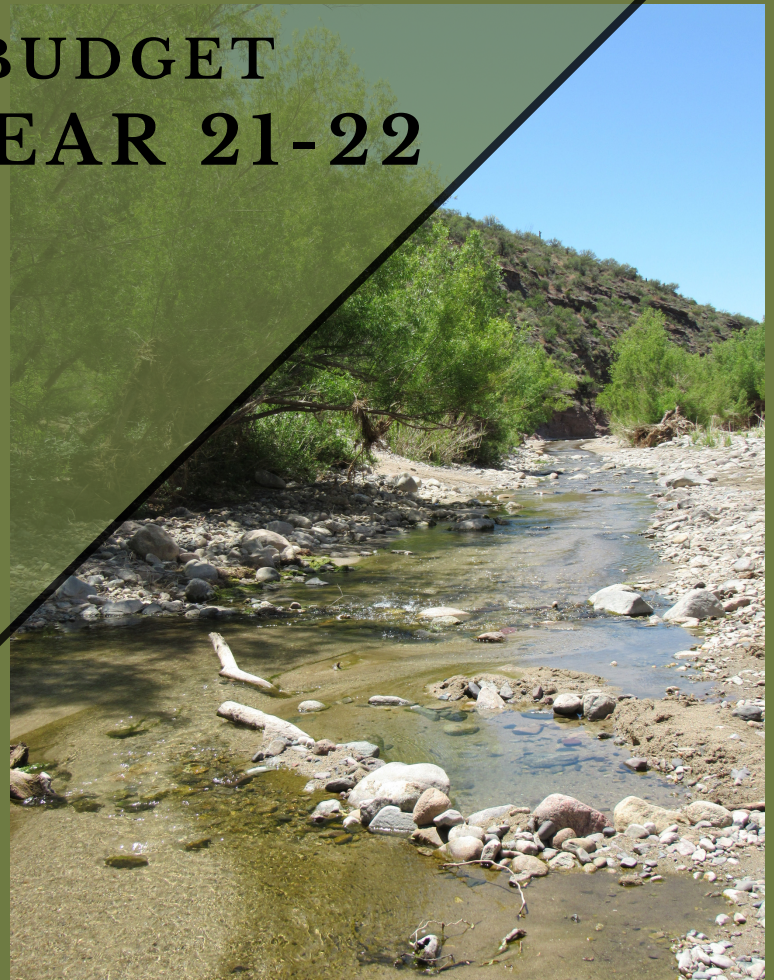




TOWN OF WICKENBURG, AZ

FINAL BUDGET FISCAL YEAR 21-22





Town of Wickenburg, AZ

Annual Budget Fiscal Year 2021-22

Town Council

Rui Pereira, Mayor

Kristi Henson, Vice Mayor

Chris Band, Councilmember

Kristy Bedoian, Councilmember

BG Bratcher, Councilmember

Rebecca Rovey, Councilmember

David Stander, Councilmember

Management Team

Town Manager – Vincent Lorefice	
Finance & Technology Director - Stephanie Wojcik	Town Magistrate – Sherri Rollison
Community Development & Neighborhood Services Director - Steve Boyle	Deputy Town Manager Economic Development - Tim Suan
Chief of Police – Les Brown	Fire Chief - Ed Temerowski
Town Clerk – Amy Brown	Public Services Director – Herschel Workman

Enhancing the quality of life in our community, through a responsive government.

TOWN OF WICKENBURG, ARIZONA

FISCAL YEAR 2020-21 BUDGET

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FISCAL YEAR 2020-21 BUDGET

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**Town of Wickenburg
Arizona**

For the Fiscal Year Beginning

Christopher P. Morrell

July 1, 2020

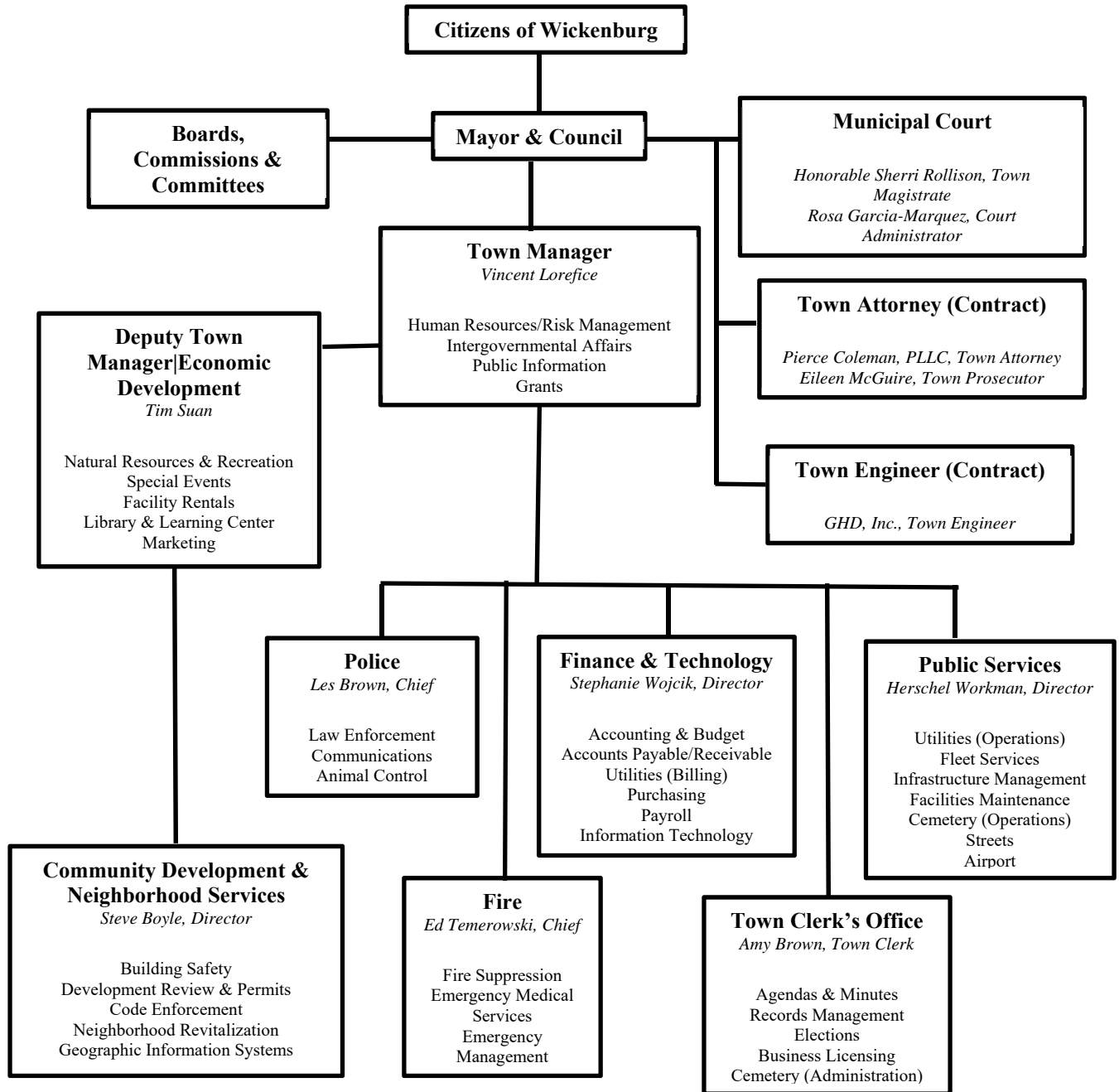
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Town of Wickenburg, Arizona for its annual budget, for the fiscal year beginning July 1, 2020. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

ORGANIZATIONAL CHART

The following organizational chart, illustrates the overall structure of the town government.





June 15, 2021

155 N. Tegner, Suite A
Wickenburg, Arizona 85390
(928) 684-5451 FAX (602) 506-1580

Honorable Mayor and Members of the Town Council:

After months of careful planning, discussion, and analysis, I am honored to present you with the Town of Wickenburg's Fiscal Year 2021-22 Final Budget, which was adopted by the Town Council on June 7, 2021. Rooted in the Wickenburg Strategic Plan, the budget serves as a guide to the Town's priorities and activities in the coming year and is designed to help citizens and other stakeholders understand clearly how their tax dollars are spent.

Spanning over Maricopa and Yavapai Counties, the Town's fiscal health continues to be very strong and continues to improve. This fiscal year the total budget for all funds combined is \$49,110,790. To see how this is broken down over each fund please see the "Total Budget Summary" section of this document which also includes a chart showing a five-year comparison of the total budget. Thanks to the Council's leadership in operating the Town conservatively and maintaining a balanced budget even during challenging economic conditions, we have seen tangible results that have positioned Wickenburg well for new growth.

Budget Process

The budget development process commenced with the Council's annual strategic planning session. This process was a bit different this year as we focused our attention on large scale projects. Through detailed review, Town Council prioritized the Town's Capital Improvement Plan and directed staff on what items to include in the draft budget. Concurrently with the budget process Council also approved key projects such as the new public safety radio system, PD Phase II engineering, engineering for the new North Fire Station as well as paying off the un-funded liability for the public safety pension.

During February and March, all Department Directors worked closely with the Town Manager and Finance Director. Through a hybrid approach of trend analysis and zero-based budgeting, appropriate resources were allocated to ensure all operational needs were met while also including various projects and activities directed by Council through the strategic plan.

To update the Town's Three-Year Capital Improvement Plan (CIP), the Capital Projects Oversight Committee (CPOC), comprised of a representative from each department, met. The CPOC's recommended plan was then submitted to the Town Manager for further review and prioritization of projects based on the Council's goals. Particular emphasis was placed on ensuring that all three years of the plan were balanced with projected available resources. Further, all projects identified for completion in FY 2021-22 anticipated to add additional maintenance or operational costs have been funded adequately in the respective Fund.

At the Council's direction, the citizen-led Finance Advisory Commission reviewed the budget on March 25th and recommended its approval to Council. The Council subsequently met for a budget study session on March

29th where key budget themes were presented. The Tentative Budget was adopted on May 3rd followed by the Final Budget adoption on June 7, 2021.

Factors Affecting the Budget

Short-Term Factors Influencing Decisions

The adopted budget addresses several immediate Council goals while positioning the Town well for the future. Because of COVID-19 this year's budget has been a challenge as most of the changes started happening shortly after the proposed budget was prepared. This pandemic caused staff and Council to scrutinize several revenue sources, and to be conscious of the possibilities of reduced revenue to cover expenses. The major short-term decision made to reduce future personnel related expenses was to pay-off the Public Safety Personnel Retirement unfunded liability.

Long-Term Challenges and Opportunities

Future capital improvement needs were closely looked at in light of the possible future economic downturns as a result of COVID-19, and great attention was given to shielding the Town from the loss of revenue. Using lessons learned from the prior recession, along with a sharp uptick in one-time revenues from construction transaction privilege taxes, the Town has been able to fund long-term liabilities while also strengthening its General Fund reserves.

Even through the pandemic, the Town continues to move forward with reducing the General Funds dependency on Enterprise Funds. Currently to help cover some General Fund operating costs, each Enterprise Fund pays an annual administration charge into the General Fund. To reduce this dependency so that the General Fund is less reliant on the Enterprise Funds and more reliant on taxes and non-utility related user fees, the portion attributed to public safety expenses in the administrative charge calculation is progressively being reduced.

Because of the unknown effects of COVID-19 the Town will continue to take a disciplined approach to new spending, even if development activity increases. To avoid overdependence on growth to support core operations which has caused major fiscal challenges in cities and towns across Arizona, the Town will continue to outsource portions of services such as code enforcement, building inspections, and building plan review until a more consistent revenue trend can be established.

Overview of Spending Priorities and Issues

The Town continues to prioritize "needs" over "wants" in its spending habits. Featured in the adopted budget are basic services "needs" such as street maintenance as outlined in the Town's adopted Four-Year Pavement Preservation Plan. Council has also taken aggressive steps to fund future street improvements by allocating a rate of .40% of Construction Sales Tax for this purpose.

Due to growth of the community from new housing developments, to new parks and utility systems, to an increasing population, the Town has added four (4) new positions in this year's budget. One thing we've learned over this past year is that investing in our parks by expanding and improving them, is important for the community. Not only does this provide activities for residents, but it helps local business by attracting others to our community.

The town's two newest utilities systems referred to as Water System 2 and Wastewater System 2, both also known as the north utilities, continue to grow as the developments in those areas expand. Because neither

of the developments in that area are at full capacity yet, these budgets will grow significantly over the years as the housing growth increase.

With Youth & Families, and Natural Resources & Recreation being two priority areas of the Wickenburg Strategic Plan, this year's budget continues advancements in these areas through projects such as continued improvements to Sunset Park including additional parking for major events. Thanks to the Federal Coronavirus State and Local Fiscal Recovery grant just recently announced, the Town hopes to make even more improvements though project eligibility is currently uncertain.

Summary

I commend the Council for its visionary leadership and trust in the Town's executive staff to deliver public value through the FY 2021-2022 adopted budget. While investing in programs that matter both now and, in the future, the Town government continues to be an excellent value for citizens, boasting a moderate general transaction privilege tax rate of 2.2%. The primary property tax rate remains at only .5000 since FY 2019-20 with no secondary tax rate, and all of the Town's property tax revenues continue to be dedicated to public safety.

With the Town's budget serving as a roadmap for continuing to build trust with the Wickenburg community, tax dollars are being spent wisely while also saving for major projects and initiatives that may not occur until long after the current Council has left office. Under the Council's watch the Town has avoided risky debt and continues to have a healthy general fund contingency/reserve.

I am tremendously thankful for the Council's support and the diligent efforts of the Town's staff, in particular all of the Directors for their input during this budget process and their prudence in keeping expenses to a minimum, and also to our Finance & Technology Director who was instrumental in preparing the FY 2021-2022 budget. We are Wickenburg!!

Sincerely,

Vincent Lorefice

Vincent P. Lorefice
Town Manager

TOWN LEADERS

Mayor – Rui Pereira

Current Term: 2020-24



Vice Mayor – Kristi Henson

Current Term: 2020-24



Councilmember – Chris Band

Current Term: 2018-22



Councilmember – Kristy Bedoian

Current Term: 2018-22



Councilmember – BG Bratcher

Current Term: 2020-24



Councilmember – Rebecca Rovey

Current Term: 2020-24



Councilmember – David Stander

Current Term: 2018-22



MISSION, VISION & BELIEFS

Mission Statement

The mission of the Town of Wickenburg is to provide excellent customer service and a clean, safe, and vibrant western community for the benefit of all residents, businesses, and visitors.

Vision & Beliefs

Wickenburg will be known as the best western town in Arizona, and one of America's best places to live, raise a family, do business, and enjoy an outdoor lifestyle.

STRATEGIC PLAN

In municipal government, one of the primary purposes of strategic planning is to set the stage for the annual budget process. It is the goal of Council and Staff to ensure that this strategic plan is implemented through sound planning with a clear and open process, providing a roadmap for annual resource allocation decisions to assist with long-range financial plans.

Guiding Principles

The Town of Wickenburg:

- ▶ Welcomes new opportunities while respecting history
- ▶ Seeks to engage & build trust with its citizens
- ▶ Plans and invests for the future
- ▶ Is an organization that strives for excellence

The Wickenburg Way

The Western Greet

Provide excellent customer service to all with a warm welcome and fond farewell. We give a firm shake, open doors, wave as we pass and tip our hats.

Courteous Communication

Answer phones, written communications and voicemails promptly and with a friendly tone.

Hometown Pride

We take personal pride in our community and a job well done. Cleanliness is everyone's responsibility.

Experience!

Anticipate our guests' needs, acknowledge all, respond timely and welcome feedback.

