation, and wellness	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected					
			Number of employee appreciation and wellness programs/events offered		15	18	16	16	16			
			Percentage of staff participating in at least one wellness program annually					85%	87%	92%	92%	90%

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>MANAGER</b>					
TOWN MANAGER	1	1	1	1	1
ADMIN ASSISTANT	0	0	0.5	0.5	0.5
DEPUTY TOWN MANAGER   ECONOMIC DEVELOPMENT	1	1	1	1	0
HR & RISK MGMT COORDINATOR	1	1	0	0	0
HR & RISK MGMT MANAGER	0	0	1	1	1
ECONOMIC DEV   COMMUNITY RELATIONS DIRECTOR	1	1	0	0	0
PUBLIC INFORMATION   GRANTS ADMINISTRATOR	0	0	1	1	1
<b>TOWN MANAGER TOTAL (100-116)</b>	<b>4</b>	<b>4</b>	<b>4.5</b>	<b>4.5</b>	<b>3.5</b>

## CAPITAL EXPENSES

### **90908**

Town Manager Vehicle - \$45,000

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>TOWN MANAGER EXPENSE</b>					
100-116-110-50100	SALARIES & WAGES FULL-TIME	298,162	308,051	344,149	378,537
100-116-110-50140	SICK TIME	5,369	4,535	7,619	0
	<b>TOTAL SALARIES</b>	<b>303,532</b>	<b>312,586</b>	<b>351,768</b>	<b>378,537</b>
100-116-110-50210	FICA EXPENSE	22,710	22,967	26,910	28,958
100-116-110-50212	INDUSTRIAL INSURANCE	715	753	847	912
100-116-110-50221	STATE RETIREMENT EXP	35,348	36,369	43,654	46,068
100-116-110-50232	HEALTH INSURANCE	41,253	33,297	43,793	36,977
100-116-110-50233	DENTAL INSURANCE	2,326	3,431	4,276	3,949
100-116-110-50234	LIFE INSURANCE	256	98	127	115
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>102,608</b>	<b>96,915</b>	<b>119,607</b>	<b>116,979</b>
100-116-110-60104	CLOTHING ALLOWANCE	0	0	150	250
100-116-110-60112	TRAINING & TRAVEL	4,229	3,071	5,000	6,000
100-116-110-60114	MEMBERSHIP & DUES	2,494	1,876	1,200	1,850
100-116-110-60302	DATA PROCESSING	0	0	500	500
100-116-110-60308	OTHER PROFESSIONAL SERVICES	4,000	125	0	4,000
100-116-110-60406	BOOKS, PUBLICATIONS & MAPS	0	0	200	500
100-116-110-60599	INTERNET, WEBSITE & EMAIL	19,451	19,689	0	0
100-116-110-60601	SVC TO MAINT AUTO	621	0	100	500
100-116-110-60620	TELEPHONE	825	591	936	468
100-116-110-60639	OFFICE SUPPLIES	1,077	575	500	1,800
100-116-110-60648	GAS, OIL & LUBRICANTS	1,053	215	500	800
100-116-110-69215	PUBLIC OUTREACH	25	0	500	2,000
100-116-110-69999	MINOR CAPITAL	0	0	0	1,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>33,776</b>	<b>26,141</b>	<b>9,586</b>	<b>19,668</b>
100-116-110-90908	VEHICLES CAPITAL OUTLAY	0	0	0	45,000
	<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,000</b>
	<b>TOWN MANAGER EXPENSE</b>	<b>439,916</b>	<b>435,642</b>	<b>480,961</b>	<b>560,184</b>

# TOWN CLERK DEPARTMENT

## **BUDGET UNIT DESCRIPTION**

This department acts in an administrative capacity for the Town Council processing, maintaining and protecting the official records of the Town, conducting elections, providing courteous and timely customer service to the Council, staff and the public. The Town Clerk is the main link between citizens and our municipal government.

Goal		Objective	Performance Measures					
			Outcome Indicator(s)					
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected	
(1)	Improve Transparency And Public Access to Information	Respond to public records requests quickly and efficiently.	Number of public records requests processed					
			107	103	95	80	80	
(2)	Make Wickenburg A Welcoming Destination For Businesses	Process business licenses and special event liquor license applications quickly and efficiently.	Average number of days required to respond to a public records request					
			2	2	2	2	2	
			Number of new business license applications processed					
			142	191	172	170	170	
			Total number of business license as of June 30th					
			807	875	926	977	950	
			Number of special event liquor licenses processed					
			43	44	19	61	50	
			Average number of days required to issue a special event liquor license					
			1	1	1	1	1	

## **PERSONNEL**

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>TOWN CLERK</b>					
TOWN CLERK	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	1	1	0	0	0
ADMIN ASSISTANT	0	0	0.5	0.5	0.5
<b>TOWN CLERK TOTAL (100-121)</b>	<b>2</b>	<b>2</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>TOWN CLERK EXPENSE</b>					
100-121-110-50100	SALARIES & WAGES FULL-TIME	127,301	124,864	109,108	121,036
100-121-110-50125	COMP TIME - USED	433	149	0	0
100-121-110-50140	SICK TIME	3,934	1,239	2,072	0
<b>TOTAL SALARIES</b>		<b>131,668</b>	<b>126,253</b>	<b>111,180</b>	<b>121,036</b>
100-121-110-50210	FICA EXPENSE	9,619	9,444	8,505	9,259
100-121-110-50212	INDUSTRIAL INSURANCE	309	279	301	328
100-121-110-50221	STATE RETIREMENT EXP	15,015	14,159	13,797	14,730
100-121-110-50232	HEALTH INSURANCE	18,586	14,221	13,743	14,763
100-121-110-50233	DENTAL INSURANCE	1,038	1,211	1,080	1,155
100-121-110-50234	LIFE INSURANCE	135	70	69	69
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>44,701</b>	<b>39,383</b>	<b>37,495</b>	<b>40,304</b>
100-121-110-60112	TRAINING & TRAVEL	944	1,996	1,000	1,850
100-121-110-60114	MEMBERSHIP & DUES	370	260	335	365
100-121-110-60301	MICRO FILMING	120	120	150	200
100-121-110-60302	DATA PROCESSING	7,910	7,910	9,000	11,388
100-121-110-60305	OTHER CONTRACT SERVICES	1,438	1,188	1,188	0
100-121-110-60400	ADVERTISING	8,267	5,272	6,000	10,000
100-121-110-60404	RECORDING	32	0	100	300
100-121-110-60639	OFFICE SUPPLIES	751	828	695	1,000
100-121-110-60670	ELECTIONS	0	3,652	300	12,250
100-121-110-69213	BOARDS & COMMISSIONS	0	0	0	100
<b>TOTAL OPERATING EXPENSES</b>		<b>19,833</b>	<b>21,226</b>	<b>18,768</b>	<b>37,453</b>
<b>TOWN CLERK EXPENSE</b>					
		<b>196,202</b>	<b>186,862</b>	<b>167,443</b>	<b>198,793</b>

# TOWN COURT

## **BUDGET UNIT DESCRIPTION**

The Town Court budget unit accounts for costs associated with the judicial branch of town government. The Judge of the Town Court hears cases involving violations of town ordinances, civil and criminal traffic cases, and misdemeanor cases, that occur within the town limits. The court also issues orders of protection and injunctions against harassment.

*Our mission is to administer justice under the law, equally, impartially, and efficiently in a safe professional environment with dignity and respect for all, to promote public safety, trust, and confidence.*

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	To Enhance Public Safety Measures	To use sentencing powers to create conditions that would encourage lawful behavior and reduce re-offending.	# of re-orders that need to be issued				
			129	81	47	95	100
(2)	Ensure The Timely And Accurate Disposition Of Cases Filed	To process cases filed within 4 days at least 85% of the time.	# of order to show cause issued				
			114	78	93	121	115
(3)	To Increase Awareness of Court Functions	To Maximize Opportunities for public engagement	# of cases filed				
			1,286	1,375	1,883	1,980	1,950
			# of cases adjudicated				
			1,382	1,426	1,663	2,220	2,220
			# of marriage licenses issued				
			57	45	44	47	55
			# of wedding ceremonies performed				
			18	19	38	45	55

## **PERSONNEL**

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>TOWN COURT</b>					
MAGISTRATE (contracted)	1	1	0	0	0
COURT ADMINISTRATOR	1	1	1	1	1
DEPUTY COURT CLERK	2	2	2	2	2
COURT SECURITY OFFICER - COURT CLERK (PT)	0.5	0.5	0.5	0.5	0.5
<b>TOWN COURT TOTAL (100-125)</b>	<b>4.5</b>	<b>4.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>TOWN COURT EXPENSE</b>					
100-125-125-50100	SALARIES & WAGES FULL-TIME	137,966	137,403	146,815	165,892
100-125-125-50110	SALARIES & WAGES PART-TIME	8,470	8,443	8,117	8,567
100-125-125-50120	SALARIES & WAGES JUDGE	29,714	20,982	0	0
100-125-125-50140	SICK TIME	3,416	8,374	6,199	0
<b>TOTAL SALARIES</b>		<b>179,566</b>	<b>175,202</b>	<b>161,131</b>	<b>174,459</b>
100-125-125-50210	FICA EXPENSE	13,224	12,860	12,327	13,346
100-125-125-50212	INDUSTRIAL INSURANCE	386	408	375	406
100-125-125-50221	STATE RETIREMENT EXP	17,042	17,684	19,996	21,232
100-125-125-50232	HEALTH INSURANCE	31,737	26,586	29,144	30,310
100-125-125-50233	DENTAL INSURANCE	1,672	2,144	2,144	2,230
100-125-125-50234	LIFE INSURANCE	128	69	69	69
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>64,189</b>	<b>59,751</b>	<b>64,055</b>	<b>67,593</b>
100-125-125-60104	CLOTHING ALLOWANCE	0	232	0	125
100-125-125-60105	LAUNDRY & CLEANING	12	24	41	41
100-125-125-60112	TRAINING & TRAVEL	445	624	3,000	3,500
100-125-125-60114	MEMBERSHIP & DUES	525	465	625	675
100-125-125-60200	CREDIT & ONLINE FEE'S	1,994	2,379	1,709	1,709
100-125-125-60302	DATA PROCESSING	0	567	525	780
100-125-125-60305	OTHER CONTRACT SERVICES	4,628	14,648	41,160	42,000
100-125-125-60306	JURY TRIALS	0	0	0	200
100-125-125-60313	SECURITY	0	0	100	100
100-125-125-60406	BOOKS, PUBLICATIONS & MAPS	218	228	588	842
100-125-125-60602	SVC TO MAINT OFFICE EQUIPMENT	1,132	1,000	900	1,000
100-125-125-60620	TELEPHONE	1,035	1,080	1,088	1,088
100-125-125-60622	RENTALS-LEASES-LOANS	6,070	6,222	6,378	10,142
100-125-125-60639	OFFICE SUPPLIES	1,715	1,852	2,000	2,000
100-125-125-69999	MINOR CAPITAL	150	818	300	0
<b>TOTAL OPERATING EXPENSES</b>		<b>17,924</b>	<b>30,138</b>	<b>58,414</b>	<b>64,202</b>
<b>TOWN COURT EXPENSE</b>		<b>261,679</b>	<b>265,091</b>	<b>283,600</b>	<b>306,254</b>

# **TOWN ATTORNEY**

## **BUDGET UNIT DESCRIPTION**

During the first meeting of the newly elected Council Members in July 1998, the council voted to discontinue the practice of having an in-house attorney. The Town of Wickenburg now utilizes the services of several outside law firms for all of its legal needs.

## **PERSONNEL**

Since the Town Attorney's Department is serviced by outside law firms, there is no internal staff.

## GENERAL FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>TOWN ATTORNEY EXPENSE</b>				
100-130-125-60314 CONTRACT ATTORNEY - COURT	78,129	93,184	99,307	99,307
100-130-125-60315 CONTRACT ATTORNEY - GENERAL	100,993	101,500	119,177	120,000
<b>TOTAL OPERATING EXPENSES</b>	<b>179,122</b>	<b>194,684</b>	<b>218,484</b>	<b>219,307</b>
<b>TOWN ATTORNEY EXPENSE</b>	<b>179,122</b>	<b>194,684</b>	<b>218,484</b>	<b>219,307</b>

# RECREATION DEPARTMENT

## BUDGET UNIT DESCRIPTION

The Recreation Department was separated out from the Parks, Recreation & Facilities Maintenance Department during FY 2018-19. It is responsible for a variety of recreational activities providing a fun, safe and enjoyable experience for persons of all ages, special events, and facility rentals.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	Create A Constant Stream Of Activities In The Community	Support Wickenburg's expanding reputation as a destination with many activities.	Number of special event applications processed				
			68	53	75	73	72
(2)	Create An Atmosphere That Engages Families And People Of All Ages In Activities	Develop high quality programming, improve user experiences, and increase participation in programs.	Year-over-year revenue increase/(decrease) in recreation program revenues				
			(\$7,081)	(\$9,154)	\$11,290	\$1,754	\$263
(3)	Partner With Businesses And Non-Profits For Recreation Programming	Develop relationships in the community to work together on future sponsorships, programming and special events.	Number of sponsorships and partnerships				
			60	61	65	68	70

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>RECREATION</b>					
NATURAL RESOURCES & REC MANAGER	0	0	1	0	0
PROGRAM MANAGER	0	0	0	0.5	0.5
SPECIAL EVENTS COORDINATOR	0	0	1	1	1
REC PROGRAM COORDINATOR	0	0	0	1	1
RECREATION STAFF - SEASONAL	6.5	6.5	5.5	4	4
POOL STAFF - SEASONAL	7	7	8.5	12	12
<b>RECREATION TOTAL (100-135)</b>	<b>13.5</b>	<b>13.5</b>	<b>16</b>	<b>18.5</b>	<b>18.5</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>RECREATION EXPENSE</b>					
100-135-135-50100	SALARIES & WAGES FULL-TIME	136,963	143,528	113,223	97,230
100-135-135-50105	SALARIES & WAGES SEASONAL	69,693	69,683	122,408	145,626
100-135-135-50125	COMP TIME - USED	1,389	221	180	180
100-135-135-50140	SICK TIME	7,077	1,605	2,415	0
100-135-135-50150	OVERTIME	123	311	0	0
<b>TOTAL SALARIES</b>		<b>215,245</b>	<b>215,348</b>	<b>238,226</b>	<b>243,036</b>
100-135-135-50210	FICA EXPENSE	16,888	15,607	18,224	18,592
100-135-135-50212	INDUSTRIAL INSURANCE	6,633	5,737	8,146	8,275
100-135-135-50221	STATE RETIREMENT EXP	18,738	16,063	29,564	29,578
100-135-135-50232	HEALTH INSURANCE	23,782	14,545	12,751	10,609
100-135-135-50233	DENTAL INSURANCE	1,797	1,367	901	750
100-135-135-50234	LIFE INSURANCE	118	64	61	35
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>67,955</b>	<b>53,384</b>	<b>69,647</b>	<b>67,839</b>
100-135-135-60104	CLOTHING ALLOWANCE	491	1,837	750	2,000
100-135-135-60112	TRAINING & TRAVEL	6,240	2,201	4,650	3,700
100-135-135-60114	MEMBERSHIP & DUES	1,127	3,038	3,300	3,000
100-135-135-60302	DATA PROCESSING	800	1,319	1,731	1,750
100-135-135-60400	ADVERTISING	1,934	2,631	4,000	3,300
100-135-135-60406	BOOKS, PUBLICATIONS & MAPS	1,799	175	0	500
100-135-135-60601	SVC TO MAINT AUTO	1,576	0	250	0
100-135-135-60620	TELEPHONE	1,342	1,550	1,699	1,699
100-135-135-60635	EVENTS	0	0	0	32,000
100-135-135-60637	COMMUNITY PROGRAMS	21,593	16,210	24,450	15,000
100-135-135-60639	OFFICE SUPPLIES	1,109	908	800	800
100-135-135-60648	GAS, OIL & LUBRICANTS	41	101	250	100
100-135-135-60656	SAFETY	1,096	2,373	2,360	2,300
100-135-135-69999	MINOR CAPITAL	412	6,760	1,500	3,100
<b>TOTAL OPERATING EXPENSES</b>		<b>39,561</b>	<b>39,103</b>	<b>45,740</b>	<b>69,249</b>
<b>RECREATION EXPENSE</b>		<b>322,761</b>	<b>307,834</b>	<b>353,613</b>	<b>380,124</b>

# ECONOMIC DEVELOPMENT DEPARTMENT

## **BUDGET UNIT DESCRIPTION**

The Economic Development Department creates, attracts, and retains community wealth through high-quality and customer-oriented services. The department enhances community opportunities, resources, and quality of life by focusing on four key areas:

- Retention and expansion of existing local commercial and industrial businesses
- New business attraction and job creation
- Workforce development and education
- Tourism & marketing

## **PERSONNEL**

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>ECONOMIC DEVELOPMENT</b>					
DEPUTY TOWN MGR   ECON DEV	0	0	0	0	1
<b>ECONOMIC DEV TOTAL (100-140)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>ECONOMIC DEVELOPMENT EXPENSE</b>					
100-140-140-50100	SALARIES & WAGES FULL-TIME	0	0	0	117,067
	<b>TOTAL SALARIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>117,067</b>
100-140-140-50212	INDUSTRIAL INSURANCE	0	0	0	2,082
100-140-140-50232	HEALTH INSURANCE	0	0	0	15,537
100-140-140-50233	DENTAL INSURANCE	0	0	0	1,264
100-140-140-50234	LIFE INSURANCE	0	0	0	58
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,941</b>
100-140-140-60112	TRAINING & TRAVEL	0	0	0	2,500
100-140-140-60114	MEMBERSHIP & DUES	0	0	0	9,350
100-140-140-60302	DATA PROCESSING	0	0	0	150
100-140-140-60305	OTHER CONTRACT SERVICES	0	0	0	110,000
100-140-140-60407	MARKETING & TOURISM	0	0	0	4,000
100-140-140-60620	TELEPHONE	0	0	0	462
100-140-140-60639	OFFICE SUPPLIES	0	0	0	400
100-140-140-69215	PUBLIC OUTREACH	0	0	0	300
100-140-140-69999	MINOR CAPITAL	0	0	0	2,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>129,162</b>
<b>ECONOMIC DEVELOPMENT EXPENSE</b>					
		<b>0</b>	<b>0</b>	<b>0</b>	<b>265,170</b>

# LIBRARY

## BUDGET UNIT DESCRIPTION

The Library budget unit accounts for the costs associated with operating and maintaining the Town's Public Library, which was transferred to the Town on August 25, 1987. The library encourages lifelong learning through a wide assortment of published material. The library's mission is the dissemination of information and knowledge for the individual plus the facilitation of small groups that seek to collaborate together. It is designed to foster education, entertainment, and creativity for life-long learning.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
(1)	Grow the Number of Library Patrons, Event Attendees, and Library Volunteers	Grow Patron Numbers	Library Patron (Walk-Ins)				
			N/A	17,782	8,357	10,847	13,559
		Grow the Library Volunteer Program	Number of New Library Cards Issued				
			323	376	324	422	475
(2)	Provide High-Quality and Relevant Materials, Resources, & Services	Provide High Quality & Relevant Materials to the Community	Volunteer Hours				
			590	687	591	12	56
		Provide Tools and Resources to the Community	Number of Items Checked Out				
			22,310	23,240	22,387	22,733	23,073
(3)	Provide Educational Opportunities	Optimize, Expand, and Expand Programming & Events	Computer Use Hours				
			N/A	7468	3510	4556	5695
			Number of Program Occurrences				
			N/A	233	90	84	105
			Number of Program Participants (Spectators & Participants)				
			N/A	1,935	2,604	1,146	1,039

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>LIBRARY</b>					
LIBRARY MANAGER	1	1	1	0	0
PROGRAM MANAGER	0	0	0	0.5	0.5
LIBRARY ASSISTANT (PT)	2.5	2.5	2.5	2.5	2.5
<b>LIBRARY TOTAL (100-145)</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3</b>	<b>3</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>LIBRARY EXPENSE</b>					
100-145-145-50100	SALARIES & WAGES FULL-TIME	42,684	44,876	21,971	37,995
100-145-145-50110	SALARIES & WAGES PART-TIME	47,156	48,134	64,743	63,923
100-145-145-50140	SICK TIME	2,265	2,673	2,008	0
100-145-145-50150	OVERTIME	143	33	0	0
<b>TOTAL SALARIES</b>		<b>92,249</b>	<b>95,716</b>	<b>88,722</b>	<b>101,918</b>
100-145-145-50210	FICA EXPENSE	6,888	7,132	6,787	7,797
100-145-145-50212	INDUSTRIAL INSURANCE	503	248	319	366
100-145-145-50221	STATE RETIREMENT EXP	9,251	9,273	9,002	10,459
100-145-145-50232	HEALTH INSURANCE	13,151	8,462	2,550	3,536
100-145-145-50233	DENTAL INSURANCE	344	793	258	250
100-145-145-50234	LIFE INSURANCE	43	23	7	12
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>30,179</b>	<b>25,930</b>	<b>18,923</b>	<b>22,420</b>
100-145-145-60104	CLOTHING ALLOWANCE	0	0	100	100
100-145-145-60112	TRAINING & TRAVEL	847	49	850	850
100-145-145-60114	MEMBERSHIP & DUES	215	65	213	300
100-145-145-60302	DATA PROCESSING	8,199	4,824	8,745	9,100
100-145-145-60305	OTHER CONTRACT SERVICES	48,417	49,499	52,000	53,000
100-145-145-60406	BOOKS, PUBLICATIONS & MAPS	1,283	895	1,280	2,000
100-145-145-60599	INTERNET, WEBSITE & EMAIL	625	1,500	1,563	1,563
100-145-145-60602	SVC TO MAINT OFFICE EQUIPMENT	1,331	1,307	1,460	1,460
100-145-145-60618	UTILITIES EXPENSE	14,380	13,297	15,102	15,102
100-145-145-60623	LIBRARY BLDG MAINTENANCE	1,355	18	500	1,000
100-145-145-60637	COMMUNITY PROGRAMS	1,716	1,014	2,000	2,000
100-145-145-60639	OFFICE SUPPLIES	2,674	3,079	4,300	4,500
100-145-145-60644	JANITORIAL SUPPLIES	1,345	834	300	1,000
100-145-145-69215	PUBLIC OUTREACH	0	7	500	500
100-145-145-69999	MINOR CAPITAL	1,501	0	500	3,000
<b>TOTAL OPERATING EXPENSES</b>		<b>83,888</b>	<b>76,388</b>	<b>89,413</b>	<b>95,475</b>
<b>LIBRARY EXPENSE</b>		<b>206,315</b>	<b>198,034</b>	<b>197,058</b>	<b>219,813</b>

# PARKS & FACILITIES MAINTENANCE DEPARTMENT

## BUDGET UNIT DESCRIPTION

The Parks, Recreation & Facilities Department is responsible for the maintenance and physical appearance of all public facilities including, buildings and parks within the town. This Department also offers a variety of recreational activities providing a fun, safe and enjoyable experience for persons of all ages.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	Improve And Maintain The Appearance Of Wickenburg	Maintain Town parks and streetscapes.	Number of hours completed on park maintenance and improvement				
			10,000	10,000	not available	not available	not available
(2)	Pursue Full Cost-Recovery In The Rental Of Town Facilities	Analyze the associated costs of operating facilities to properly charge for rentals and set up fees.	Community & Rec Center rental fees collected				
			\$51,338	\$34,323	not available	not available	not available
(3)	Leverage Wickenburg's Natural Environment To Create Trails For Various Uses	Use the General Plan 2025 to guide construction of trail systems throughout the community.	Miles of trails constructed				
			0	0.8	not available	not available	not available

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>PARKS &amp; FACILITIES MAINTENANCE</b>					
PARKS OPERATIONS MGR	1	1	1	1	1
CREW LEADER	0	0	1	1	1
NATURAL RESOURCES & REC MANAGER	1	1	0	0	0
SPECIAL EVENTS COORDINATOR	1	1	0	0	0
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.25	0	0
MAINTENANCE WORKER	7	7	7	7	7
FACILITIES MAINTENANCE SPECIALIST	1	1	1	1	1
RECREATION COORDINATOR	1	1	0	0	0
<b>PARKS &amp; FACILITIES MAINT TOTAL (100-150)</b>	<b>12.5</b>	<b>12.5</b>	<b>10.25</b>	<b>10</b>	<b>10</b>

## CAPITAL EXPENSES

### **90905**

Park Restroom Doors - \$28,000  
Community Center Upgrades - \$100,000  
Replacements of 2 AC Units - \$20,000

### **90908**

Replacement of 2 Trucks - \$80,000

### **90912**

Infield Groomer - \$16,000  
Leaf Vac - \$5,000

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>PARKS &amp; FACILITIES EXPENSE</b>					
100-150-150-50100	SALARIES & WAGES FULL-TIME	348,811	347,193	404,247	488,367
100-150-150-50108	SALARIES ON CALL/STIPEND	0	0	0	3,000
100-150-150-50125	COMP TIME - USED	764	25	85	85
100-150-150-50140	SICK TIME	5,480	10,163	10,454	0
100-150-150-50150	OVERTIME	13,724	4,635	10,287	10,287
<b>TOTAL SALARIES</b>		<b>368,780</b>	<b>362,016</b>	<b>425,073</b>	<b>501,739</b>
100-150-150-50210	FICA EXPENSE	27,046	26,481	32,518	38,383
100-150-150-50212	INDUSTRIAL INSURANCE	10,828	10,888	12,784	15,090
100-150-150-50221	STATE RETIREMENT EXP	43,406	50,678	52,751	61,062
100-150-150-50232	HEALTH INSURANCE	81,804	65,762	75,901	89,675
100-150-150-50233	DENTAL INSURANCE	4,406	5,650	6,066	7,164
100-150-150-50234	LIFE INSURANCE	442	241	218	230
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>167,931</b>	<b>159,700</b>	<b>180,238</b>	<b>211,604</b>
100-150-150-60104	CLOTHING ALLOWANCE	3,366	935	2,500	3,230
100-150-150-60105	LAUNDRY & CLEANING	0	67	150	150
100-150-150-60112	TRAINING & TRAVEL	480	1,361	2,700	5,232
100-150-150-60114	MEMBERSHIP & DUES	0	100	150	150
100-150-150-60118	LICENSES & PERMITS	3,280	905	1,300	1,300
100-150-150-60302	DATA PROCESSING	0	0	1,000	1,000
100-150-150-60305	OTHER CONTRACT SERVICES	5,000	306	88,000	10,000
100-150-150-60403	PRINTING, BINDING & PHOTO	0	3	0	0
100-150-150-60598	POOL MAINTENANCE	4,537	9,789	5,401	9,000
100-150-150-60599	INTERNET, WEBSITE & EMAIL	1,788	2,046	2,840	2,840
100-150-150-60600	SVC TO MAINT BUILDINGS	19,297	31,142	45,714	45,000
100-150-150-60601	SVC TO MAINT AUTO	6,877	5,901	12,000	6,500
100-150-150-60602	SVC TO MAINT OFFICE EQUIPMENT	797	797	797	800
100-150-150-60604	SVC TO MAINT OTHER EQUIPMENT	3,495	4,451	3,500	8,000
100-150-150-60606	GROUNDS MAINTENANCE	50,646	53,861	51,100	55,000
100-150-150-60610	CAP BLDG MAINTENANCE	34	0	500	500
100-150-150-60611	RESPITE BLDG MAINTENANCE	0	0	500	500
100-150-150-60612	DAMAGE CLAIMS & REPLACEMENT	0	0	0	2,000
100-150-150-60618	UTILITIES EXPENSE	226,330	241,341	248,357	248,357
100-150-150-60620	TELEPHONE	3,336	3,161	3,554	3,554
100-150-150-60639	OFFICE SUPPLIES	1,392	345	500	500
100-150-150-60644	JANITORIAL SUPPLIES	13,326	16,435	14,100	13,000
100-150-150-60646	CHEMICALS	6,762	11,567	26,000	17,000
100-150-150-60648	GAS, OIL & LUBRICANTS	11,199	13,034	23,000	22,000
100-150-150-60654	SMALL TOOLS	3,949	4,717	3,642	3,178
100-150-150-60656	SAFETY	1,576	2,665	3,555	3,705
100-150-150-69215	PUBLIC OUTREACH	174	0	0	0
100-150-150-69999	MINOR CAPITAL	6,764	8,126	7,812	300
<b>TOTAL OPERATING EXPENSES</b>		<b>374,405</b>	<b>413,057</b>	<b>548,672</b>	<b>462,796</b>
100-150-150-90905	BUILDING IMPROVEMENTS	42,390	0	17,700	148,000
100-150-150-90908	VEHICLES CAPITAL OUTLAY	36,203	0	37,000	80,000
100-150-150-90912	OTHER CAPITAL PURCHASES	0	0	5,785	21,000
<b>TOTAL CAPITAL</b>		<b>78,593</b>	<b>0</b>	<b>60,485</b>	<b>249,000</b>
<b>PARKS &amp; FACILITIES EXPENSE</b>					
		<b>989,709</b>	<b>934,773</b>	<b>1,214,468</b>	<b>1,425,139</b>

# COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES DEPARTMENT

## BUDGET UNIT DESCRIPTION

This department is charged with providing superior customer service to the general public, using innovative problem solving skills in protecting the community's historic, environmental, economic, and physical resources. This is accomplished by maintaining effective working relationships with developers to promote orderly physical growth with a balance of compatible land uses in accordance with the town code and general plan. The department also promotes neighborhood beautification projects, which enhance aesthetics, improve property values and heighten neighborhood awareness.