Team Member Appearance

Smile and take pride in our appearance.

Priority Areas

- ▶ Economic Development
- ▶ Downtown
- ▶ Public Safety
- ▶ Youth & Families
- ▶ Natural Resources & Recreation
- ▶ People, Places, and Projects

Economic Development

GOAL: Make Wickenburg a destination for business.

Objective #1: Make it easy for businesses to start, locate and thrive in Wickenburg.

Initiatives:

- Support workforce development efforts that enable Wickenburg employers to attract and retain top talent, especially in partnership with Arizona@Work: Maricopa County, West-MEC, and the Wickenburg Unified School District.
- Partner with financial institutions, non-profit entities, and other government agencies to create a menu of options for small business planning and financing.
- Identify and pursue options for financing needed telecommunications improvements in partnership with private providers.
- Partner with transportation providers to broaden options for commuters and visitors to get to Wickenburg, including through public transit and aviation.
- Work with land owners and developers to ensure the availability of workforce-level housing in Wickenburg.
- Work with local businesses to explore how the Town can assist in recruitment and retention efforts.

Objective #2: Promote sustainable growth of the community while maintaining its high aesthetic value.

Initiatives:

- Ensure all entry points to Wickenburg are aesthetically pleasing and include appropriate functional and directional signage.
- Pursue annexations along major highway corridors and in areas that add value and future economic potential, keeping in mind future service costs and infrastructure needs.
- Actively engage in Interstate 11 corridor visioning and ensure plans are in place to support necessary annexations and economic development.
- Continue developing opportunities to work with other agencies to provide a safer and cleaner experience for our residents and guests.



Objective #3: Strengthen partnerships and communication between the Town and the local business community.

Initiatives:

- By all means available, promote Wickenburg as the “Team Roping Capital of the World” and a destination for outstanding arts and cultural amenities, special events, equestrian activities, and healthcare services and careers.
- Increase the frequency of two-way communication among the Town, economic development organizations, and local businesses, including updates on new policies and resources and surveys to determine business needs.
- Work with local businesses to review and propose sign code modifications that promote a professional and vibrant community.

Downtown

Goal: Create a unique sense of place, energy and excitement in downtown Wickenburg.

Objective #1: Create a constant stream of activity in the downtown area.

Initiatives:

- Support Wickenburg’s expanding reputation as a destination for arts and cultural activities by increasing their presence and the overall number of events downtown.
- Encourage arts, dining, and retail businesses from other areas of Arizona to consider downtown Wickenburg for future expansion, including through flexibility in Town codes, where necessary.
- Building on existing studies and plans, create a new downtown strategic and/or redevelopment plan with input from a wide variety of stakeholders.
- Celebrate our rich history by marketing and celebrating our founding father, Henry Wickenburg’s 200th birthday. Allocate budget authority so the community can participate in this monumental celebration.
- Expand on current efforts with the “First Fridays Free Concert Series” and expand partnerships to make this monthly event even more impactful.



Objective #2: Continue investment in infrastructure, planning and aesthetic elements throughout the downtown area.

Initiatives:

- Recognize the unique nature of downtown structures and encourage businesses to occupy them while maintaining high aesthetic design standards that promote Western culture.

- Research, plan and implement parking improvements that maximize the use of space and allow visitors easy access to downtown points of interest.
- Eliminate unused, underused, and blighted property in the downtown area through cooperation with property owners and economic development organizations and by regulatory means, where necessary.
- Solicit creative proposals for downtown redevelopment opportunities, including more lodging and event space options.

Public Safety

Goal: Establish Wickenburg as a safe, family-friendly community by consistently providing one of the best public safety systems in Arizona.

Objective #1: Enhance the visibility and accessibility of Wickenburg's public safety and criminal justice departments and services.

Initiatives:

- Aggressively address narcotics and traffic enforcement through creative deployment of personnel, resources, and technology.
- Provide regular updates to the Town Council, civic organizations, neighborhood groups, and businesses about department activities, accomplishments, and trends.
- Expand the frequency and scope of interactions with Wickenburg's schools to promote safe campuses and career options, including through Fire and Police Explorer programs.



Objective #2: Provide the necessary tools to strengthen Wickenburg's public safety operations and prepare for future population growth.

Initiatives:

- Develop plans and identify funding streams for new public safety facilities, including a police headquarters and second fire station, that incorporate shared uses and serve as community gathering places.



- Continue efforts to modernize radio communications infrastructure and develop capital replacement plans to ensure resources remain current.
- Develop local regulations, adopt appropriate industry standards, and allocate adequate financial and personnel resources to effectively deal with property maintenance issues, especially repeat offenders and blight.



Youth & Families

Goal: Create a friendly atmosphere that encourages families to locate in the community.

Objective #1: Enhance Wickenburg's appeal as a multi-generational community with facilities, programs, and services that attract all age groups.

Initiatives:

- Leverage the Wickenburg Public Library & Learning Center as a downtown destination for educational programming, including partnerships with higher education institutions and "lifelong learning" opportunities.



Objective #2: Ensure that new development meets the Town's goal of becoming a destination for youth and families.

Initiatives:

- As appropriate, adopt regulations that require new development to include family and recreational amenities such as parks, playgrounds, schools, paths, trails, and open space.
- Seek partnerships and opportunities to address the need for workforce-level housing, especially options for teachers and other public servants.

Objective #3: Strengthen partnerships among service providers in the Wickenburg area to ensure that all youth have an opportunity to engage in age-appropriate recreational and educational programming.

Initiatives:

- Engage existing youth groups, especially the Town's Youth Commission, to gain program ideas and promote current Town-sponsored activities.
- Collaborate with area non-profit organizations, schools, and service clubs to ensure that all youth have the opportunity to participate in Town recreational programs, regardless of their financial resources.
- Collaborate with others to support scholarship programs for youth activities.

Natural Resources & Recreation

Goal: Establish outdoor recreation and natural resource preservation as hallmarks of the community.



Objective #1: Preserve, enhance, and promote Wickenburg's natural resources.

Initiatives:

- Ensure Wickenburg's long-term water availability through the study of existing resources and pursuit of new opportunities.
- Pursue opportunities to reduce the Town's consumption of finite resources and make use of new technologies for energy efficiency.



Objective #2: Preserve, enhance, and promote Wickenburg's recreational resources.

Initiatives:

- Leverage public and private partnerships to develop and manage recreational assets within and around Wickenburg, ensuring that natural resource areas remain open for public use.
- Produce marketing materials, including a community guide, highlighting Wickenburg as a destination for outdoor recreation and equestrian activities.
- Emphasize connectivity in long-range planning to promote safety and recreation, including sidewalks, crosswalks, multi-use paths, and trails.

People, Places, and Projects



Human Capital:

- Balance the need for increased staffing levels to address the growing population with the responsibility to invest in existing employees through compensation, training, and promotional opportunities.
- Plan for employee compensation demands outside the Town's control, including voter-mandated minimum wage increases and changes in national health insurance policy.
- Increase the frequency of opportunities for citizens to learn about and provide direction to their local government through Council and staff listening events, neighborhood programs, and public outreach.

Infrastructure:

- Seek partnerships and funding to address the Town's flood control challenges, taking care to use drainage improvements as opportunities for community and neighborhood enhancement.
- Plan for Americans With Disabilities Act (ADA) related improvements to address changing accessibility and legal requirements.

COMMUNITY PROFILE

Established: 1863

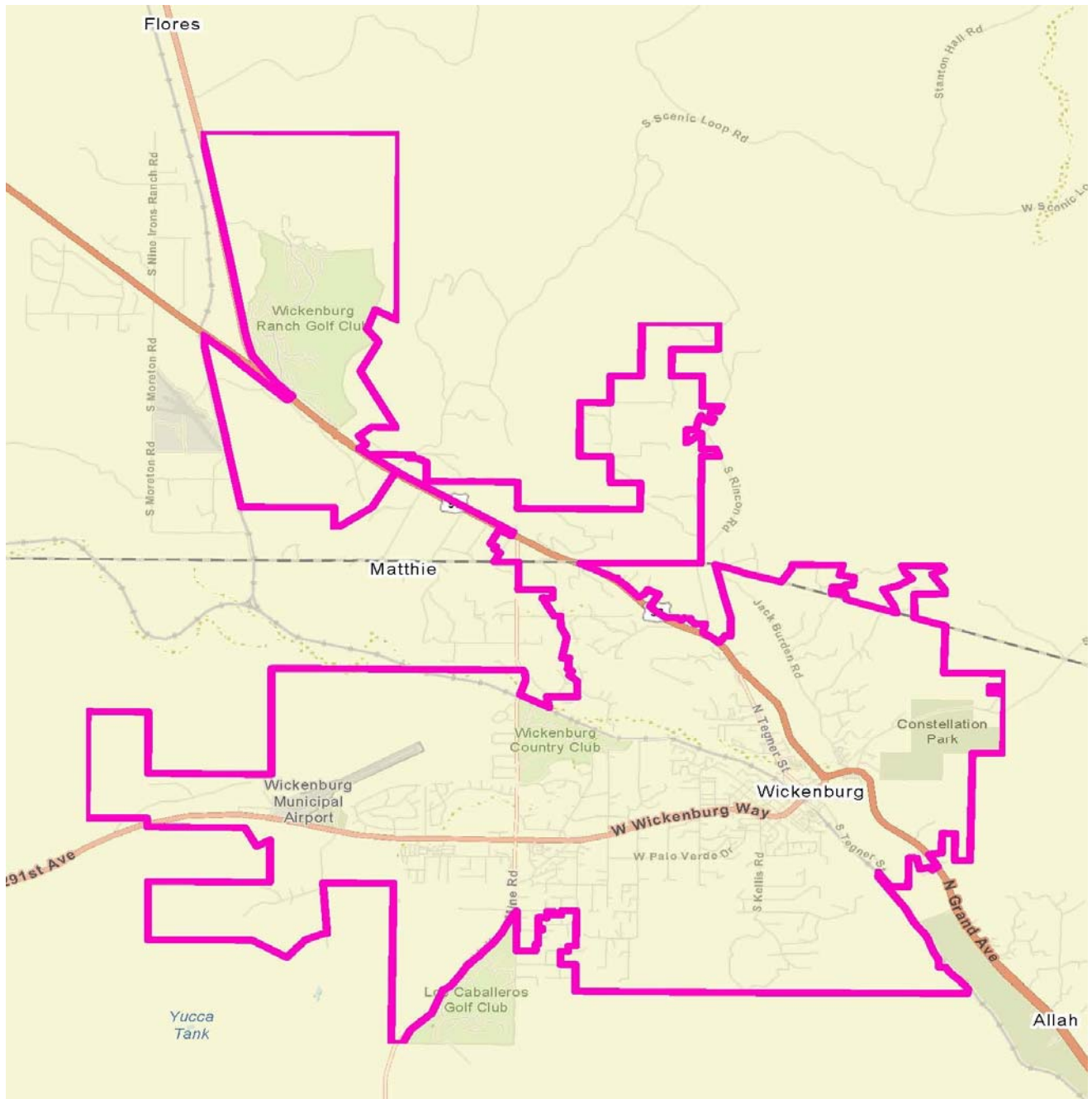
Incorporated: June 19, 1909

Form of Government: Council - Town Manager

Elevation: 2,100 feet

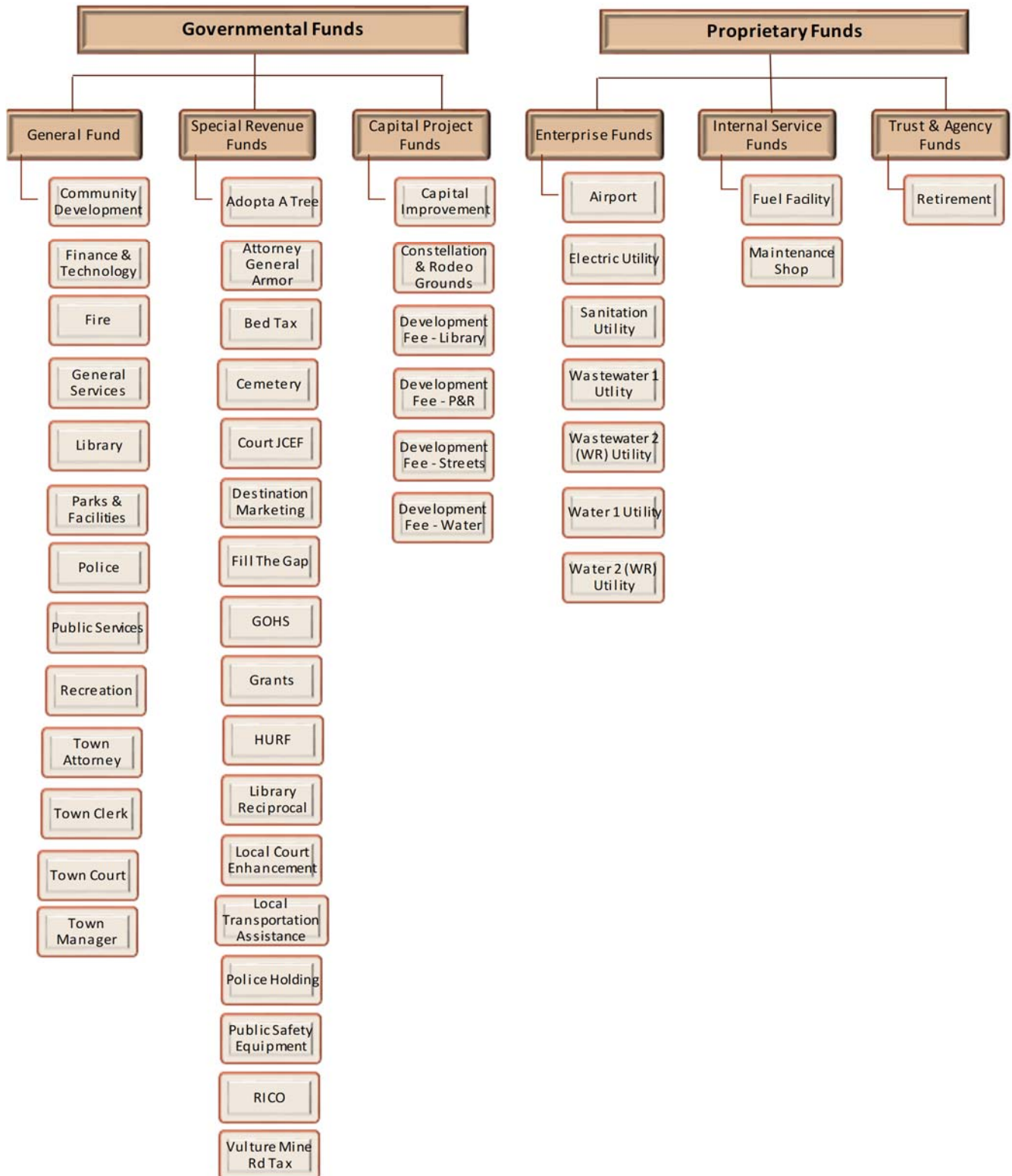
Land Area: approximately 26.5 square miles

Additional statistical information can be found in the appendix of this document.



FUND STRUCTURE

The Town's financial operations and fund structure conforms to generally accepted accounting principles. The town's fund structure and departments are shown in the table below:



Financial reports adhere to the following format:

Fund - The financial operations of the town are organized into funds, which are defined as a fiscal accounting entity with a self-balancing set of accounts, recording cash and other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities, in accordance with special regulations, restrictions, or limitations.

Department - The General Fund is the only fund with multiple departments. The departments are associated with specific service responsibilities. The various General Fund departments are Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Building Maintenance, Community Center, Swimming Pool, Library, Parks, Recreation & Facilities Maintenance, Community Development & Neighborhood Services, Police, and Fire.

Object - Refers to the specific, detailed expenditure classification. It relates to specific types of items purchased or services obtained. Examples of objects or expenditure include salaries, supplies, contracted services, capital purchases, etc.

General Fund

The General Fund is used to account for the vast majority of town operations needed to carry out the basic governmental activities of the town. It includes basic services such as General Administration, Finance, Judicial Services, Police, Fire, Community Development & Neighborhood Services, Building Inspection, Parks, Recreation & Facility Maintenance, Library Services, and Economic Development functions. The majority of revenues come from state shared revenues, local sales tax, property taxes, intergovernmental revenue, administrative charges, fines and forfeitures, licenses and permits, and miscellaneous revenues.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects. These funds are usually restricted by statute, code, or an ordinance to finance a particular function or activity. Special Revenue Funds are supported through either taxes, grants or other restricted revenue sources.

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user rates, fees, and charges, which are periodically reviewed to adequately cover necessary expenditures. Enterprise Funds account for the Town's Water, Electric, Wastewater, Sanitation, and Aviation services.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis. Internal Service Funds account for the insurance and vehicle maintenance functions of the Town. Internal Service Funds are supported through billings to other departments based on the sale of goods and the services provided.

Capital Project Funds

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities, and other infrastructure, other than those financed by proprietary funds. Transfers from the Electric Utility Fund, Development Fees, and outside funding support Capital Project Funds.

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, and other governmental units. They include Expendable Trust Funds, Nonexpendable Trust Funds, Pension Trust Funds, and Agency Funds. Revenues come from transfers, interest, and state insurance pensions.

Debt Service Funds

Debt Service Funds are used to account for the long-term payment of principle and interest on borrowed funds that are not serviced by the General Fund, Special Revenue Funds, or Enterprise Funds.



BUDGET PROCESS

Overview

The Town of Wickenburg operates on a fiscal year which runs from July 1st through June 30th. Each year the budget serves three purposes.

- For the Town Council, it serves as a policy tool and as an expression of goals and objectives.
- Management uses the budget as an operating guide and a control mechanism.
- For the citizens of the town, it presents a picture of town operations and intentions for the fiscal year.

Because of increasing costs, aging infrastructure, and many other issues, governments are under fiscal pressure from citizens demanding higher levels of transparency and accountability. For this reason, the Town has chosen to go from a traditional line item budget process whereas we start with funding levels from the previous year and then adjust for known increases or decreases for the following year, to a zero-based budget whereas directors focus on prioritizing needs as outlined in the Strategic Plan and then allocate resources to provide the best results. This method is a form of Budgeting For Outcomes where spending is linked to overall community needs, and new ideas, innovations, and improvements are encouraged.

As the budget year proceeds, Department Directors have primary responsibility for monitoring the status of expenditures against their budget. This responsibility includes informing the Finance Department of any significant departures from the plans anticipated in the budget.

The Finance Department has overall responsibility for monitoring the status of all budget units. This is accomplished primarily through analysis of computerized budget performance reports, which compare appropriation amounts on a line-item basis with actual expenditures throughout the year. These reports aid staff in controlling costs and act as any early warning system for the Finance Department. Upon reviewing these reports on a monthly basis, any variances from expected performance are discussed with the appropriate Department Director.

Budget Basis vs. Accounting Basis

The town's financial records are in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities. Governmental funds such as the General Fund, Special Revenue, Capital Projects, and Debt Service Funds are prepared on the modified accrual basis. Under the modified accrual method, revenues are recognized when they are earned, in other words when they are measurable and available. While expenditures are recognized when they are incurred, with the exception of un-matured interest on long-term debt, compensated absences, claims and judgments, which are recognized when the obligation is expected to be liquidated. The enterprise type funds are kept on an accrual basis of accounting just as in the private sector.

The Comprehensive Annual Financial Report (CAFR) is also prepared in accordance with GAAP. The budget conforms to some exceptions: Encumbrances are treated as expenditures at fiscal year-end; depreciation is not budgeted in Enterprise Funds; inventories are not considered as part of the spendable fund balance. Fixed assets used in governmental fund type operations are accounted for in the Town's balance sheet. Public domain infrastructure assets consisting of improvements other than to building, such as roads and sidewalks, are not capitalized since these assets are immovable and of value only to the government. Property and other equipment for general governmental operations are recorded at the time of purchase as expenditures in the funds from which the expense was made.

The town's budget records are prepared on a modified accrual basis. Briefly, this means that obligations of the Town (for example outstanding purchase orders) are budgeted as expenses, but revenues are recognized only when they are actually received. This is consistent with GAAP except for the following:

- Encumbrances are recorded as expenditures (budget basis) as opposed to a reservation of fund balance (GAAP basis).

- Compensated absences are recorded as expenditures when paid (budget basis) as opposed to a liability that is expected to be liquidated from available financial resources as earned and accrued by employees (GAAP basis).
- Sales tax revenue is recorded on the basis of cash collected (budget basis) as opposed to the accrual basis (GAAP basis) whereby amounts are recorded to the period the revenue was earned.
- Capital outlays for Enterprise Funds are recorded as expenses (budget basis) as opposed to fixed assets (GAAP basis). Depreciation is not budgeted; depreciation expenses are recorded on a GAAP basis.
- Principal payments on long-term debt are recorded as expenses (budget basis) as opposed to a reduction of a liability (GAAP basis).
- Proprietary funds such as the Town's Enterprise Funds (water, electric, sanitation, wastewater, and airport), Internal Service, and Permanent Trust funds are budgeted and reported on a full accrual basis of accounting. Under the full accrual basis, expenses are recorded at the time liabilities are incurred and revenues are recognized when they are obligated to the Town (for example, water user fees are recognized as revenue when bills are produced, not when the cash is received). All operating and capital expenditures (except depreciation) are identified in the budgeting process because of the need for appropriation authority.

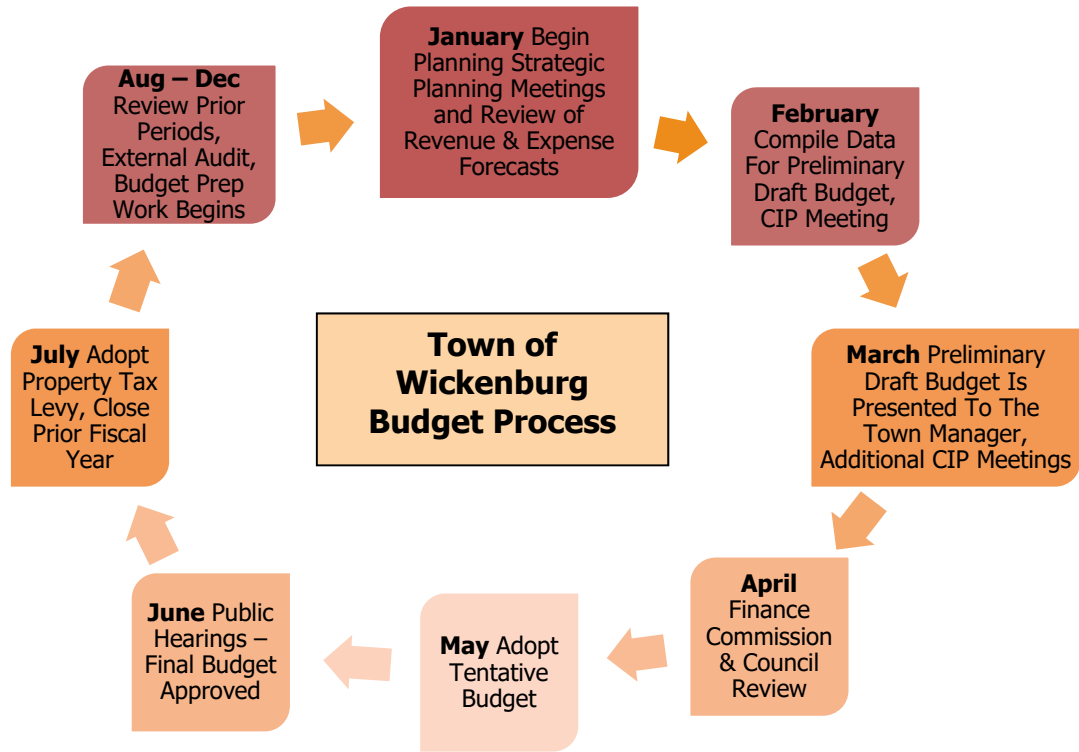
Budget Procedure

- ✓ The budget process begins in January with a Council Strategic Planning work session. At this time, the Council identifies critical priorities for the upcoming fiscal year. During this month, the Management Team also has a retreat to discuss the Council's goals and set objectives for the next fiscal year. During this month, the Finance Department will send out budget guidelines and worksheets to all Department Directors so they can begin assessing the needs of their departments. At this time, the Finance Department also begins preparing revenue forecasts, which are continuously updated through June.
- ✓ During February, the Capital Projects Oversight Committee will meet to begin prioritizing projects or needed equipment recommended by the Management Team, and Department Directors return their completed worksheets to the Finance Department. For financial control, a line item budget is used by Department Directors and supported with written justification.
- ✓ During March, the Finance Director will begin compiling the Department Director requests. These requests are analyzed in relation to projected revenue forecasts to determine the adequacy of financial resources. Upon completion, a draft budget is submitted to the Town Manager for review. The Town Manager and Finance Director hold budget meetings with the Department Directors responsible for each budget unit to discuss their requests and make necessary adjustments in order to ensure needed services are provided and the budget is balanced.
- ✓ During April, the Finance Commission reviews the draft budget and a Budget Work Session is held with the Town Council at which time the Town Manager, Finance Director and other department Directors explain the budget recommendations and underlying justification for their requests. At this time the Council may request adjustments to the budget before a resolution adopting the Tentative Budget is prepared.
- ✓ During May, the Tentative Budget is fine-tuned based on actual revenues and expenses, and adopted by Council. The Tentative Budget sets the expenditure limitation for the fiscal year. The Tentative Budget is advertised.
- ✓ During June, public hearings are held for the Final Budget and Property Tax Levy. After these hearings, the Final Budget is adopted.
- ✓ In July the property tax levy which is due by the third Monday in August, is adopted.
- ✓ In addition to the above steps, throughout the year the Town Manager monitors departmental objectives in relationship to overall goals, and each Director monitors their budgets which are also

overseen by the Finance Director.

NOTE: The Budget Amendment Policy can be found under the section *Financial Policies*.

BUDGET CALENDAR



January 23, 2021	Council Strategic Planning
January 25, 2021	Provide Budget Guidelines & Worksheets To Department Directors
February 14, 2021	Department Operating Requests Returned To Finance Director
February 16, 2021	1 st Capital Improvement Program Committee Meeting
February 25, 2021	Present The Preliminary Budget To The Town Manager For Review
Feb 24 – Mar 11, 2021	Town Manager, And Finance Director Review Of The Entire Budget Meeting Individually With Each Department Director
March 22, 2021	Present The Draft Budget To The Town Council
March 25, 2021	Finance Commission Reviews Draft Budget
March 29, 2021	Budget Work Session With The Town Council
May 3, 2021	Adopt Tentative Budget
May 19, 26 & Jun 2, 2021	Publish Tentative Budget & Public Hearing Notices
June 7, 2021	Hold Public Hearing To Adopt Final Budget, Property Tax Levy & Truth In Taxation - Convene Special Meeting To Vote On Truth In Taxation & To Adopt The Final Budget
July 6, 2021	Adopt Property Tax Levy

FINANCIAL POLICIES & GOALS

The following short-term and long-term financial policies, approved by the Wickenburg Town Council, help to meet their goals and ensure the Town has a balanced budget. These policies also assist in overall fiscal planning and management. These policies ensure the Town remains in a solid financial condition, can respond to changes in the economy, and adheres to the guidelines set by the Government Finance Officers' Association.

Accounting and Financial Reporting Policy

- 1) Whenever possible, Generally Accepted Accounting Principles (GAAP) will be followed.
- 2) The Town will use fund accounting and account groups for budget reporting. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.
- 3) All governmental fund types, expendable trust funds, and agency funds will use the modified accrual basis of accounting.
- 4) Proprietary fund types, pension trust funds and non-expendable trust funds, will use the accrual basis of accounting.
- 5) General Fund internal support and administrative costs will be allocated to the Enterprise Funds based on the total budget of those departments providing the service.
- 6) The Town will ensure the conduct of a timely and effective annual budget in compliance with all local, state, and federal laws.
- 7) The Town will maintain a policy of full and open public disclosure of all financial activity.

Asset Policy

Capital assets should be valued at cost including all ancillary charges necessary to place the asset in its intended location and condition for use. All land is always capitalized; however, other assets are defined as items having an individual cost of \$5,000 or greater, with an estimated useful life in excess of one year.

- 1) Depreciation on all assets is provided on a straight-line basis over the following estimated useful lives:
 - a. Land or Building Improvements 10-40 years
 - b. Utility Components & Other Infrastructure 5-40 years
 - c. Furniture & Equipment 3-10 years
 - d. Vehicles 4-20 years
- 2) If land is purchased, the capitalized value is to include the purchase price plus costs such as legal and filing fees. If land is acquired by gift, the capitalized value is to reflect its appraised or fair market value at the time of acquisition.
- 3) Building costs include both acquisition and capital improvement costs. Capital improvements include structures (e.g. office buildings, storage quarters, and other facilities) and all other property permanently attached to, the structure (e.g. loading docks, patio areas, and garages).
- 4) Furniture, fixtures, software, or other equipment are capitalized at the actual cost of the asset.
- 5) Donated assets are entered based on the fair market value at the time of acquisition plus all appropriate ancillary costs, or the estimated cost when records to determine the fair market value are not available.

Budget Policy

The Town defines a balanced budget as one in which revenues along with beginning fund balances, less required reserves and contingencies are equal to or exceed expenditures approved by the Town Council. Additionally, budget policy requirements are that:

- 1) A budget calendar will be prepared annually.
- 2) A comprehensive annual budget will be prepared for all funds.
- 3) The budget will be presented in a manner that is both easily understood by the Town's citizens and public officials and in compliance with all local, state, and federal laws.
- 4) Ongoing operating costs will be supported by ongoing stable revenue sources rather than loans, bonds, or reserves.
- 5) Fund balances should only be used for one-time expenditures such as capital equipment and improvements.
- 6) The Town Council will hold a budgetary work session(s), which will be open to the public, and the Tentative Budget will be available for public inspection.
- 7) A public hearing will be held for public input as required by state statute prior to adoption of the Final Budget.
- 8) The Town will maintain budgetary control throughout the fiscal year for each appropriated budget unit.
- 9) Reports comparing actual revenues and expenditures to budgeted amounts will be prepared monthly.
- 10) An annual audit will be performed by an independent public accounting firm.

Budget Amendment Policy

During the fiscal year, each individual budgetary unit is monitored continually by the Town Manager, Finance Director, and responsible Department Director. While the Town may not exceed the total expenditure appropriation originally authorized by Council, it may amend the appropriations through budget transfers.

- 1) Mid-year budget adjustments will be kept to a minimum.
- 2) All Department Directors are responsible for ensuring that expenditures do not exceed their approved budget(s).
- 3) Transfers from capital item lines (9#### accounts) or between Funds require Town Council approval prior to incurring the expense.
- 4) Transfers within the same Fund between Departments require approval of the Department Director(s) prior to incurring the expense.
- 5) Additional budget adjustments are presented to the Town Council as needed based upon revised projections.
- 6) Expenditures not included in the budget may be made through the use of contingency funds at the sole specific discretion of the Town Council.