*To enhance the quality of life for the citizens of Wickenburg by providing a Department which encourages quality growth and the stabilization of neighborhoods through focused efforts of planning and permitting. We work towards improving the natural and manmade environment, its economic base and neighborhoods. We strive to engage in active code enforcement and encourage citizen involvement with neighborhood service projects.*

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	Facilitate Economic Development Through The Efficient Processing Of Permits/Plans And Inspections	Use existing resources to improve the Town's responsiveness to application for services.	Average number of days to complete plan review process				
			5	5	6	6	6
(2)	Integrate Neighborhood Services Function With Other Departments To Proactively Address Areas In Need	Coordinate neighborhood service projects with Police and Public Works which will improve blighted areas	Percentage of instances in which an inspection was completed within 24 hours of receiving request				
			99%	99%	99%	99%	99%
(3)	Create Strong, Clean And Safe Neighborhoods And A Healthy Environment For Citizens Of The Town	Respond promptly to code enforcement complaints.	Number of houses or lots cleaned by service projects				
			1	1	0	1	1
			Amount of in-kind donations received to assist with neighborhood projects				
			\$1,500	\$1,416	\$0	\$0	\$1,500
			Number of code enforcement complaints received				
			137	48	103	50	30
			Number of code enforcement complaints resolved				
			96	43	95	30	30

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>COMMUNITY DEV &amp; NEIGHBORHOOD SVC</b>					
COMMUNITY DEV & NEIGHBORHOOD SVC DIRECTOR	1	1	1	1	1
CHIEF BUILDING INSPECTOR	0	0	1	1	1
BUILDING INSPECTOR	1	1	0	0	0
ADMINISTRATIVE ASSISTANT	0	0	0.25	0	0
PLANNER I	1	1	1	1	1
<b>COMM DEV &amp; NEIGHBORHOOD SVC TOTAL (100-155)</b>	<b>3</b>	<b>3</b>	<b>3.25</b>	<b>3</b>	<b>3</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>COMMUNITY DEVELOPMENT EXPENSE</b>					
100-155-155-50100	SALARIES & WAGES FULL-TIME	208,026	214,114	219,623	245,714
100-155-155-50125	COMP TIME - USED	7	25	0	0
100-155-155-50140	SICK TIME	8,303	14,186	9,397	0
100-155-155-50150	OVERTIME	182	0	0	0
<b>TOTAL SALARIES</b>		<b>216,518</b>	<b>228,324</b>	<b>229,020</b>	<b>245,714</b>
100-155-155-50210	FICA EXPENSE	15,563	15,672	17,520	18,797
100-155-155-50212	INDUSTRIAL INSURANCE	1,977	2,076	2,082	2,234
100-155-155-50221	STATE RETIREMENT EXP	25,800	27,470	28,421	29,903
100-155-155-50232	HEALTH INSURANCE	43,953	38,108	37,283	38,774
100-155-155-50233	DENTAL INSURANCE	2,088	2,186	2,085	2,169
100-155-155-50234	LIFE INSURANCE	193	109	103	104
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>89,575</b>	<b>85,621</b>	<b>87,494</b>	<b>91,981</b>
100-155-155-60020	CONTRACTED SERVICES REIMB	120,995	121,896	110,000	90,000
100-155-155-60104	CLOTHING ALLOWANCE	240	65	250	200
100-155-155-60112	TRAINING & TRAVEL	382	0	500	500
100-155-155-60114	MEMBERSHIP & DUES	50	132	1,057	1,200
100-155-155-60302	DATA PROCESSING	5,520	5,613	6,300	6,300
100-155-155-60305	OTHER CONTRACT SERVICES	4,272	27,160	49,600	250,000
100-155-155-60403	PRINTING, BINDING & PHOTO	22	185	287	175
100-155-155-60406	BOOKS, PUBLICATIONS & MAPS	49	0	300	300
100-155-155-60599	INTERNET, WEBSITE & EMAIL	108	0	0	0
100-155-155-60601	SVC TO MAINT AUTO	906	649	1,500	1,500
100-155-155-60620	TELEPHONE	1,691	1,839	1,928	1,928
100-155-155-60625	CLEAN UP PROJECT	947	0	1,500	1,500
100-155-155-60639	OFFICE SUPPLIES	507	328	750	750
100-155-155-60648	GAS, OIL & LUBRICANTS	1,390	1,531	2,400	2,200
100-155-155-60654	SMALL TOOLS	15	0	434	300
100-155-155-69215	PUBLIC OUTREACH	113	0	0	0
100-155-155-69999	MINOR CAPITAL	312	0	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>137,519</b>	<b>159,398</b>	<b>176,806</b>	<b>356,853</b>
<b>COMMUNITY DEVELOPMENT EXPENSE</b>					
		<b>443,612</b>	<b>473,344</b>	<b>493,320</b>	<b>694,548</b>

# PUBLIC SERVICES ADMINISTRATION

## **BUDGET UNIT DESCRIPTION**

This department is charged with providing administrative services to the Water, Electric, Sanitation, and Wastewater Utility Funds; the Towns Maintenance Shop & Fuel Facility.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	To Track All Assets Through A Life Cycle Analysis	Track all work orders and develop reports to assist with proactive repairs.	Percentage of assets included in asset management system				
			90%	90%	90%	90%	90%
(2)	Implement A Culture Of Proactive Management and Maintenance	Plan for future positions needed, and establish position titles that represent actual work performed by each team member.	Percentage of positions updated to reflect accurate work responsibilities				
			90%	95%	90%	90%	90%

## **PERSONNEL**

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>PUBLIC SERVICES ADMINISTRATION</b>					
PUBLIC SERVICES DIRECTOR	1	1	1	1	1
PROJECT MANAGER	0	0	1	1	1
MANAGEMENT ANALYST	0.8	0.8	0.8	0.8	0.9
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.5	0	0
<b>PUBLIC SERVICES ADMIN TOTAL (100-160)</b>	<b>2.3</b>	<b>2.3</b>	<b>3.3</b>	<b>2.8</b>	<b>2.9</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>PUBLIC SERVICES REVENUE</b>					
100-160-160-50100	SALARIES & WAGES FULL-TIME	153,208	168,702	223,309	247,783
100-160-160-50125	COMP TIME - USED	13	49	0	0
100-160-160-50140	SICK TIME	8,939	3,381	3,026	0
100-160-160-50150	OVERTIME	364	0	40	40
<b>TOTAL SALARIES</b>		<b>162,524</b>	<b>172,132</b>	<b>226,375</b>	<b>247,823</b>
100-160-160-50210	FICA EXPENSE	12,173	12,662	17,318	18,958
100-160-160-50212	INDUSTRIAL INSURANCE	1,899	2,064	2,714	2,972
100-160-160-50221	STATE RETIREMENT EXP	19,601	20,460	28,093	30,160
100-160-160-50232	HEALTH INSURANCE	10,152	7,589	21,104	21,902
100-160-160-50233	DENTAL INSURANCE	568	585	1,650	1,714
100-160-160-50234	LIFE INSURANCE	56	29	67	101
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>44,448</b>	<b>43,390</b>	<b>70,946</b>	<b>75,807</b>
100-160-160-60104	CLOTHING ALLOWANCE	12	123	240	320
100-160-160-60112	TRAINING & TRAVEL	95	0	1,000	1,500
100-160-160-60114	MEMBERSHIP & DUES	250	0	350	350
100-160-160-60302	DATA PROCESSING	6,849	10,217	11,100	12,450
100-160-160-60308	OTHER PROFESSIONAL SERVICES	693	0	200	500
100-160-160-60403	PRINTING, BINDING & PHOTO	0	0	500	500
100-160-160-60599	INTERNET, WEBSITE & EMAIL	5,565	5,350	1,050	6,000
100-160-160-60601	SVC TO MAINT AUTO	0	515	500	900
100-160-160-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	500	500
100-160-160-60609	MATERIALS	5,714	303	303	0
100-160-160-60618	UTILITIES EXPENSE	8,078	9,119	6,760	6,760
100-160-160-60620	TELEPHONE	6,509	6,888	7,634	7,634
100-160-160-60639	OFFICE SUPPLIES	9,575	8,302	9,000	12,000
100-160-160-60648	GAS, OIL & LUBRICANTS	657	474	600	600
100-160-160-60654	SMALL TOOLS	0	45	0	200
100-160-160-69999	MINOR CAPITAL	0	904	4,100	1,000
<b>TOTAL OPERATING EXPENSES</b>		<b>43,997</b>	<b>42,240</b>	<b>43,837</b>	<b>51,214</b>
<b>PUBLIC SERVICES REVENUE</b>		<b>250,969</b>	<b>257,762</b>	<b>341,158</b>	<b>374,844</b>

# POLICE DEPARTMENT

## BUDGET UNIT DESCRIPTION

The Police Department budget unit accounts for costs associated with providing peace, order and safety to the community through the enforcement of laws and ordinances. This department is also responsible for animal control and dispatch services.

Performance Measures							
Goal	Objective	Outcome Indicator(s)					
		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected	
(1)	Build relationships between the community and the Police Department	Participate in community outreach events that reinforce our mission statement and increase officer presence, and conduct proactive patrols to reduce crime and increase citizen accessibility to officers.	Number of community outreach events in which the Department participates				
			274	35	12	12	15
(2)	Reduce the number of vehicle accidents	Conduct collision reduction details within the community, and reduce speeds by increasing neighborhood patrols based on citizen input.	Number of proactive patrols completed				
			4,086	5,712	5,000	4,686	4,700
(3)	Reduce Drug Activity In The Community	Participate in drug talks to educate the community, and with the community's assistance, identify and disrupt drug trafficking in the Wickenburg area.	Number of vehicle accidents responded to				
			363	372	345	374	375
(4)	To Encourage Employee Development Through Training	To provide continuing training to each officer and civilian staff member in the department.	Number of hours speed patrols conducted				
			228	-	-	-	-
(5)	Modernize Equipment Used To Solve And/Or Deter Crime	Identify and submit grants to improve the equipment used in the police department.	Number of drug arrests				
			52	61	49	35	40
			Number of community educational drug talks conducted				
			12	-	-	-	-
			Hours of training provided to staff				
			2,661	1,132	1,392	1,600	1,750
			Number & dollar amount of successful grant submissions				
			3/\$160K	-	2/\$6k	3/\$9k	2/\$50k



*Our Values include:*

**Pride** - Self-respect that contributes to departmental success.

**Service** - Commitment to prompt, professional and courteous service, unbiased and effective in response to community concerns.

**Valor** - Strength of mind or spirit that enables a person to encounter danger with firmness; courage in defense of a noble cause.

## **PERSONNEL**

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>POLICE</b>					
CHIEF OF POLICE	1	1	1	1	1
LIEUTENANT	2	2	2	2	2
SERGEANT	4	4	4	4	4
OFFICER	13	13	13	14	18
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.5	0.75	0.75
RECORDS COORDINATOR	1	1	1	1	1
COMMUNICATION SPECIALIST SUPERVISOR	0	0	0	1	1
COMMUNICATION SPECIALIST	6	6	6	6	6
EVIDENCE TECHNICIAN (PT)	0.5	0.5	0.5	0.5	0.5
<b>POLICE TOTAL (100-165)</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>30.25</b>	<b>34.25</b>

## **CAPITAL EXPENSES**

**90908**

(2) Patrol Vehicles - \$120,000

**90912**

Citizen Patrol Handheld Radios - \$20,000

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>POLICE EXPENSE</b>					
100-165-165-50100	SALARIES & WAGES FT (ASRS)	192,546	226,844	363,608	443,947
100-165-165-50103	SALARIES & WAGES FT (PSRS)	1,399,788	1,321,992	1,297,136	1,884,611
100-165-165-50108	SALARIES ON CALL/STIPEND	6,250	8,125	15,120	17,000
100-165-165-50110	SALARIES & WAGES PART-TIME	43,238	63,356	31,540	31,253
100-165-165-50124	GRANT CONTRA ACCT	580,570-	0	0	0
100-165-165-50125	COMP TIME - USED (ASRS)	2,548	2,304	1,812	1,812
100-165-165-50126	COMP TIME - USED (PSRS)	16,363	7,727	12,753	12,753
100-165-165-50140	SICK TIME (ASRS)	12,615	10,007	9,414	0
100-165-165-50143	SICK TIME (PSRS)	46,086	32,598	33,025	0
100-165-165-50150	OVERTIME (ASRS)	25,056	31,548	36,829	36,829
100-165-165-50153	OVERTIME (PSRS)	77,944	82,278	107,581	90,000
<b>TOTAL SALARIES</b>		<b>1,241,867</b>	<b>1,786,779</b>	<b>1,908,818</b>	<b>2,518,205</b>
100-165-165-50210	FICA EXPENSE	136,809	134,501	146,025	192,643
100-165-165-50212	INDUSTRIAL INSURANCE	64,905	66,576	71,123	93,829
100-165-165-50220	PUBLIC SAFETY RETIREMENT EXP	530,820	4,292,864	198,718	314,799
100-165-165-50221	STATE RETIREMENT EXP	34,413	42,841	55,002	62,534
100-165-165-50230	PSPRS CANCER INSURANCE	900	900	900	1,000
100-165-165-50232	HEALTH INSURANCE	290,917	227,327	262,544	356,877
100-165-165-50233	DENTAL INSURANCE	15,913	18,476	19,524	26,592
100-165-165-50234	LIFE INSURANCE	1,115	614	646	812
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>1,075,791</b>	<b>4,784,101</b>	<b>754,482</b>	<b>1,049,086</b>

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
100-165-165-60104	CLOTHING ALLOWANCE	29,612	28,559	28,500	33,700
100-165-165-60112	TRAINING & TRAVEL	10,358	6,641	11,000	12,950
100-165-165-60114	MEMBERSHIP & DUES	1,994	2,243	2,485	3,045
100-165-165-60116	RECRUITING & RETENTION	0	0	0	1,500
100-165-165-60302	DATA PROCESSING	50,049	53,285	51,613	57,750
100-165-165-60305	OTHER CONTRACT SERVICES	2,975	3,561	7,772	60,650
100-165-165-60308	TOWN CANINE	3,728	3,660	4,000	4,000
100-165-165-60312	ANIMAL CONTROL	4,769	3,547	3,800	7,000
100-165-165-60403	PRINTING, BINDING & PHOTO	1,377	1,018	1,136	500
100-165-165-60406	BOOKS, PUBLICATIONS & MAPS	836	164	501	500
100-165-165-60599	INTERNET, WEBSITE & EMAIL	14,223	20,104	16,343	22,343
100-165-165-60600	SVC TO MAINT BUILDINGS	0	0	500	1,000
100-165-165-60601	SVC TO MAINT AUTO	24,733	23,288	30,400	32,000
100-165-165-60602	SVC TO MAINT OFFICE EQUIPMENT	797	814	100	1,200
100-165-165-60603	SVC TO MAINT COMM EQUIPMENT	1,535	13,063	8,000	8,000
100-165-165-60604	SVC TO MAINT OTHER EQUIPMENT	350	982	1,000	1,000
100-165-165-60618	UTILITIES EXPENSE	3,497	12,569	18,874	21,874
100-165-165-60619	RADIO REPEATER	4,811	4,762	6,000	6,000
100-165-165-60620	TELEPHONE	8,122	9,681	14,733	13,733
100-165-165-60628	AMMUNITION	7,354	7,388	7,400	8,500
100-165-165-60639	OFFICE SUPPLIES	5,006	5,807	6,200	6,000
100-165-165-60641	DISPOSABLE SUPPLIES	5,879	4,679	4,900	4,800
100-165-165-60648	GAS, OIL & LUBRICANTS	47,522	49,413	75,000	80,000
100-165-165-60654	SMALL TOOLS	1,910	1,429	1,500	1,500
100-165-165-60656	TRAFFIC CONTROL SUPPLIES	113	0	500	500
100-165-165-69215	PUBLIC OUTREACH	1,691	1,363	1,750	1,500
100-165-165-69999	MINOR CAPITAL	12,510	12,469	10,550	21,400
<b>TOTAL OPERATING EXPENSES</b>		<b>245,750</b>	<b>270,488</b>	<b>314,557</b>	<b>412,945</b>
100-165-165-90908	VEHICLES CAPITAL OUTLAY	68,162	54,478	110,000	120,000
100-165-165-90912	OTHER CAPITAL PURCHASES	24,288	0	0	20,000
<b>TOTAL CAPITAL</b>		<b>92,450</b>	<b>54,478</b>	<b>110,000</b>	<b>140,000</b>
<b>POLICE EXPENSE</b>		<b>2,655,858</b>	<b>6,895,845</b>	<b>3,087,857</b>	<b>4,120,236</b>

# FIRE DEPARTMENT

## **BUDGET UNIT DESCRIPTION**

The Fire Department budget unit accounts for the costs associated with meeting the following mission: To minimize the loss of life, injury, and property loss by rendering basic emergency medical care, rescue services, fire code inspections, code enforcement, public fire safety/survival education, fire suppression, fire cause/arson investigation, hazardous materials mitigation, technical rescue, search and rescue and emergency operation management. We will provide these services at the highest national standards consistent with community needs and available public and private resources. Up until 2003, this department consisted of a paid Fire Chief and volunteers. In 2005, a paid on call firefighters program supplemented with volunteers was implemented. The department began hiring fulltime personnel to staff an engine company 24/7 in 2006.

*Dedicated to the Safety and Protection of the People*

*"Providing Public Safety Excellence through leadership, dedication, and training"*

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	Improve The Speed And Efficiency Of Emergency Response	Provide quicker emergency response times for the first-due engine company, Goal 5:45- 6:00 minutes	Average response time for emergencies dispatched				
			6 min 20 sec	6 min 45 sec	6 min 35 sec	6 min 30 sec	6 min
(2)	Improve visibility of Fire Department through community outreach	Outreach through public service events around community.	Staff hours spent on outreach programs				
			344	336	384	400	400
(2)	Enhance EMS delivery system	Expand education and training. Explore community partnerships.	# of training hours dedicated to EMS & Community Partnerships				
			1,144	845	1,440	1,000	1,000



## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>FIRE</b>					
FIRE CHIEF	1	1	1	1	1
ADMINISTRATIVE ASSISTANT	0	0	0	0.25	0.25
FIRE CAPTAIN	3	3	3	3	6
FIRE ENGINEER	3	3	3	3	6
FIREFIGHTERS/EMT'S	8	8	9	9	9
FIREFIGHTER (PT)	2	2	0.5	0.5	0.5
<b>FIRE TOTAL (100-170)</b>	<b>17</b>	<b>17</b>	<b>16.5</b>	<b>16.75</b>	<b>22.75</b>

## CAPITAL EXPENSES

**90905**

North Fire Station - \$4,160,735

**90912**

Turnout Gear - \$85,000

Extrication Tool - \$9,000

## GENERAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>FIRE EXPENSE</b>					
100-170-165-50100	SALARIES & WAGES FT (ASRS)	0	0	2,495	10,401
100-170-165-50103	SALARIES & WAGES (PSRS)	993,056	982,085	1,050,715	1,626,327
100-170-165-50110	SALARIES & WAGES PART-TIME	1,302	1,284	1,873	7,808
100-170-165-50124	GRANT CONTRA ACCT	348,445-	0	0	0
100-170-165-50140	SICK TIME	17,340	24,250	32,959	0
100-170-165-50153	OVERTIME (PSRS)	126,710	112,469	140,763	140,763
<b>TOTAL SALARIES</b>		<b>789,964</b>	<b>1,120,088</b>	<b>1,228,805</b>	<b>1,785,299</b>
100-170-165-50210	FICA EXPENSE	81,907	81,679	94,004	136,575
100-170-165-50212	INDUSTRIAL INSURANCE	37,693	46,283	58,148	84,482
100-170-165-50220	PUBLIC SAFETY RETIREMENT EXP	212,667	892,304	159,499	242,801
100-170-165-50221	STATE RETIREMENT EXP	0	0	232	950
100-170-165-50230	PSPRS CANCER INSURANCE	800	750	21,759	22,847
100-170-165-50232	HEALTH INSURANCE	240,020	172,397	190,832	269,211
100-170-165-50233	DENTAL INSURANCE	12,911	14,872	14,942	20,252
100-170-165-50234	LIFE INSURANCE	742	394	437	547
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>586,741</b>	<b>1,208,677</b>	<b>539,853</b>	<b>777,665</b>
100-170-165-60020	CONTRACTED SERVICES REIMB	1,342	136	1,800	1,800
100-170-165-60104	CLOTHING ALLOWANCE	5,734	6,824	6,500	11,000
100-170-165-60105	LAUNDRY & CLEANING	559	34	1,000	1,000
100-170-165-60109	MISC LABS & CDL PHYSICALS	10,379	10,394	10,655	12,000
100-170-165-60112	TRAINING & TRAVEL	1,381	4,380	4,500	7,500
100-170-165-60114	MEMBERSHIP & DUES	460	200	525	525
100-170-165-60302	DATA PROCESSING	3,522	4,686	4,450	4,200
100-170-165-60308	OTHER PROFESSIONAL SERVICES	1,535	819	1,900	3,100
100-170-165-60599	INTERNET, WEBSITE & EMAIL	3,906	2,892	4,000	8,000
100-170-165-60600	SVC TO MAINT BUILDINGS	4,338	5,973	8,950	8,000
100-170-165-60601	SVC TO MAINT AUTO	19,070	22,523	20,050	28,000
100-170-165-60603	SVC TO MAINT COMM EQUIPMENT	2,055	2,890	4,000	8,000
100-170-165-60604	SVC TO MAINT OTHER EQUIPMENT	2,788	2,155	8,000	8,000
100-170-165-60618	UTILITIES EXPENSE	14,017	15,194	17,345	42,345
100-170-165-60620	TELEPHONE	646	543	572	1,172
100-170-165-60639	OFFICE SUPPLIES	2,261	1,548	2,600	4,000
100-170-165-60641	DISPOSABLE SUPPLIES	8,771	8,574	10,300	12,000
100-170-165-60648	GAS, OIL & LUBRICANTS	11,002	10,014	15,000	26,000
100-170-165-60654	SMALL TOOLS	941	285	500	1,000
100-170-165-69215	PUBLIC OUTREACH	2,889	0	1,000	1,000
100-170-165-69222	FIRE EXPLORER PROGRAM	148	8	100	100
100-170-165-69999	MINOR CAPITAL	11,582	13,147	14,495	14,900
<b>TOTAL OPERATING EXPENSES</b>		<b>109,326</b>	<b>113,218</b>	<b>138,242</b>	<b>203,642</b>
100-170-165-90905	BUILDING IMPROVEMENTS	0	99,940	1,314,452	4,160,735
100-170-165-90908	VEHICLES CAPITAL OUTLAY	42,342	575,079	0	0
100-170-165-90912	OTHER CAPITAL PURCHASES	0	40,595	0	94,000
<b>TOTAL CAPITAL</b>		<b>42,342</b>	<b>715,614</b>	<b>1,314,452</b>	<b>4,254,735</b>
<b>FIRE EXPENSE</b>					
		<b>1,528,373</b>	<b>3,157,597</b>	<b>3,221,352</b>	<b>7,021,341</b>
<b>FUND NET REVENUE OVER EXPENSE</b>					
		<b>8,747,305</b>	<b>9,851,721</b>	<b>21,608,482</b>	<b>15,758,786</b>



# STREETS

## BUDGET UNIT DESCRIPTION

The Streets Fund formerly known as Highway User Revenue Fund (HURF) budget unit accounts for the expenditure of the Town's share of state collected gas taxes, driver's license and vehicle registration fees; and lottery sales. These fees collected by the state are distributed amongst the Arizona Department of Transportation, the counties, and to cities and towns based on their population relative to the statewide population. These funds are restricted by the state constitution to be used solely for construction, reconstruction & maintenance of streets and alleys; traffic signs and signals; and street lightening.

Goal		Objective	Performance Measures						
			Outcome Indicator(s)						
(1)	Provide Safe And Reliable Streets And Street Related Infrastructure For The Residents Of Wickenburg	Develop an inventory of all street infrastructure that will provide a future systematic approach for scheduling maintenance in the most cost effective manner.	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected		
			Percentage of roads, drainage, signs, markings and street lighting inventoried	95%	95%	95%	100%		
			Work orders assigned to street-related repairs	201	259	320	350		
							350		

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>HURF</b>					
OPERATIONS MGR	0.5	0.5	0.5	0.5	0.4
DOWNTOWN AMBASSADOR	1	1	1	1	1
SENIOR MECHANIC	0	0	0	0	0.1
CREW LEADER	1.1	1.1	0.1	0.1	1.1
EQUIPMENT OPERATOR	0	0	1	1.1	0
MAINTENANCE WORKER (PT)	1	1	0	0	0
MAINTENANCE WORKER	1	1	2	2	2
<b>HURF TOTAL (300)</b>	<b>4.6</b>	<b>4.6</b>	<b>4.6</b>	<b>4.7</b>	<b>4.6</b>

## CAPITAL EXPENSES

### **90904**

Tegner Crosswalk Lighting - \$60,000	Apache Street Lot - \$50,000
Powderhouse Wash Phase II - \$500,000	(\$375k from Mar Cty Flood Control)

### **90908**

Dump Truck 8-10Yds - \$30,000	TTL is \$150k split \$30k each to 300/500/501/530/531
Front End Loader - \$250,000	

### **90912**

Brush Trailer - \$6,000
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## STREETS FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>STREETS REVENUE</b>					
300-101-300-42504	COUNTY GRANTS	0	0	0	375,000
300-101-300-43729	BUDGETED FUND BALANCE	0	0	898,786	1,028,291
300-101-300-43736	RESERVE - CAPITAL	0	0	480,200	247,500
300-101-300-44210	LOCAL SALES TAX	200,140	268,008	394,839	554,839
300-101-300-44416	HURF - FUEL TAX	724,226	586,205	503,073	592,874
300-101-300-46459	INTEREST INCOME	15,595	1,302	869	869
300-101-300-46460	LGIP LOSS	33	0	0	0
300-101-300-48875	MISCELLANEOUS REVENUES	846	1,155	10,500	41,000
300-101-300-48880	SURPLUS OF TOWN PROPERTY	0	0	35,001	0
300-101-300-49910	TRANSFER IN	50,000	0	25,000	0
<b>STREETS REVENUE</b>		<b>990,840</b>	<b>856,670</b>	<b>2,348,268</b>	<b>2,840,373</b>

## STREETS FUND

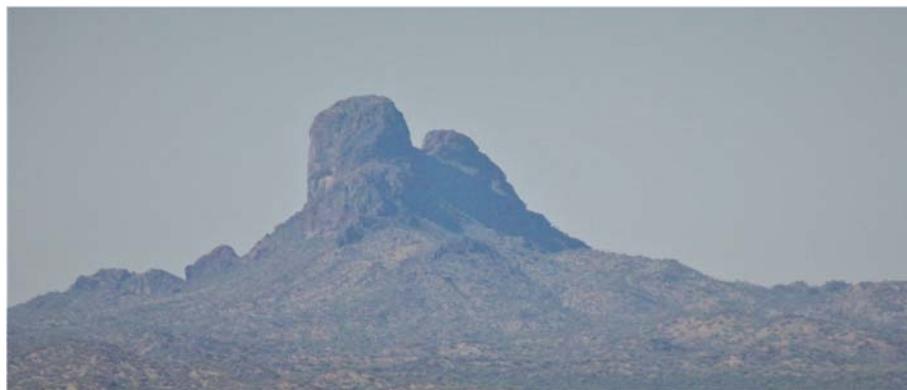
		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>STREETS EXPENSE</b>					
300-300-300-50100	SALARIES & WAGES FULL-TIME	160,938	175,790	189,390	222,589
300-300-300-50125	COMP TIME - USED	54	0	49	49
300-300-300-50140	SICK TIME	5,935	4,039	6,622	0
300-300-300-50150	OVERTIME	1,416	1,408	3,617	3,617
<b>TOTAL SALARIES</b>		<b>168,344</b>	<b>181,237</b>	<b>199,678</b>	<b>226,255</b>
300-300-300-50210	FICA EXPENSE	11,821	13,310	15,275	17,309
300-300-300-50212	INDUSTRIAL INSURANCE	10,205	11,262	12,408	14,059
300-300-300-50221	STATE RETIREMENT EXP	20,079	20,855	24,782	27,534
300-300-300-50232	HEALTH INSURANCE	26,575	28,855	45,790	51,721
300-300-300-50233	DENTAL INSURANCE	1,229	2,474	3,100	3,351
300-300-300-50234	LIFE INSURANCE	174	94	106	106
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>70,084</b>	<b>76,850</b>	<b>101,461</b>	<b>114,080</b>
300-300-300-60104	CLOTHING ALLOWANCE	524	861	1,000	1,000
300-300-300-60109	MISC LABS & CDL PHYSICALS	648	638	1,000	1,000
300-300-300-60112	TRAINING & TRAVEL	4,212	2,483	1,500	4,500
300-300-300-60118	LICENSES & PERMITS	2,000	2,125	2,000	2,000
300-300-300-60302	DATA PROCESSING	375	375	375	375
300-300-300-60305	OTHER CONTRACT SERVICES	7,763	16,373	10,000	35,000
300-300-300-60308	OTHER PROFESSIONAL SERVICES	0	41,967	3,000	145,000
300-300-300-60601	SVC TO MAINT AUTO	10,228	11,420	22,000	25,000
300-300-300-60604	SVC TO MAINT OTHER EQUIPMENT	2,401	2,002	3,500	3,500
300-300-300-60605	SVC TO MAINT STREETS	289,234	268,611	400,000	400,000
300-300-300-60607	MAINT SHOP CHARGES	16,318	14,997	16,255	21,311
300-300-300-60614	SIGNAGE & LIGHTING	14,579	10,991	15,000	15,000
300-300-300-60616	INSURANCE LIABILITY	0	5,270	8,206	7,465
300-300-300-60618	UTILITIES EXPENSE	33,454	33,875	39,467	40,867
300-300-300-60639	OFFICE SUPPLIES	0	264	150	150
300-300-300-60646	CHEMICALS	2,742	1,364	2,000	2,000
300-300-300-60648	GAS, OIL & LUBRICANTS	12,558	9,297	16,000	22,000
300-300-300-60654	SMALL TOOLS	1,961	1,395	4,000	2,000
300-300-300-60656	SAFETY	1,054	1,111	1,885	1,885
300-300-300-69999	MINOR CAPITAL	4,558	3,405	9,000	4,000
<b>TOTAL OPERATING EXPENSES</b>		<b>404,608</b>	<b>428,822</b>	<b>556,338</b>	<b>734,053</b>
300-300-300-90904	GROUND IMPROVEMENTS	0	36,686	150,000	610,000
300-300-300-90908	VEHICLES CAPITAL OUTLAY	0	0	65,000	280,000
300-300-300-90912	OTHER CAPITAL PURCHASES	0	2,185	0	6,000
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>38,871</b>	<b>215,000</b>	<b>896,000</b>
300-300-300-95100	CONTINGENCY	0	0	795,591	622,485
300-300-300-95150	CAPITAL RESERVE	0	0	480,200	247,500
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>1,275,791</b>	<b>869,985</b>
<b>STREETS EXPENSE</b>		<b>643,035</b>	<b>725,780</b>	<b>2,348,268</b>	<b>2,840,373</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>347,805</b>	<b>130,890</b>	<b>0</b>	<b>0</b>

## **VULTURE MINE RD TAX**

### **BUDGET UNIT DESCRIPTION**

This fund was approved by Council effective April 1, 2016 for the purpose of funding improvements and expanding Vulture Mine Road.

In Fiscal Year 2021-22 it was decided that this project wouldn't be necessary in the near future and therefore the Fund was closed with the balance transferred to the General Fund.



## **VULTURE MINE RD TAX FUND**

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>VULTURE MINE RD TAX REVENUE</b>				
305-101-305-43729 BUDGETED FUND BALANCE	0	0	2,808,161	0
305-101-305-44210 LOCAL SALES TAX	506,150	603,018	565,040	0
305-101-305-46459 INTEREST INCOME	26,139	2,347	1,260	0
305-101-305-49920 TRANSFER OUT	0	0	3,374,461-	0
<b>VULTURE MINE RD TAX REVENUE</b>	<b>532,289</b>	<b>605,365</b>	<b>0</b>	<b>0</b>

# BED TAX

## **BUDGET UNIT DESCRIPTION**

The bed tax was approved by Council effective 04/01/2010 for the purpose of funding Economic Development and Marketing.

Organizations recently benefiting from this tax are:

<b>Vendor</b>	<b>Wickenburg Chamber of Commerce</b>	<b>Del E Webb Center</b>	<b>Desert Caballeros Western Museum</b>	<b>Wickenburg Regional Economic Dev</b>	<b>Fiscal Year Totals</b>
FY 2009-10	\$25,000	\$10,000	\$6,000		\$41,000
FY 2010-11	\$25,000				\$25,000
FY 2011-12	\$25,000	\$8,000	\$8,000		\$41,000
FY 2013-14	\$40,000	\$16,000	\$16,000	\$22,500	\$94,500
FY 2014-15	\$34,323	\$10,297	\$10,297		\$54,917
FY 2015-16	\$45,249	\$22,625	\$22,625		\$90,499
FY 2016-17	\$49,604	\$24,802	\$24,802		\$99,208
FY 2017-18	\$56,638	\$28,319	\$28,319		\$113,275
FY 2018-19	\$63,604	\$31,801	\$31,801		\$127,206
FY 2019-20	\$72,649	\$36,325	\$36,325		\$145,299
FY 2020-21	\$26,962	\$26,962	\$26,962		\$80,886
Projected FY 2021-22	\$53,508	\$53,508	\$53,508		\$160,523
Estimated FY 2022-23	\$51,528	\$51,528	\$51,528		\$154,583

## BED TAX FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>BED TAX REVENUE</b>					
320-101-320-43729	BUDGETED FUND BALANCE	0	0	235,590	241,755
320-101-320-44210	LOCAL SALES TAX	175,699	210,198	257,383	257,383
320-101-320-46459	INTEREST INCOME	1,909	167	96	96
320-101-320-48875	MISCELLANEOUS REVENUES	0	881	209	0
<b>BED TAX REVENUE</b>		<b>177,608</b>	<b>211,246</b>	<b>493,278</b>	<b>499,234</b>
<b>BED TAX EXPENSE</b>					
320-320-320-60112	TRAINING & TRAVEL	2,844	0	0	0
320-320-320-60302	DATA PROCESSING	1,328	0	0	0
320-320-320-60305	OTHER CONTRACT SERVICES	3,943	7,236	60,000	60,000
320-320-320-60401	MARKETING	145,299	80,908	160,523	154,583
320-320-320-60402	MARKETING - II	0	5,017	10,000	10,000
320-320-320-60405	ECONOMIC DEVELOPMENT	39,378	29,151	18,000	0
320-320-320-60630	DEVORE STATUES	0	0	3,000	5,500
<b>TOTAL OPERATING EXPENSES</b>		<b>192,791</b>	<b>122,313</b>	<b>251,523</b>	<b>230,083</b>
320-320-320-95100	CONTINGENCY	0	0	241,755	269,151
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>241,755</b>	<b>269,151</b>
<b>BED TAX EXPENSE</b>		<b>192,791</b>	<b>122,313</b>	<b>493,278</b>	<b>499,234</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>15,183-</b>	<b>88,933</b>	<b>0</b>	<b>0</b>

# **DESTINATION MARKETING**

## **BUDGET UNIT DESCRIPTION**

This Fund was created in fiscal year 2020-21 to utilize funding available from the Arizona Office of Tourism. A Destination Marketing Organization is defined as an incorporated not-for-profit organization or governmental unit that is responsible for the tourism promotion and marketing of a destination on a year-round basis.

## DESTINATION MARKETING FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>DESTINATION MARKETING REVENUE</b>					
321-101-321-42503	STATE GRANT/LOAN	0	0	64,041	41,076
321-101-321-43729	BUDGETED FUND BALANCE	0	0	0	63,050
321-101-321-46459	INTEREST INCOME	0	0	9	9
<b>DESTINATION MARKETING REVENUE</b>		<b>0</b>	<b>0</b>	<b>64,050</b>	<b>104,135</b>
 <b>DESTINATION MARKETING EXPENSE</b>					
321-321-321-60401	MARKETING	0	0	1,000	97,775
<b>TOTAL OPERATING EXPENSES</b>		<b>0</b>	<b>0</b>	<b>1,000</b>	<b>97,775</b>
321-321-321-95100	CONTINGENCY	0	0	63,050	6,360
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>63,050</b>	<b>6,360</b>
 <b>DESTINATION MARKETING EXPENSE</b>		<b>0</b>	<b>0</b>	<b>64,050</b>	<b>104,135</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# LOCAL TRANSPORTATION ASSISTANCE

## **BUDGET UNIT DESCRIPTION**

The Local Transportation Assistance Fund (LTAF) also known as the Mass Transit Fund, budget unit accounts for the costs associated with providing low-cost transportation to the public. These funds come from lottery revenues and may be used for other things such as Dial-A-Ride programs, bus stops, shelters and signs, sidewalk construction, and the resurfacing of roadways.



## LTAF FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>LTAF REVENUE</b>					
325-101-700-42503	STATE GRANT/LOAN	18,356	18,356	16,717	16,717
325-101-700-46614	TRANSIT REIMBURSEMENTS	30,099	33,388	32,000	32,000
	<b>LTAF REVENUE</b>	<b>48,455</b>	<b>51,744</b>	<b>48,717</b>	<b>48,717</b>
 <b>LTAF EXPENSE</b>					
325-325-700-60608	TRANSIT	18,356	18,356	16,717	16,717
325-325-700-60631	REIMBURSED TRANSIT	30,099	33,388	32,000	32,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>48,455</b>	<b>51,744</b>	<b>48,717</b>	<b>48,717</b>
	<b>LTAF EXPENSE</b>	<b>48,455</b>	<b>51,744</b>	<b>48,717</b>	<b>48,717</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# GRANTS

## **BUDGET UNIT DESCRIPTION**

Grants awarded to the Town are often required to be accounted for separately from other town activities. This fund accounts for unexpected miscellaneous grant proceeds received throughout the year.



## GRANTS FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>GRANTS REVENUE</b>					
380-101-380-45001	GRANTS - MISC	0	23,500	25,000	1,555,928
380-101-380-45003	GRANTS - MISC POLICE	0	0	75,000	0
380-101-380-45005	GRANTS - MISC PARKS	60,392	0	0	0
380-101-380-45010	GRANTS - MISC FIRE	0	0	43,064	0
<b>GRANTS REVENUE</b>		<b>60,392</b>	<b>23,500</b>	<b>143,064</b>	<b>1,555,928</b>
<b>GRANTS EXPENSE</b>					
380-380-380-60203	MISC GRANTS	44	23,456	25,000	1,555,928
<b>TOTAL OPERATING EXPENSES</b>		<b>44</b>	<b>23,456</b>	<b>25,000</b>	<b>1,555,928</b>
380-380-380-94003	POLICE EQUIPMENT	0	0	75,000	0
380-380-380-94005	PARKS GRANT EXPENSES	60,392	0	0	0
380-380-380-94010	FIRE EQUIPMENT	0	0	43,064	0
<b>TOTAL CAPITAL</b>		<b>60,392</b>	<b>0</b>	<b>118,064</b>	<b>0</b>
<b>GRANTS EXPENSE</b>		<b>60,436</b>	<b>23,456</b>	<b>143,064</b>	<b>1,555,928</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>44-</b>	<b>44</b>	<b>0</b>	<b>0</b>

## CARES GRANT FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>CARES GRANT REVENUE</b>				
382-101-382-42502 FEDERAL GRANTS	929,015	0	0	0
<b>CARES GRANT REVENUE</b>	<b>929,015</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CARES GRANT EXPENSE</b>				
382-382-382-50124 GRANT CONTRA ACCT	929,015	0	0	0
<b>TOTAL SALARIES</b>	<b>929,015</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CARES GRANT EXPENSE</b>	<b>929,015</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>

# CORONAVIRUS RECOVERY FUND

## **BUDGET UNIT DESCRIPTION**

This Fund was created in fiscal year 2021-22 as a result of funding from the Office of Recovery Programs, U.S. Department of the Treasury referred to as Coronavirus State and Local Fiscal Recovery Funds. 50% of the awarded amount was provided up front at that time. The remaining 50% will be reimbursed upon expenditure of the funding for the following approved projects.

## **CAPITAL EXPENSES**

### **90914**

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System 1 UV Disinfection/Effluent Pump Station – \$1,400,000

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System 1 Headworks & Clarifies Rehab/Relocation – \$1,000,000

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System 1 Aztec Lift Station - \$302,568 (TTL is \$776,663 split \$474,095 from 530)

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## CORONAVIRUS RECOVERY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>CORONAVIRUS RECOVERY REVENUE</b>					
383-101-383-42502	FEDERAL GRANTS	0	0	1,351,284	1,351,284
383-101-383-43729	BUDGETED FUND BALANCE	0	0	0	1,351,284
	<b>CORONAVIRUS RECOVERY REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,351,284</b>	<b>2,702,568</b>
 <b>CORONAVIRUS RECOVERY EXPENSE</b>					
383-383-383-90914	INFRASTRUCTURE UPGRADE	0	0	0	2,702,568
	<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,702,568</b>
383-383-383-95100	CONTINGENCY	0	0	1,351,284	0
	<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>1,351,284</b>	<b>0</b>
	<b>CORONAVIRUS RECOVERY EXPENSE</b>	<b>0</b>	<b>0</b>	<b>1,351,284</b>	<b>2,702,568</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# **CEMETERY FUND**

## **BUDGET UNIT DESCRIPTION**

The Cemetery budget unit accounts for funding capital improvements at the Town's Cemetery. The Town Clerk oversees the administration of the Cemetery while the Parks, Recreation & Facilities Director oversees the operations and maintenance.

## CEMETERY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>CEMETERY REVENUE</b>					
400-101-400-43729	BUDGETED FUND BALANCE	0	0	248,715	249,195
400-101-400-46459	INTEREST INCOME	2,929	219	139	139
400-101-400-46460	LGIP LOSS	6	0	0	0
400-101-400-46702	CEMETERY PLOTS	14,250	30,450	13,566	13,566
400-101-400-48875	MISCELLANEOUS REVENUES	900	0	2,000	0
<b>CEMETERY REVENUE</b>		<b>18,085</b>	<b>30,669</b>	<b>264,420</b>	<b>262,900</b>
<b>CEMETERY EXPENSE</b>					
400-400-400-60606	GROUNDS MAINTENANCE	4,800	381	15,000	115,000
400-400-400-60618	UTILITIES EXPENSE	213	212	225	225
<b>TOTAL OPERATING EXPENSES</b>		<b>5,013</b>	<b>593</b>	<b>15,225</b>	<b>115,225</b>
400-400-400-95100	CONTINGENCY	0	0	249,195	147,675
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>249,195</b>	<b>147,675</b>
<b>CEMETERY EXPENSE</b>		<b>5,013</b>	<b>593</b>	<b>264,420</b>	<b>262,900</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>13,072</b>	<b>30,076</b>	<b>0</b>	<b>0</b>

# **COURT J.C.E.F.**

## **BUDGET UNIT DESCRIPTION**

This Judicial Collection Enhancement Fund (JCEF) budget was authorized in 1989 by the Arizona Supreme Court. A portion of this time payment fee is kept by the local court imposing the fee to be used by the court to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, to improve court automation and to improve case processing or the administration of justice. For amounts over an amount determined by the Supreme Court, the court shall submit a plan to the Supreme Court that must be approved by the Supreme Court before the court spends such monies. If the proposed project was described in the information technology strategic plan submitted by the court and approved by the Supreme Court, including the proposed budget for the project, the project may proceed without further approval of the Supreme Court. (see A.R.S. 12-113 & 12-116).

## **CAPITAL EXPENSES**

**90905**

Addition of 2 Offices - \$16,000	(Total is \$62k with \$46k from 418)
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## COURT J.C.E.F. FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>COURT J.C.E.F. REVENUE</b>				
410-101-125-43729 BUDGETED FUND BALANCE	0	0	48,892	48,413
410-101-125-46459 INTEREST INCOME	641	47	27	27
410-101-125-46460 LGIP LOSS	4	0	0	0
410-101-125-47470 FINE & COURT REVENUES	2,511	2,448	2,494	2,495
410-101-125-48875 MISCELLANEOUS REVENUES	1,000	0	0	0
<b>COURT J.C.E.F. REVENUE</b>	<b>4,156</b>	<b>2,495</b>	<b>51,413</b>	<b>50,935</b>
 <b>COURT J.C.E.F. EXPENSE</b>				
410-410-125-60305 OTHER CONTRACT SERVICES	0	0	2,500	4,000
410-410-125-60313 SECURITY	870	395	500	500
410-410-125-69999 MINOR CAPITAL	21-	1,031	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>849</b>	<b>1,425</b>	<b>3,000</b>	<b>4,500</b>
410-410-125-90905 BUILDING IMPROVEMENTS	0	0	0	16,000
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,000</b>
410-410-125-95100 CONTINGENCY	0	0	48,413	30,435
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>48,413</b>	<b>30,435</b>
 <b>COURT J.C.E.F. EXPENSE</b>	<b>849</b>	<b>1,425</b>	<b>51,413</b>	<b>50,935</b>
 <b>FUND NET REVENUE OVER EXPENSE</b>	<b>3,307</b>	<b>1,069</b>	<b>0</b>	<b>0</b>

## **FILL THE GAP FUND**

### **BUDGET UNIT DESCRIPTION**

Funding from the State Supreme Court via the local Town Court, consisting of a fine surcharge to upgrade the Town Court. The monies shall be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the court, to improve court automation and to improve case processing or the administration of justice. (Refer to A.R.S. 41-2421(K)).

## FILL THE GAP FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>FILL THE GAP REVENUE</b>					
411-101-125-43729	BUDGETED FUND BALANCE	0	0	28,991	16,910
411-101-125-46459	INTEREST INCOME	444	27	16	16
411-101-125-46460	LGIP LOSS	1	0	0	0
411-101-125-47470	FINE & COURT REVENUES	1,415	1,120	1,503	1,503
<b>FILL THE GAP REVENUE</b>		<b>1,860</b>	<b>1,147</b>	<b>30,510</b>	<b>18,429</b>
<b>FILL THE GAP EXPENSE</b>					
411-411-125-60305	OTHER CONTRACT SERVICES	5,760	0	8,600	11,600
411-411-125-69999	MINOR CAPITAL	0	0	5,000	5,000
<b>TOTAL OPERATING EXPENSES</b>		<b>5,760</b>	<b>0</b>	<b>13,600</b>	<b>16,600</b>
411-411-125-95100	CONTINGENCY	0	0	16,910	1,829
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>16,910</b>	<b>1,829</b>
<b>FILL THE GAP EXPENSE</b>		<b>5,760</b>	<b>0</b>	<b>30,510</b>	<b>18,429</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>3,900-</b>	<b>1,147</b>	<b>0</b>	<b>0</b>

# LOCAL COURT ENHANCEMENT FUND

## **BUDGET UNIT DESCRIPTION**

This budget unit was approved by the Town Council to fund court programs, and to enhance the technological, operation, and security capabilities of the Municipal Court.

## **CAPITAL EXPENSES**

### **90905**

Addition of 2 Offices - \$46,000	(Total is \$62k with \$16k from 410)
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## LOCAL COURT ENHANCEMENT FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>LOCAL COURT ENHANCEMENT REV</b>				
418-101-125-43729 BUDGETED FUND BALANCE	0	0	90,351	104,355
418-101-125-46459 INTEREST INCOME	981	81	53	53
418-101-125-46460 LGIP LOSS	1	0	0	0
418-101-125-47470 FINE & COURT REVENUES	13,081	13,848	13,951	13,951
<b>LOCAL COURT ENHANCEMENT REV</b>	<b>14,063</b>	<b>13,930</b>	<b>104,355</b>	<b>118,359</b>
 <b>LOCAL COURT ENHANCEMENT EXP</b>				
418-418-125-60302 DATA PROCESSING	197	0	0	400
418-418-125-69999 MINOR CAPITAL	824	703	0	1,900
<b>TOTAL OPERATING EXPENSES</b>	<b>1,021</b>	<b>703</b>	<b>0</b>	<b>2,300</b>
418-418-125-90905 BUILDING IMPROVEMENTS	0	0	0	46,000
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46,000</b>
418-418-125-95100 CONTINGENCY	0	2,032	104,355	70,059
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>2,032</b>	<b>104,355</b>	<b>70,059</b>
 <b>LOCAL COURT ENHANCEMENT EXP</b>	<b>1,021</b>	<b>2,735</b>	<b>104,355</b>	<b>118,359</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>13,042</b>	<b>11,194</b>	<b>0</b>	<b>0</b>

# GOHS

## **BUDGET UNIT DESCRIPTION**

This budget unit is for grant purchases of vehicles and equipment through the Governor's Office of Highway Safety and for the staffing to target specific traffic related offenses (DUI, Seatbelt enforcement grants).



## GOHS FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>GOHS REVENUE</b>					
428-101-165-42503	STATE GRANT/LOAN	15,804	52,650	30,000	60,000
	<b>GOHS REVENUE</b>	<b>15,804</b>	<b>52,650</b>	<b>30,000</b>	<b>60,000</b>
<b>GOHS EXPENSE</b>					
428-428-165-50153	OVERTIME - PUBLIC SAFETY	1,223	1,893	2,767	30,000
	<b>TOTAL SALARIES</b>	<b>1,223</b>	<b>1,893</b>	<b>2,767</b>	<b>30,000</b>
428-428-165-50210	FICA EXPENSE	81	135	212	2,295
428-428-165-50212	INDUSTRIAL INSURANCE	36	71	138	1,500
428-428-165-50220	PUBLIC SAFETY RETIREMENT EXP	373	551	967	10,485
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>489</b>	<b>757</b>	<b>1,317</b>	<b>14,280</b>
428-428-165-69999	MINOR CAPITAL	0	0	15,000	10,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>10,000</b>
428-428-165-90908	VEHICLES CAPITAL OUTLAY	0	50,000	0	0
428-428-165-90912	OTHER CAPITAL PURCHASES	14,092	0	10,916	5,720
	<b>TOTAL CAPITAL</b>	<b>14,092</b>	<b>50,000</b>	<b>10,916</b>	<b>5,720</b>
	<b>GOHS EXPENSE</b>	<b>15,804</b>	<b>52,650</b>	<b>30,000</b>	<b>60,000</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# **PUBLIC SAFETY EQUIPMENT**

## **BUDGET UNIT DESCRIPTION**

This budget unit is funded pursuant to A.R.S. 12-116.04 D. Persons found responsible for any criminal offense or civil penalty are charged \$4.00, which is deposited into a local fund. Funds in that account can be used to supplement, not supplant, monies available for officer safety equipment.

## PUBLIC SAFETY EQUIPMENT FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>PUBLIC SAFETY EQUIPMENT REV</b>				
432-101-165-43729 BUDGETED FUND BALANCE	0	0	5,618	3,130
432-101-165-46459 INTEREST INCOME	128	8	4	4
432-101-165-47470 FINE & COURT REVENUES	2,930	2,573	2,508	2,508
<b>PUBLIC SAFETY EQUIPMENT REV</b>	<b>3,058</b>	<b>2,581</b>	<b>8,130</b>	<b>5,642</b>
 <b>PUBLIC SAFETY EQUIPMENT EXP</b>				
432-432-165-60656 SAFETY	4,240	5,256	5,000	2,000
<b>TOTAL OPERATING EXPENSES</b>	<b>4,240</b>	<b>5,256</b>	<b>5,000</b>	<b>2,000</b>
432-432-165-95100 CONTINGENCY	0	0	3,130	3,642
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>3,130</b>	<b>3,642</b>
 <b>PUBLIC SAFETY EQUIPMENT EXP</b>	<b>4,240</b>	<b>5,256</b>	<b>8,130</b>	<b>5,642</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>1,182-</b>	<b>2,675-</b>	<b>0</b>	<b>0</b>

# **ATTORNEY GENERAL ARMOR**

## **BUDGET UNIT DESCRIPTION**

This budget unit provides State matching dollars to assist local law enforcement in providing body armor for local officers.

## ATTORNEY GENERAL ARMOR FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>ATTORNEY GENERAL ARMOR REVENUE</b>				
433-101-165-42502 FEDERAL GRANTS	2,925	22,474	4,000	9,000
433-101-165-43729 BUDGETED FUND BALANCE	0	0	41	41
<b>ATTORNEY GENERAL ARMOR REVENUE</b>	<b>2,925</b>	<b>22,474</b>	<b>4,041</b>	<b>9,041</b>
 <b>ATTORNEY GENERAL ARMOR EXPENSE</b>				
433-433-165-60632 GRANT EQUIP/SUPPLIES	0	19,958	0	5,000
433-433-165-69999 MINOR CAPITAL	2,925	1,484	4,000	4,000
<b>TOTAL OPERATING EXPENSES</b>	<b>2,925</b>	<b>21,443</b>	<b>4,000</b>	<b>9,000</b>
433-433-165-95100 CONTINGENCY	0	0	41	41
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>41</b>	<b>41</b>
 <b>ATTORNEY GENERAL ARMOR EXPENSE</b>	<b>2,925</b>	<b>21,443</b>	<b>4,041</b>	<b>9,041</b>
 <b>FUND NET REVENUE OVER EXPENSE</b>	<b>0</b>	<b>1,031</b>	<b>0</b>	<b>0</b>

# LIBRARY RECIPROCAL

## **BUDGET UNIT DESCRIPTION**

This budget unit is used to account for contributions made to the library.

## **CAPITAL EXPENSES**

**90905**

Outdoor Renovations - \$40,000	
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## LIBRARY RECIPROCAL FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>LIBRARY RECIPROCAL REVENUE</b>					
450-101-145-42503	STATE GRANT/LOAN	0	0	18,954	0
450-101-145-43729	BUDGETED FUND BALANCE	0	0	114,586	40,600
450-101-145-49910	TRANSFER IN	61,596	0	0	0
<b>LIBRARY RECIPROCAL REVENUE</b>		<b>61,596</b>	<b>0</b>	<b>133,540</b>	<b>40,600</b>
 <b>LIBRARY RECIPROCAL EXPENSE</b>					
450-450-145-60406	BOOKS, PUBLICATIONS & MAPS	296	0	101	300
450-450-145-60599	INTERNET, WEBSITE & EMAIL	975	0	0	0
450-450-145-60636	LITERARY FESTIVAL	0	0	300	300
<b>TOTAL OPERATING EXPENSES</b>		<b>1,271</b>	<b>0</b>	<b>401</b>	<b>600</b>
450-450-145-90905	BUILDING IMPROVEMENTS	0	0	40,000	40,000
450-450-145-90912	OTHER CAPITAL PURCHASES	0	0	18,954	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>58,954</b>	<b>40,000</b>
450-450-145-95100	CONTINGENCY	0	0	74,185	0
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>74,185</b>	<b>0</b>
 <b>LIBRARY RECIPROCAL EXPENSE</b>		<b>1,271</b>	<b>0</b>	<b>133,540</b>	<b>40,600</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>60,325</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ADOPT A TREE

### **BUDGET UNIT DESCRIPTION**

This budget unit administers the receipt and disbursement of contributions received and expended towards adding more trees to the community. The Town began its journey towards designation as a Tree City USA community on Arbor Day 2017 seeking to engage the community in preserving existing trees through proper care and education, replacing trees lost through age and acts of God, and by enhancing open areas and streetscapes with shade and beauty.

Carefully selected areas throughout the Town will be slated as Adopt-A-Tree preserves by the Wickenburg Tree Board. The Tree Board is a select group of professionals appointed by the Parks and Recreation Commission. Their duty is to implement guidelines that best integrate the Tree City USA standards in a manner that compliments the Town of Wickenburg's heritage driven design standards while embracing each tree as a living monument.

The Adopt-A-Tree sponsorship is easy. A one-time payment of \$150.00 will reserve a tree along with a dedication plaque for someone special, an event worthy of commemoration or a special group. Applications are available at Town Hall, the Library & Learning Center, the Public Service Center, or online. Each tree represents a legacy for someone special and an enhancement for generations to come.

## ADOPT A TREE FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>ADOPT A TREE REVENUE</b>					
455-101-150-42503	STATE GRANT/LOAN	4,903	0	0	0
455-101-150-43729	BUDGETED FUND BALANCE	0	0	1,753	1,454
455-101-150-46400	CONTRIBUTIONS REC'D	900	0	200	1,000
455-101-150-46459	INTEREST INCOME	17	4	1	1
<b>ADOPT A TREE REVENUE</b>		<b>5,821</b>	<b>4</b>	<b>1,954</b>	<b>2,455</b>
<b>ADOPT A TREE EXPENSE</b>					
455-455-150-60302	DATA PROCESSING	0	2,792	0	0
455-455-150-60606	GROUNDS MAINTENANCE	0	466	500	2,000
455-455-150-69999	MINOR CAPITAL	0	814	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>0</b>	<b>4,071</b>	<b>500</b>	<b>2,000</b>
455-455-150-95100	CONTINGENCY	0	0	1,454	455
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>1,454</b>	<b>455</b>
<b>ADOPT A TREE EXPENSE</b>		<b>0</b>	<b>4,071</b>	<b>1,954</b>	<b>2,455</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>5,821</b>	<b>4,067-</b>	<b>0</b>	<b>0</b>

# **RICO**

## **BUDGET UNIT DESCRIPTION**

This budget unit administers the receipt and disbursements of RICO (Racketeering Influenced Corrupt Organizations) funds. Revenues are received from the seizure and forfeiture of property that is used in, or received as, a benefit of criminal activity.

Per Title 13, Chapter 39 of the Arizona Revised Statutes, the authority to seize property and restrictions for the use of these monies is provided at the direction of the Chief of Police, for the Police Department. Eligible expenditures are restricted to law enforcement activities directly related to investigation, enforcement and prevention.

## RICO FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>RICO REVENUE</b>					
470-101-165-42504	COUNTY GRANTS	3,206	6,084	6,000	35,000
470-101-165-43729	BUDGETED FUND BALANCE	0	0	532	3,509
470-101-165-46459	INTEREST INCOME	32	0	0	0
<b>RICO REVENUE</b>		<b>3,238</b>	<b>6,084</b>	<b>6,532</b>	<b>38,509</b>
<b>RICO EXPENSE</b>					
470-470-165-60113	LAW ENFORCE OPERATIONS	0	0	3,023	35,000
<b>TOTAL OPERATING EXPENSES</b>		<b>0</b>	<b>0</b>	<b>3,023</b>	<b>35,000</b>
470-470-165-90912	OTHER CAPITAL PURCHASES	3,206	6,084	0	0
<b>TOTAL CAPITAL</b>		<b>3,206</b>	<b>6,084</b>	<b>0</b>	<b>0</b>
470-470-165-95100	CONTINGENCY	0	0	3,509	3,509
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>3,509</b>	<b>3,509</b>
<b>RICO EXPENSE</b>		<b>3,206</b>	<b>6,084</b>	<b>6,532</b>	<b>38,509</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>

# **POLICE HOLDING FUND**

## **BUDGET UNIT DESCRIPTION**

This budget unit was created in 2017 to administers the receipt and disbursements of monies seized fore evidentiary purposes.