Debt Management Policy

A debt policy addresses the level of indebtedness the Town can expect to incur without jeopardizing its existing financial position. The Town has developed the following policy:

- 1) Long term debt shall not be issued to finance operations.
- 2) Debt financing will first be reviewed by the appropriate Department Director and then by the Town Manager and Finance Director, with review by the Finance Advisory Commission as needed.
- 3) The Town will consider short-term borrowing or lease purchasing before incurring long-term debt.
- 4) The Town will limit long-term debt to major capital improvements, which cannot be financed from current revenues.
- 5) The Town will repay long-term debt within a period not to exceed the useful life of the improvement.

- 6) The Town will not issue debt in excess of the legal debt margin of twenty-six (26) percent of the Town's assessed valuation.
- 7) Enterprise Funds should finance their own bond sales where appropriate.
- 8) Debt issuance will be pooled together when feasible to minimize costs.

Expenditure Limitation Policy

Expenditure limitations are the annual budget appropriations imposed by the State of Arizona on a municipal government. Should the State imposed limitation not allow for the sufficient needs of the Town the law provides four options:

- 1) A local home rule (alternative expenditure limitation)
- 2) A permanent base adjustment
- 3) A one-time override
- 4) A capital projects accumulation fund

The voters of the Town of Wickenburg approved a permanent base adjustment of \$4,794,034 in March of 2006.

Expenditures Policy

- 1) Ongoing operating costs will be supported through stable permanent revenue sources.
- 2) Minor capital projects or short-term equipment expenditures will be financed from current revenues.
- 3) One-time operating costs are tied to one-time revenue sources to ensure fund balance integrity.
- 4) Enterprise Funds will be self-sustaining to cover costs incurred including the costs of operations, capital outlay, debt service, depreciation, and interdepartmental charges for services where practical and appropriate.
- 5) Monthly reports will be distributed to the Town Manager and Department Directors for management of the budget.

Capital Improvement Policy

The Capital Improvement Plan (CIP) is designed to meet the current and future needs of equipment, vehicles, and infrastructure.

- 1) The CIP shall be developed for a five-year period to allow for appropriate planning.
- 2) Proposed capital improvements will be prioritized based on the Town Council's Strategic Plan.
- 3) Whenever possible, additions to or replacement of, vehicles and other large equipment will be saved for annually through a reserve within the appropriate fund.
- 4) Capital improvements included in the CIP are those valued at \$5,000 or more.
- 5) Financing of capital expenditures will be first from grants, second from the appropriate fund, third from a transfer from the Electric Utility Fund, and fourth through outside financing.
- 6) The Council will review the five-year plan annually, but are only required to approve the first year as part of the annual budget development process.
- 7) Compliance with debt and fund balance requirements will be maintained for each year of the program.

Investment Policy

The Investment Policy shall govern the investment activities of the Town satisfying state statute requirements as follows:

- 1) Daily operating cash shall be maintained with a local bank through a request for proposal

- (RFP) issued at least every five years.
- 2) Except for cash in restricted funds, excess operating cash will be consolidated to maximize investment earnings with the Local Government Investment Pool or another investment vehicle at the Town Council's direction.
 - 3) Investment income will be allocated appropriately to the fund providing the cash.
 - 4) Investments shall be made with safety, liquidity, and yield in mind.

Property Taxes & Bond Debt Limit Policy

Arizona's property tax provides for two separate tax systems:

- 1) A primary property tax, which is levied to pay current operation and maintenance expenses.
- 2) A secondary property tax levy, which is restricted to the payment of debt service on long-term debt obligations.
- 3) Secondary property taxes cannot exceed 20% for infrastructure projects involving lighting, open space, parks, public safety, recreational facilities, transportation, water and wastewater and 6% for general purpose improvements.

Fund Balance Reserve/Contingency Policy

Reserves are required to cover unanticipated expenditures and revenue shortfalls. The Town's policy is that:

- 1) A reserve/contingency allowance should be appropriated to provide for emergencies, mid-year requests, and unanticipated expenditures.
- 2) A General Fund Reserve will be maintained in an amount not less than 25% of new General Fund revenues for the budgeted fiscal year.
- 3) A contingency will be established for all other applicable funds of at least 10%, and the equity of all funds will be maintained to meet the objectives of the fund.
- 4) At least \$50,000 will be budgeted under General Services each year to indemnify the Town for unanticipated insurance claims.
- 5) It is the intent of the Town to limit use of reserves to non-recurring needs such as to address emergency situations requiring immediate action to protect the health and safety of residents, unexpected events, and capital needs.
- 6) Expenditures may be made from contingencies only upon approval by the Town Council.

Revenues Policy

All revenues will be appropriated during the budget process:

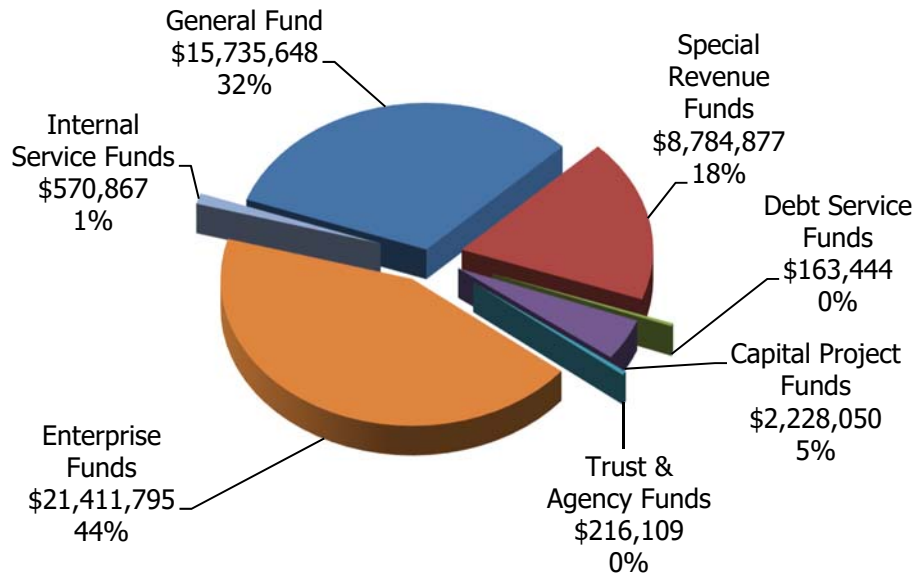
- 1) The Town will seek to maintain a diversified and stable revenue base.
- 2) The Town will estimate revenue in a realistic and conservative manner using various methods throughout the budget process including consultant information and estimates from the State.
- 3) All non-restricted revenues will be deposited into the General Fund.
- 4) Revenues from growth or development will be allocated to one-time costs whenever possible.
- 5) The Town will aggressively pursue federal and state grant funding.
- 6) The Town will review rates and user fees annually.



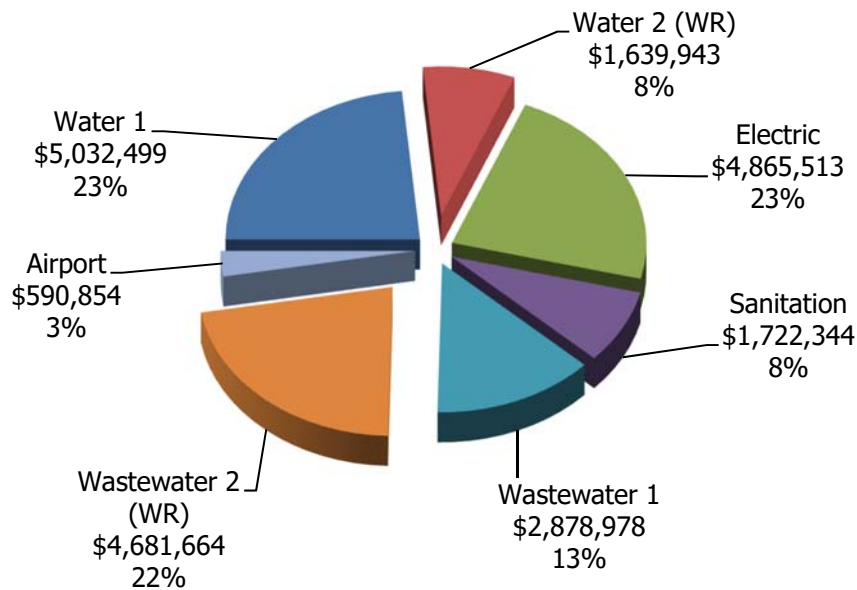
TOTAL BUDGET SUMMARY

The 2021-22 Budget of \$49,110,790 includes funding for operations, maintenance, and capital expenditures. Of the seven major fund types, \$ 15,735,648 is for the General Fund, \$8,784,877 is for Special Revenue Funds, \$163,444 is for Debt Service Funds, Capital Project Funds total \$2,228,050, the Trust and Agency Funds are \$216,109, the Enterprises Funds total \$21,411,795 and Internal Service Funds account for \$570,867.

Fund Comparison To Total Budget



The Enterprise Funds, which account for about 43% of the budget overall, is the largest fund type. It is comprised of \$5,032,499 for the Water 1 Utility, \$1,639,943 for the Water 2 (WR) Utility, \$4,865,513 for the Electric Utility, \$1,722,344 for the Sanitation Utility, \$2,878,978 for the Wastewater 1 Utility, \$4,681,664 for the Wastewater 2 (WR) Utility and \$590,854 for the Airport Fund.



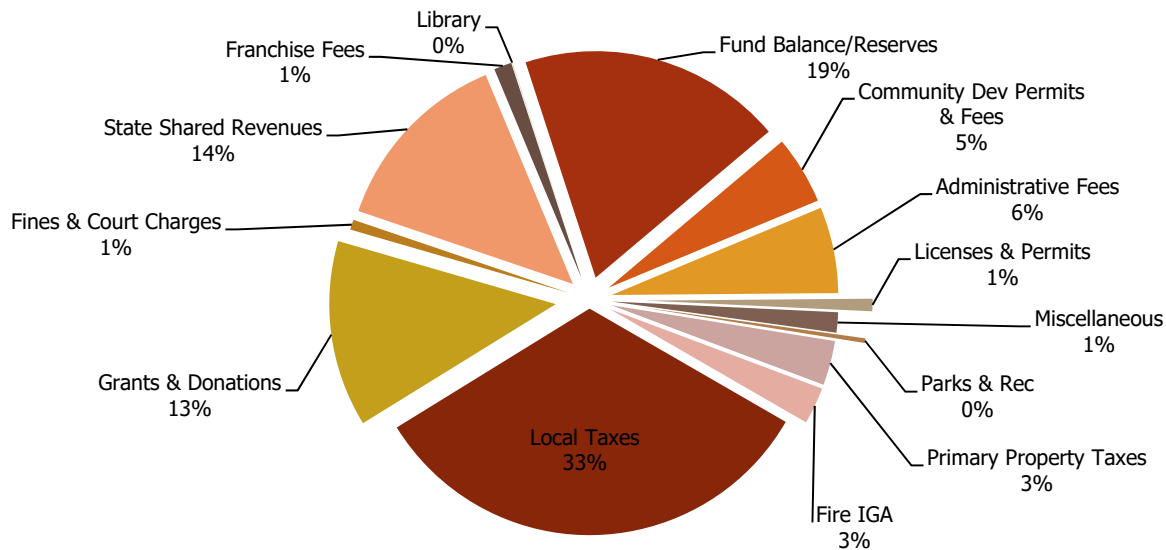
Fund Balance

	Estimated Beginning Fund Balance	Estimated Revenues	Estimated Transfers In(Out)	Estimated Expenditures	Estimated Ending Fund Balance	Increase/ (Decrease)
General Fund	\$5,176,954	\$10,344,863	(\$882,867)	\$10,158,627	\$4,480,323	(\$696,631)
Special Revenue Funds	\$3,964,941	\$3,769,573		\$3,355,241	\$4,379,273	\$414,332
Debt Service Funds	\$1	\$0	\$162,867	\$162,868	\$0	(\$1)
Capital Project Funds	\$194,130	\$159,752	\$620,000	\$923,244	\$50,638	(\$143,492)
Trust & Agency Funds	\$223,203	\$3,540	\$0	\$7,200	\$219,543	(\$3,660)
Enterprise Funds	\$9,013,408	\$10,426,125	\$100,000	\$11,280,367	\$8,259,166	(\$754,242)
Internal Service Funds	\$231,358	\$402,514	\$0	\$426,675	\$207,197	(\$24,161)
	\$18,803,995	\$25,106,367	\$0	\$26,314,222	\$17,596,140	(\$1,207,855)

Fund Balances are discussed throughout several of the Towns Financial Policies including the Fund Balance Reserve/Contingency Policy, the Budget Policy, and the Expenditure Policy. With the exception of the Trust & Agency Funds which we anticipate decreasing each year as retirement benefit requirements decrease, the other decreases are primarily due to projects being moved to the new fiscal year.

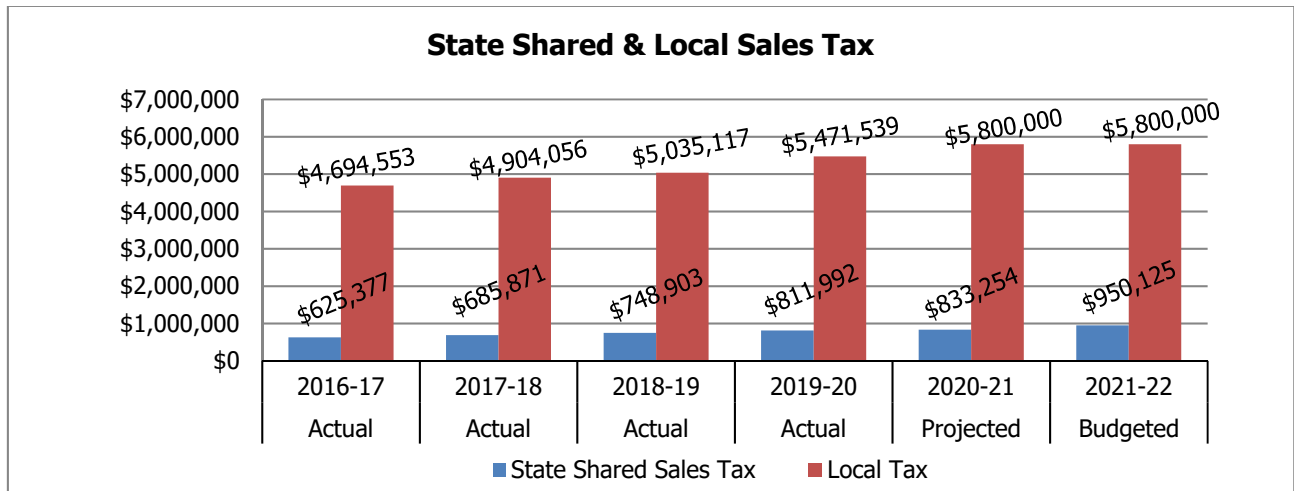
Revenues

Revenue resources include beginning fund balances, taxes, bonds, grants, loans, fund transfers, permits, and user fees. Revenue estimates are based on assumptions about the local economy, population changes, activity levels, prior year trend information, and the continuation of current state shared revenue practices. The degree of forecast accuracy varies by the revenue source. The percentage of the various funding sources for the fiscal year budget are as follows:

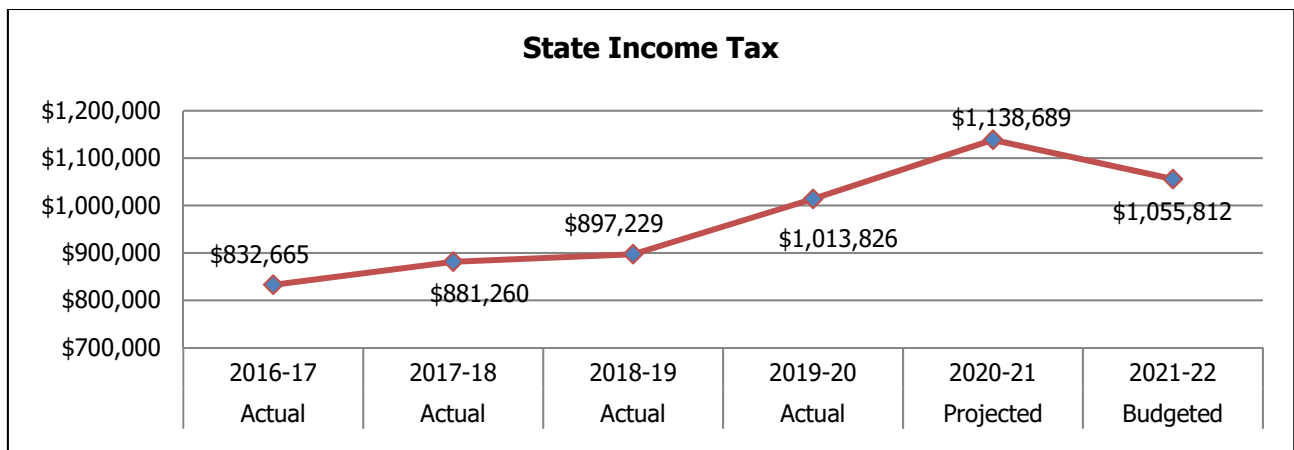


Revenues from taxes are those used to provide core governmental services such as police, fire, library, a public pool, parks, etc. While there are no restrictions by the State on the use of State Shared Sales Tax, the Town has decided to restrict the portion of Local Sales Tax collected through the Bed Tax for marketing and economic development, with the remainder being unrestricted for General Fund use. All tax revenues are highly dependent on the economy.