## POLICE HOLDING FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>POLICE HOLDING FUND REVENUE</b>				
472-101-165-43729 BUDGETED FUND BALANCE	0	0	15,501	17,501
472-101-165-48875 MISCELLANEOUS REVENUES	0	0	2,000	20,000
<b>POLICE HOLDING FUND REVENUE</b>	<b>0</b>	<b>0</b>	<b>17,501</b>	<b>37,501</b>
 <b>POLICE HOLDING EXPENSE</b>				
472-472-165-60113 LAW ENFORCE OPERATIONS	0	0	0	15,000
<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
472-472-165-95100 CONTINGENCY	0	0	17,501	22,501
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>17,501</b>	<b>22,501</b>
 <b>POLICE HOLDING EXPENSE</b>	<b>0</b>	<b>0</b>	<b>17,501</b>	<b>37,501</b>
 <b>FUND NET REVENUE OVER EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# WATER 1 UTILITY FUND

## **BUDGET UNIT DESCRIPTION**

This water budget unit accounts for one of the most basic and essential services of the town. Wickenburg is fortunate to have a reliable and long-term source of ground water. This water division is responsible for water production (wells) and storage (tanks), maintenance and repair of existing water lines, installation of new services, reservoir operations, meter readings, and wellhead protection.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
			0	0	1	1	0
(2)	Update Wickenburg's Aging Water Infrastructure By Identifying Areas In Need Of Rehabilitation Or Replacement And Securing Appropriate Funding	Seek and apply for grants and alternative funding streams to pay for critical gaps in the potable water system, and implement an Overall Condition Index (OCI) through our Asset Management System.	Number of training hours completed by staff				
			225	285	275	275	275
(3)	Look For Opportunities To Effectively Collect And Monitor Water Uses	Implement current technologies that can automatically or more efficiently capture meter reads on a monthly basis.	Amount of grants and/or alternative funding sources secured				
			\$263,350	\$0	\$0	\$1,300,000	\$594,135
			Assets inventoried and assessed an OCI rating				
			85%	90%	90%	90%	90%
			Revenue increases due to more accurate billing of customer water use				
			1%	0%	0%	0%	0%
			Reduction in staff time reading meters				
			20%	25%	75%	95%	95%

## **PERSONNEL**

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>WATER 1 UTILITY</b>					
OPERATIONS MANAGER	0.2	0.2	0.2	0.2	0.2
LEAD OPERATOR	0.1	0.1	0.5	0.5	0.5
OPERATOR	0.95	0.95	0.5	0.5	0.5
CREW LEADER	0.35	0.35	0.5	0.5	0.5
HEAVY EQUIPMENT OPERATOR	0	0.7	0.5	0.5	0.5
MAINTENANCE WORKER	1.4	0.45	0.45	0.45	0.45
METER READER	0.45	0	0	0	0
SENIOR ACCOUNTANT	0.15	0.15	0.15	0.15	0.15
REVENUE CLERK	0.15	0.15	0.15	0.15	0.15
<b>WATER 1 TOTAL (500)</b>	<b>3.75</b>	<b>3.05</b>	<b>2.95</b>	<b>2.95</b>	<b>2.95</b>

## **CAPITAL EXPENSES**

### **90908**

Dump Truck 4-5 Yds - \$80,000

Dump Truck 8-10Yds - \$30,000      TTL is \$150k split \$30k each to 300/500/501/530/531

### **90914**

CDBG Apache Waterline - \$1,472,803 (CDBG of \$594,135)

## WATER 1 UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>WATER 1 UTILITY REVENUE</b>					
500-101-500-42504	COUNTY GRANTS	0	598,913	594,135	0
500-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	1,972,086	1,498,591
500-101-500-43736	RESERVE - CAPITAL	0	0	1,203,000	1,206,000
500-101-500-46459	INTEREST INCOME	73,798	2,813	1,932	1,932
500-101-500-46460	LGIP LOSS	74	0	0	0
500-101-500-46550	WATER CONNECT FEES	3,765	4,340	5,093	5,093
500-101-500-46552	WATER SALES	1,325,892	1,449,422	1,422,454	1,422,454
500-101-500-46553	WATER SALES TAX EXEMPT	14,103	13,470	14,544	14,544
500-101-500-46565	WATER INSTALLATION	15,571	68,963	21,128	15,000
500-101-500-46567	BACKFLOW	12,552	12,516	12,416	12,416
500-101-500-46568	ILLEGAL CONNECT	1,000	0	0	0
500-101-500-46569	METER RE-READ FEES	0	35	0	0
500-101-500-46573	INSPECTION & TESTING FEES	950	2,100	6,825	6,825
500-101-500-48875	MISCELLANEOUS REVENUES	2,634	4,875	21,131	3,000
500-101-500-48878	WATER TOWER USE	43,581	67,106	55,000	55,000
500-101-500-48880	SURPLUS OF TOWN PROPERTY	0	0	4,410	0
<b>WATER 1 UTILITY REVENUE</b>		<b>1,493,921</b>	<b>2,224,553</b>	<b>5,334,154</b>	<b>4,240,855</b>

# WATER 1 UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>WATER 1 UTILITY EXPENSE</b>					
500-500-500-50100	SALARIES & WAGES FULL-TIME	131,274	137,207	138,760	169,269
500-500-500-50108	SALARIES ON CALL/STIPEND	9,687	5,789	5,685	5,685
500-500-500-50125	COMP TIME - USED	621	996	799	799
500-500-500-50140	SICK TIME	4,783	4,261	2,664	0
500-500-500-50150	OVERTIME	1,852	2,190	3,257	3,257
<b>TOTAL SALARIES</b>		<b>148,217</b>	<b>150,444</b>	<b>151,165</b>	<b>179,010</b>
500-500-500-50210	FICA EXPENSE	11,573	10,707	11,564	13,694
500-500-500-50212	INDUSTRIAL INSURANCE	4,631	4,434	4,455	5,276
500-500-500-50221	STATE RETIREMENT EXP	17,629	17,932	18,759	21,785
500-500-500-50223	STATE RETIREMENT GASB 68	117,201-	13,734	0	0
500-500-500-50232	HEALTH INSURANCE	27,306	30,058	34,713	38,746
500-500-500-50233	DENTAL INSURANCE	1,369	2,308	2,402	2,670
500-500-500-50234	LIFE INSURANCE	102	66	64	68
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>54,591-</b>	<b>79,239</b>	<b>71,957</b>	<b>82,239</b>
500-500-500-60104	CLOTHING ALLOWANCE	357	758	1,500	1,500
500-500-500-60109	MISC LABS & CDL PHYSICALS	433	281	2,500	3,000
500-500-500-60112	TRAINING & TRAVEL	570	324	2,000	4,200
500-500-500-60114	MEMBERSHIP & DUES	175	404	300	200
500-500-500-60118	LICENSES & PERMITS	3,564	3,442	4,500	3,500
500-500-500-60302	DATA PROCESSING	2,381	2,399	1,993	2,395
500-500-500-60305	OTHER CONTRACT SERVICES	18,203	11,373	21,000	26,050
500-500-500-60306	BACKFLOW PROGRAM	0	0	200	200
500-500-500-60308	OTHER PROFESSIONAL SERVICES	0	0	75,000	20,000
500-500-500-60310	ADMIN CHARGE - GF	138,561	134,393	105,626	145,972
500-500-500-60317	ADMIN CHARGE - PS & CIP	24,207	21,920	24,595	25,261
500-500-500-60406	BOOKS, PUBLICATIONS & MAPS	223	42	350	350
500-500-500-60599	INTERNET, WEBSITE & EMAIL	468	468	488	488
500-500-500-60600	SVC TO MAINT BUILDINGS	538	434	600	600
500-500-500-60601	SVC TO MAINT AUTO	2,430	4,754	7,000	7,000
500-500-500-60604	SVC TO MAINT OTHER EQUIPMENT	7,878	1,191	5,000	5,000
500-500-500-60605	SVC TO MAINT STREETS	20,294	14,806	25,000	25,000
500-500-500-60607	MAINT SHOP CHARGES	16,318	14,997	16,255	21,311
500-500-500-60609	MATERIALS	22,995	23,149	35,000	45,000
500-500-500-60610	METERS	15,571	38,380	34,000	40,000
500-500-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	42,083	79,316	94,250	95,000
500-500-500-60615	SVC TO MAINT FIRE HYDRANTS	343	1,698	4,000	4,000
500-500-500-60616	INSURANCE LIABILITY	0	51,826	57,756	62,712
500-500-500-60618	UTILITIES EXPENSE	120,216	124,028	125,060	125,060
500-500-500-60622	RENTALS-LEASES-LOANS	2,790	5,377	3,656	0
500-500-500-60639	OFFICE SUPPLIES	160	226	500	500
500-500-500-60640	POSTAGE	5,501	5,665	5,642	5,642
500-500-500-60644	JANITORIAL SUPPLIES	4	160	200	200
500-500-500-60646	CHEMICALS	3,264	2,821	7,250	10,000
500-500-500-60648	GAS, OIL & LUBRICANTS	7,278	9,111	10,000	12,000
500-500-500-60654	SMALL TOOLS	1,870	3,433	3,500	3,500
500-500-500-60656	SAFETY	638	508	2,073	1,075
500-500-500-69999	MINOR CAPITAL	1,431	1,325	1,000	2,750
500-500-500-70700	WRITE-OFF @ 10 YR +	7,687	0	830	830
<b>TOTAL OPERATING EXPENSES</b>		<b>468,432</b>	<b>559,009</b>	<b>678,624</b>	<b>700,296</b>

## WATER 1 UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
500-500-500-90908	VEHICLES CAPITAL OUTLAY	0	0	70,000	110,000
500-500-500-90910	METERS & EQUIPMENT	0	48,452	145,000	0
500-500-500-90912	OTHER CAPITAL PURCHASES	91,827	253,397	0	0
500-500-500-90914	INFRASTRUCTURE UPGRADE	52,186	870,654	7,979	1,472,803
500-500-500-90944	ASSETS TRANSFERRED	82,232	0	0	0
500-500-500-90998	ASSET ACQUISITION	171,613-	1,172,505-	0	0
500-500-500-90999	DEPRECIATION EXPENSE	383,879	353,325	0	0
<b>TOTAL CAPITAL</b>		<b>438,510</b>	<b>353,324</b>	<b>222,979</b>	<b>1,582,803</b>
500-500-500-95100	CONTINGENCY	27,601	0	3,006,429	490,507
500-500-500-95150	CAPITAL RESERVE	0	0	1,203,000	1,206,000
<b>TOTAL CONTINGENCY</b>		<b>27,601</b>	<b>0</b>	<b>4,209,429</b>	<b>1,696,507</b>
<b>WATER 1 UTILITY EXPENSE</b>		<b>1,028,167</b>	<b>1,142,016</b>	<b>5,334,154</b>	<b>4,240,855</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>465,753</b>	<b>1,082,537</b>	<b>0</b>	<b>0</b>

# WATER 2 (WR) UTILITY FUND

## BUDGET UNIT DESCRIPTION

The Water 2 (WR) budget unit accounts for one of the most basic and essential services of the town in the Wickenburg Ranch area. This water division is responsible for water production (wells) and storage (tanks), maintenance and repair of existing water lines, installation of new services, reservoir operations, meter readings, and wellhead protection.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
			Department created in FY 2018-19	0	0	0	0
(2)	Collect The Existing Wickenburg Ranch Water Infrastructure Data That Can Be Used In Proactively Managing This New System	Input all data of the water system into the asset management system, and implement an Overall Condition Index (OCI) through our asset management system.	Number of training hours completed by staff				
			Department created in FY 2018-19	150	125	125	125
			Successful input of data into the asset management data base				
(3)	Look For Opportunities To Effectively Collect And Monitor Water Uses	Implement current technologies that can automatically or more efficiently capture meter reads on a monthly basis.	Assets inventoried and assessed an OCI rating				
			Department created in FY 2018-19	0	50	75	100
			Revenue increases due to more accurate billing of customer water use				
			Department created in FY 2018-19	\$0	\$0	\$0	\$0
			Reduction in staff time reading meters				
			Department created in FY 2018-19	0%	75%	95%	95%

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>WATER 2 (WR) UTILITY</b>					
OPERATIONS MANAGER	0.25	0.25	0.25	0.25	0.25
LEAD OPERATOR	0.9	0.9	0.9	0.9	0.9
OPERATOR	0.35	0.35	0.35	0.35	0.35
CREW LEADER	0.35	0.35	0.35	0.35	0.35
METER READER	0.15	0.15	0.15	0.15	0.15
SENIOR ACCOUNTANT	0.15	0.15	0.15	0.15	0.15
REVENUE CLERK	0.15	0.15	0.15	0.15	0.15
<b>WATER 2 (WR) TOTAL (501)</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>

## CAPITAL EXPENSES

### **90908**

Dump Truck 8-10Yds - \$30,000  
TTL is \$150k split \$30k each to  
300/500/501/530/531

### **90912**

Gate Valve Operator - \$11,000

## WATER 2 (WR) UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>WATER 2 (WR) UTILITY REVENUE</b>					
501-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	272,748	234,829
501-101-500-43736	RESERVE - CAPITAL	0	0	363,980	518,259
501-101-500-46400	CONTRIBUTIONS REC'D	2,376,917	0	0	0
501-101-500-46459	INTEREST INCOME	8,406	595	393	393
501-101-500-46550	WATER CONNECT FEES	1,620	2,630	2,840	2,840
501-101-500-46552	WATER SALES	237,938	333,552	439,000	534,128
501-101-500-46555	CONSTRUCTION WATER SALES	9,012	27,528	25,245	25,245
501-101-500-46565	WATER INSTALLATION	58,150	114,361	117,615	117,615
501-101-500-46567	BACKFLOW	144	144	144	144
501-101-500-46573	INSPECTION & TESTING FEES	482	0	0	0
501-101-500-48875	MISCELLANEOUS REVENUES	338,520	86,489	445,549	567,806
501-101-500-48881	SALES & USE TAX CREDIT	160	230	245	245
<b>WATER 2 (WR) UTILITY REVENUE</b>		<b>3,031,350</b>	<b>565,529</b>	<b>1,667,759</b>	<b>2,001,504</b>

## WATER 2 (WR) UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>WATER 2 (WR) UTILITY EXPENSE</b>					
501-501-500-50100	SALARIES & WAGES FULL-TIME	117,593	115,556	118,067	137,786
501-501-500-50108	SALARIES ON CALL/STIPEND	0	442	1,504	1,504
501-501-500-50125	COMP TIME - USED	1,313	821	799	799
501-501-500-50140	SICK TIME	4,633	3,142	2,058	0
501-501-500-50150	OVERTIME	1,165	1,685	2,316	2,316
<b>TOTAL SALARIES</b>		<b>124,705</b>	<b>121,647</b>	<b>124,744</b>	<b>142,405</b>
501-501-500-50210	FICA EXPENSE	9,056	8,663	9,543	10,894
501-501-500-50212	INDUSTRIAL INSURANCE	2,895	2,816	3,511	4,009
501-501-500-50221	STATE RETIREMENT EXP	14,963	14,418	15,480	17,329
501-501-500-50223	STATE RETIREMENT GASB 68	138,077	21,128	0	0
501-501-500-50232	HEALTH INSURANCE	26,228	22,218	25,081	29,352
501-501-500-50233	DENTAL INSURANCE	1,260	1,703	1,716	2,024
501-501-500-50234	LIFE INSURANCE	96	52	49	53
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>192,575</b>	<b>70,997</b>	<b>55,380</b>	<b>63,661</b>

## WATER 2 (WR) UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
501-501-500-60104	CLOTHING ALLOWANCE	340	452	1,030	1,030
501-501-500-60109	MISC LABS & CDL PHYSICALS	233	195	500	600
501-501-500-60112	TRAINING & TRAVEL	13	108	2,000	4,950
501-501-500-60114	MEMBERSHIP & DUES	175	189	200	200
501-501-500-60118	LICENSES & PERMITS	32	72	4,500	4,500
501-501-500-60302	DATA PROCESSING	2,986	2,994	2,589	3,125
501-501-500-60305	OTHER CONTRACT SERVICES	5,553	2,136	9,850	168,155
501-501-500-60306	BACKFLOW PROGRAM	0	0	250	250
501-501-500-60308	OTHER PROFESSIONAL SERVICES	0	0	45,000	65,000
501-501-500-60310	ADMIN CHARGE - GF	61,407	59,118	91,106	97,356
501-501-500-60317	ADMIN CHARGE - PS & CIP	24,207	21,920	24,595	25,261
501-501-500-60406	BOOKS, PUBLICATIONS & MAPS	0	0	1,000	1,000
501-501-500-60599	INTERNET, WEBSITE & EMAIL	599	731	887	737
501-501-500-60600	SVC TO MAINT BUILDINGS	168	168	500	500
501-501-500-60601	SVC TO MAINT AUTO	206	1,788	1,000	1,000
501-501-500-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	250	250
501-501-500-60604	SVC TO MAINT OTHER EQUIPMENT	310	739	2,000	2,000
501-501-500-60605	SVC TO MAINT STREETS	0	0	5,000	5,000
501-501-500-60607	MAINT SHOP CHARGES	16,318	14,997	16,255	21,311
501-501-500-60609	MATERIALS	778	3,208	6,000	7,000
501-501-500-60610	METERS	42,184	100,642	90,000	95,000
501-501-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	5,811	19,262	29,000	445,000
501-501-500-60615	SVC TO MAINT FIRE HYDRANTS	0	1,593	2,000	2,000
501-501-500-60616	INSURANCE LIABILITY	7,876	10,461	11,031	12,077
501-501-500-60618	UTILITIES EXPENSE	66,931	79,728	90,938	100,938
501-501-500-60620	TELEPHONE	790	768	806	806
501-501-500-60639	OFFICE SUPPLIES	57	192	1,000	1,000
501-501-500-60640	POSTAGE	1,738	1,570	2,660	3,192
501-501-500-60644	JANITORIAL SUPPLIES	4	0	200	200
501-501-500-60646	CHEMICALS	3,216	3,116	5,500	7,500
501-501-500-60648	GAS, OIL & LUBRICANTS	3,939	4,119	8,000	9,000
501-501-500-60654	SMALL TOOLS	647	1,786	1,900	1,900
501-501-500-60656	SAFETY	741	458	1,000	825
501-501-500-69999	MINOR CAPITAL	5,721	902	1,000	1,750
501-501-500-70700	WRITE-OFF @ 10 YR +	145	38-	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>253,122</b>	<b>333,372</b>	<b>459,547</b>	<b>1,090,413</b>
501-501-500-90908	VEHICLES CAPITAL OUTLAY	0	0	70,000	30,000
501-501-500-90912	OTHER CAPITAL PURCHASES	0	0	0	11,000
501-501-500-90998	ASSET ACQUISITION	0	3,599,542-	0	0
501-501-500-90999	DEPRECIATION EXPENSE	255,006	356,527	0	0
<b>TOTAL CAPITAL</b>		<b>255,006</b>	<b>3,243,015-</b>	<b>70,000</b>	<b>41,000</b>
501-501-500-95100	CONTINGENCY	0	0	594,108	145,766
501-501-500-95150	CAPITAL RESERVE	0	0	363,980	518,259
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>958,088</b>	<b>664,025</b>
<b>WATER 2 (WR) UTILITY EXPENSE</b>		<b>825,408</b>	<b>2,716,999-</b>	<b>1,667,759</b>	<b>2,001,504</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>2,205,942</b>	<b>3,282,528</b>	<b>0</b>	<b>0</b>

# ELECTRIC UTILITY FUND

## **BUDGET UNIT DESCRIPTION**

The Electric budget accounts for the costs associated with operating and maintaining the Town's electric transmission and distribution system. The Electric Utility is responsible for maintenance and repair of existing electric lines, installation of new services and new residences.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	Analysis Of Entire Electrical System To Identify Future Projects And Investigate Alternative Funding Options	Work with industry experts to review the electrical infrastructure and develop a detailed replacement/upgrade program, and seek and apply for grants and other alternative funding streams	Percentage of a replacement/upgrade fund established with dedicated funding sources				
			10%	10%	0%	25%	25%
(2)	Collect All Plans And Data For The Town's Electrical System	Work with APS to gather all plans/data for the Town's grid and overlay plans in the Maricopa Association of Governments (MAG) GIS database.	Amount of grants and/or alternative funding sources secured				
			\$0	\$0	\$0	\$0	\$0
			Percentage of electric system inventoried and mapped in GIS				
			100%	100%	100%	100%	100%

## **PERSONNEL**

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>ELECTRIC UTILITY</b>					
OPERATIONS MANAGER	0.1	0.1	0.1	0.1	0.1
METER READER	0.4	0.4	0.4	0.4	0.4
SENIOR ACCOUNTANT	0.2	0.2	0.2	0.2	0.2
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
<b>ELECTRIC TOTAL (510)</b>	<b>0.9</b>	<b>0.9</b>	<b>0.9</b>	<b>0.9</b>	<b>0.9</b>

## **CAPITAL EXPENSES**

### **90910**

### **90912**

Portable Generator - \$145,000	Jackson/Mohave Upgrades - \$350,000
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## ELECTRIC UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>ELECTRIC UTILITY REVENUE</b>					
510-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	1,239,429	1,136,651
510-101-500-43736	RESERVE - CAPITAL	0	0	1,890,000	1,900,000
510-101-500-46459	INTEREST INCOME	47,926	4,190	3,053	3,053
510-101-500-46460	LGIP LOSS	502	0	0	0
510-101-500-46558	LATE PENALTY FEE	56,215	53,990	51,822	51,822
510-101-500-46560	ELECTRIC SALES	2,462,480	2,618,251	2,660,572	2,660,572
510-101-500-46562	ELECTRIC CONNECT FEES	2,650	4,694	5,107	5,107
510-101-500-46563	ELECTRIC INSTALLATION	4,402	61,050	3,000	5,000
510-101-500-46566	POWER SUPPLY ADJUSTOR	0	2,958	511,917	511,917
510-101-500-46568	ILLEGAL CONNECT	1,000	0	0	0
510-101-500-46569	METER RE-READ FEES	35	0	40	40
510-101-500-46572	BILL RE-PRINT FEES	12	6	12	12
510-101-500-48875	MISCELLANEOUS REVENUES	5,234	5,802	4,399	5,000
510-101-500-48876	OVERAGE/SHORTAGE	0	75	0	0
510-101-500-48879	SCHEDULING SALES	22,013	21,596	13,007	10,000
510-101-500-48881	SALES & USE TAX CREDIT	2,286	2,734	1,843	1,843
510-101-500-49920	TRANSFER OUT	150,000-	0	400,000-	200,000-
<b>ELECTRIC UTILITY REVENUE</b>		<b>2,454,755</b>	<b>2,775,346</b>	<b>5,984,201</b>	<b>6,091,017</b>

## ELECTRIC UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>ELECTRIC UTILITY EXPENSE</b>					
510-510-500-50100	SALARIES & WAGES FULL-TIME	41,184	41,638	42,368	50,812
510-510-500-50140	SICK TIME	1,636	1,465	1,119	0
510-510-500-50150	OVERTIME	211	183	308	308
<b>TOTAL SALARIES</b>		<b>43,030</b>	<b>43,286</b>	<b>43,795</b>	<b>51,120</b>
510-510-500-50210	FICA EXPENSE	3,205	3,146	3,350	3,911
510-510-500-50212	INDUSTRIAL INSURANCE	686	614	621	725
510-510-500-50221	STATE RETIREMENT EXP	5,063	5,142	5,435	6,220
510-510-500-50223	STATE RETIREMENT GASB 68	1,998-	5,046	0	0
510-510-500-50232	HEALTH INSURANCE	8,107	9,536	10,839	11,585
510-510-500-50233	DENTAL INSURANCE	481	808	842	897
510-510-500-50234	LIFE INSURANCE	32	21	21	21
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>15,575</b>	<b>24,312</b>	<b>21,108</b>	<b>23,359</b>
510-510-500-60020	CONTRACTED SERVICES REIMB	23,829	0	30,000	30,000
510-510-500-60104	CLOTHING ALLOWANCE	39	123	240	240
510-510-500-60112	TRAINING & TRAVEL	0	314	100	300
510-510-500-60114	MEMBERSHIP & DUES	3,400	3,400	3,500	3,500
510-510-500-60200	CREDIT & ONLINE FEE'S	27,340	35,312	41,875	41,925
510-510-500-60302	DATA PROCESSING	258	2,399	1,993	2,395
510-510-500-60305	OTHER CONTRACT SERVICES	34	63	170	170
510-510-500-60308	OTHER PROFESSIONAL SERVICES	55,714	44,636	50,000	60,000
510-510-500-60310	ADMIN CHARGE - GF	304,489	343,560	287,282	424,007
510-510-500-60317	ADMIN CHARGE - PS & CIP	24,207	21,920	24,595	25,261
510-510-500-60422	APS MAINTENANCE	54,802	57,687	173,500	175,000
510-510-500-60577	TREE TRIMMING	3,781	60,668	21,000	75,000
510-510-500-60601	SVC TO MAINT AUTO	2,448	378	500	500
510-510-500-60604	SVC TO MAINT OTHER EQUIPMENT	0	0	250	250
510-510-500-60607	MAINT SHOP CHARGES	16,318	14,997	16,255	21,311
510-510-500-60609	MATERIALS	0	37	200	200
510-510-500-60610	METERS	0	0	6,500	2,500
510-510-500-60616	INSURANCE LIABILITY	36,726	38,550	44,681	47,840
510-510-500-60639	OFFICE SUPPLIES	15	70	200	200
510-510-500-60640	POSTAGE	5,492	5,500	5,428	5,428
510-510-500-60648	GAS, OIL & LUBRICANTS	3,341	2,213	4,400	5,000
510-510-500-60654	SMALL TOOLS	126	0	0	0
510-510-500-60656	SAFETY	40	40	150	100
510-510-500-70700	WRITE-OFF @ 10 YR +	18,204	17,912	20,286	20,236
510-510-500-70704	PURCH RESALE ELECTRIC	193,734	1,051,776	1,600,000	1,600,000
510-510-500-70705	PURCH WHSLE WAP ELECTRIC	294,772	140,249	150,000	150,000
510-510-500-70706	PURCH WHSLE APA ELECTRIC	307,855	291,668	100,000	100,000
510-510-500-70708	BUREAU OF RECLAMATION PD M&O	93,111	89,857	150,000	150,000
<b>TOTAL OPERATING EXPENSES</b>		<b>1,470,076</b>	<b>2,223,330</b>	<b>2,733,105</b>	<b>2,941,363</b>

## **ELECTRIC UTILITY FUND**

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
510-510-500-90910	METERS & EQUIPMENT	104,679	52,774	145,000-	145,000
510-510-500-90912	OTHER CAPITAL PURCHASES	5,908	911,129	109,542	350,000
510-510-500-90944	ASSETS TRANSFERRED	23,714	0	0	0
510-510-500-90998	ASSET ACQUISITION	121,422-	972,783-	0	0
510-510-500-90999	DEPRECIATION EXPENSE	78,944	90,877	0	0
<b>TOTAL CAPITAL</b>		<b>91,823</b>	<b>81,997</b>	<b>35,458-</b>	<b>495,000</b>
510-510-500-95100	CONTINGENCY	0	0	1,331,651	680,175
510-510-500-95150	CAPITAL RESERVE	0	0	1,890,000	1,900,000
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>3,221,651</b>	<b>2,580,175</b>
 <b>ELECTRIC UTILITY EXPENSE</b>		 <b>1,620,504</b>	 <b>2,372,925</b>	 <b>5,984,201</b>	 <b>6,091,017</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>834,251</b>	<b>402,421</b>	<b>0</b>	<b>0</b>

# SANITATION UTILITY FUND

## BUDGET UNIT DESCRIPTION

The Sanitation budget unit accounts for the costs of collection and disposing of solid waste. It operates two automated curbside trucks, one rear loader, and one brush truck within the town limits. Pickup is provided biweekly for residential customers and from one to five times per week for commercial customers. During fiscal year 2001-02, the town implemented a recycling program.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
(1)	Reduce Waste And Generate Cost Savings For The Town	Increase public education efforts to encourage residents to divert recyclables from trash.	Tonnage collected/diverted from landfill because of recycling				
			636	652	775	789	800
(2)	Plan To Review All Aspects Of The Current Operations And Look For Opportunities To Streamline	Achieve proper routing and maximize employee efficiency through use of technologies.	Percentage of Sanitation Fund services that operate within budget and cover all costs associated with that specific service				
			100%	100%	100%	100%	100%

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>SANITATION UTILITY</b>					
OPERATIONS MANAGER	0.5	0.5	0.5	0.5	0.4
CREW LEADER	0.9	0.9	0.9	0.9	0.9
EQUIPMENT OPERATOR	2	2	2	2.3	2.3
SENIOR ACCOUNTANT	0.1	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
<b>SANITATION TOTAL (520)</b>	<b>3.6</b>	<b>3.6</b>	<b>3.6</b>	<b>3.9</b>	<b>3.8</b>

## CAPITAL EXPENSES

### **90908**

Sanitation Truck - \$350,000	Sanitation Truck - \$375,000
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## SANITATION UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>SANITATION UTILITY REVENUE</b>					
520-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	332,361	723,955
520-101-500-43736	RESERVE - CAPITAL	0	0	562,500	312,500
520-101-500-46459	INTEREST INCOME	9,336	669	347	347
520-101-500-46460	LGIP LOSS	17	0	0	0
520-101-500-46549	CAN SUSPENSION FEES	1,500	1,200	800	800
520-101-500-46554	CAN DELIVERY FEES	10,255	12,345	14,887	14,887
520-101-500-46582	REFUSE COLLECTIONS	856,286	914,837	992,487	997,191
520-101-500-46585	GREENWASTE	495	515	467	467
520-101-500-46586	RECYCLING	52,468	56,627	60,877	60,877
520-101-500-48875	MISCELLANEOUS REVENUES	6,750	1,845	5,000	5,000
520-101-500-48880	SURPLUS OF TOWN PROPERTY	0	9,000	0	0
520-101-500-49920	TRANSFER OUT	50,000-	0	25,000-	0
<b>SANITATION UTILITY REVENUE</b>		<b>887,107</b>	<b>997,038</b>	<b>1,944,726</b>	<b>2,116,024</b>