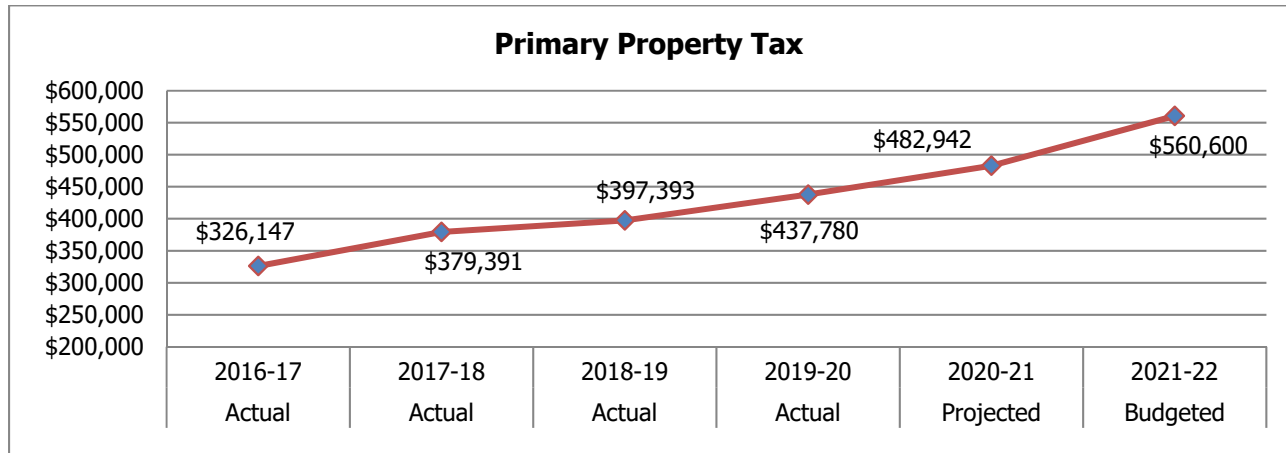
As shown in the graph below, though the Town elected to take a very conservative approach regarding local sales tax in the prior year because of COVID-19, despite that the overall economy in Wickenburg stayed strong and actually even increased.



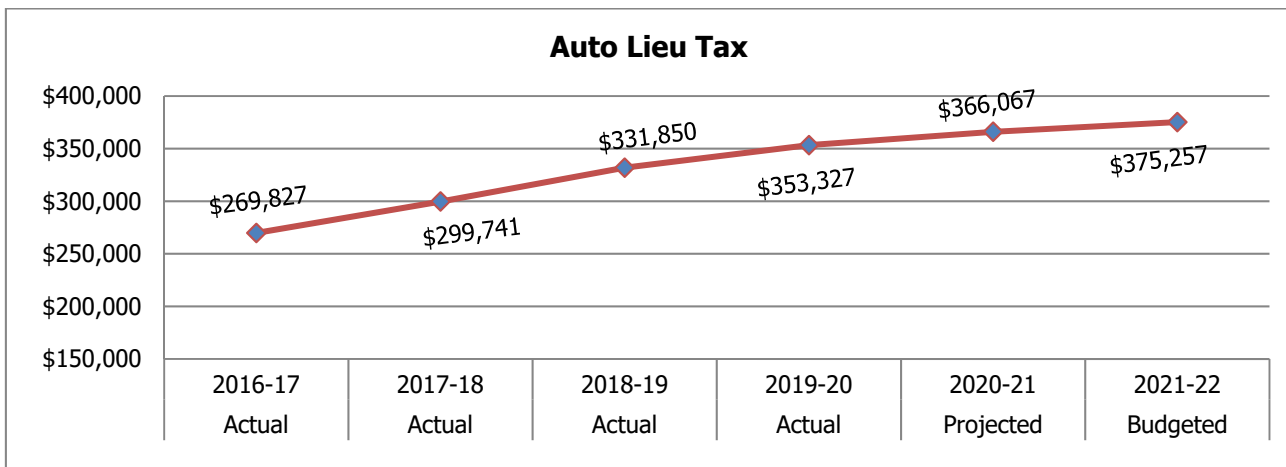
State Shared Income Taxes have no restrictions on their usage, they are utilized by the General Fund the same as the Sales Tax. This tax is collected and 15% of it is distributed by the State to cities and towns two fiscal years following the fiscal year in which it was collected. Each city and town share is allocated in proportion to its population compared to the total population of the state. Like Sales Tax, State Income Tax also indicates an improvement in the economy last year however the impact of COVID-19 is expected to have an effect the following year as reflected in the graph below.



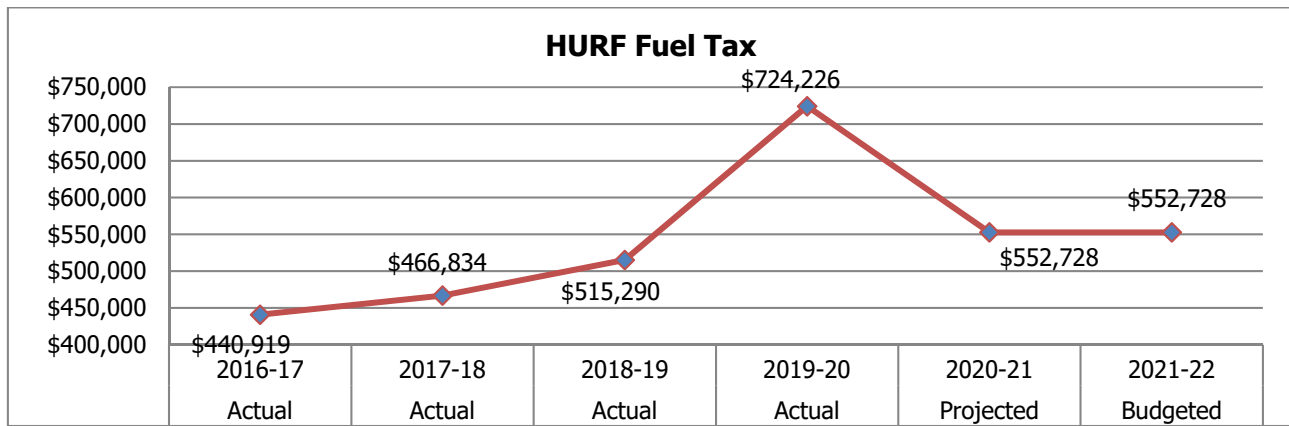
For fiscal year 2021-22, Council has decided to raise the primary property tax levy only by the amount generated from keeping the rate the same as the prior year. Since fiscal year 2019-20 the rate remains at .5000. Due to growth primarily through new construction, though the rate remains flat, the levy continues to increase.



The Vehicle License Tax (VLT), also known as the Auto Lieu Tax, is imposed by the Arizona constitution as an “in-lieu” tax for ad valorem property taxes on motor vehicles. The constitution requires this tax be distributed to the state, counties, cities, and towns. The vehicle tax is based on each \$100 of the vehicle’s value with the valuation base for the first year being 60% of the manufacturer’s base retail price and the depreciation rate being 16.25% for each succeeding year. The rate attributed to incorporated communities is \$2.89 for new vehicles and \$2.80 for vehicles older than one year. Like the above taxes, these revenues are unrestricted and used by the General Fund.



Highway User Revenues are collected by the State through an excise tax on fuel purchases on a per gallon basis, along with a number of additional transportation related fees. There is a State constitutional restriction on these revenues that they be used solely for street and highway purposes so they are accounted for in a Special Revenue Fund known as the Highway Users Revenue Fund (HURF). Up to one-half of the prior year’s distribution may also be used to retire debt issued for street and roadway improvements however the Town does not currently have any debt so all funds are used for operations. State law prohibits the use of this funding for traffic law enforcement or administration of traffic safety programs. Cities and towns receive 27.5% of these revenues based on two factors: population estimates acquired through the most recent census survey and gasoline sales within each county. The spike in FY 2019-20 is because of an improved economy and a one-time allocation from the State.



Revenues from User Fees are used to provide a service directly tied to that fee such as electricity, water, sanitation, etc. These revenues are used to cover the costs of administration, operations, maintenance, and replacement of the various services provided. Fees are assessed either as a flat (base rate) fee or based on consumption depending on the service.

The following chart shows how budgeted revenues for current fiscal year compare with the prior year:

All Revenues	FY FY 21	FY FY 22	% Change
State Shared Revenues	\$2,338,010	\$2,381,194	1.8%
Local Taxes	\$4,500,000	\$5,800,000	28.9%
Highway User Revenue Tax	\$552,728	\$552,728	0.0%
Fuel Sales	\$446,063	\$355,539	-20.3%
Utility User Fees	\$6,845,549	\$6,371,455	-6.9%
Property Taxes	\$512,942	\$560,600	9.3%
Fund Balance	\$18,803,995	\$19,202,506	2.1%
Permits & Development Fees	\$441,925	\$860,000	94.6%
Bonds/Grants/Loans	\$3,988,733	\$3,120,935	-21.8%
All Other Revenue	\$5,480,417	\$9,905,833	80.7%
Totals	\$43,910,362	\$49,110,790	11.8%

The overall total increase of 11.8% is primarily due to an increase in population and the economy overall which is greatly increasing local sales tax, this can also be seen in the increased construction activity in the area resulting in higher than usual permit revenue, additionally several grants have been received due to COVID. Thanks to continued improvements in the local economy we are seeing an 28.9% increase over the prior year in local taxes, along with an increase of 94.6% in permit fees. Fuel sale revenues are down do to less travel because of COVID, we believe this may also be the reason for a decrease in utility user fees as many businesses were closed. State Shared Revenues which are expected to increase about 1.8% include auto lieu, sales, and income taxes.

Fiscal Year 2021-22 Transfers In & Out

The following fund transfers are planned during the fiscal year:

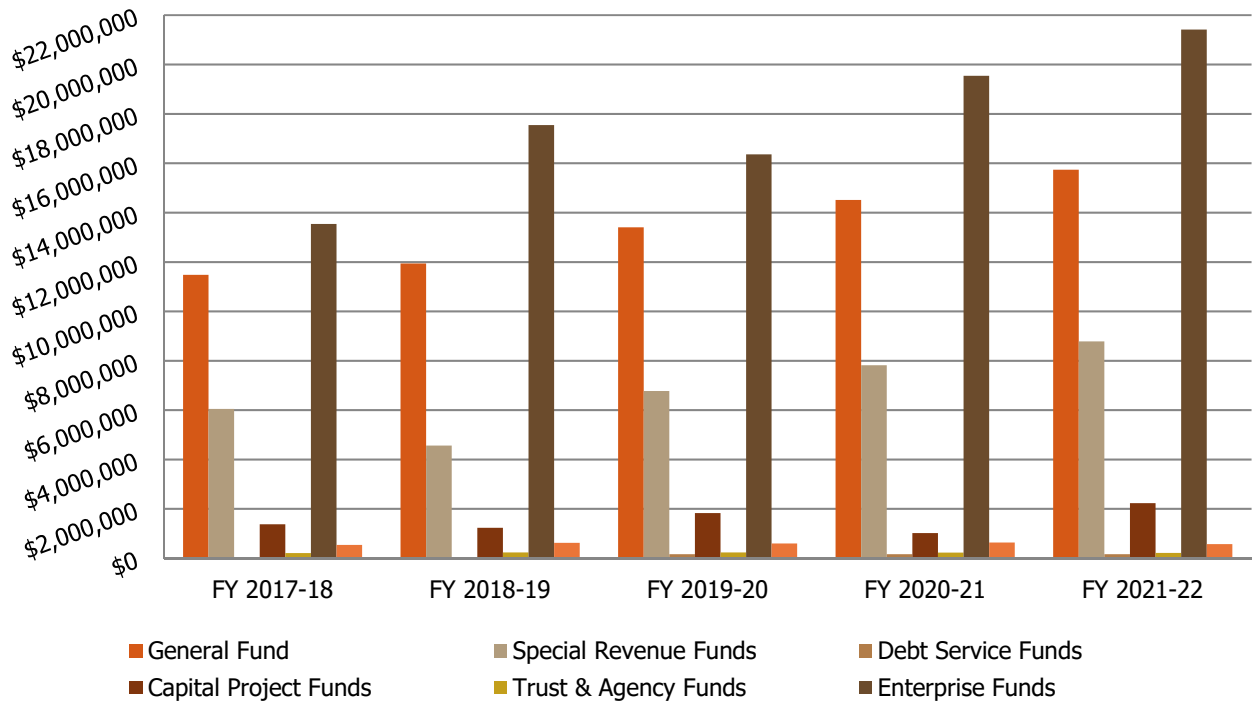
FROM	TO	AMOUNT
100 General Fund	700 Capital Improvements	\$1,750,000
510 Electric Fund	700 Capital Improvements	\$400,000
520 Sanitation Fund	300 Streets	\$25,000
100 General Fund	910 Kerkes WIFA Debt	\$163,444

Expenditures

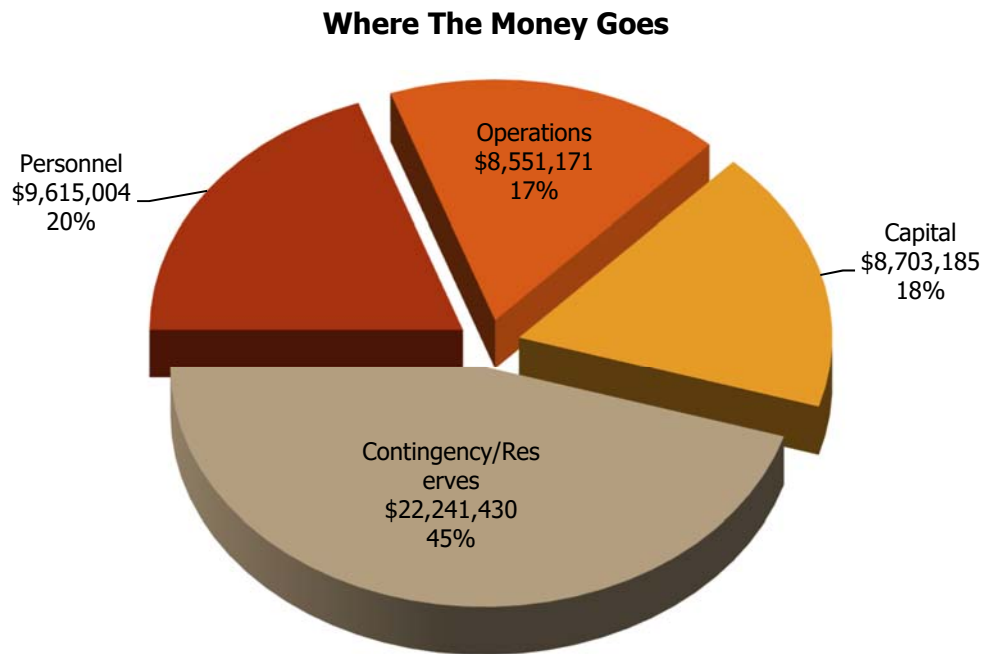
Maintaining levels of service while making progress towards and implementing long range plans is often a challenge. The following summary presents a picture of the total budgeted expenditures by fund type for the fiscal year compared with prior fiscal year budgets. Actual expenditures and detailed information can be found under each budget unit later in this document.

The General Fund budget has increased primarily due to increased sales tax revenue. The Special Revenue Funds have increased for several reasons including increasing the Construction Bed Tax and the anticipation of additional grant possibilities. The decrease in Capital Improvement Projects is due to many large projects being completed in the prior fiscal year. The increase in the Enterprise Funds is attributed to acquiring the Water and Wastewater Companies from Wickenburg Ranch along with two large CDBG water projects.

5 Yr Fund Comparison Of Total Budget					
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
General Fund	\$11,478,609	\$11,940,975	\$13,405,377	\$14,510,461	\$15,735,648
Special Revenue Funds	\$6,044,275	\$4,564,678	\$6,776,345	\$7,819,132	\$8,784,877
Debt Service Funds	\$0	\$0	\$162,872	\$162,868	\$163,444
Capital Project Funds	\$1,373,636	\$1,231,786	\$1,828,354	\$1,017,751	\$2,228,050
Trust & Agency Funds	\$207,234	\$233,489	\$230,413	\$226,743	\$216,109
Enterprise Funds	\$13,536,964	\$17,547,035	\$16,356,836	\$19,539,535	\$21,411,795
Internal Service Funds	\$540,338	\$621,418	\$599,298	\$633,872	\$570,867
Totals	\$33,181,056	\$36,139,381	\$39,359,495	\$43,910,362	\$49,110,790



Expenses fall into one of four categories. The smallest portion of 17% will be going to operations, followed by 18% for capital projects, then 20% for personnel and the largest portion of 45% being set aside for Contingency and Reserves. The following graph shows overall how the money during fiscal year 2020-21 will be spent:



Capital Equipment and Projects

The Town has taken a "pay as you go" approach to meeting the Capital Equipment requirements of the community. Whenever possible, the town tries to set-up a reserve for anticipated major equipment purchases (shown in the previous chart) so funding is available when needed rather than having to obtain financing. Major projects in the Enterprise Funds are always being studied to determine need and funding strategies. Funding whenever possible comes directly from the related Enterprise Fund with the Capital Improvement Fund occasionally assisting with improvements and upgrades. We believe this approach will not affect the ability of the Town to continue to provide the appropriate level of service, and will enhance the Town's current and future operating budget.

Self-Insurance

The Risk Management Program is designed to reduce or eliminate liability and property loss exposure to the town. As a member of the Arizona Municipal Risk Retention Pool, the Town is insured for property and liability coverage as follows:

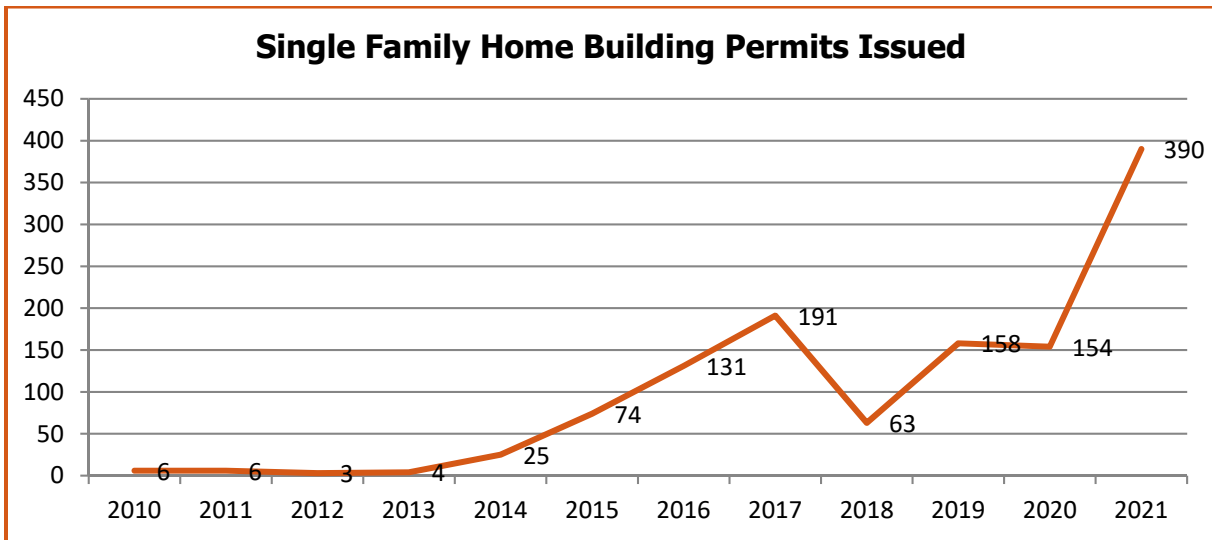
INSURANCE COVERAGE SUMMARY			
Comprehensive Liability:			
General Liability	\$2,000,000	\$25,000	Deductible
Auto Liability	\$2,000,000	\$25,000	Deductible
Law Enforcement	\$2,000,000	\$25,000	Deductible
Error & Omission Liability	\$2,000,000	\$25,000	Deductible
Property:			
Blanket Building & Contents	\$ 45,401,486	\$5,000	Deductible
Contractors Equipment	\$ 1,008,656	\$1,000	Deductible
Miscellaneous Equipment	\$ 323,664	\$1,000	Deductible
Bonds:			
Public Employee & Treasurer	\$200,000	0	Deductible
Aviation:			
General Liability, Product/Complete Operations	\$10,000,000	0	Per Occurrence
Non-Owned Aircraft Liability	\$10,000,000		
Excess Liability:	\$10,000,000		

Long Term Forecast

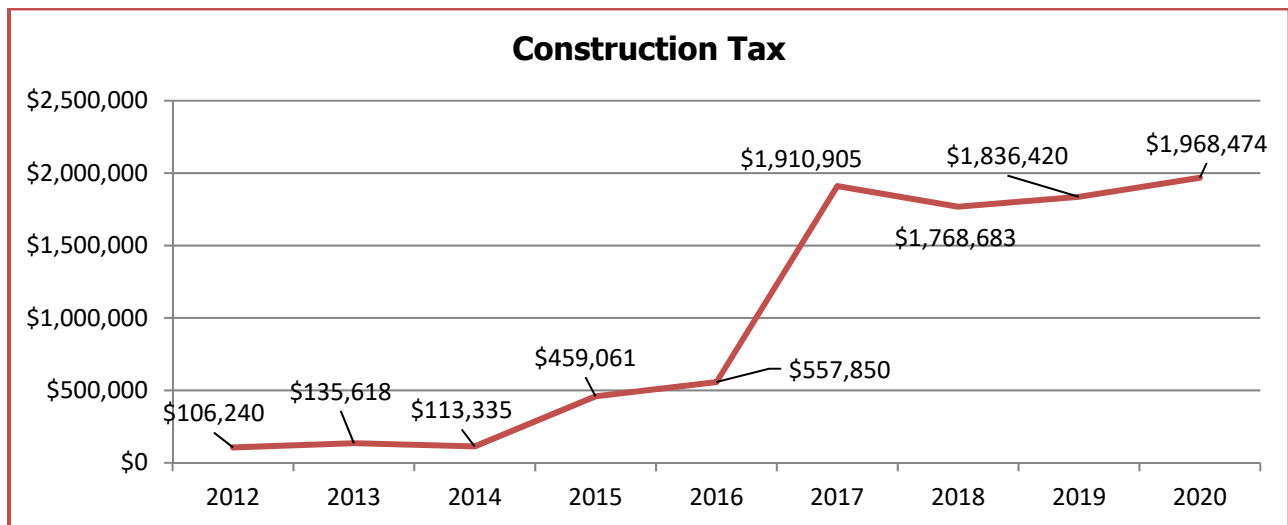
Despite being too small to have a budget department able to review revenues and expenditures closely and forecast them out for extended periods, Wickenburg continues to operate within its budgetary limits. With one of the major areas of focus by the Town Council in their Strategic Plan being Economic Development, the goal is to develop long term planning that will involve aligning future forecasts more effectively.

Base forecasts are developed using the current services offered, and reviewing past history. Assumptions relating to inflation and growth rates are used to predict expenditure levels. Revenues are projected by trend or specific information whenever available. This information is used in conjunction with the impact of new development, primarily residential. New development is crucial not only due to the additional tax revenues and service fees, but also the cost of providing increased services.

Construction activity in the town is rapidly increasing. Though seen throughout town, the activity is in the Wickenburg Ranch development located in the Yavapai County portion of our community.



This in turn has caused an increase in various taxes, most especially our Construction tax. Growth related revenues such as this, as well as sales taxes and state shared revenues as the homes become sold and occupied are economically volatile and may experience steep declines during economic downturns.



As shown throughout this budget, the Town is experiencing a healthy economic growth both at the local and state level. All indications suggest a relatively stable and continued growth in the near term. Projections in development activity include a peak over the next ten years. Projections in state shared revenues as well as retail and utility sales tax also reflect continued growth.

In addition to personnel costs, the Capital Improvement Program will make up a significant portion of the Town's expenditures in future forecasts for both one-time capital costs and continued operational expenses. The completion of the new police facility and an additional fire station are expected in the near future and the Town has begun reviewing options, costs, and funding solutions.

FY 21							
Adopted	Revenues		FY 21	FY 22	FY 23	FY 24	FY 25
2,338,010	State Shared Revenues	7.00%	2,381,194	2,547,878	2,726,229	2,917,065	3,121,260
4,500,000	Local Taxes	7.00%	5,800,000	6,206,000	6,640,420	7,105,249	7,602,617
552,728	Highway User Revenue Tax	5.00%	552,728	580,364	609,383	639,852	671,844
446,063	Fuel Sales	4.00%	355,539	369,761	384,551	399,933	415,930
6,845,549	Utility User Fees	5.00%	6,371,455	6,690,028	7,024,529	7,446,001	7,818,301
512,942	Property Taxes	5.00%	560,600	588,630	618,062	648,965	681,413
18,803,995	Fund Balance	2.12%	19,202,506	25,241,430	30,523,511	29,178,286	36,323,483
441,925	Permits & Development Fees	5.00%	860,000	903,000	948,150	995,558	1,045,335
3,988,733	Bonds/Grants/Loans		3,120,935	3,000,000	3,000,000	3,000,000	3,000,000
5,480,417	All Other Revenue	5.00%	9,905,833	10,401,125	10,921,181	11,467,240	12,040,602
43,910,362	Totals		49,110,790	56,528,215	63,396,015	63,798,148	72,720,785
	\$ Change From Prior		5,200,428	7,417,425	6,867,800	402,133	8,922,638
	% Change From Prior		11.84%	15.10%	12.15%	0.63%	13.99%
	Expenses						
	Personnel	5.00%	9,615,004	10,095,754	10,600,542	11,130,569	11,687,097
	Operations	3.00%	8,551,171	8,807,706	9,071,937	9,344,095	9,624,418
	Capital		8,703,185	10,101,244	17,545,250	10,000,000	10,000,000
	Contingency/Reserves		22,241,430	27,523,511	26,178,286	33,323,483	41,409,270
	Totals		49,110,790	56,528,215	63,396,015	63,798,148	72,720,785

Reserves

During fiscal year 2001-02, the town initiated a proactive funding approach by establishing the following capital reserves to prepare for future major capital expenditures, thereby avoiding a negative impact on services provided by the operating budget.

ITEM	RESERVE PLAN	2020-21	2021-22	2022-23	2023-24	2024-25
Fire Engine Replacement (2020-21)	(6 yrs @ \$100,000 = \$600,000)		\$100,000	\$200,000	\$300,000	\$400,000
	TOTAL FUND 100-95150	\$0	\$100,000	\$200,000	\$300,000	\$400,000
Water Truck (2026-27)	(20 yrs @ \$7,500 = \$150,000)	\$112,500	\$120,000	\$127,500	\$135,000	\$142,500
938F Loader (2021-22)	(12 yrs @ \$20,850 = \$250,200)		\$250,200		\$20,850	\$41,700
Dump Truck (2023-24)	(12 yrs @ \$10,000 = \$120,000)	\$100,000	\$110,000	\$120,000		\$10,000
	TOTAL FUND 300-95150	\$212,500	\$480,200	\$247,500	\$155,850	\$194,200
Mini Excavator (2020-21)	(15 yrs @ \$3,500 = \$45,000)		\$3,000	\$6,000	\$9,000	\$12,000
Infrastructure Replacement (2021-22)	(4 yrs @ \$300,000 = \$1,200,000)		\$1,200,000		\$300,000	\$600,000
	TOTAL FUND 500-95150	\$0	\$1,203,000	\$6,000	\$309,000	\$612,000
Emergency Infrastructure	(flat \$650,000 annually)	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
Boom Truck (2032-33)	(14 yrs @ \$10,000 = \$140,000)	\$30,000	\$40,000	\$50,000	\$60,000	\$70,000
Infrastructure Replacement (2021-22)	(4 yrs @ \$300,000 = \$1,200,000)		\$1,200,000	\$300,000	\$600,000	\$900,000
	TOTAL FUND 510-95150	\$680,000	\$1,890,000	\$1,000,000	\$1,310,000	\$1,620,000
Side Loader (2020-21)	(6 yrs @ \$50,000 = \$300,000)		\$50,000	\$100,000	\$150,000	\$200,000
Side Loader (2022-23)	(6 yrs @ \$50,000 = \$300,000)	\$250,000	\$300,000		\$50,000	\$100,000
WR Side Loader (2025-26)	(6 yrs @ \$50,000 = \$300,000)	\$100,000	\$150,000	\$200,000	\$250,000	\$300,000
	TOTAL FUND 520-95150	\$350,000	\$500,000	\$300,000	\$450,000	\$600,000
Backhoe (2027-28)	(12 yrs @ \$12,500 = \$150,000)	\$75,000	\$87,500	\$100,000	\$112,500	\$125,000
Infrastructure Replacement (2021-22)	(4 yrs @ \$200,000 = \$800,000)		\$800,000	\$200,000	\$400,000	\$600,000
	TOTAL FUND 530-95150	\$75,000	\$887,500	\$300,000	\$512,500	\$725,000

The Town's Strategic Plan and Financial Policies each have dramatic impacts on the budget. The development of the budget is a process of resource allocation, and the resources available to be allocated are a result of the long-term forecast. As we begin to develop a long term forecast it will influence the Town's decisions by projecting the effect current spending will have on future needs. Financial policies such as fund balance reserve policies can have a visible impact on the budget.