# SANITATION UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>SANITATION UTILITY EXPENSE</b>					
520-520-500-50100	SALARIES & WAGES FULL-TIME	170,275	167,769	182,898	196,970
520-520-500-50125	COMP TIME - USED	486	0	336	336
520-520-500-50140	SICK TIME	3,021	5,837	7,276	0
520-520-500-50150	OVERTIME	4,081	4,166	4,601	4,601
	<b>TOTAL SALARIES</b>	<b>177,863</b>	<b>177,771</b>	<b>195,111</b>	<b>201,907</b>
520-520-500-50210	FICA EXPENSE	13,127	13,688	14,926	15,446
520-520-500-50212	INDUSTRIAL INSURANCE	10,777	11,288	12,389	12,821
520-520-500-50221	STATE RETIREMENT EXP	20,310	21,115	24,214	24,572
520-520-500-50223	STATE RETIREMENT GASB 68	10,948-	21,771	0	0
520-520-500-50232	HEALTH INSURANCE	24,997	22,171	25,796	29,910
520-520-500-50233	DENTAL INSURANCE	1,206	1,707	1,848	2,162
520-520-500-50234	LIFE INSURANCE	154	83	84	88
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>59,623</b>	<b>91,822</b>	<b>79,257</b>	<b>84,999</b>
520-520-500-60104	CLOTHING ALLOWANCE	424	264	795	1,550
520-520-500-60109	MISC LABS & CDL PHYSICALS	188	300	300	600
520-520-500-60112	TRAINING & TRAVEL	0	0	1,000	2,200
520-520-500-60118	LICENSES & PERMITS	480	505	600	600
520-520-500-60302	DATA PROCESSING	0	0	422	450
520-520-500-60308	OTHER PROFESSIONAL SERVICES	1,138	1,914	2,000	2,000
520-520-500-60310	ADMIN CHARGE - GF	105,224	143,579	144,734	156,181
520-520-500-60317	ADMIN CHARGE - PS & CIP	24,207	21,920	24,595	25,261
520-520-500-60406	BOOKS, PUBLICATIONS & MAPS	431	0	0	0
520-520-500-60601	SVC TO MAINT AUTO	57,505	33,483	62,000	70,000
520-520-500-60604	SVC TO MAINT OTHER EQUIPMENT	2,523	276	500	3,000
520-520-500-60607	MAINT SHOP CHARGES	65,271	59,989	65,021	85,243
520-520-500-60609	MATERIALS	881	366	600	600
520-520-500-60616	INSURANCE LIABILITY	7,498	7,547	7,608	7,306
520-520-500-60619	RECYCLING	60,985	54,772	38,000	52,000
520-520-500-60621	TIPPING FEES	126,253	158,631	165,000	170,000
520-520-500-60625	CLEAN UP PROJECT	0	1,930	2,171	2,000
520-520-500-60640	POSTAGE	5,492	5,500	5,010	5,010
520-520-500-60648	GAS, OIL & LUBRICANTS	38,382	34,564	52,000	60,000
520-520-500-60654	SMALL TOOLS	214	227	134	300
520-520-500-60656	SAFETY	902	131	1,000	1,045
520-520-500-69999	MINOR CAPITAL	35,159	46,384	60,000	70,000
520-520-500-70700	WRITE-OFF @ 10 YR +	484-	1,977	413	413
	<b>TOTAL OPERATING EXPENSES</b>	<b>532,670</b>	<b>574,260</b>	<b>633,903</b>	<b>715,759</b>
520-520-500-90908	VEHICLES CAPITAL OUTLAY	0	309,611	0	725,000
520-520-500-90998	ASSET ACQUISITION	0	309,611-	0	0
520-520-500-90999	DEPRECIATION EXPENSE	86,022	99,085	0	0
	<b>TOTAL CAPITAL</b>	<b>86,022</b>	<b>99,085</b>	<b>0</b>	<b>725,000</b>
520-520-500-95100	CONTINGENCY	0	0	473,955	75,859
520-520-500-95150	CAPITAL RESERVE	0	0	562,500	312,500
	<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>1,036,455</b>	<b>388,359</b>
	<b>SANITATION UTILITY EXPENSE</b>	<b>856,179</b>	<b>942,938</b>	<b>1,944,726</b>	<b>2,116,024</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>30,928</b>	<b>54,099</b>	<b>0</b>	<b>0</b>

# WASTEWATER 1 UTILITY FUND

## BUDGET UNIT DESCRIPTION

The Wastewater budget unit accounts for the costs associated with the treatment of the Town's wastewater and the costs associated with providing and maintaining a wastewater collection system to ensure the health and welfare of the community. An upgrade and expansion of the Wastewater Treatment Collection System was started in 2003 and completed in 2012.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
(1)	Update Wickenburg's Aging Wastewater Infrastructure By Identifying Areas In Need Of Rehabilitation Or Replacement And Securing Appropriate Funding	Develop a wastewater user fund that covers all costs associated with operating this utility, and seek grants and alternative funding streams to pay for critical gaps in the wastewater system.	Percentage of projects identified for replacement or rehabilitation				
			50%	50%	65%	65%	65%
			Percentage of user fees that cover operational expenses				
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	60%	62%	65%	65%	65%
			Amount of grants and/or alternative funding sources secured				
			\$0	\$0	\$0	\$0	\$0
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
			0	0	0	0	0
			Number of training hours completed by staff				
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	200	275	200	200	200

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>WASTEWATER 1 UTILITY</b>					
OPERATIONS MANAGER	0.2	0.2	0.2	0.2	0.2
LEAD OPERATOR	0.3	0.3	0.3	0.3	0.3
OPERATOR	0.8	0.8	1.5	1.5	1.5
CREW LEADER	0.15	0.15	0.1	0.1	0.1
EQUIPMENT OPERATOR	0.3	0.3	0.1	0.1	0.1
MAINTENANCE WORKER	1.3	1	0.5	0.5	0.5
SENIOR ACCOUNTANT	0.1	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
<b>WASTEWATER 1 TOTAL (530)</b>	<b>3.25</b>	<b>2.95</b>	<b>2.9</b>	<b>2.9</b>	<b>2.9</b>

## CAPITAL EXPENSES

### **90908**

Dump Truck 8-10Yds - \$30,000 TTL is \$150k split \$30k each to 300/500/501/530/531	Camera Truck - \$75,000 TTL is \$150k split \$75k each to 530 & 531
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### **90912**

### **90914**

Sewer Easement Machine - \$35,000 TTL is \$70k split \$35k each to 530 & 531	Aztec Lift Station - \$474,095 TTL is \$776,663 split \$302,568 from 383
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## WASTEWATER 1 UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>WASTEWATER1 UTILITY REVENUE</b>					
530-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	985,260	1,065,868
530-101-500-43736	RESERVE - CAPITAL	0	0	887,500	900,000
530-101-500-46459	INTEREST INCOME	14,369	1,485	1,132	1,132
530-101-500-46460	LGIP LOSS	9	0	0	0
530-101-500-46570	SEWER BASE FEE	511,931	515,330	526,009	526,009
530-101-500-46571	SEWER USAGE FEE	773,909	832,125	797,124	797,124
530-101-500-46573	INSPECTION & TESTING FEES	425	285	475	0
530-101-500-46603	DIRECT HAUL DUMPING	67,145	109,282	79,057	79,057
530-101-500-46620	CONTRACTED SERVICES REIMB	90	0	0	0
530-101-500-48875	MISCELLANEOUS REVENUES	5,870	6,208	2,930	2,930
530-101-500-48880	SURPLUS OF TOWN PROPERTY	0	0	1,800	0
<b>WASTEWATER1 UTILITY REVENUE</b>		<b>1,373,748</b>	<b>1,464,715</b>	<b>3,281,287</b>	<b>3,372,120</b>

## WASTEWATER 1 UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>WASTEWATER 1 UTILITY EXPENSE</b>					
530-530-500-50100	SALARIES & WAGES FULL-TIME	130,540	117,555	118,762	173,144
530-530-500-50108	SALARIES ON CALL/STIPEND	9,687	5,156	3,757	3,757
530-530-500-50125	COMP TIME - USED	832	983	941	941
530-530-500-50140	SICK TIME	5,081	4,098	6,171	0
530-530-500-50150	OVERTIME	2,063	1,551	1,131	1,131
<b>TOTAL SALARIES</b>		<b>148,203</b>	<b>129,343</b>	<b>130,762</b>	<b>178,973</b>
530-530-500-50210	FICA EXPENSE	10,746	9,662	10,003	13,691
530-530-500-50212	INDUSTRIAL INSURANCE	1,914	2,431	3,111	4,259
530-530-500-50221	STATE RETIREMENT EXP	17,177	15,633	16,230	21,781
530-530-500-50223	STATE RETIREMENT GASB 68	177,776-	12,584-	0	0
530-530-500-50232	HEALTH INSURANCE	34,292	23,309	24,925	32,220
530-530-500-50233	DENTAL INSURANCE	1,823	1,543	1,468	1,960
530-530-500-50234	LIFE INSURANCE	111	52	52	67
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>111,713-</b>	<b>40,046</b>	<b>55,789</b>	<b>73,978</b>
530-530-500-60104	CLOTHING ALLOWANCE	406	317	1,500	2,060
530-530-500-60109	MISC LABS & CDL PHYSICALS	507	53	750	750
530-530-500-60112	TRAINING & TRAVEL	613	429	2,500	2,950
530-530-500-60118	LICENSES & PERMITS	6,275	4,750	6,000	6,000
530-530-500-60302	DATA PROCESSING	0	614	627	627
530-530-500-60305	OTHER CONTRACT SERVICES	26,772	58,583	49,500	71,300
530-530-500-60308	OTHER PROFESSIONAL SERVICES	0	0	0	95,000
530-530-500-60310	ADMIN CHARGE - GF	181,029	160,577	95,796	122,200
530-530-500-60317	ADMIN CHARGE - PS & CIP	24,207	21,920	24,595	25,261
530-530-500-60406	BOOKS, PUBLICATIONS & MAPS	262	0	250	250
530-530-500-60599	INTERNET, WEBSITE & EMAIL	468	468	468	468
530-530-500-60600	SVC TO MAINT BUILDINGS	1,133	2,411	3,500	3,500
530-530-500-60601	SVC TO MAINT AUTO	2,202	4,718	4,000	5,000
530-530-500-60604	SVC TO MAINT OTHER EQUIPMENT	39,933	23,127	39,000	30,000
530-530-500-60607	MAINT SHOP CHARGES	16,318	14,997	16,255	21,311
530-530-500-60609	MATERIALS	965	2,120	2,500	2,500
530-530-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	7,503	10,421	30,000	30,000
530-530-500-60616	INSURANCE LIABILITY	53,612	51,152	58,149	62,844
530-530-500-60617	FLOOD INSURANCE	3,284	3,388	3,413	4,000
530-530-500-60618	UTILITIES EXPENSE	73,822	75,120	108,241	108,241
530-530-500-60620	TELEPHONE	1,248	1,246	1,343	1,343
530-530-500-60621	TIPPING FEES	8,275	22,453	15,000	15,000
530-530-500-60629	LAB SUPPLIES	973	4,082	4,500	4,500
530-530-500-60639	OFFICE SUPPLIES	135	267	500	500
530-530-500-60640	POSTAGE	5,492	5,500	5,428	5,428
530-530-500-60644	JANITORIAL SUPPLIES	13	0	300	300
530-530-500-60646	CHEMICALS	9,651	14,103	11,000	13,000
530-530-500-60648	GAS, OIL & LUBRICANTS	2,701	1,225	2,000	2,200
530-530-500-60654	SMALL TOOLS	503	1,327	1,500	1,000
530-530-500-60656	SAFETY	1,271	630	1,000	1,150
530-530-500-69999	MINOR CAPITAL	5,175	3,401	5,000	3,000
530-530-500-70700	WRITE-OFF @ 10 YR +	1,490-	1,461	819	819
<b>TOTAL OPERATING EXPENSES</b>		<b>473,256</b>	<b>490,858</b>	<b>495,434</b>	<b>642,502</b>

## WASTEWATER 1 UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
530-530-500-80810	DEBT PRINCIPAL	0	0	199,564	205,864
530-530-500-80812	DEBT INTEREST	18,910	12,803	9,653	6,499
	<b>TOTAL DEBT SERVICES</b>	<b>18,910</b>	<b>12,803</b>	<b>209,217</b>	<b>212,363</b>
530-530-500-90908	VEHICLES CAPITAL OUTLAY	0	0	70,000	105,000
530-530-500-90912	OTHER CAPITAL PURCHASES	29,072	10,000	115,000	35,000
530-530-500-90914	INFRASTRUCTURE UPGRADE	0	0	264,000	474,095
530-530-500-90998	ASSET ACQUISITION	160,578-	10,000-	0	0
530-530-500-90999	DEPRECIATION EXPENSE	353,369	372,217	0	0
	<b>TOTAL CAPITAL</b>	<b>221,863</b>	<b>372,217</b>	<b>449,000</b>	<b>614,095</b>
530-530-500-95100	CONTINGENCY	131,506	3,950	1,053,585	750,209
530-530-500-95150	CAPITAL RESERVE	0	0	887,500	900,000
	<b>TOTAL CONTINGENCY</b>	<b>131,506</b>	<b>3,950</b>	<b>1,941,085</b>	<b>1,650,209</b>
	<b>WASTEWATER 1 UTILITY EXPENSE</b>	<b>882,025</b>	<b>1,049,217</b>	<b>3,281,287</b>	<b>3,372,120</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>491,724</b>	<b>415,498</b>	<b>0</b>	<b>0</b>

# WASTEWATER 2 (WR) UTILITY FUND

## BUDGET UNIT DESCRIPTION

The Wastewater 2 (WR) budget unit accounts for the costs associated with the treatment of the Town's wastewater and the costs associated with providing and maintaining a wastewater collection system in the Wickenburg Ranch area, to ensure the health and welfare of the community.

Goal		Objective	Performance Measures					
			Outcome Indicator(s)					
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected	
(1)	Collect The Existing Wickenburg Ranch Wastewater Infrastructure Data That Can Be Used In Proactively Managing This New System	Input all data of the water system into the asset management system, and implement an Overall Condition Index (OCI) through our asset management system.	Percentage input of data into the asset management database					
			Department created in FY 2018-19	0%	0%	50%	100%	
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Percentage of assets inventoried and replacement program established using the					
			Department created in FY 2018-19	80%	50%	75%	100%	
			Number of safety incidents reported					
(3)	Establish A Long-Range Water Guideline that Maximizes All Resources	Develop a water resources guide that regulates the use of effluent wastewater, and look for ways to optimize the use of reclaimed water.	Department created in FY 2018-19	0	0	0	0	
			Number of training hours completed by staff					
			Department created in FY 2018-19	100	125	125	125	
		Percentage of effluent reused for beneficial purposes						
		Department created in FY 2018-19						
		97%						
		97%						
		97%						
		97%						

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>WASTEWATER 2 (WR) UTILITY</b>					
OPERATIONS MANAGER	0.25	0.25	0.25	0.25	0.25
LEAD OPERATOR	0.7	0.7	0.7	0.7	0.7
OPERATOR	1.9	1.9	2.5	2.5	2.5
EQUIPMENT OPERATOR	0	0	0.1	0.1	0.1
MAINTENANCE WORKER	0	0	0.5	0.5	0.5
CREW LEADER	0.15	0.15	0.1	0.1	0.1
SENIOR ACCOUNTANT	0.1	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
<b>WASTEWATER 2 (WR) TOTAL (531)</b>	<b>3.2</b>	<b>3.2</b>	<b>4.35</b>	<b>4.35</b>	<b>4.35</b>

## CAPITAL EXPENSES

### **90908**

Dump Truck 8-10Yds - \$30,000 TTL is \$150k split \$30k each to 300/500/501/530/531	Camera Truck - \$75,000 TTL is \$150k split \$75k each to 530 & 531
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### **90912**

Sewer Easement Machine - \$35,000 TTL is \$70k split \$35k each to 530 & 531	
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## WASTEWATER 2 (WR) UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>WASTEWATER 2 (WR) UTILITY REV</b>					
531-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	1,671,510	1,911,522
531-101-500-43736	RESERVE - CAPITAL	0	0	809,944	1,134,508
531-101-500-46400	CONTRIBUTIONS REC'D	3,909,118	0	0	0
531-101-500-46459	INTEREST INCOME	16,877	1,543	1,345	1,345
531-101-500-46570	SEWER BASE FEE	430,448	549,827	732,111	738,987
531-101-500-46571	SEWER USAGE FEE	111,993	166,789	215,314	381,214
531-101-500-46573	INSPECTION & TESTING FEES	732	0	0	0
531-101-500-46590	CONNECTION FEE	745,681	1,762,518	1,491,361	1,491,361
531-101-500-46620	CONTRACTED SERVICES REIMB	53,834	0	50,000	50,000
531-101-500-48875	MISCELLANEOUS REVENUES	28	0	0	0
<b>WASTEWATER 2 (WR) UTILITY REV</b>		<b>5,268,711</b>	<b>2,480,678</b>	<b>4,971,585</b>	<b>5,708,937</b>

## WASTEWATER 2 (WR) UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>WASTEWATER 2 (WR) UTILITY EXP</b>					
531-531-500-50100	SALARIES & WAGES FULL-TIME	165,654	182,260	201,328	255,384
531-531-500-50108	SALARIES ON CALL/STIPEND	0	59	476	476
531-531-500-50125	COMP TIME - USED	1,145	1,463	1,603	1,603
531-531-500-50140	SICK TIME	9,982	5,770	7,411	0
531-531-500-50150	OVERTIME	2,172	3,777	4,581	4,581
<b>TOTAL SALARIES</b>		<b>178,952</b>	<b>193,328</b>	<b>215,399</b>	<b>262,044</b>
531-531-500-50210	FICA EXPENSE	13,409	14,044	16,478	20,046
531-531-500-50212	INDUSTRIAL INSURANCE	7,593	9,842	10,966	13,340
531-531-500-50221	STATE RETIREMENT EXP	21,259	22,554	26,730	31,890
531-531-500-50223	STATE RETIREMENT GASB 68	191,329	32,525	0	0
531-531-500-50232	HEALTH INSURANCE	33,781	32,621	36,289	44,874
531-531-500-50233	DENTAL INSURANCE	1,727	2,292	2,298	2,853
531-531-500-50234	LIFE INSURANCE	149	68	83	100
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>269,247</b>	<b>113,947</b>	<b>92,844</b>	<b>113,103</b>
531-531-500-60020	CONTRACTED SERVICES REIMB	53,834	0	50,000	50,000
531-531-500-60104	CLOTHING ALLOWANCE	509	388	2,030	2,030
531-531-500-60109	MISC LABS & CDL PHYSICALS	335	59	250	250
531-531-500-60112	TRAINING & TRAVEL	105	429	2,500	3,450
531-531-500-60118	LICENSES & PERMITS	4,914	3,150	10,000	10,000
531-531-500-60302	DATA PROCESSING	0	614	627	627
531-531-500-60305	OTHER CONTRACT SERVICES	72,940	58,818	90,000	160,550
531-531-500-60308	OTHER PROFESSIONAL SERVICES	0	0	0	20,000
531-531-500-60310	ADMIN CHARGE - GF	86,321	75,586	119,480	112,543
531-531-500-60317	ADMIN CHARGE - PS & CIP	24,207	21,920	24,595	25,261
531-531-500-60406	BOOKS, PUBLICATIONS & MAPS	0	0	2,000	2,000
531-531-500-60599	INTERNET, WEBSITE & EMAIL	599	681	705	705
531-531-500-60600	SVC TO MAINT BUILDINGS	576	168	1,000	1,000
531-531-500-60601	SVC TO MAINT AUTO	236	881	1,500	1,500
531-531-500-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	250	250
531-531-500-60604	SVC TO MAINT OTHER EQUIPMENT	7,445	19,064	24,500	25,000
531-531-500-60607	MAINT SHOP CHARGES	16,318	14,997	16,255	21,311
531-531-500-60609	MATERIALS	756	246	3,000	3,000
531-531-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	0	1,010	10,000	15,000
531-531-500-60616	INSURANCE LIABILITY	13,825	14,129	15,076	16,471
531-531-500-60618	UTILITIES EXPENSE	38,242	53,054	75,640	95,640
531-531-500-60620	TELEPHONE	948	973	1,131	1,131
531-531-500-60621	TIPPING FEES	8,928	24,468	28,000	7,488
531-531-500-60629	LAB SUPPLIES	2,639	2,039	7,000	8,000
531-531-500-60639	OFFICE SUPPLIES	36	442	750	750
531-531-500-60640	POSTAGE	1,524	1,713	2,660	3,192
531-531-500-60644	JANITORIAL SUPPLIES	13	160	200	200
531-531-500-60646	CHEMICALS	1,025	375	3,000	4,000
531-531-500-60648	GAS, OIL & LUBRICANTS	2,605	1,489	4,000	5,000
531-531-500-60654	SMALL TOOLS	1,080	1,330	1,500	1,500
531-531-500-60656	SAFETY	883	1,040	2,500	1,500
531-531-500-69999	MINOR CAPITAL	10,764	1,613	5,000	12,000
531-531-500-70700	WRITE-OFF @ 10 YR +	328	36-	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>351,935</b>	<b>300,798</b>	<b>505,149</b>	<b>611,349</b>

## WASTEWATER 2 (WR) UTILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
531-531-500-90908	VEHICLES CAPITAL OUTLAY	0	36,832	70,000	105,000
531-531-500-90912	OTHER CAPITAL PURCHASES	0	0	0	35,000
531-531-500-90944	ASSETS TRANSFERRED	72,211-	0	0	0
531-531-500-90998	ASSET ACQUISITION	0	494,156-	1,042,163	1,207,410
531-531-500-90999	DEPRECIATION EXPENSE	547,819	711,363	0	0
<b>TOTAL CAPITAL</b>		<b>475,608</b>	<b>254,039</b>	<b>1,112,163</b>	<b>1,347,410</b>
531-531-500-95100	CONTINGENCY	0	0	2,236,086	2,240,523
531-531-500-95150	CAPITAL RESERVE	0	0	809,944	1,134,508
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>3,046,030</b>	<b>3,375,031</b>
 <b>WASTEWATER 2 (WR) UTILITY EXP</b>		 <b>1,275,741</b>	 <b>862,112</b>	 <b>4,971,585</b>	 <b>5,708,937</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>3,992,970</b>	<b>1,618,565</b>	<b>0</b>	<b>0</b>

# AIRPORT FUND

## BUDGET UNIT DESCRIPTION

The Airport budget accounts for the costs associated with providing and maintaining a municipal airport. The Airport sells 100LL and JetA fuel 24/7 through a self-service system, and also offers JetA by truck. Over the years thanks to several FAA and ADOT grants, many improvements have been made to the airport.

*Mission: Operate and develop a safe and modern aircraft facility to serve Wickenburg and the surrounding area that serves as a cornerstone of local economic development efforts.*

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected
(1)	Transform The Airport Into An Economic Engine By Making It A Self-Sufficient Enterprise Fund	Carefully monitor fuel price accordingly to generate revenue to handle expenses and future projects.	Gallons of Jet A sold				
			40,648	31,224	40,936	57,670	60,000
(2)	Maintain A Consistent Atmosphere Of Excellent Customer Service	Offer fully-staffed, clean aviation facilities with modern amenities.	Gallons of 100 LL sold				
			26,058	27,345	28,857	36,786	40,000
			Average annual number of hours staffed				
			2,080	2,080	2,080	2,080	2,080
			Maintenance hours per week spent on weed and debris removal in the aircraft area				
			15	15	15	15	15

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>AIRPORT</b>					
CUSTOMER SERVICE REP	1	1	1	1	1
ON CALL CUSTOMER SERVICE REP (on call)	0.5	0.5	0	0	0
<b>AIRPORT TOTAL (580)</b>	<b>1.5</b>	<b>1.5</b>	<b>1</b>	<b>1</b>	<b>1</b>

## CAPITAL EXPENSES

### **90913**

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LED Runway Lights - \$350,000

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Taxiway Lights - \$550,000

## AIRPORT FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>AIRPORT REVENUE</b>					
580-101-580-42502	FEDERAL GRANTS	29,996	0	146,607	0
580-101-580-42503	ADOT GRANT	0	0	6,553	650,000
580-101-580-43725	CONTRIBUTION FUND EQUITY	0	0	80,570	86,920
580-101-580-46459	INTEREST INCOME	1,070	83	41	41
580-101-580-46525	AIRPORT FUEL SALES	258,016	316,903	476,505	476,505
580-101-580-46528	LANDING FEES	650	1,880	1,000	1,000
580-101-580-46529	RENT AIRPORT	27,069	28,988	28,612	28,612
580-101-580-46530	TIEDOWNS	2,859	4,228	5,460	5,460
580-101-580-46531	CALL-OUTS	2,300	2,700	3,441	3,441
580-101-580-48875	MISCELLANEOUS REVENUES	0	11,174	0	0
580-101-580-48878	TOWER USE	19,717	20,048	28,390	28,390
580-101-580-49910	TRANSFER IN	70,000	0	6,500	150,000
<b>AIRPORT REVENUE</b>		<b>411,678</b>	<b>386,003</b>	<b>783,679</b>	<b>1,430,369</b>

## AIRPORT FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>AIRPORT EXPENSE</b>					
580-580-580-50100	SALARIES & WAGES FULL-TIME	42,343	45,347	44,493	48,338
	<b>TOTAL SALARIES</b>	<b>42,343</b>	<b>45,347</b>	<b>44,493</b>	<b>48,338</b>
580-580-580-50210	FICA EXPENSE	3,081	3,224	3,404	3,698
580-580-580-50212	INDUSTRIAL INSURANCE	1,168	1,232	1,209	1,313
580-580-580-50221	STATE RETIREMENT EXP	4,924	5,164	5,521	5,883
580-580-580-50223	STATE RETIREMENT GASB 68	967	4,615	0	0
580-580-580-50232	HEALTH INSURANCE	12,152	10,501	11,549	12,011
580-580-580-50233	DENTAL INSURANCE	585	793	793	825
580-580-580-50234	LIFE INSURANCE	43	21	21	23
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>22,920</b>	<b>25,551</b>	<b>22,497</b>	<b>23,753</b>
580-580-580-60104	CLOTHING ALLOWANCE	99	14	265	265
580-580-580-60112	TRAINING & TRAVEL	0	0	100	250
580-580-580-60114	MEMBERSHIP & DUES	0	0	250	250
580-580-580-60118	LICENSES & PERMITS	1,108	1,360	1,700	1,700
580-580-580-60200	CREDIT & ONLINE FEE'S	7,312	8,799	13,055	13,055
580-580-580-60302	DATA PROCESSING	0	598	0	0
580-580-580-60305	OTHER CONTRACT SERVICES	9,812	10,676	12,000	12,000
580-580-580-60310	ADMIN CHARGE - GF	63,957	78,400	65,737	69,556
580-580-580-60401	MARKETING	1,395	134	0	0
580-580-580-60599	INTERNET, WEBSITE & EMAIL	2,256	2,283	1,639	1,639
580-580-580-60600	SVC TO MAINT BUILDINGS	223	141	500	500
580-580-580-60601	SVC TO MAINT AUTO	1,098	1,169	1,000	1,000
580-580-580-60603	SVC TO MAINT COMM EQUIPMENT	0	46	200	200
580-580-580-60604	SVC TO MAINT FUEL SYSTEM	2,632	3,384	4,500	4,500
580-580-580-60606	GROUNDS MAINTENANCE	4,506	1,690	7,495	7,620
580-580-580-60616	INSURANCE LIABILITY	13,106	14,090	16,231	17,685
580-580-580-60618	UTILITIES EXPENSE	14,846	12,695	14,810	14,810
580-580-580-60620	TELEPHONE	3,137	3,256	3,371	3,371
580-580-580-60639	OFFICE SUPPLIES	34	72	275	300
580-580-580-60644	JANITORIAL SUPPLIES	48	0	200	200
580-580-580-60648	GAS, OIL & LUBRICANTS	927	1,029	1,600	1,800
580-580-580-60654	SMALL TOOLS	255	66	400	400
580-580-580-60656	SAFETY	0	0	255	255
580-580-580-69999	MINOR CAPITAL	0	1,537	0	0
580-580-580-70716	PURCH OF RESALE FUEL	142,222	171,848	305,356	305,356
580-580-580-70717	PURCH OF RESALE FUEL - ASSET	15,564	8,368-	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>284,538</b>	<b>304,918</b>	<b>450,939</b>	<b>456,712</b>
580-580-580-90912	OTHER CAPITAL PURCHASES	6,500	0	16,500	0
580-580-580-90913	LIGHTING UPGRADES	0	0	0	900,000
580-580-580-90917	T-HANGAR TAXILANES	0	685	80,330	0
580-580-580-90921	APRON #1	0	685	82,000	0
580-580-580-90998	ASSET ACQUISITION	22,172-	1,444	0	0
580-580-580-90999	DEPRECIATION EXPENSE	639,825	645,000	0	0
	<b>TOTAL CAPITAL</b>	<b>624,153</b>	<b>647,814</b>	<b>178,830</b>	<b>900,000</b>

## AIRPORT FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
580-580-580-95100 CONTINGENCY	0	0	86,920	1,566
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>86,920</b>	<b>1,566</b>
<b>AIRPORT EXPENSE</b>	<b>973,954</b>	<b>1,023,630</b>	<b>783,679</b>	<b>1,430,369</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>562,276-</b>	<b>637,627-</b>	<b>0</b>	<b>0</b>



# MAINTENANCE SHOP FUND

## BUDGET UNIT DESCRIPTION

The Maintenance Shop budget accounts for the costs of maintaining town vehicles for all town departments. The shop focuses on increasing the amount of time vehicles are kept on the road and decreasing the amount of time in the shop. Charges are assessed against departments, which have vehicles repaired.