GENERAL FUND SUMMARY

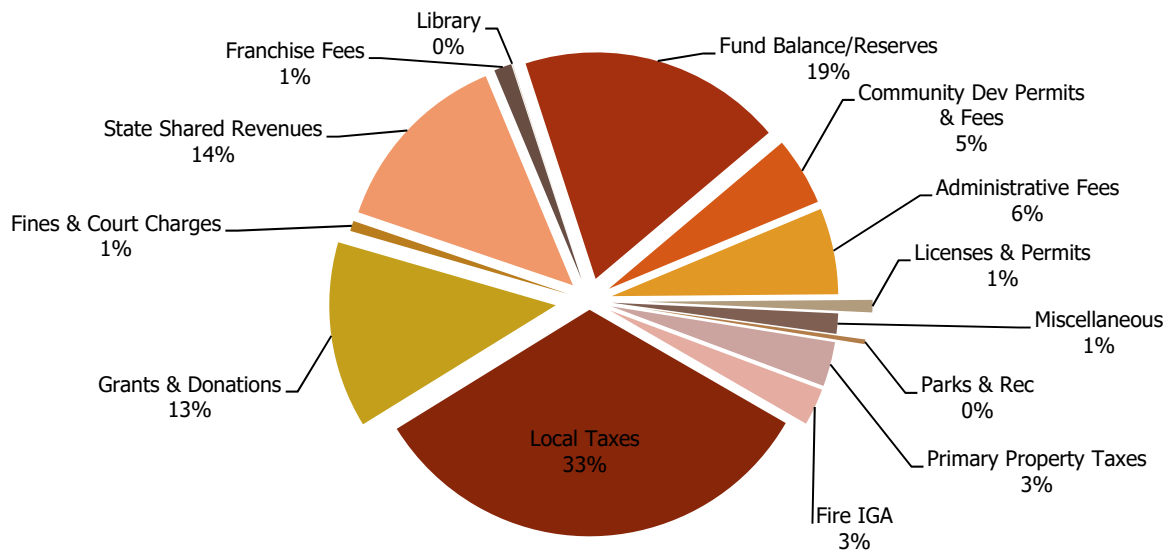
The General Fund includes: Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Recreation, Library, Parks & Facilities Maintenance, Community Development & Neighborhood Services, Public Services, Police, and Fire.

Revenue By Source

New revenues projected in this year's General Fund budget come primarily from local sales tax, state shared revenues, and administrative fees, as shown in the following chart.

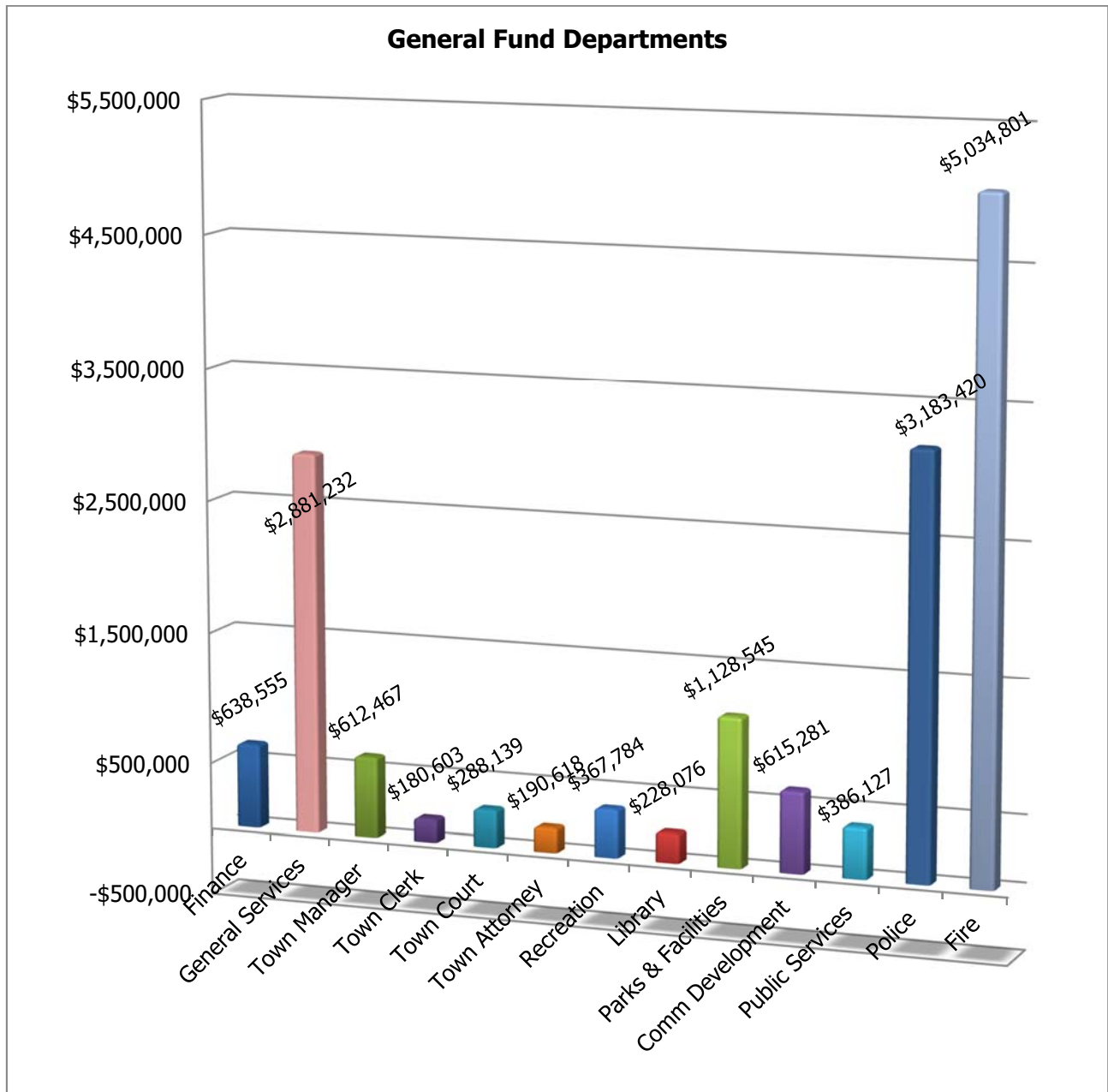
General Fund Revenues By Source	
Local Taxes	\$5,800,000
Grants & Donations	\$2,346,240
Fines & Court Charges	\$128,612
State Shared Revenues	\$2,381,194
Franchise Fees	\$223,158
Library	\$3,409
Fund Balance/Reserves	\$3,326,383
Community Dev Permits & Fees	\$860,000
Administrative Fees	\$1,085,440
Licenses & Permits	\$156,548
Miscellaneous	\$254,762
Parks & Rec	\$58,582
Primary Property Taxes	\$560,600
Fire IGA	\$464,164
Total	<u>\$15,735,648</u>

This year's General Fund revenues are projected to include:



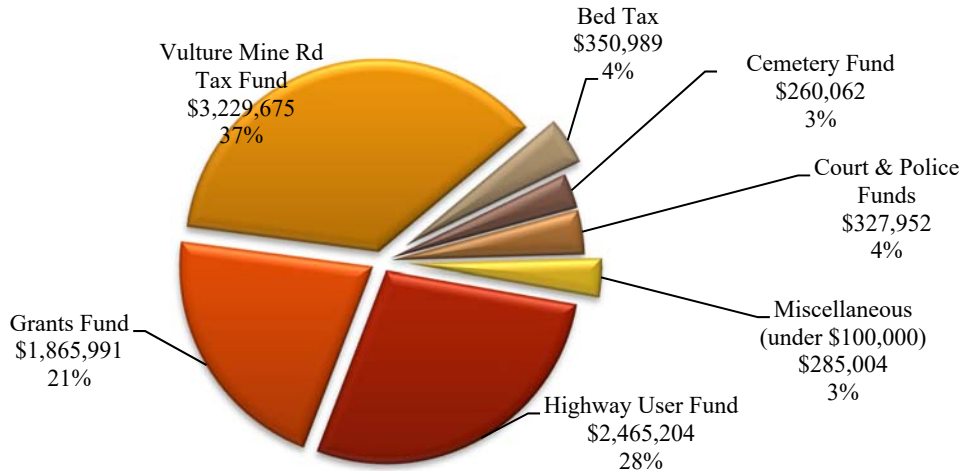
Expenditures By Department

Budgeted expenditures for the various General Fund Departments total \$15,735,648 including transfers. This total is spread across several departments with 52.23% being assigned to public safety for police and fire. Expenditures for all departments consist of personnel services, materials and supplies, contracted services, new and replacement equipment, and contingency/reserves as follows:



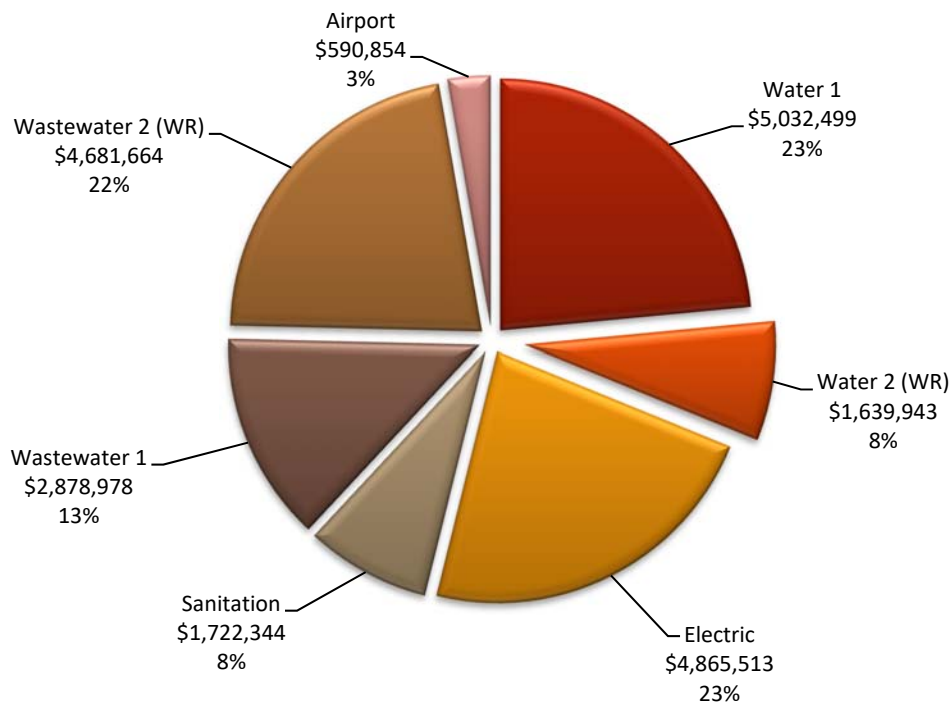
SPECIAL REVENUE FUNDS SUMMARY

A Summary of the Special Revenue Funds, which total \$8,784,877 is shown below. The Grants Fund is not actually a guaranteed source of revenue but rather a hopeful fund. It is the Town's hope that throughout the year grant opportunities will develop that were unknown at the time this budget was prepared. The largest Special Revenue Fund is the Vulture Mine Rd Tax fund.



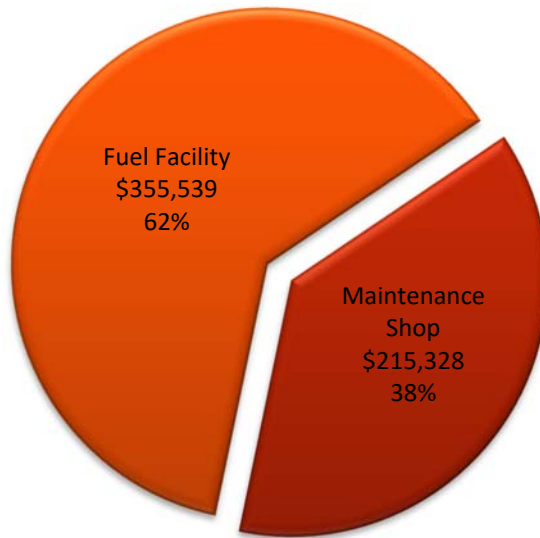
ENTERPRISE FUNDS SUMMARY

Water, Electric, Sanitation, Wastewater, and the Airport are expected to be self-supporting from user rates and various fees. The Enterprise Funds shown below total \$21,411,796. Thanks to our low-cost federal power, the Electric Fund is a large source of revenue for the Capital Improvement Fund.



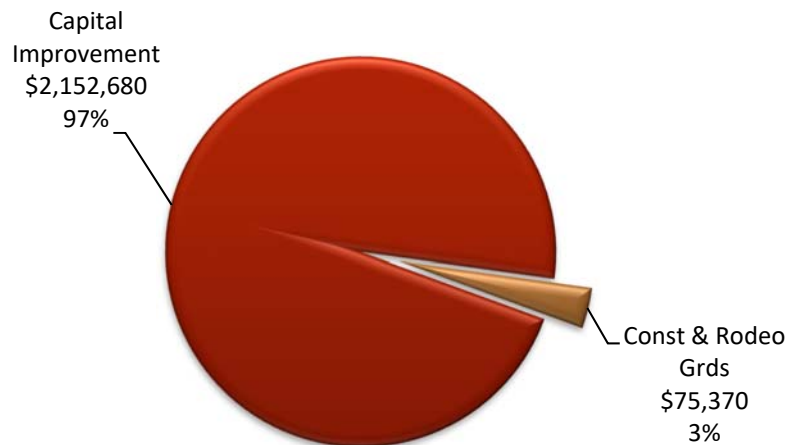
INTERNAL SERVICE FUNDS SUMMARY

The Internal Service Funds include the Maintenance Shop, which maintains all Town vehicles and other equipment for the various funds and departments; and the Fuel Facility, which provides fuel for all Town, School, and Maricopa County vehicles.



CAPITAL IMPROVEMENT FUNDS SUMMARY

The main Capital Improvement Fund normally derives the majority of its funding from the Electric Utility though this fiscal year it is coming from the General Fund because of infrastructure projects within the Electric Fund. Over the years, this funding source has provided major capital projects throughout the community.



TRUST AND AGENCY FUNDS SUMMARY

The Trust and Agency Funds are managed by the Town to benefit the retired Town Employees.



Conclusion

These summaries are intended to provide a general overview of the Fiscal Year 2021-22 budget. To assist you in understanding the Town's finances, throughout the remainder of the budget you will find information that is more detailed. Additional information including goals and objectives to meet the Council's Strategic Plan, budget highlights, and the detail budget of each unit are also included. Following the detail for all of the budget units is an appendix section containing further information including schedules, statistics, employee data, and a glossary of governmental acronyms and terminology.