Goal		Objective	Performance Measures					
			Outcome Indicator(s)					
FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected				
(1) Maintain A High Standard Of Service In Maintaining All Vehicles And Equipment	Use existing resources, new technology, and exemplary record keeping to provide a detailed cost analysis on all vehicles and equipment.	Number of vehicles/equipment served by Shop	329	235	250	250	250	
(2) Establish A Fleet Management Program For All Motorized Assets	Develop a central fleet management division, establish a fleet replacement fund, and establish fleet replacement guidelines.	Average number of hours to return vehicle/equipment to service after admission to Shop	30	30	30	30	30	
		Units being replaced on or slightly before the end of their useful life of service	4	3	2	3	4	

## PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>MAINTENANCE SHOP</b>					
MANAGEMENT ANALYST	0.2	0.2	0.2	0.2	0.1
OPERATIONS MANAGER	0	0	0	0	0.2
SENIOR MECHANIC	0	0	0	1	1
MECHANIC - STREET SWEEPER	1	1	1	0.6	0.6
<b>MAINTENANCE SHOP TOTAL (600)</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.8</b>	<b>1.9</b>

## CAPITAL EXPENSES

### **90912**

R1234yf AC Machine - \$10,000

## MAINTENANCE SHOP FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>MAINTENANCE SHOP REVENUE</b>				
600-101-600-43729 BUDGETED FUND BALANCE	0	0	52,717	26,238
600-101-600-46459 INTEREST INCOME	290	30	19	19
600-101-600-46460 LGIP LOSS	2	0	0	0
600-101-600-46611 GENERAL FUND CHARGES	12,476	10,824	8,613	8,613
600-101-600-46612 ENTERPRISE FUND CHARGES	163,178	149,971	162,552	213,107
600-101-600-48875 MISCELLANEOUS REVENUES	0	0	127	100
 <b>MAINTENANCE SHOP REVENUE</b>	 <b>175,947</b>	 <b>160,825</b>	 <b>224,028</b>	 <b>248,077</b>

# MAINTENANCE SHOP FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>MAINTENANCE SHOP EXPENSE</b>					
600-600-600-50100	SALARIES & WAGES FULL-TIME	50,872	52,782	71,351	101,121
600-600-600-50125	COMP TIME - USED	744	704	112	112
600-600-600-50140	SICK TIME	2,922	1,060	3,153	0
600-600-600-50150	OVERTIME	217	0	11	11
<b>TOTAL SALARIES</b>		<b>54,755</b>	<b>54,546</b>	<b>74,627</b>	<b>101,244</b>
600-600-600-50210	FICA EXPENSE	3,708	3,822	5,709	7,745
600-600-600-50212	INDUSTRIAL INSURANCE	1,212	1,261	1,725	2,341
600-600-600-50221	STATE RETIREMENT EXP	6,502	6,688	9,261	12,320
600-600-600-50223	STATE RETIREMENT GASB 68	8,584	181	0	0
600-600-600-50232	HEALTH INSURANCE	18,305	14,826	22,484	26,981
600-600-600-50233	DENTAL INSURANCE	1,040	1,312	1,708	1,814
600-600-600-50234	LIFE INSURANCE	51	28	31	44
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>39,402</b>	<b>28,117</b>	<b>40,918</b>	<b>51,245</b>
600-600-600-60104	CLOTHING ALLOWANCE	129	56	565	685
600-600-600-60112	TRAINING & TRAVEL	1,278	347	500	2,798
600-600-600-60114	MEMBERSHIP & DUES	315	0	545	545
600-600-600-60302	DATA PROCESSING	4,107	6,060	6,520	7,000
600-600-600-60305	OTHER CONTRACT SERVICES	0	0	0	5,000
600-600-600-60308	OTHER PROFESSIONAL SERVICES	1,535	1,410	1,685	1,560
600-600-600-60597	AUTO PARTS	6,614	5,723	10,000	13,000
600-600-600-60599	INTERNET, WEBSITE & EMAIL	1,428	1,428	1,605	1,605
600-600-600-60600	SVC TO MAINT BUILDINGS	655	17	1,000	1,000
600-600-600-60601	SVC TO MAINT AUTO	815	108	1,000	1,000
600-600-600-60604	SVC TO MAINT OTHER EQUIPMENT	349	713	1,380	1,380
600-600-600-60616	INSURANCE LIABILITY	23,932	24,172	27,193	29,003
600-600-600-60618	UTILITIES EXPENSE	12,966	10,836	12,869	12,869
600-600-600-60620	TELEPHONE	247	348	568	568
600-600-600-60639	OFFICE SUPPLIES	662	685	600	700
600-600-600-60644	JANITORIAL SUPPLIES	268	81	400	400
600-600-600-60646	CHEMICALS	0	0	100	100
600-600-600-60648	GAS, OIL & LUBRICANTS	3,427	3,855	4,100	4,500
600-600-600-60654	SMALL TOOLS	1,708	1,364	1,375	1,375
600-600-600-60656	SAFETY	213	198	740	500
600-600-600-69999	MINOR CAPITAL	2,945	2,123	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>63,593</b>	<b>59,524</b>	<b>72,745</b>	<b>85,588</b>
600-600-600-90905	BUILDING IMPROVEMENTS	921	480	6,000	0
600-600-600-90912	OTHER CAPITAL PURCHASES	6,348	0	3,500	10,000
600-600-600-90998	ASSET ACQUISITION	6,348-	0	0	0
600-600-600-90999	DEPRECIATION EXPENSE	21,648	20,806	0	0
<b>TOTAL CAPITAL</b>		<b>22,569</b>	<b>21,286</b>	<b>9,500</b>	<b>10,000</b>
600-600-600-95100	CONTINGENCY	0	0	26,238	0
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>26,238</b>	<b>0</b>
<b>MAINTENANCE SHOP EXPENSE</b>		<b>180,320</b>	<b>163,472</b>	<b>224,028</b>	<b>248,077</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>4,373-</b>	<b>2,647-</b>	<b>0</b>	<b>0</b>

# **FUEL FACILITY FUND**

## **BUDGET UNIT DESCRIPTION**

The Fuel Facility budget unit accounts for the costs of providing fuel to town, county, and school vehicles. Charges are assessed against departments based on actual fuel costs with a 5% Administrative Fee added to outside organizations.

## **PERSONNEL**

The fuel facility is staffed by Public Works with no salaries charged directly to this fund.

## **CAPITAL EXPENSES**

### **90912**

Card/Fob Kiosk - \$30,000	
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## FUEL FACILITY FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>FUEL FACILITY REVENUE</b>					
620-101-300-43729	BUDGETED FUND BALANCE	0	0	218,028	172,535
620-101-300-46459	INTEREST INCOME	2,634	203	104	104
620-101-300-46460	LGIP LOSS	12	0	0	0
620-101-300-46602	ADMIN FEE	4,434	3,809	4,804	4,804
620-101-300-46604	COUNTY FUEL FAC SALES	9,377	10,311	5,532	5,532
620-101-300-46606	FUEL FACILITY SALES	135,244	134,166	197,720	197,720
620-101-300-46608	SCHOOL FUEL FAC SALES	74,872	63,957	87,677	87,677
620-101-300-46613	RESPITE/TRANSIT FUEL FAC SALES	4,422	1,913	2,862	2,861
620-101-300-46615	TAX REBATE	3,678	3,056	2,413	2,413
620-101-300-48875	MISCELLANEOUS REVENUES	0	0	780	0
<b>FUEL FACILITY REVENUE</b>		<b>234,672</b>	<b>217,414</b>	<b>519,920</b>	<b>473,646</b>
<b>FUEL FACILITY EXPENSE</b>					
620-620-300-60302	DATA PROCESSING	674	674	1,000	1,000
620-620-300-60604	SVC TO MAINT OTHER EQUIPMENT	3,868	796	11,500	8,000
620-620-300-70716	PURCH RESALE OTHER FUELS	227,488	187,472	354,885	309,885
620-620-300-70717	PURCH OF RESALE FUEL - ASSET	3,557-	19,032	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>228,472</b>	<b>207,974</b>	<b>367,385</b>	<b>318,885</b>
620-620-300-90912	OTHER CAPITAL PURCHASES	0	0	25,000	30,000
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>25,000</b>	<b>30,000</b>
620-620-300-95100	CONTINGENCY	0	0	127,535	124,761
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>127,535</b>	<b>124,761</b>
<b>FUEL FACILITY EXPENSE</b>		<b>228,472</b>	<b>207,974</b>	<b>519,920</b>	<b>473,646</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>6,200</b>	<b>9,440</b>	<b>0</b>	<b>0</b>



# **CAPITAL IMPROVEMENT FUND**

## **BUDGET UNIT DESCRIPTION**

The Capital Improvement budget unit was created to address the challenges of maintaining and improving infrastructure needs. Each year the town invests significant time and resources to construct, maintain and improve infrastructure. Additionally one-time acquisitions of equipment may be included in this budget. The primary source of revenue for this fund is the transfer of excess revenues over expenditures from the Electric Utility Fund.

## **CAPITAL EXPENSES**

### **90902**

Coffinger Park Canopy/Fraze/Lazer - \$50,000	Rec Center – Flooring - \$25,000
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### **90904**

Network Hardware Upgrades - \$40,000	Court & PSC Copiers - \$8,000
Laptop Replacements - \$18,000	

### **90921**

Security System Upgrades - \$13000	Security Cameras for Parks - \$40,000
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### **90935**

Downtown Revitalization - \$30,000	
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### **90943**

PD Building Phase II - \$1,101,491	Town Hall Renovations - \$200,000
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### **90961**

Sunset Park Field Maintenance - \$30,000	Pickleball Fencing - \$25,000
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## **CAPITAL IMPROVEMENT FUND**

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>CAPITAL IMPROVEMENT REVENUE</b>				
700-101-700-43729 BUDGETED FUND BALANCE	0	0	1,031,834	1,409,739
700-101-700-49910 TRANSFER IN	935,000	1,500,000	2,492,468	200,000
<b>CAPITAL IMPROVEMENT REVENUE</b>	<b>935,000</b>	<b>1,500,000</b>	<b>3,524,302</b>	<b>1,609,739</b>

## CAPITAL IMPROVEMENT FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>CAPITAL IMPROVEMENT EXPENSE</b>					
700-700-700-60317	ADMIN CHARGE - PS & CIP	27,665	25,052	28,109	28,869
	<b>TOTAL OPERATING EXPENSES</b>	<b>27,665</b>	<b>25,052</b>	<b>28,109</b>	<b>28,869</b>
700-700-700-90902	COFFINGER PARK	0	1,777	0	75,000
700-700-700-90904	IT & COMMUNICATION UPGRADE	49,858	17,516	76,000	66,000
700-700-700-90921	BLDG & PARK SECURITY	0	0	0	53,000
700-700-700-90935	DOWNTOWN IMPROVEMENTS	0	0	0	30,000
700-700-700-90938	LAND/BUILDING PURCHASES	1,005,457	0	0	0
700-700-700-90942	CITIZENS PARTICIPATION	3,403	0	0	0
700-700-700-90943	FACILITY IMPROVEMENTS	35,910	498,101	1,860,454	1,301,491
700-700-700-90951	MISC EQUIPMENT	0	8,216	0	0
700-700-700-90952	OUTDOOR RECREATION PROGRAMS	150,916	42,206	0	0
700-700-700-90956	PUB SFTY EQUIP & RADIO SYSTEM	8,416	0	0	0
700-700-700-90959	PW & CS OFFICES	0	40,900	0	0
700-700-700-90961	SUNSET PARK	125,625	0	150,000	55,000
	<b>TOTAL CAPITAL</b>	<b>1,379,586</b>	<b>608,715</b>	<b>2,086,454</b>	<b>1,580,491</b>
700-700-700-95100	CONTINGENCY	0	0	1,409,739	379
	<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>1,409,739</b>	<b>379</b>
	<b>CAPITAL IMPROVEMENT EXPENSE</b>	<b>1,407,250</b>	<b>633,767</b>	<b>3,524,302</b>	<b>1,609,739</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>472,250-</b>	<b>866,233</b>	<b>0</b>	<b>0</b>

## **DEVELOPMENT FEE - WATER**

### **BUDGET UNIT DESCRIPTION**

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

These fees are no longer collected as of FY 2010-11. Fund balances that remain will be used when projects are identified.

## DEV FEE WATER FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>DEV FEE WATER REVENUE</b>				
720-101-700-46459 INTEREST INCOME	1,095	55	0	0
<b>DEV FEE WATER REVENUE</b>	<b>1,095</b>	<b>55</b>	<b>0</b>	<b>0</b>
<b>DEV FEE WATER EXPENSE</b>				
720-720-700-60801 STUDY	0	78,896	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>78,896</b>	<b>0</b>	<b>0</b>
<b>DEV FEE WATER EXPENSE</b>	<b>0</b>	<b>78,896</b>	<b>0</b>	<b>0</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>1,095</b>	<b>78,841-</b>	<b>0</b>	<b>0</b>
	<b>1,095</b>	<b>78,841-</b>	<b>0</b>	<b>0</b>

# CONSTELLATION RODEO GROUNDS

## **BUDGET UNIT DESCRIPTION**

This budget unit was initially established to account for park improvements from camp fees as required by BLM (provider of the land). It has since grown to include revenue generated from the use of the rodeo grounds.

## **PERSONNEL**

This Department is staffed by the Parks, Recreation & Facilities Maintenance Department.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Projected			
(1) Maintain A High-Quality Facility That Attracts World-Class Rodeo Events To Wickenburg	Explore new marketing opportunities to draw more events to the rodeo grounds, and continue working with the community to complete a Constellation Rodeo Grounds business and master plan.	# of events	Not Available	77	not available	not available	not available
		# of staff hours	Not Available	Not Available	not available	not available	not available



## CONSTELLATION & RODEO GRD FUND

		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>CONSTELLATION &amp; RODEO GRD REV</b>					
750-101-750-43729	BUDGETED FUND BALANCE	0	0	62,934	51,920
750-101-750-45496	RODEO FEES	15,748	12,050	11,065	10,000
750-101-750-45497	RV CAMPING FEES @ CONST	13,334	11,217	16,585	16,586
750-101-750-46459	INTEREST INCOME	688	51	36	36
750-101-750-46460	LGIP LOSS	4	0	0	0
750-101-750-48875	MISCELLANEOUS REVENUES	1,000	0	0	0
<b>CONSTELLATION &amp; RODEO GRD REV</b>		<b>30,774</b>	<b>23,318</b>	<b>90,620</b>	<b>78,542</b>
 <b>CONSTELLATION &amp; RODEO GRD EXP</b>					
750-750-750-60600	SVC TO MAINT BUILDINGS	1,243	759	2,000	2,000
750-750-750-60604	SVC TO MAINT OTHER EQUIPMENT	148	667	4,000	4,000
750-750-750-60606	GROUNDS MAINTENANCE	17,096	10,022	25,000	25,000
750-750-750-60618	UTILITIES EXPENSE	2,731	2,621	4,700	4,700
750-750-750-60639	OFFICE SUPPLIES	406	125	500	500
750-750-750-60644	JANITORIAL SUPPLIES	1,284	0	2,000	2,000
750-750-750-60648	GAS, OIL & LUBRICANTS	1,074	285	500	500
<b>TOTAL OPERATING EXPENSES</b>		<b>23,981</b>	<b>14,478</b>	<b>38,700</b>	<b>38,700</b>
750-750-750-95100	CONTINGENCY	0	0	51,920	39,842
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>51,920</b>	<b>39,842</b>
 <b>CONSTELLATION &amp; RODEO GRD EXP</b>		<b>23,981</b>	<b>14,478</b>	<b>90,620</b>	<b>78,542</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>6,792</b>	<b>8,840</b>	<b>0</b>	<b>0</b>



# RETIREMENT FUND

## BUDGET UNIT DESCRIPTION

The Retirement budget unit accounts for the Town's contribution of the insurance expense of retired employees with at least 25 years of service. The budget unit is financed through transfers from the General Fund.



## RETIREMENT FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>RETIREMENT REVENUE</b>				
850-101-850-43729 BUDGETED FUND BALANCE	0	0	214,893	206,609
850-101-850-46459 INTEREST INCOME	3,162	211	116	116
<b>RETIREMENT REVENUE</b>	<b>3,162</b>	<b>211</b>	<b>215,009</b>	<b>206,725</b>
 <b>RETIREMENT EXPENSE</b>				
850-850-850-50232 HEALTH INSURANCE	7,143	8,200	8,400	8,400
<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>7,143</b>	<b>8,200</b>	<b>8,400</b>	<b>8,400</b>
850-850-850-95100 CONTINGENCY	0	0	206,609	198,325
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>206,609</b>	<b>198,325</b>
 <b>RETIREMENT EXPENSE</b>	<b>7,143</b>	<b>8,200</b>	<b>215,009</b>	<b>206,725</b>
 <b>FUND NET REVENUE OVER EXPENSE</b>	<b>3,981-</b>	<b>7,989-</b>	<b>0</b>	<b>0</b>

## DEBT SERVICE FUND

### BUDGET UNIT DESCRIPTION

This budget unit was established in FY 2016-17 to fund a stormwater situation which also effected the Hassayampa Elementary School. In FY 2021-22 the town entered into a five year lease agreement to assist with funding the north fire station.

Bond Limits & Debt Issuance		
General Purpose	6%	\$7,005,645
Specific Purpose	20%	\$23,352,150
Total Limit	26%	\$30,357,795
Current Outstanding Bonds		\$0



## DEBT SERVICE FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 PROJECTED	2022-23 BUDGET
<b>DEBT SERVICE REVENUE</b>				
910-101-910-49910 TRANSFER IN	162,872	162,867	162,865	498,902
<b>DEBT SERVICE REVENUE</b>	<b>162,872</b>	<b>162,867</b>	<b>162,865</b>	<b>498,902</b>
<b>DEBT SERVICE EXPENSE</b>				
910-910-910-80810 DEBT PRINCIPAL	159,992	161,134	162,286	449,651
910-910-910-80812 DEBT INTEREST	2,309	1,158	579	49,251
<b>TOTAL DEBT SERVICES</b>	<b>162,301</b>	<b>162,292</b>	<b>162,865</b>	<b>498,902</b>
<b>DEBT SERVICE EXPENSE</b>	<b>162,301</b>	<b>162,292</b>	<b>162,865</b>	<b>498,902</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>571</b>	<b>575</b>	<b>0</b>	<b>0</b>
<b>ALL FUNDS</b>				
TOTAL REVENUE	29,609,673	27,848,428	58,635,026	59,251,910
TOTAL EXPENDITURES	19,590,096	21,212,735	58,635,026	59,251,910
<b>NET</b>	<b>10,019,578</b>	<b>6,635,693</b>	<b>0</b>	<b>0</b>

**Town of Wickenburg**  
**Summary Schedule of estimated revenues and expenditures/expenses**  
**Fiscal year 2023**

		Funds								
Fiscal year	Section	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds	
2022	Adopted/adjusted budgeted expenditures/expenses*	E 1	15,463,125	7,734,877	163,444	3,349,935	216,109	22,018,296	570,866	49,516,712
2022	Actual expenditures/expenses**	E 2	24,829,834	5,101,057	162,865	3,614,922	215,009	23,967,391	743,348	58,635,026
2023	Beginning fund balance/(deficit) or net position/(deficit) at July 1***	E 3	9,245,376	3,410,573	0	360,158	206,609	12,629,803	198,773	26,054,102
2023	Primary property tax levy	B 4	583,800							583,800
2023	Secondary property tax levy	B 5								0
2023	Estimated revenues other than property taxes	C 6	13,599,853	6,086,244	0	26,622	116	12,381,223	522,950	32,617,008
2023	Other financing sources	D 7	0	0	0	0	0	0	0	0
2023	Other financing (uses)	D 8	0	0	0	0	0	0	0	0
2023	Interfund transfers in	D 9	0	0	0	200,000	0	150,000	0	350,000
2023	Interfund Transfers (out)	D 10	150,000	0	0	0	0	200,000	0	350,000
2023	Line 11: Reduction for fund balance reserved for future budget year expenditures									
	Maintained for future debt retirement									0
	Maintained for future capital projects									0
	Maintained for future financial stability									0
										0
2023	Total financial resources available	E 12	23,279,029	9,496,817	0	586,790	206,725	24,960,826	721,723	59,251,910
2023	Budgeted expenditures/expenses	E 13	23,279,029	9,496,817	0	586,790	206,725	24,960,826	721,723	59,251,910

**Town of Wickenburg**  
**Tax levy and tax rate information**  
**Fiscal year 2023**

	<b>2022</b>	<b>2023</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>731,808</u>	\$ <u>768,623</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes <u>Property tax judgment</u>	\$ <u>530,600</u>	\$ <u>583,800</u>
B. Secondary property taxes <u>Property tax judgment</u>	\$ _____	\$ _____
C. Total property tax levy amounts	\$ <u>530,600</u>	\$ <u>583,800</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate <u>Property tax judgment</u>	0.5000	0.5000
(2) Secondary property tax rate <u>Property tax judgment</u>	\$ _____	\$ _____
(3) Total city/town tax rate	\$ <u>0.5000</u>	\$ <u>0.5000</u>
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**Town of Wickenburg**  
**Revenues other than property taxes**  
**Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
<b>General Fund</b>			
<b>Local taxes</b>			
Sales Tax	\$ 5,800,000	\$ 6,800,000	\$ 6,839,453
<b>Licenses and permits</b>			
Occupational & Liquor Permits	56,548	64,918	64,918
Other Permits	100,000	270,000	200,000
Building Permit Fees	850,000	939,620	850,000
Zoning & Subdivision Fees	10,000	15,580	10,000
<b>Intergovernmental</b>			
Auto Lieu	375,257	364,151	353,881
State Sales (TPT)	950,125	950,125	1,069,791
State Income	1,055,812	1,055,812	1,442,547
Intergovernmental Grants	79,340	79,340	79,340
Fire IGA	464,164	477,459	678,122
Law Enforcement	44,178	13,887	13,513
<b>Charges for services</b>			
Administrative Fees	1,085,440	1,085,440	1,308,248
Parks & Recreation	61,217	69,550	69,550
Library	3,409	5,188	5,188
Staff & Equipment Reimbursements	1,849	8,616	8,616
Misc Contracted Services	60,000	78,589	90,000
<b>Fines and forfeits</b>			
Court	128,612	147,250	147,250
<b>Interest on investments</b>			
LGIP	14,652	9,012	9,012
<b>In-lieu property taxes</b>			
Cable Agreement	43,773	43,392	43,392
Pole Attachment	7,970	7,970	7,970
Southwest Gas	19,183	19,866	19,866
APS	152,232	163,356	163,356
<b>Contributions</b>			
Voluntary contributions	2,266,900	2,239,201	
<b>Miscellaneous</b>			
Rentals	33,334	11,337	11,337
Surplus Property	1,000	289,290	1,000
Miscellaneous	127,113	154,704	113,503
<b>Total General Fund</b>	<b>\$ 13,792,109</b>	<b>\$ 15,363,653</b>	<b>\$ 13,599,853</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Wickenburg**  
**Revenues other than property taxes**  
**Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
<b>Special revenue funds</b>			
Highway User Revenue Fund	\$ 1,213,303	\$ 944,282	\$ 1,564,582
Vulture Mine Rd Tax Fund	513,440	566,300	
Bed Tax Fund	167,234	257,688	257,479
Destination Marketing Fund	75,000	64,050	41,085
Local Transportation Assistance Fund II	50,356	48,717	48,717
Grants	1,865,991	143,064	2,663,834
Coronavirus Recovery Fund		1,351,284	1,351,284
Cemetery	28,317	15,705	13,705
Court J.C.E.F.	2,454	2,521	2,522
Fill the Gap	1,047	1,519	1,519
Local Court Enhancement	13,601	14,004	14,004
GOHS	133,120	30,000	60,000
Public Safety Equipment	2,551	2,512	2,512
Attorney General Armor	5,000	4,000	9,000
Library Reciprocal Fund		18,954	
Adopt A Tree	2,005	201	1,001
RICO	20,000	6,000	35,000
Police Holding Fund	20,000	2,000	20,000
<b>Total special revenue funds</b>	<b>\$ 4,113,419</b>	<b>\$ 3,472,801</b>	<b>\$ 6,086,244</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Debt service funds**

Kerkes WIFA	\$ _____	\$ _____	\$ _____
<b>Total debt service funds</b>			
	\$ _____	\$ _____	\$ _____

**Capital projects funds**

Capital Improvement	\$ _____	\$ _____	\$ _____
Dev Fee Water	_____	_____	_____
Dev Fee P&R	_____	_____	_____
Constellation & Rodeo	22,392	27,686	26,622
<b>Total capital projects funds</b>			
	\$ 22,392	\$ 27,686	\$ 26,622

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Permanent funds**

Retirement Fund	\$ 213	\$ 116	\$ 116
<b>Total permanent funds</b>			
	\$ 213	\$ 116	\$ 116

**Town of Wickenburg**  
**Revenues other than property taxes**  
**Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
<b>Enterprise funds</b>			
Water 1	\$ 2,000,670	\$ 2,159,068	\$ 1,536,264
Water 2 (WR)	994,826	1,031,031	1,248,416
Electric	2,665,246	3,254,772	3,254,366
Sanitation	1,096,628	1,074,865	1,079,569
Wastewater 1	1,422,885	1,408,527	1,406,252
Wastewater 2 (WR)	2,379,052	2,490,131	2,662,907
Airport	541,291	696,609	1,193,449
<b>Total enterprise funds</b>	<b>\$ 11,100,598</b>	<b>\$ 12,115,003</b>	<b>\$ 12,381,223</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Internal service funds**

Maintenance Shop	\$ 173,639	\$ 171,311	\$ 221,839
Fuel Facility	175,314	301,892	301,111
<b>Total internal service funds</b>	<b>\$ 348,953</b>	<b>\$ 348,953</b>	<b>\$ 522,950</b>
<b>Total all funds</b>	<b>\$ 29,377,684</b>	<b>\$ 31,328,212</b>	<b>\$ 32,617,008</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Wickenburg**  
**Other financing sources/(uses) and interfund transfers**  
**Fiscal year 2023**

**Town of Wickenburg**  
**Expenditures/expenses by fund**  
**Fiscal year 2023**

Fund/Department	Adopted budgeted expenditures/ expenses	Expenditure/ expense adjustments approved	Actual expenditures/ expenses*	Budgeted expenditures/ expenses
	2022	2022	2022	2023
<b>General Fund</b>				
Finance	\$ 638,555	\$ (16,912)	\$ 578,163	\$ 618,657
General Services	569,583	(70,078)	607,118	692,647
Town Manager	612,467	(24,539)	480,961	560,184
Town Clerk	180,603		167,443	198,793
Town Court	288,139		283,600	306,254
Town Attorney	190,618		218,484	219,307
Recreation	367,784		353,613	380,124
Economic Development			100,000	165,170
Library	228,076		197,058	219,813
Parks & Facility Maintenance	1,128,545	43,500	1,314,468	1,325,139
Community Development	615,281	539	443,320	694,548
Public Works Admin	386,127	(38,983)	341,158	374,844
Police	3,183,420	34,983	3,087,857	4,120,236
Fire	5,034,801	20,912	7,382,087	2,860,606
Contingency/Reserves	2,311,649	(221,945)	9,274,504	10,542,707
<b>Total General Fund</b>	<b>\$ 15,735,648</b>	<b>\$ (272,523)</b>	<b>\$ 24,829,834</b>	<b>\$ 23,279,029</b>
<b>Special revenue funds</b>				
Contingency	\$ 4,753,900	\$ (60,000)	\$ 3,410,573	\$ 1,459,227
Highway User Revenue Fund	1,546,682		1,072,477	1,970,388
Vulture Mine Rd Tax Fund				
Bed Tax Fund	167,517	60,000	251,523	230,083
Destination Marketing Fund	75,000		1,000	97,775
Local Transportation Assistance Fur	50,356		48,717	48,717
Grants	1,865,991	(1,060,000)	143,064	2,663,834
Coronavirus Recovery Fund				2,702,568
Cemetery	15,211		15,225	115,225
Court J.C.E.F.	20,500		3,000	20,500
Fill the Gap	9,000		13,600	16,600
Local Court Enhancement	16,000			48,300
GOHS	133,120	10,000	30,000	60,000
Public Safety Equipment	5,000		5,000	2,000
Attorney General Armor	9,000		4,000	9,000
Library Reciprocal Fund	80,600		99,355	600
Adopt A Tree	2,000		500	2,000
RICO	20,000		3,023	35,000
Police Holding Fund	15,000			15,000
<b>Total special revenue funds</b>	<b>\$ 8,784,877</b>	<b>\$ (1,050,000)</b>	<b>\$ 5,101,057</b>	<b>\$ 9,496,817</b>
<b>Debt service funds</b>				
Contingency	\$	\$	\$	\$
Kerkes WIFA	163,444		162,865	
<b>Total debt service funds</b>	<b>\$ 163,444</b>	<b>\$ </b>	<b>\$ 162,865</b>	<b>\$ </b>
<b>Capital projects funds</b>				
Contingency	\$ 132,600	\$	\$ 360,168	\$ 40,221
Capital Improvement	2,058,109	1,121,945	3,216,054	507,869
Dev Fee Water				
Constellation & Rodeo	37,341		38,700	38,700
<b>Total capital projects funds</b>	<b>\$ 2,228,050</b>	<b>\$ 1,121,945</b>	<b>\$ 3,614,922</b>	<b>\$ 586,790</b>

**Town of Wickenburg**  
**Expenditures/expenses by fund**  
**Fiscal year 2023**

Fund/Department	Adopted budgeted expenditures/ expenses	Expenditure/ expense adjustments approved	Actual expenditures/ expenses*	Budgeted expenditures/ expenses
	2022	2022	2022	2023
<b>Permanent funds</b>				
Contingency	\$ 208,909	\$ (1,200)	\$ 206,609	\$ 198,325
Retirement	7,200	1,200	8,400	8,400
<b>Total permanent funds</b>	<b>\$ 216,109</b>		<b>\$ 215,009</b>	<b>\$ 206,725</b>
<b>Enterprise funds</b>				
Water 1 Fund	\$ 2,149,165	\$	\$ 2,597,528	\$ 1,071,545
Water 1 Contingency/Reserves	2,883,334		2,736,626	3,169,310
Water 2 (WR) Fund	935,606		914,671	1,132,479
Water 2 (WR) Contingency/Reserve	704,337		753,088	869,025
Electric Fund	2,487,793	500,000	2,947,550	3,365,842
Electric - Contingency/Reserves	2,377,720	(350,000)	3,036,651	2,725,175
Sanitation Fund	910,897	350,000	908,271	1,727,665
Sanitation - Contingency/Reserves	811,448		1,036,455	388,359
Wastewater 1 Fund	1,341,536		1,326,202	1,721,911
Wastewater 1 Contingency/Reserve	1,537,442		1,955,085	1,650,209
Wastewater 2 (WR) Fund	2,233,040		1,925,555	2,333,906
Wastewater 2 (WR) Contingency/Reserve	2,448,624		3,046,030	3,375,031
Airport Fund	549,990	107,500	696,759	1,428,803
Airport - Contingency/Reserves	40,864	(1,000)	86,920	1,566
<b>Total enterprise funds</b>	<b>\$ 21,411,796</b>	<b>\$ 606,500</b>	<b>\$ 23,967,391</b>	<b>\$ 24,960,826</b>
<b>Internal service funds</b>				
Contingency	\$ 113,649	\$	\$ 198,773	\$ 124,761
Maintenance Shop	215,328		197,790	248,077
Fuel Facility	241,889		347,385	348,885
<b>Total internal service funds</b>	<b>\$ 570,866</b>		<b>\$ 743,948</b>	<b>\$ 721,723</b>
<b>Total all funds</b>	<b>\$ 49,110,790</b>	<b>\$ 405,922</b>	<b>\$ 58,635,026</b>	<b>\$ 59,251,910</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Town of Wickenburg**  
**Expenditures/expenses by department**  
**Fiscal year 2023**

Department/Fund	Adopted budgeted expenditures/ expenses	Expenditure/ expense adjustments approved	Actual expenditures/ expenses*	Budgeted expenditures/ expenses
	2022	2022	2022	2023
<b>General Operations</b>				
Finance	\$ 638,555	\$ (16,912)	\$ 578,163	\$ 618,657
General Services	2,881,232	(292,023)	9,881,622	11,235,354
Town Manager	612,467	(24,539)	480,961	560,184
Town Clerk	180,603		167,443	198,793
Town Attorney	190,618		218,484	219,307
Economic Development			100,000	165,170
Community Development	615,281	539	443,320	694,548
Special Revenue Congtingencies	4,753,900	(60,000)	\$ 3,410,573	\$ 1,459,227
Destination Marketing Fund	75,000		1,000	97,775
<b>Department Total</b>	<b>\$ 9,947,656</b>	<b>\$ (392,935)</b>	<b>\$ 15,281,566</b>	<b>\$ 15,249,015</b>

List Department:

**Parks, Recreation & Facilities**

Parks & Facility Maint	\$ 1,128,545	\$ 43,500	1,314,468	1,325,139
Recreation	367,784		353,613	380,124
Cemetery	15,211		15,225	115,225
Adopt A Tree	2,000		500	2,000
Constellation & Rodeo	37,341		38,700	38,700
<b>Department Total</b>	<b>\$ 1,550,881</b>	<b>\$ 43,500</b>	<b>\$ 1,722,506</b>	<b>\$ 1,861,188</b>

List Department:

**Library**

Library	\$ 228,076	\$	197,058	219,813
Library Reciprocal Fund	80,600		99,355	600
<b>Department Total</b>	<b>\$ 308,676</b>	<b>\$</b>	<b>\$ 296,413</b>	<b>\$ 220,413</b>

\* List Department:

**Town Court**

Town Court	\$ 288,139	\$	283,600	306,254
Court J.C.E.F.	20,500		3,000	20,500
Fill the Gap	9,000		13,600	16,600
Local Court Enhancement	16,000			48,300
<b>Department Total</b>	<b>\$ 333,639</b>	<b>\$</b>	<b>\$ 300,200</b>	<b>\$ 391,654</b>

List Department:

**Police**

Police	\$ 3,183,420	\$ 34,983	3,087,857	4,120,236
Coronavirus Recovery Fund				2,702,568
GOHS	133,120	10,000	30,000	60,000
Public Safety Equipment	5,000		5,000	2,000
Attorney General Armor	9,000		4,000	9,000
RICO	20,000		3,023	35,000
Police Holding Fund	15,000			15,000
<b>Department Total</b>	<b>\$ 3,365,540</b>	<b>\$ 44,983</b>	<b>\$ 3,129,880</b>	<b>\$ 6,943,804</b>

List Department:

**Fire**

Fire	\$ 5,034,801	\$ 20,912	7,382,087	2,860,606
<b>Department Total</b>	<b>\$ 5,034,801</b>	<b>\$ 20,912</b>	<b>\$ 7,382,087</b>	<b>\$ 2,860,606</b>

**Town of Wickenburg**  
**Expenditures/expenses by department**  
**Fiscal year 2023**

Department/Fund	Adopted budgeted expenditures/ expenses	Expenditure/ expense adjustments approved	Actual expenditures/ expenses*	Budgeted expenditures/ expenses
	2022	2022	2022	2023
<b>List Department:</b>				
<b>Public Works</b>				
Public Works Admin	\$ 386,127	\$ (38,983)	341,158	374,844
Highway User Revenue Fund	1,546,682		1,072,477	1,970,388
Vulture Mine Rd Tax Fund				
Local Transportation Assistance Fur	50,356		48,717	48,717
Grants Fund	1,865,991	(1,060,000)	143,064	2,663,834
Capital Improvement Contingency	132,600		\$ 360,168	\$ 40,221
Capital Improvement Fund	2,058,109	1,121,945	3,216,054	507,869
Dev Fee Water Fund				
Water 1 Fund	\$ 2,149,165	\$	\$ 2,597,528	\$ 1,071,545
Water 1 Contingency/Reserves	2,883,334		2,736,626	3,169,310
Water 2 (WR) Fund	935,606		914,671	1,132,479
Water 2 (WR) Contingency/Rese	704,337		753,088	869,025
Electric Fund	2,487,793	500,000	2,947,550	3,365,842
Electric - Contingency/Reserves	2,377,720	(350,000)	3,036,651	2,725,175
Sanitation Fund	910,897	350,000	908,271	1,727,665
Sanitation - Contingency/Reserve	811,448		1,036,455	388,359
Wastewater 1 Fund	1,341,536		1,326,202	1,721,911
Wastewater 1 Contingency/Rese	1,537,442		1,955,085	1,650,209
Wastewater 2 (WR) Fund	2,233,040		1,925,555	2,333,906
Wastewater 2 (WR) Contingency	2,448,624		3,046,030	3,375,031
Airport Fund	549,990	107,500	696,759	1,428,803
Airport - Contingency/Reserves	40,864	(1,000)	86,920	1,566
Maintenance Shop Fund	215,328		197,790	248,077
Fuel Facility Fund	241,889		347,385	348,885
<b>Department Total</b>	<b>\$ 27,908,878</b>	<b>\$ 629,462</b>	<b>\$ 29,694,204</b>	<b>\$ 31,163,661</b>
<b>List Department:</b>				
<b>Other</b>				
Misc Contingency	\$ 322,558	\$ (1,200)	\$ 405,382	\$ 323,086
Bed Tax Fund	167,517	60,000	251,523	230,083
Retirement Fund	7,200	1,200	8,400	8,400
Kerkes WIFA	163,444		162,865	
<b>Department Total</b>	<b>\$ 660,719</b>	<b>\$ 60,000</b>	<b>\$ 828,170</b>	<b>\$ 561,569</b>
<b>Grand Total</b>	<b>49,110,790</b>	<b>405,922</b>	<b>58,635,026</b>	<b>59,251,910</b>

Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Town of Wickenburg**  
**Full-time employees and personnel compensation**  
**Fiscal year 2023**

Fund	Full-time equivalent (FTE)	Employee salaries and hourly costs		Healthcare costs		Other benefit costs		Total estimated personnel compensation 2023
		2023	2023	2023	2023	2023	2023	
<b>General Fund</b>	114	\$ 6,702,117	\$ 894,469	\$ 989,690	\$ 55,178	\$ 739,564	\$ 31,368	\$ 9,325,840
<b>Special revenue funds</b>								
Highway User Revenue Fund	5	\$ 226,255	\$ 27,534	\$ 55,178	\$ 31,368	\$ 31,368	\$ 340,335	
<b>Total special revenue funds</b>	5	\$ 226,255	\$ 27,534	\$ 55,178	\$ 31,368	\$ 31,368	\$ 340,335	
<b>Enterprise funds</b>								
Water 1	3	\$ 179,010	\$ 21,785	\$ 41,484	\$ 18,970	\$ 18,970	\$ 261,249	
Water 2 (WR)	2	\$ 142,405	\$ 17,329	\$ 31,429	\$ 14,903	\$ 14,903	\$ 206,066	
Electric	1	\$ 51,120	\$ 6,220	\$ 12,503	\$ 4,636	\$ 4,636	\$ 74,479	
Sanitation	4	\$ 201,907	\$ 24,572	\$ 32,160	\$ 28,267	\$ 28,267	\$ 286,906	
Wastewater 1	3	\$ 178,973	\$ 21,781	\$ 34,247	\$ 17,950	\$ 17,950	\$ 252,951	
Wastewater 2 (WR)	4	\$ 262,044	\$ 31,890	\$ 47,827	\$ 33,386	\$ 33,386	\$ 375,147	
Airport	1	\$ 48,338	\$ 5,883	\$ 12,859	\$ 5,011	\$ 5,011	\$ 72,091	
<b>Total enterprise funds</b>	18	\$ 1,063,797	\$ 129,460	\$ 212,509	\$ 123,123	\$ 123,123	\$ 1,528,889	
<b>Internal service funds</b>								
Maintenance Shop	2	\$ 101,244	\$ 12,320	\$ 28,839	\$ 10,086	\$ 10,086	\$ 152,489	
<b>Total internal service fund</b>	2	\$ 101,244	\$ 12,320	\$ 28,839	\$ 10,086	\$ 10,086	\$ 152,489	
<b>Total all funds</b>	139	\$ 8,093,413	\$ 1,063,783	\$ 1,286,216	\$ 904,141	\$ 904,141	\$ 11,347,553	

RESOLUTION NO. 2307

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, COUNTIES OF MARICOPA AND YAVAPAI, STATE OF ARIZONA, APPROVING AND ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2022-2023

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.) and Amendments thereto, the Wickenburg Common Council did approve the Tentative Budget on May 2, 2022, thereby making an estimate of the different amounts required to meet the public expenditures for the ensuing year, an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the Town of Wickenburg; and,

WHEREAS, in accordance with said chapter of said title, and following due public notice as required by law, publicized on June 1<sup>st</sup> and June 8<sup>th</sup> 2022 of said estimates for the Final Budget, and on May 25<sup>th</sup>, June 1<sup>st</sup> and June 8<sup>th</sup> 2022 per Truth In Taxation, the Common Council met on June 20, 2022 at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures or tax levies, and,

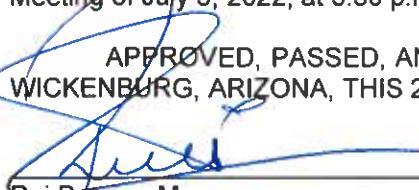
WHEREAS, in accordance with said Chapter of said Title, the Common Council convened into a Special Meeting on June 20, 2022 and,

WHEREAS, it appears that the sums to be raised by taxation as specified therein, do not in the aggregate exceed that amount for primary property taxes as computed in A.R.S §42-17051 (A).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Wickenburg, Counties of Maricopa and Yavapai, State of Arizona, that the said estimates of revenue and expenditures shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the Final Budget of the Town of Wickenburg for Fiscal Year 2022-23 in the amount of \$59,251,910.

BE IT FURTHER RESOLVED, THAT NOTICE IS HEREBY GIVEN that the tax rate will be set at a Council Meeting of July 5, 2022, at 5:30 p.m., 155 North Tegner Street, Wickenburg, Arizona 85390.

APPROVED, PASSED, AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, ARIZONA, THIS 20<sup>th</sup> DAY OF JUNE, 2022.

  
Rui Pereira, Mayor

Date Signed: 6-20-22

ATTEST:

  
Amy Brown, Town Clerk

Date Signed: 6-20-2022

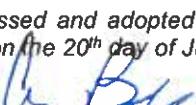
APPROVED AS TO FORM:

  
Trish Stuhan, Town Attorney  
Pierce Coleman PLLC

Date Signed: 6-20-22

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution Number 2307 was duly passed and adopted by the Mayor and Common Council of the Town of Wickenburg, Arizona, at a Special Council Meeting held on the 20<sup>th</sup> day of June, 2022, and that a quorum was present at the meeting.

  
Amy Brown, MMC, Town Clerk

## PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b><u>FINANCE &amp; TECHNOLOGY</u></b>					
FINANCE & TECHNOLOGY DIRECTOR	1	1	1	1	1
SENIOR ACCOUNTANT	0.2	0.2	0.2	0.2	0.2
ACCOUNTS PAYABLE CLERK	1	1	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1	0	0
MANAGEMENT ANALYST	1	1	1	1	1
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
<b>FINANCE &amp; TECHNOLOGY TOTAL (100-105)</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>	<b>3.4</b>	<b>3.4</b>
<b><u>GENERAL SERVICES</u></b>					
MAYOR	1	1	1	1	1
VICE-MAYOR	1	1	1	1	1
COUNCIL MEMBER	5	5	5	5	5
<b>GENERAL SERVICES TOTAL (100-110)</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b><u>MANAGER</u></b>					
TOWN MANAGER	1	1	1	1	1
ADMIN ASSISTANT	0	0	0.5	0.5	0.5
DEPUTY TOWN MANAGER   ECONOMIC DEVELOPMENT	1	1	1	1	0
HR & RISK MGMT COORDINATOR	1	1	0	0	0
HR & RISK MGMT MANAGER	0	0	1	1	1
ECONOMIC DEV   COMMUNITY RELATIONS DIRECTOR	1	1	0	0	0
PUBLIC INFORMATON   GRANTS ADMINISTRATOR	0	0	1	1	1
<b>TOWN MANAGER TOTAL (100-116)</b>	<b>4</b>	<b>4</b>	<b>4.5</b>	<b>4.5</b>	<b>3.5</b>
<b><u>TOWN CLERK</u></b>					
TOWN CLERK	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	1	1	0	0	0
ADMIN ASSISTANT	0	0	0.5	0.5	0.5
<b>TOWN CLERK TOTAL (100-121)</b>	<b>2</b>	<b>2</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>
<b><u>TOWN COURT</u></b>					
MAGISTRATE (contracted)	1	1	0	0	0
COURT ADMINISTRATOR	1	1	1	1	1
DEPUTY COURT CLERK	2	2	2	2	2
COURT SECURITY OFFICER - COURT CLERK (PT)	0.5	0.5	0.5	0.5	0.5
<b>TOWN COURT TOTAL (100-125)</b>	<b>4.5</b>	<b>4.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>
<b><u>RECREATION</u></b>					
NATURAL RESOURCES & REC MANAGER	0	0	1	0	0
PROGRAM MANAGER	0	0	0	0.5	0.5
SPECIAL EVENTS COORDINATOR	0	0	1	1	1
REC PROGRAM COORDINATOR	0	0	0	1	1
RECREATON STAFF - SEASONAL	6.5	6.5	5.5	4	4
POOL STAFF - SEASONAL	7	7	8.5	12	12
<b>RECREATION TOTAL (100-135)</b>	<b>13.5</b>	<b>13.5</b>	<b>16</b>	<b>18.5</b>	<b>18.5</b>

## PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>ECONOMIC DEVELOPMENT</b>					
DEPUTY TOWN MGR   ECON DEV	0	0	0	0	1
<b>ECONOMIC DEV TOTAL (100-140)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>LIBRARY</b>					
LIBRARY MANAGER	1	1	1	0	0
PROGRAM MANAGER	0	0	0	0.5	0.5
LIBRARY ASSISTANT (PT)	2.5	2.5	2.5	2.5	2.5
<b>LIBRARY TOTAL (100-145)</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3</b>	<b>3</b>
<b>PARKS &amp; FACILITIES MAINTENANCE</b>					
PARKS OPERATIONS MGR	1	1	1	1	1
CREW LEADER	0	0	1	1	1
NATURAL RESOURCES & REC MANAGER	1	1	0	0	0
SPECIAL EVENTS COORDINATOR	1	1	0	0	0
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.25	0	0
MAINTENANCE WORKER	7	7	7	7	7
FACILITIES MAINTENANCE SPECIALIST	1	1	1	1	1
RECREATION COORDINATOR	1	1	0	0	0
<b>PARKS &amp; FACILITIES MAINTENANCE TOTAL (100-150)</b>	<b>12.5</b>	<b>12.5</b>	<b>10.25</b>	<b>10</b>	<b>10</b>
<b>COMMUNITY DEV &amp; NEIGHBORHOOD SVC</b>					
COMMUNITY DEV & NEIGHBORHOOD SVC DIRECTOR	1	1	1	1	1
CHIEF BUILDING INSPECTOR	0	0	1	1	1
BUILDING INSPECTOR	1	1	0	0	0
ADMINISTRATIVE ASSISTANT	0	0	0.25	0	0
PLANNER I	1	1	1	1	1
<b>COMM DEV &amp; NEIGHBORHOOD SVC TOTAL (100-155)</b>	<b>3</b>	<b>3</b>	<b>3.25</b>	<b>3</b>	<b>3</b>
<b>PUBLIC SERVICES ADMINISTRATION</b>					
PUBLIC SERVICES DIRECTOR	1	1	1	1	1
PROJECT MANAGER	0	0	1	1	1
MANAGEMENT ANALYST	0.8	0.8	0.8	0.8	0.9
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.5	0	0
<b>PUBLIC SERVICES ADMIN TOTAL (100-160)</b>	<b>2.3</b>	<b>2.3</b>	<b>3.3</b>	<b>2.8</b>	<b>2.9</b>
<b>POLICE</b>					
CHIEF OF POLICE	1	1	1	1	1
LIEUTENANT	2	2	2	2	2
SERGEANT	4	4	4	4	4
OFFICER	13	13	13	14	18
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.5	0.75	0.75
RECORDS COORDINATOR	1	1	1	1	1

## PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
COMMUNICATION SPECIALIST SUPERVISOR	0	0	0	1	1
COMMUNICATION SPECIALIST	6	6	6	6	6
EVIDENCE TECHNICIAN (PT)	0.5	0.5	0.5	0.5	0.5
<b>POLICE TOTAL (100-165)</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>30.25</b>	<b>34.25</b>
<b>FIRE</b>					
FIRE CHIEF	1	1	1	1	1
ADMINISTRATIVE ASSISTANT	0	0	0	0.25	0.25
FIRE CAPTAIN	3	3	3	3	6
FIRE ENGINEER	3	3	3	3	6
FIREFIGHTERS/EMT'S	8	8	9	9	9
FIREFIGHTER (PT)	2	2	0.5	0.5	0.5
<b>FIRE TOTAL (100-170)</b>	<b>17</b>	<b>17</b>	<b>16.5</b>	<b>16.75</b>	<b>22.75</b>
<b>HURF</b>					
OPERATIONS MGR	0.5	0.5	0.5	0.5	0.4
DOWNTOWN AMBASSADOR	1	1	1	1	1
SENIOR MECHANIC	0	0	0	0	0.1
CREW LEADER	1.1	1.1	0.1	0.1	1.1
EQUIPMENT OPERATOR	0	0	1	1.1	0
MAINTENANCE WORKER (PT)	1	1	0	0	0
MAINTENANCE WORKER	1	1	2	2	2
<b>HURF TOTAL (300)</b>	<b>4.6</b>	<b>4.6</b>	<b>4.6</b>	<b>4.7</b>	<b>4.6</b>
<b>WATER 1 UTILITY</b>					
OPERATIONS MANAGER	0.2	0.2	0.2	0.2	0.2
LEAD OPERATOR	0.1	0.1	0.5	0.5	0.5
OPERATOR	0.95	0.95	0.5	0.5	0.5
CREW LEADER	0.35	0.35	0.5	0.5	0.5
HEAVY EQUIPMENT OPERATOR	0	0.7	0.5	0.5	0.5
MAINTENANCE WORKER	1.4	0.45	0.45	0.45	0.45
METER READER	0.45	0	0	0	0
SENIOR ACCOUNTANT	0.15	0.15	0.15	0.15	0.15
REVENUE CLERK	0.15	0.15	0.15	0.15	0.15
<b>WATER 1 TOTAL (500)</b>	<b>3.75</b>	<b>3.05</b>	<b>2.95</b>	<b>2.95</b>	<b>2.95</b>
<b>WATER 2 (WR) UTILITY</b>					
OPERATIONS MANAGER	0.25	0.25	0.25	0.25	0.25
LEAD OPERATOR	0.9	0.9	0.9	0.9	0.9
OPERATOR	0.35	0.35	0.35	0.35	0.35
CREW LEADER	0.35	0.35	0.35	0.35	0.35
METER READER	0.15	0.15	0.15	0.15	0.15
SENIOR ACCOUNTANT	0.15	0.15	0.15	0.15	0.15
REVENUE CLERK	0.15	0.15	0.15	0.15	0.15
<b>WATER 2 (WR) TOTAL (501)</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>

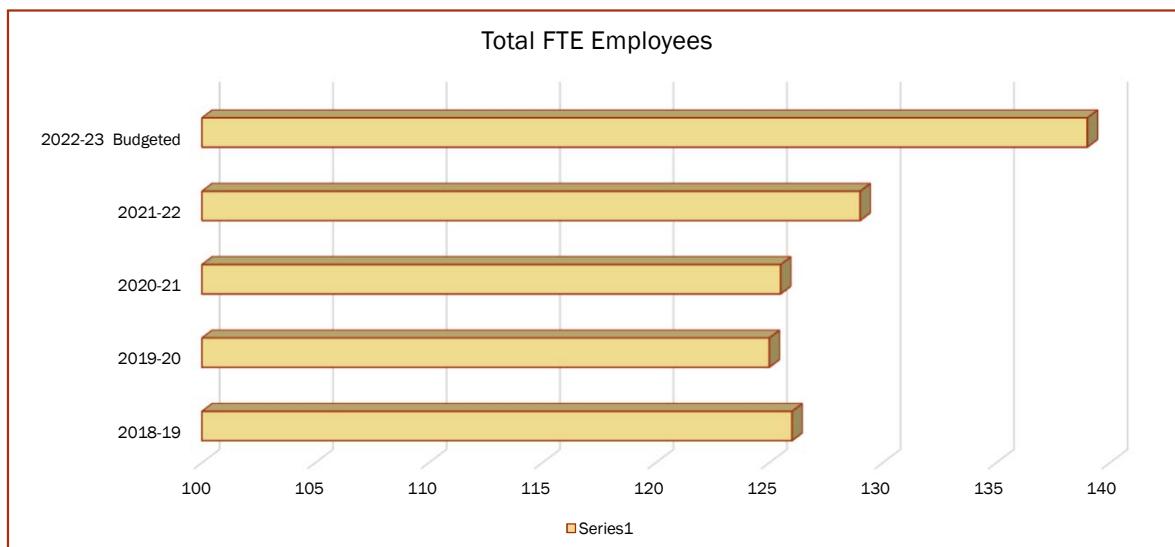
## PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b><u>ELECTRIC UTILITY</u></b>					
OPERATIONS MANAGER	0.1	0.1	0.1	0.1	0.1
METER READER	0.4	0.4	0.4	0.4	0.4
SENIOR ACCOUNTANT	0.2	0.2	0.2	0.2	0.2
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
<b>ELECTRIC TOTAL (510)</b>	<b>0.9</b>	<b>0.9</b>	<b>0.9</b>	<b>0.9</b>	<b>0.9</b>
<b><u>SANITATION UTILITY</u></b>					
OPERATIONS MANAGER	0.5	0.5	0.5	0.5	0.4
CREW LEADER	0.9	0.9	0.9	0.9	0.9
EQUIPMENT OPERATOR	2	2	2	2.3	2.3
SENIOR ACCOUNTANT	0.1	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
<b>SANITATION TOTAL (520)</b>	<b>3.6</b>	<b>3.6</b>	<b>3.6</b>	<b>3.9</b>	<b>3.8</b>
<b><u>WASTEWATER 1 UTILITY</u></b>					
OPERATIONS MANAGER	0.2	0.2	0.2	0.2	0.2
LEAD OPERATOR	0.3	0.3	0.3	0.3	0.3
OPERATOR	0.8	0.8	1.5	1.5	1.5
CREW LEADER	0.15	0.15	0.1	0.1	0.1
EQUIPMENT OPERATOR	0.3	0.3	0.1	0.1	0.1
MAINTENANCE WORKER	1.3	1	0.5	0.5	0.5
SENIOR ACCOUNTANT	0.1	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
<b>WASTEWATER 1 TOTAL (530)</b>	<b>3.25</b>	<b>2.95</b>	<b>2.9</b>	<b>2.9</b>	<b>2.9</b>
<b><u>WASTEWATER 2 (WR) UTILITY</u></b>					
OPERATIONS MANAGER	0.25	0.25	0.25	0.25	0.25
LEAD OPERATOR	0.7	0.7	0.7	0.7	0.7
OPERATOR	1.9	1.9	2.5	2.5	2.5
EQUIPMENT OPERATOR	0	0	0.1	0.1	0.1
MAINTENANCE WORKER	0	0	0.5	0.5	0.5
CREW LEADER	0.15	0.15	0.1	0.1	0.1
SENIOR ACCOUNTANT	0.1	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
<b>WASTEWATER 2 (WR) TOTAL (531)</b>	<b>3.2</b>	<b>3.2</b>	<b>4.35</b>	<b>4.35</b>	<b>4.35</b>
<b><u>AIRPORT</u></b>					
CUSTOMER SERVICE REP	1	1	1	1	1
ON CALL CUSTOMER SERVICE REP (on call)	0.5	0.5	0	0	0
<b>AIRPORT TOTAL (580)</b>	<b>1.5</b>	<b>1.5</b>	<b>1</b>	<b>1</b>	<b>1</b>

## PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2018-19	2019-20	2020-21	2021-22	2022-23 Budgeted
<b>MAINTENANCE SHOP</b>					
MANAGEMENT ANALYST	0.2	0.2	0.2	0.2	0.1
OPERATIONS MANAGER	0	0	0	0	0.2
SENIOR MECHANIC	0	0	0	1	1
MECHANIC - STREET SWEEPER	1	1	1	0.6	0.6
<b>MAINTENANCE SHOP TOTAL (600)</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.8</b>	<b>1.9</b>
<b>SEASONAL FTE POSITIONS</b>	<b>13.5</b>	<b>13.5</b>	<b>14</b>	<b>16</b>	<b>16</b>
<b>PT PERMANENT FTE POSITIONS</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>ELECTED OFFICIALS</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>FT PERMANENT POSITIONS</b>	<b>98.5</b>	<b>97.5</b>	<b>100.5</b>	<b>102</b>	<b>112</b>
<b>TOTAL EMPLOYEES</b>	<b>126</b>	<b>125</b>	<b>125.5</b>	<b>129</b>	<b>139</b>
<b>OTHER FUND EMPLOYEES</b>	<b>24.3</b>	<b>23.3</b>	<b>23.8</b>	<b>24.8</b>	<b>24.7</b>
<b>GENERAL FUND EMPLOYEES</b>	<b>101.7</b>	<b>101.7</b>	<b>101.7</b>	<b>104.2</b>	<b>114.3</b>

For Fiscal Year 2022-23 Public Works restructured the allocation of staff, 4 police officers are being added, and with a new fire station under construction 6 additional employees have been approved.



# COMMUNITY PROFILE STATISTICAL DATA

**ESTABLISHED:** 1863

**INCORPORATED:** JUNE 19, 1909

**FORM OF GOVERNMENT:** Council - Town Manager

**LAND AREA:** Approx. 26.5 Square Miles

**ELEVATION:** 2,061 Feet

## POPULATION ESTIMATE:

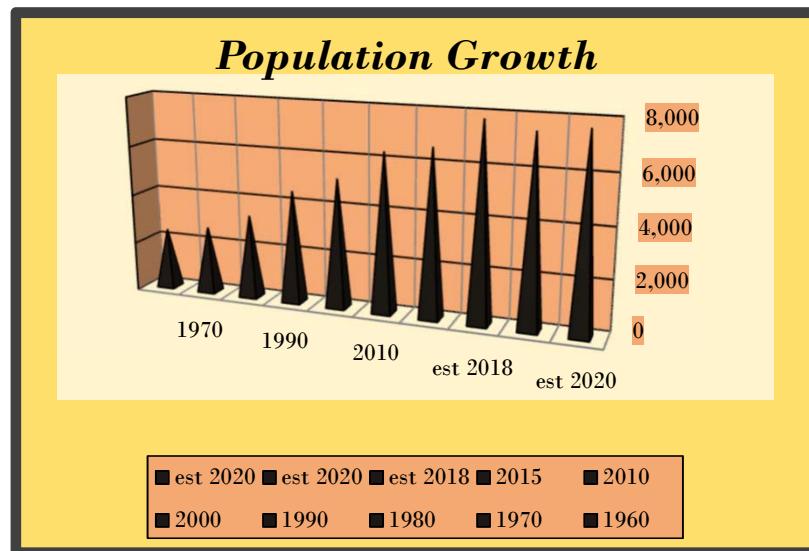
Source: 2020 Estimated <https://population.az.gov/population-estimates>

Maricopa County	6,687
Yavapai County	1,028
Total	7,715

## U.S. CENSUS POPULATION:

Source: U.S. Census Bureau, 2020 American Community Survey (ACS) 5-Year Est. \*Maricopa Association of Governments (MAG)

Year	Population	Growth
est 2020	7,695	2.78%
est 2020	7,487	-4.11%
est 2018	7,808	17.22%
2015	6,661	4.68%
2010	6,363	22.84%
2000	5,180	14.35%
1990	4,530	34.98%
1980	3,356	24.39%
1970	2,698	10.35%
1960	2,445	



## AGE DISTRIBUTION:

Source: U.S. Census Bureau, Census 2020

SEX AND AGE	All		Males		Females	
	Total	Percent	Total	Percent	Total	Percent
<b>Total</b>	<b>636300%</b>	<b>100%</b>	<b>302700%</b>	<b>48%</b>	<b>##555555</b>	<b>52%</b>
Under 5	458	7.2%	297	9.8%	161	4.8%
5 to 9	262	4.1%	52	1.7%	210	6.3%
10 to 14	140	2.2%	96	3.2%	44	1.3%
15 to 19	206	3.2%	173	5.7%	33	1.0%
20 to 24	238	3.7%	112	3.7%	126	3.8%
25 to 29	399	6.3%	197	6.5%	202	6.1%
30 to 34	627	9.9%	387	12.8%	240	7.2%
35 to 39	89	1.4%	43	1.4%	46	1.4%
40 to 44	218	3.4%	154	5.1%	64	1.9%
45 to 49	333	5.2%	91	3.0%	242	7.3%
50 to 54	217	3.4%	109	3.6%	108	3.2%
55 to 59	548	8.6%	191	6.3%	357	10.7%
60 to 64	1,004	15.8%	500	16.5%	504	15.1%
65 to 69	988	15.5%	475	15.7%	513	15.4%
70 to 74	655	10.3%	310	10.2%	345	10.3%
75 to 79	517	8.1%	132	4.4%	385	11.5%
80 to 84	508	8.0%	309	10.2%	199	6.0%
85 years	301	4.7%	141	4.7%	160	4.8%
<b>Median</b>	<b>61.2</b>		<b>48.9</b>		<b>51.1</b>	

# COMMUNITY PROFILE STATISTICAL DATA

## FIRE PROTECTION:



Fire Stations  
and  
North Station Under Construction

## POLICE PROTECTION:



Citizen Patrol  
Chaplain

14  
1

See Personnel Salary Distribution for Staffing Levels

## AIRPORT:

Runway Length	6,101 ft.
Locally Based Aircraft	53
Tie Downs	38
Enclosed Hangars	53
Annual Takeoffs & Landings	36,150
Fuel Types et A & 100 LL	
Airport Master Plan Adopted	2013



## PARKS & RECREATION:

Parks	10
Playgrounds	4
Park & Playground Acreage	490
Rodeo Arenas	1
Recreational/Community Centers	2
Tennis Courts	3
Pickleball Courts	10
Ramada's	5
Ball Fields	5
Concession Stands	1
Swimming Pools	1
Splashpad	1
Library	1



## CLIMATE:

Source: <http://www.usclimatedata.com/climate/wickenburg/arizona/united-states/usaz0261>

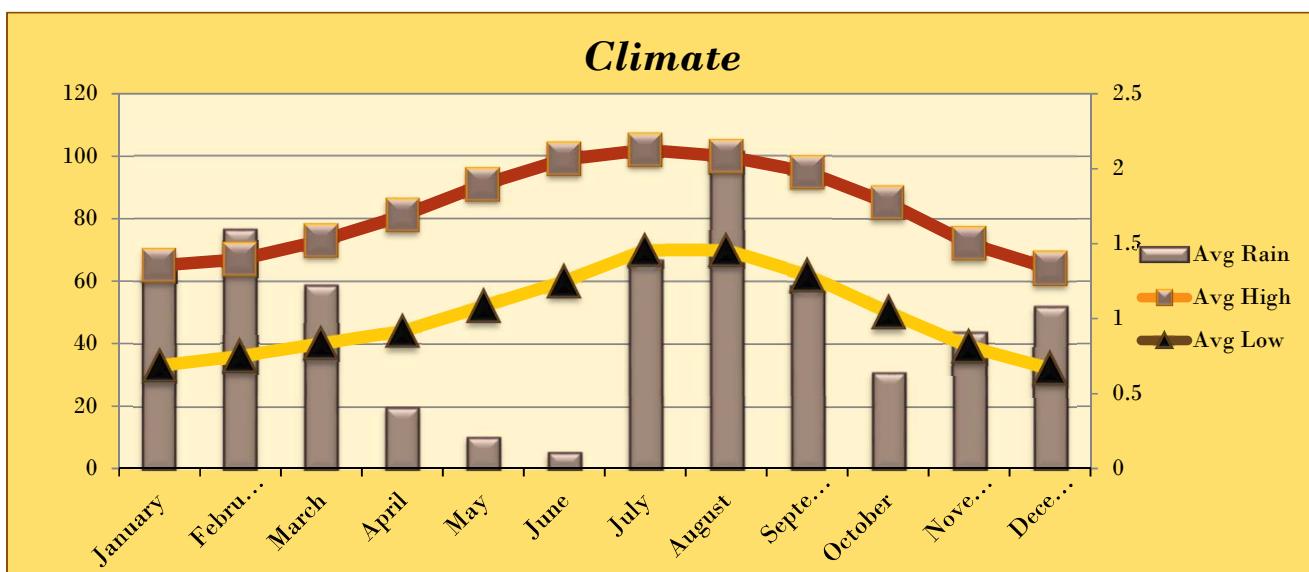
The average coolest month is December.

The highest recorded temperature was 121°F in 1995.

The lowest recorded temperature was 10°F in 1945.

The maximum average precipitation occurs in August.

	Avg Rainfall	Avg High	Avg Low
January	1.34	65°F	33°F
February	1.54	67°	36°
March	1.22	73°	40°
April	0.39	81°	44°
May	0.02	91°	52°
Jun	0.12	99°	60°
July	1.38	102°	70°
August	2.13	100°	70°
September	1.22	95°	62°
October	0.63	85°	50°
November	0.91	72°	39°
December	1.06	64°	32°



# COMMUNITY PROFILE STATISTICAL DATA

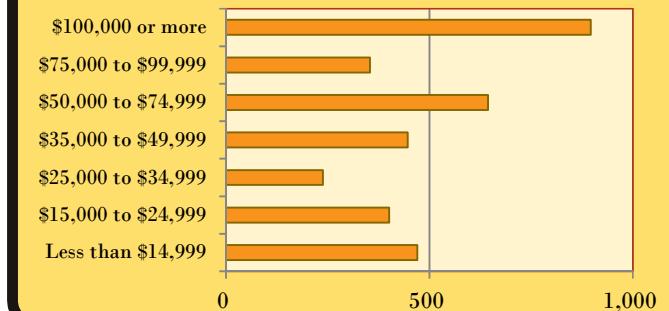
## HOUSEHOLD INCOME:

Source: U.S. Census Bureau, Census 2020

Less than \$14,999	470	14%
\$15,000 to \$24,999	401	12%
\$25,000 to \$34,999	238	7%
\$35,000 to \$49,999	447	13%
\$50,000 to \$74,999	644	19%
\$75,000 to \$99,999	354	10%
\$100,000 or more	896	26%
Totals	3,450	100%

Median Household Income: \$52,898

## Household Income



## HOUSING OCCUPANCY:

Source: U.S. Census Bureau, Census 2020 (MAG)

Occupied Housing Units	3,634
Vacant Housing Units	865
Total Housing Units	4,499

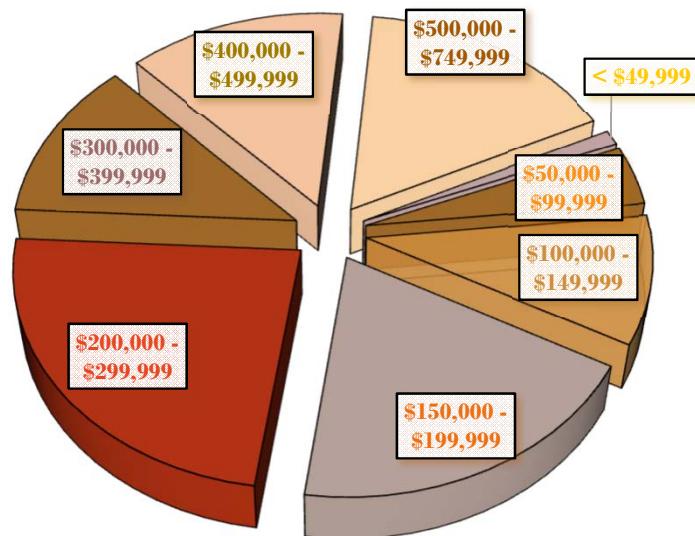
## HOUSING TENURE:

Source: U.S. Census Bureau, 2020 Estimates (MAG)

Owner Occupied Housing Units	2,737
Renter Occupied Housing Units	713
Total Occupied Housing Units	3,450



## HOME VALUES



## VALUE OF HOME:

Source: U.S. Census Bureau, American Community Survey 2020

< \$49,999	27	1.10%
\$50,000 - \$99,999	106	4.32%
\$100,000 - \$149,999	232	9.47%
\$150,000 - \$199,999	465	18.97%
\$200,000 - \$299,999	569	23.22%
\$300,000 - \$399,999	291	11.87%
\$400,000 - \$499,999	326	13.30%
\$500,000 - \$749,999	393	16.03%
\$1,000,000 +	42	1.71%
Totals	2,451	100.00%

Median Value: \$224,100

## LANGUAGES SPOKEN AT HOME:

Source: U.S. Census Bureau, Census 2012-2016

English Only	5,864	88.58%
Spanish	683	10.32%
Indo-European	44	0.66%
Asian & Pacific Island	10	0.15%
Other	19	0.29%
Totals	6,620	100.00%

# COMMUNITY PROFILE STATISTICAL DATA

## TOP 10 EMPLOYERS:

Sources: Direct contact with each employer 5/23/19

Employer	Employees	Enterprise Type
The Meadows	427	Trauma, Addiction & Eating Disorder Treatment Centers
Wickenburg Community Hospital	238	Hospital
Wickenburg School District	134	Public School District
Wickenburg Ranch	180	Construction/Hospitality/Sports/Community Development
Rancho de Los Caballeros	109	Dude Ranch
Rosewood Centers	128	Eating Disorder Treatment Centers
Town of Wickenburg	144	Local Government
Safeway	105	Grocery Store
Bearcat	80	Manufacturer
Jones Ford	75	Car Dealership
	1620	



## BUSINESS

### ACTIVE LOCAL BUSINESS LICENSES:

Source: Business Licensing Dept. June 2022

<b>2022</b>	571
<b>2021</b>	532
<b>2020</b>	527
<b>2019</b>	537
<b>2018</b>	569
<b>2017</b>	482

### EMPLOYMENT TYPES:

Source: U.S. Census Bureau, Census 2010

Agriculture & Mining	66	3%
Construction	83	4%
Manufacturing & Wholesale Trade	150	7%
Retail Trades	219	10%
Transportation/Utilities	109	5%
Finance, Insurance, Real Estate	82	4%
Professional/Management/Information	155	7%
Educational	772	37%
Arts & Entertainment	301	14%
Other Services	102	5%
Public Administration	70	3%
<b>Totals</b>	<b>2,109</b>	<b>100%</b>

### DISTANCE TO EDUCATIONAL FACILITIES:

College	Miles
Northern Arizona University:	51
Grand Canyon University	50
Arizona State University	45
Midwestern University	44
Thunderbird University	44
Estrella Mountain Community Collg	47
DeVry University	44
University of Arizona	65
University of Phoenix	49
West-MEC Northwest	33

### DISTANCE TO POINTS OF INTEREST:

Destination	Miles
Sky Harbor International Airpor	70
Phoenix-Mesa Gateway Airport	93
Chase Field Stadium	66
State Farm Stadium	48
Grand Canyon	188
Las Vegas, NV	232
Los Angeles, CA	336
Phoenix, AZ	55
Prescott, AZ	60
Tucson, AZ	175



# COMMUNITY PROFILE STATISTICAL DATA



## BUILDING PERMITS ISSUED - NEW HOME BUILD

Year	Permits	Average Home Value
2021	390	\$335,511.00
2020	154	\$309,500.00
2019	158	\$287,677.59
2018	63	\$295,771.00
2017	191	\$291,617.00

## EDUCATION



	Schools	Teachers	Students
Public Elementary	1	26	386
Public JR High	1	15	218
Public High	1	32	657
Virtual Academy	1	3	60
Private & Parochial	2	<u>23</u>	<u>126</u>
Total	6	99	1,447

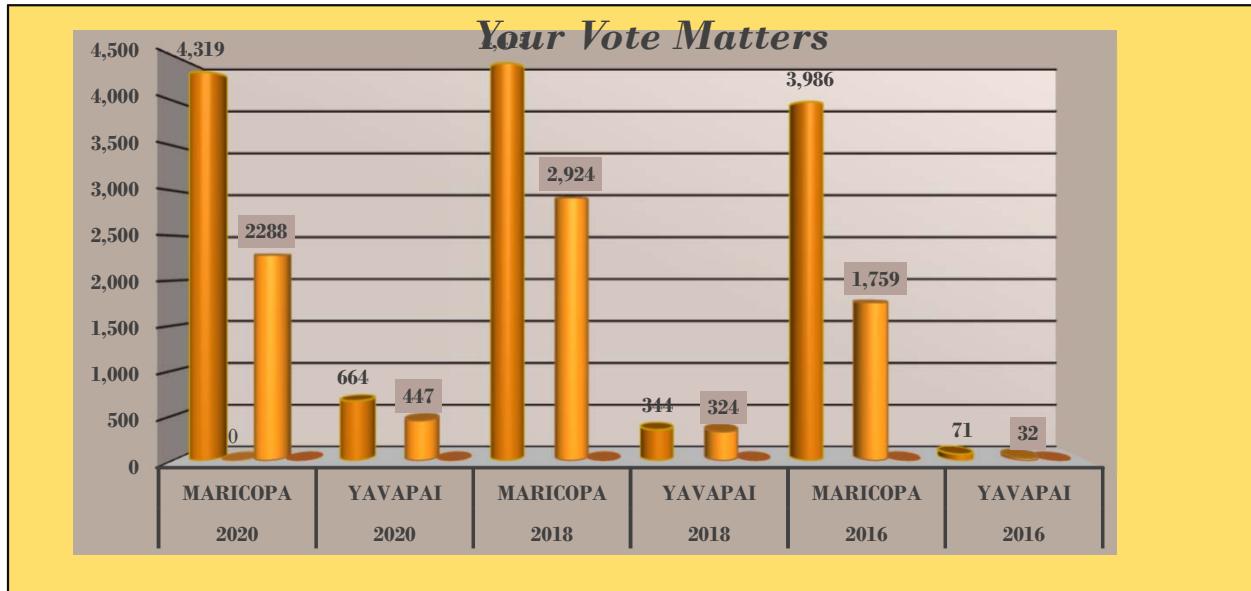
## NUMBER OF REGISTERED VOTERS:

Source: Town Clerks Office July 2022



Maricopa County	4,442
Yavapai County	1,244
Total	5,686

Date	County	Registered Voters	Votes Cast	% of Registered Voters Voting
2020	Maricopa	4,319	2288	52.98%
2020	Yavapai	664	447	67.32%
2018	Maricopa	4,415	2,924	44.13%
2018	Yavapai	344	324	94.00%
2016	Maricopa	3,986	1,759	44.13%
2016	Yavapai	71	32	45.00%



## SOME THINGS TO DO IN TOWN

# #WEAREWICKENBURG

- ✓ Walk the downtown area in search of rattlesnakes, gila monsters, tarantulas and road runners. There are also 6 large sculptures that have a historic narrative to them. Don't miss all the sculptures in the downtown.



- ✓ Tour the historic Vulture Mine and learn about the rich gold strike as well as Vulture City Ghost Town. Tours are usually on Saturday and time varies depending on the season. For reservations contact [info@vultureminetours.com](mailto:info@vultureminetours.com)
- ✓ Visit the Desert Caballeros Western Museum, a showcase for Western and Southwestern art, and discover Western exhibits and activities.
- ✓ Be inspired by a performance at the Del E. Webb Center for the Performing Arts.



- ✓ Hike to the top of Vulture Peak, and then stop by the Chamber of Commerce for a certificate.
- ✓ Our many outdoor activities can provide you relaxing fun on the golf course, hiking trails, jeep tours, horseback rides, roping, and rodeos throughout the year.
- ✓

- ✓ Tour Henry Wickenburg's Home and the Henry Wickenburg Pioneer Cemetery. Tours are available by appointment only by calling 928-684-5603.
- ✓ Take the Historical Walking Tour through downtown. Pick up a map at the Chamber of Commerce located in the old train depot next to the Old 761 Santa Fe Steam Locomotive on Frontier Street, 1 block west of Tegner Street.



- ✓ Capture the real West by staying at one of our local dude ranches.



- ✓ Check out the lush riparian area called the Hassayampa River Preserve, where water rises above ground, and hiking trails take you around the preserve area.
- ✓ Visit the Jail tree that once served as the town jail. This 200 year old mesquite tree is located at the corner of US-60 (Wickenburg Way) and Tegner Street. From 1863 to 1890 outlaws were chained to this tree.



## GLOSSARY OF ACRONYMS & TERMS

This glossary is intended to assist the public in understanding the acronyms, and terms used throughout this document.

<b>ACMA</b>	Arizona City Manager's Association	<b>GASB</b>	Governmental Accounting Standards Board
<b>ADEQ</b>	Arizona Department of Environmental Quality	<b>GF</b>	General Fund
<b>ADOT</b>	Arizona Department of Transportation	<b>GFOA</b>	Government Finance Officers Association
<b>ADOR</b>	Arizona Department of Revenue	<b>GIS</b>	Geographic Information System
<b>ADWR</b>	Arizona Department of Water Resources	<b>GOHS</b>	Governor's Office of Highway Safety
<b>AMMA</b>	Arizona Municipal Management Association	<b>HUD</b>	Housing and Urban Development
<b>AMWUA</b>	Arizona Municipal Water Users Association	<b>HURF</b>	Highway Users Revenue Fund
<b>ASRS</b>	Arizona State Retirement System	<b>ICMA</b>	International City Manager's Association
<b>AWOS</b>	Airport Weather Observation System	<b>IT</b>	Information Technology
<b>BBB</b>	Bed, Board & Booze	<b>LGIP</b>	Local Government Investment Pool
<b>CAFR</b>	Comprehensive Annual Financial Report	<b>LTAF</b>	Local Transportation Assistance Fund
<b>CDBG</b>	Community Development Block Grant	<b>MAG</b>	Maricopa Association of Governments
<b>CIP</b>	Capital Improvement Program	<b>MPC</b>	Municipal Properties Corporation
<b>COLA</b>	Cost Of Living Allowance	<b>O &amp; M</b>	Operations & Maintenance
<b>CPI</b>	Consumer Price Index	<b>OSHA</b>	Occupational Safety & Health Association
<b>CPOE</b>	Capital Projects Oversight Committee	<b>RICO</b>	Racketeering Influenced Criminal Organizations
<b>DEQ</b>	Department of Environmental Quality	<b>PSPRS</b>	Public Safety Personnel Retirement System
<b>EEO</b>	Equal Employment Opportunity	<b>SAR</b>	Search & Rescue
<b>FAA</b>	Federal Aviation Administration	<b>TBD</b>	To Be Determined
<b>FASB</b>	Financial Accounting Standards Board	<b>TPT</b>	Transaction Privilege Tax
<b>FEMA</b>	Federal Emergency Management Administration	<b>WIFA</b>	Water Infrastructure Financing Authority
<b>FTE</b>	Full-time Equivalent	<b>WPD</b>	Wickenburg Police Department
<b>FY</b>	Fiscal Year	<b>WR</b>	Wickenburg Ranch
<b>GAAP</b>	Generally Accepted Accounting Principles	<b>WWTP</b>	Wastewater Treatment Plant

**ACCRUAL BASIS:** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**ACTUAL VS. BUDGETED:** The difference between what was projected in revenues or expenditures at the beginning of the fiscal year and what they really ended up being at the end of the fiscal year.

**ADOPTED BUDGET:** The spending limit set by the Town Council for the fiscal year.

**ALLOCATION:** A part of a lump sum appropriation, which is designated for expenditure for a special purpose or activity.

**APPROPRIATION:** An authorization made by the Town Council, which permits the Town to incur obligations and to make expenditures of resources.

**ASSESSED VALUATION:** A value that is established for real and personal property for use as a basis for levying property taxes. (NOTE: the County establishes Property values.)

**ASSETS:** Resources with present service capacity that the government presently controls.

**AUDIT:** An official inspection of an individual's or organization's accounts, typically by an independent body.

**BALANCED BUDGET:** A budget in which estimated revenues are equal to or greater than estimated expenditures.

**BALANCE SHEET:** A statement which presents the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

**BASE BUDGET:** The amount needed to maintain current service levels. Changes in demand or activity may create a need to raise or lower this amount.

**BOND:** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a Bond Ordinance. The most common types of bonds are general obligation, revenue bonds and special improvement district bonds. These are most frequently used for

construction of large capital projects such as buildings, streets and sewers.

**BUDGET:** A plan of financial operation representing an estimate of proposed expenditures and the proposed means of financing them for a given period.

**BUDGET ADJUSTMENT:** A procedure to revise a budget appropriation either by Town council approval through the adoption of a Supplemental Appropriation Ordinance for any interdepartmental or inter-fund adjustments or by Town Manager authorization to adjust appropriations within a departmental budget.

**BUDGET DOCUMENT:** The instrument used by the budget-making authority to present a comprehensive financial program to the Town Council.

**BUDGET MESSAGE:** The opening section of the budget, which provides the Town council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

**BUDGET BASIS:** This refers to the form of accounting utilized throughout the budget process. These generally take one of four forms: GAAP, Cash, Modified Accrual or some type of statutory form. Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles except that: (a) encumbrances are considered to be an expenditure chargeable to appropriations, (b) no depreciation is budgeted for enterprise funds, (c) investments in supply inventories and assets restricted for self-insurance purposes are not considered to be appropriable, (d) revenues accruing to sinking funds are not appropriable, and (e) revenues accruing to sinking funds are budgeted, whereas disbursements from sinking funds are not budgeted. Unencumbered appropriations lapse at the close of the fiscal year.

**CAPITAL EXPENDITURE:** Funds spent for the acquisition of long-term assets and improvements.

**CAPITAL IMPROVEMENT:** Expenditures related to the acquisition, expansion, or rehabilitation of building, facilities, roadways, and infrastructure.

**CAPITAL IMPROVEMENT PROGRAM:** A plan for

capital expenditures to provide long lasting physical improvements to be incurred over a fixed period of several future years.

### **CAPITAL IMPROVEMENTS PROGRAM**

**BUDGET:** A CIP Budget is a separate budget from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, sewer lines, building, recreational facilities and large scale remodeling.

**CAPITAL OUTLAYS:** Expenditures that result in the acquisition of or addition to fixed assets.

**CAPITAL PROJECT FUNDS:** A fund created to account for financial resources to be used for the acquisition, construction or renovation of major capital facilities (other than those financed by Enterprise/Proprietary Funds, Special Assessment Funds, and Trust Funds).

**CASH BASIS:** A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**COMMODITIES:** Expendable items used for operations or capital activities.

**CONTINGENCY:** An amount set aside as a reserve for emergencies or unanticipated expenditures which must be approved by Council prior to use.

**DEBT SERVICE:** The amount of interest and principal that a city/town must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

**DEBT SERVICE FUND:** A fund established to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

**DEBT SERVICE REQUIREMENTS:** The amounts of revenue, which must be provided for, a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

**DEFICIT:** The excess of an entity's liabilities over its assets or the excess of expenditures over revenues during a single accounting period.

**DEPARTMENT:** A major administrative division of the Town, which indicates overall management responsibility for an operation or a group of related operations within a functional area.

**DEPRECIATION:** The amount attributable to wear and tear, deterioration, inadequacy or obsolescence of a capital asset.

**ENCUMBRANCE:** The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**ENTERPRISE (PROPRIETARY) FUND:** Are designed to be self-sustaining through fees collected (like a private business). The rate schedules for these services are established to ensure that user revenues are adequate to meet all necessary expenditures.

**ESTIMATED REVENUE:** The amount of projected revenue to be collected during the fiscal year.

**EXPENDITURE/EXPENSE:** This term refers to the outflow of funds paid for an asset obtained or goods and services obtained.

**EXPENDITURE LIMITATION:** The state imposed limit of annual expenditures for all municipalities, which is set by the Economic Estimates Commission based on population growth and inflation. All municipalities have the option of Home Rule where the voters may approve a four-year expenditure limit based on revenues expected rather than using the state imposed limit.

**FISCAL YEAR:** The time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Town of Wickenburg has specified July 1st to June 30th as its fiscal year.

**FIXED ASSETS:** Assets of long-term character, which are intended to continue to be held or used such as: land, building, machinery, furniture and other equipment.

**FRANCHISE FEE:** A fee paid by public service businesses for the special privilege to use Town streets, alleys, and property in providing their service to the citizens of the community. Services requiring franchise fees include electricity, telephone, natural gas, and cable television.

**FULL-TIME EQUIVALENT:** A part-time position converted to the decimal equivalent of a full-time position by using 2,080 hours as a full-time year.

**FULL ACCRUAL:** Basis of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur regardless of the timing of related cash flows.

**FUND:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

**FUND BALANCE:** Fund balance is the excess of assets over liabilities and reserves and is therefore also known as surplus funds.

**GENERAL FUND:** The largest fund within the Town which accounts for most of the financial resources of the government not specifically accounted for in other funds.

**GENERAL GOVERNMENTAL REVENUE:** The revenues of a government other than those derived from and retained in an enterprise fund.

**GENERAL OBLIGATION BONDS:** Bonds that finance a variety of public projects such as streets, building, and improvements. The repayment of these bonds is usually made from secondary property taxes.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES:** Accounting standards which are revised periodically, to which both private and public organizations within the United States are expected to conform to.

**GEOGRAPHIC INFORMATION SYSTEM:** A system of software and hardware used to capture, store, manage, analyze, and map geographic information.

**GOVERNMENT FINANCE OFFICERS ASSOCIATION:** An organization that enhances and promotes the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership.

**GOVERNMENTAL FUND:** Funds generally used to account for tax-supported activities. There are five

different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

**GRANT:** A contribution by a government or other organization to support a particular function.

**HIGHWAY USERS REVENUE FUND:** This revenue source consists of the gasoline tax collected by the state and distributed to cities and towns, based on the county of origin and population. These revenues are to be used for street and highway purposes.

**IMPROVEMENT DISTRICTS:** Improvement Districts are formed consisting of property owners desiring improvements, primarily street reconstruction, to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property owners.

**INFRASTRUCTURE:** Things on which the continuance of a community depend such as airports, parks, public buildings, roads, sewer systems, waterlines, etc.

**INTERFUND TRANSFER:** Movement of financial resources from one fund to another.

**INTERNAL SERVICE FUND:** Funds that provide services to various other town departments.

**LEVY:** To impose taxes for the support of government activities.

**LIABILITIES:** Present obligations to sacrifice resources or future resources that the government has little or no discretion to avoid.

**LINE ITEM BUDGET:** A budget that lists each expenditure category (salary, material, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

**LONG TERM DEBT:** A budget with a maturity of more than one year after the date of issuance.

**MAJOR FUND:** Most significant funds, not the City as a whole. Some funds are required to be established by state law and by bond covenants. However, the City Council establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants,

and other money.

**MODIFIED ACCRUAL BASIS:** Under the modified accrual basis of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

**OBJECTIVES:** A statement of measurable outcomes, which contribute toward accomplishing departmental goals.

**OPERATING BUDGET:** The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

**OPERATING TRANSFERS:** Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

**ORDINANCE:** A formal legislative enactment by the governing body of a municipality, which may not be in conflict with any higher form of law such as a state statute or constitutional provision.

**PERFORMANCE INDICATORS:** Measurable means of evaluating the effectiveness of a cost center in accomplishing its defined objectives.

**PERMANENT FUND:** Funds designated for a particular long-term purpose, resources held for the benefit of parties outside the government.

**POLICY:** A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

**PROPERTY TAX:** The amount levied by a municipality on the assessed value of all property within the town limits.

**PROPERTY TAX LEVY:** The amount that may be raised for the purpose specified in the tax levy ordinance.

**PROPERTY TAX RATE:** The amount of tax expressed as dollars per \$100 of assessed valuation.

**PROPRIETARY (ENTERPRISE) FUND:** Are

designed to be self-sustaining through fees collected (like a private business). The rate schedules for these services are established to ensure that user revenues are adequate to meet all necessary expenditures.

**REAPPROPRIATION:** An approved budget expenditure from a prior year, which did not occur and is budgeted again in the current year.

**RESERVE:** Funds that are not available for expenditures or are legally segregated for a specific use in accordance with governmental accounting and financial reporting standards.

**RESOLUTION:** A special or temporary order of a legislative body requiring less formality than an ordinance or statute.

**RETAINED EARNINGS:** An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**REVENUE:** Funds that the government receives as income. It includes such items as tax payments, fees from specific services; receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**REVENUE BONDS:** Bonds usually sold for construction, a project that will produce revenue for the government. That revenue is pledged to pay the principal and interest of the bond.

**RISK MANAGEMENT:** An organized attempt to protect a government's assets against accidental loss in the most economical method.

**SECONDARY PROPERTY TAX:** An unlimited tax levy, which may be used only to retire the principle and interest or redemption charges on bond indebtedness.

**SOURCE OF REVENUE:** Revenues are classified according to their source or point of origin.

**SPECIAL REVENUE FUND:** Funds supported through grants or other sources, which designate their particular functions.

**STATE SHARED REVENUE:** Includes the Town's portion of State Sales Tax, State Income Tax, and Motor Vehicle Taxes.

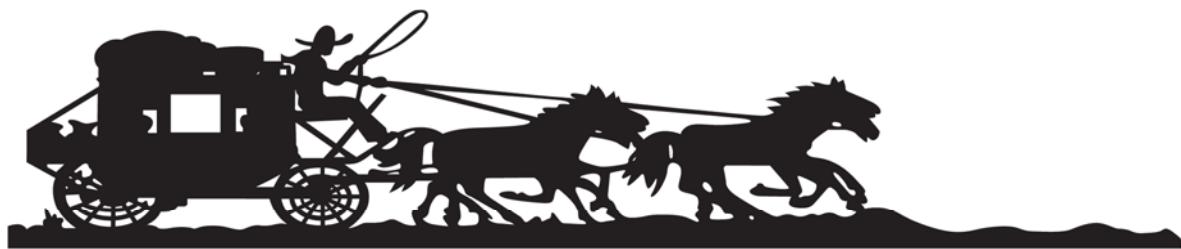
**TAX LEVY:** The total amount to be raised by general property taxes.

**TRANSFER:** A transaction whereby one fund makes a contribution to another.

**TRUST FUND:** A fund that consists of resources received and held by the municipality as a trustee, to be used in accordance with the conditions of the trust.

**TRUTH IN TAXATION:** A mechanism to ensure public notice and awareness of the increase in property taxes that occurs as a result of an increase in the taxable value of existing property.

**USER CHARGES/FEES:** A fee for the use of public services which is charged to the party or parties who benefit from the service.



# Town of Wickenburg