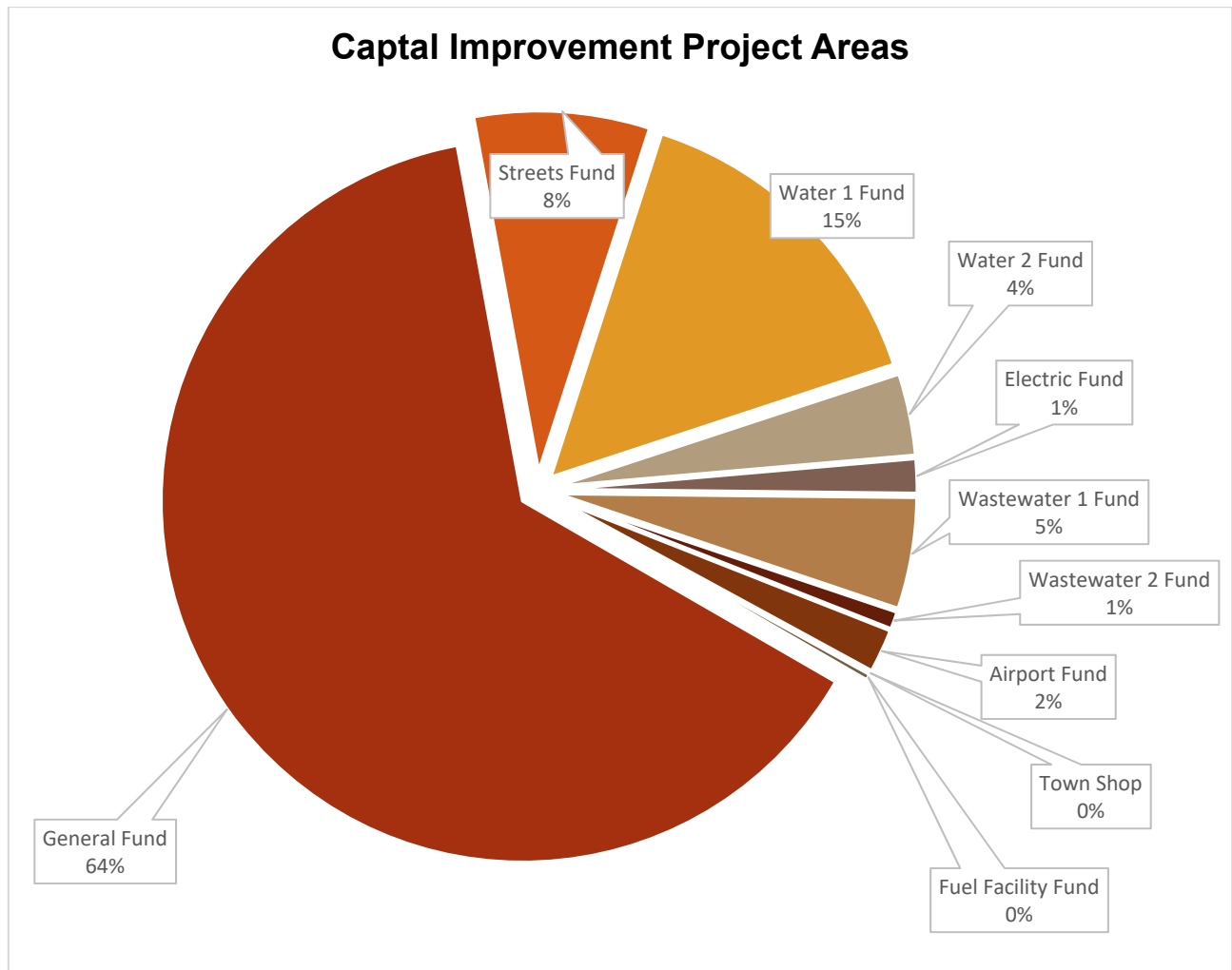
In addition to this document, the Town also publishes several other documents that may be of interest in understanding Town operations, all of which are available on our website at www.wickenburgaz.org. These include the Wickenburg Strategic Plan, the Comprehensive Annual Financial Report available from the Finance Department, the General Plan available from the Community Development & Neighborhood Services Department, and the Town Code available from the Town Clerk's Office, all of which should be helpful to anyone desiring a further understanding of our Town government.

Capital Improvement Plan

The Capital Improvement Plan (CIP) is the Town's plan for growth, upgrades and replacement of infrastructure and other capital expenditures. This is a dynamic plan which changes annually based on public, Town Council and Management input. Basically, this plan is the blueprint for long-range financial plans.

With limited financial resources, the Town faces a challenge in meeting its capital needs so having a plan aids in investigating possible sources for financing. The current plan is an aggregation of the costs between now and fiscal year 2023-24. Luckily the Town is often successful in obtaining grant funding from sources such as the Community Development Block Grant program through Maricopa county, the Arizona Department of Transportation Aeronautics Division, and the Federal Aviation Agency.

While the majority of planned expenditures only replace existing infrastructure or equipment rather than adding to the current inventory and therefore have no effect on future operating budgets, there are a few items that will have an effect on them. The following graph shows how Capital Improvement Projects for the upcoming fiscal year are spread over various Funds. The full CIP table at the end of this section includes a column to show the impact of any effect on the current and future operating budgets.



The three-year CIP program is evaluated annually to ensure funding availability for design, construction, operations and maintenance limitations set forth by the governing body. Improvements and modifications to the CIP plan will continue to be made in future years as the Town expands and develops this process. While the current plan does not fund all community needs, it does fund the high priority items and will primarily help reduce previous operating costs.

The purpose of the CIP plan is to show what projects are already on line, what projects are being funded in the current year, and what projects will need funding in future years. By coordinating this plan with the operating budget and Council's Strategic Plan, this information will help decision-makers improve services for greater efficiency and assess financing requirements in the context of long-range fiscal needs and financial plans.

Choosing among the various CIP needs is a difficult process as the Town must decide how to provide results at an affordable level while also balancing competing community needs. To do this, the Town has formed a Capital Planning & Oversight Committee to decide priorities based on legal mandates, health and safety issues, environmental issues, budget impacts (increased or decreased revenues and/or expenses), economic development impacts, and relationship to other projects.

Since this is a constantly changing plan projects included here do not necessarily mean a guarantee for funding, or that priorities will not change over any of the three years included in the current plan , they are listed as a reminder to set funds aside annually or to seek grant opportunities.

Capital Improvement Summary By Department

Any increase or decrease in operating costs for fiscal year 2021-22 is shown in the following itemized CIP table. Because these operating cost changes are minimal and only estimates, the Town does not feel any adjustments are needed to revenue or expenses. Additionally, no increase or decrease in staff due to the capital improvement appear to be necessary at this time. The impact on operating costs for future years will be reviewed during that year's budget process. For further information pertaining to any CIP item please contact the respective Department Director.

THREE-YEAR CAPITAL BUDGET FY 2021-22

Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	One Time Expense			Funding Source		
					FY 2021-22 Amount	FY 2022-23 Amount	FY 2023-24 Amount	External Source	External \$	Internal \$

105 - Finance & Technology

1	Public Safety MDT's (25)	700-90904	Numerous problems with current units which were purchased used.		\$80,000					\$80,000
2	Court Main Copier		Life Expectancy Ended			\$8,000				\$8,000
3	PSC Main Copier		Life Expectancy Ended			\$8,000				\$8,000
4	Town Hall Servers & Other Hardware		Life Expectancy Ending, speed & capacity			\$30,000				\$30,000
5	Desktops - Library Patrons		Life Expectancy Ending			\$20,000				\$20,000
6	Desk Phones		Model no longer available & replacements are declining			\$20,000				\$20,000
7	Laptops - Directors & IT		Life Expectancy Ending			\$15,000				\$15,000
8	Desktops - Townwide Staff		Life Expectancy Ending				\$65,000			\$65,000
9	Laptops - Library Patrons		Life Expectancy Ending				\$14,000			\$14,000
10	Public Safety Servers		Life Expectancy Ending				\$16,000			\$16,000

125 - Court

1	2 Front Offices	410 & 418-90905	State mandate to separate litigants from staff, prosecutor & public defender (50% each)		\$32,000			Other	\$32,000	\$0
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150 - Parks & Facilities

1	John Deere z950m ztrac mower (2)	150-90908	Both Toro mowers need to be replaced		\$25,000					\$25,000
2	Automatic Robotic Pool Cleaner	150-90912	Replace vacuum with a robotic cleaner		\$5,000					\$5,000
3	Sunset Park Parking Lots	700-90961	Dirt lots need to be paved due to erosion and heavy use		\$200,000					\$200,000
4	Library Outdoor Renovations	450-90905	Needed renovations to doors & patio		\$80,000					\$80,000
5	John Deere Gator	150-90908	To replace a couple old gators		\$12,000	\$12,000				\$24,000
6	F-150 Cab Truck		To replace a worn out truck			\$30,000	\$30,000			\$60,000
7	Pickleball Restrooms		Add restrooms in partnership with a donation from the Pickleball Club			\$70,000		Other	\$35,000	\$35,000
8	Stone Park Amphitheater (rodeo)		Partner with Rotary			\$150,000		Other	\$150,000	\$0
9	McGuire Park Upgrades		Replace playground equipment, basketball hoops and lights			\$75,000				\$75,000
10	Sunset Park Field Maintenance		Fields a,c,d need to be fraze cut and laser graded due to being used every weekend and to get rid of all the unwanted weeds which will cut down on herbicides and make the fields stronger				\$20,000			\$20,000
11	Coffinger Park Upgrades		Canopy, fraze cut & lazer grade, and irrigation upgrade				\$35,000			\$35,000
12	Community Center Upgrades		Miscellaneous as defined by task force			\$250,000	\$12,000,000			\$12,250,000
13	Sunset Park Upper Playground		Replace shade structure				\$20,000			\$20,000

Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	One Time Expense			Funding Source		
					FY 2021-22 Amount	FY 2022-23 Amount	FY 2023-24 Amount	External Source	External \$	Internal \$

165 - Police

1	Public Safety Communications Project	700-90956	Upgrade system to reliable operability (also \$950k FY 2020-21)	20,000	\$1,000,000					\$1,000,000
2	PD Building phase II	700-90943	Build Holding Cells and Dispatch Center as well as secure building site	4,800	\$750,000					\$750,000
3	Police Vehicle Replacement	165-90908	Replace Aging police vehicles to reduce maintenance cost and improve reliability	(3,000)	\$110,000	\$110,000	\$110,000			\$330,000
4	License Plate Reader	380-94003	Add Stationary License Plate Readers for Law Enforcement Purposes		\$75,000			Other	\$75,000	\$0

170 - Fire

1	North Fire Station	170-90905	Build a second Fire Station for the North side.		\$3,181,000			District & Developer	\$2,250,000	\$931,000
2	North Fire Station Furniture & Equipment		Outfit new building			\$100,000				\$15,000
2	Turnout Gear replacement		Replace second set with new, first set to rotate, all line personnel gear			\$40,000		Other	\$25,000	
3	Station 751 Remodel		Update 40 yr old building			\$100,000				\$100,000

General Fund Totals:	21,800	\$5,550,000	\$1,038,000	\$12,310,000	\$2,567,000	\$16,231,000
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300 - Streets

1	Service Truck	300-90908	Scheduled replacement of a 2003 Chevy		\$45,000					\$45,000
2	Wishing Well Park Entryway	300-90904	Improve entryway appearance.		\$20,000					\$20,000
3	US60GAP Conduit	300-90904	Install conduit across the US60 GAP area		\$100,000					\$100,000
4	Powderhouse Wash Phase 2	300-90904	Improve drainage/reduce flooding on Constellation Rd		\$500,000			Flood Control	\$375,000	\$125,000
5	Vac/Jet Truck	300-90908	Infrastructure Cleaning (TTI \$300k: 300 - \$20K, 500/501/530/531 - \$70k each)	(2,000)	\$20,000					\$20,000
6	Front End Loader		Scheduled replacement			\$250,000				\$250,000
7	Dirt Road Paving		Reduce maintenance			\$100,000	\$1,000,000			\$1,100,000
8	US60 Sidewalk/Lighting		Enhance town boundary/pedestrian safety			\$750,000	\$750,000			\$1,500,000
9	Hassayampa wash/Jack Burden project phase 2		Protect Jack Burden from being washed out				\$632,000			\$632,000

Streets Totals:	(2,000)	\$685,000	\$1,100,000	\$2,382,000		\$375,000	\$3,792,000
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Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	One Time Expense			Funding Source		
					FY 2021-22 Amount	FY 2022-23 Amount	FY 2023-24 Amount	External Source	External \$	Internal \$

500 - Water 1

1	Water Master Plan	500-60308	System development, capacity and assurance		\$75,000					\$75,000
2	Portable Generator	500-90910	Portable Power Source		\$145,000					\$145,000
3	Apache Waterline	500-90914	Infrastructure age, fire protection and water quality		\$927,685			CDBG	\$475,308	\$452,377
4	Sols Wash Well Electrical Upgrade	500-90914	Electrical Upgrade to soft start		\$85,000					\$85,000
5	Vac/Jet Truck	500-90908	Infrastructure Cleaning (TTI \$300k: 300 - \$20K, 500/501/530/531 - \$70k each)	(2,000)	\$70,000					\$70,000
6	Santa Cruz / Adams Waterline		Infrastructure age, fire protection and water quality			\$862,244		CDBG	\$750,000	\$112,244
7	Adams St to WWW Waterline		Infrastructure age, fire protection and water quality			\$875,000		CDBG	\$125,000	\$750,000
8	Mariposa Well Replacement		Current well in poor condition (70 years old)				\$750,000			\$750,000
9	Madison Waterline Improvements		Infrastructure age, fire protection and water quality				\$850,000	CDBG	\$125,000	\$725,000
10	Waterline Restrictions		Fire protection, water quality				\$500,000	CDBG	\$125,000	\$375,000

Water 1 Totals:

(2,000)	\$1,302,685	\$1,737,244	\$2,100,000		\$1,600,308	\$3,539,621
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501 - Water 2

1	Well #7 Electrical Upgrade	501-60613	Acquiring Well from WR - needs electrical upgrade (soft start)		\$85,000					\$85,000
2	Well #8 Inspection/cleaning	501-60613	Due for inspection, cleaning		\$120,000					\$120,000
3	Vac/Jet Truck	501-90908	Infrastructure Cleaning (TTI \$300k: 300 - \$20K, 500/501/530/531 - \$70k each)	(2,000)	\$70,000					\$70,000
4	ADWR System Water Plan	501-60308	Water supply, drought and conservation plan		\$45,000					\$45,000
5	Gate Valve Operator/Exerciser		Gate Valve Exercising Program			\$11,000				\$11,000
6	Truck		New Employee Vehicle				\$55,000			\$55,000

Water 2 Totals:

(2,000)	\$320,000	\$11,000	\$55,000	\$0	\$0	\$386,000
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510 - Electric

1	Madison St Upgrades	510-90912	Overhead poles in poor condition & limited access		\$95,000					\$95,000
2	South Tegner Upgrades	510-90912	Engineering and Installation of Electric System Upgrades		\$40,000	\$800,000				\$840,000
3	Jefferson/Sylvan Upgrades		Engineering and Installation of Electric System Upgrades				\$40,000			\$40,000

Electric Totals:

0	\$135,000	\$800,000	\$40,000		\$0	\$975,000
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Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	One Time Expense			Funding Source		
					FY 2021-22 Amount	FY 2022-23 Amount	FY 2023-24 Amount	External Source	External \$	Internal \$

520 - Sanitation

1	Shade Structure & Concrete Floor		Store, protect & organize containers			\$50,000				\$50,000
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Sanitation Totals:	0	\$0	\$50,000	\$0		\$0	\$50,000
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530 - Wastewater 1

1	ADOT US93 Sewer Realignment	530-90914	Sewer main conflict with new Hwy construction (also \$250k FY 2020-21)		\$250,000					\$250,000
2	Vac/Jet Truck	530-90908	Infrastructure Cleaning (TTI \$300k: 300 - \$20K, 500/501/530/531 - \$70k each)	(2,000)	\$70,000					\$70,000
3	UV Disinfection / Effluent Pump Station	530-90912	Regulatory necessity, effluent water quality, economical	(3,000)	\$115,000	\$1,200,000				\$1,315,000
4	WWTP Headworks Rehab/Relocation		Regulatory necessity, effluent water quality, economical	(2,000)		\$750,000				\$750,000
5	Clarifier Rehabilitation - South Plant		Compliance, effluent water quality	2,400		\$325,000				\$325,000
6	Aztec Lift Station		Capacity Upgrade	(1,000)		\$300,000				\$300,000
7	Sewer Easement Machine		Sewer Main Cleaning	(25,000)		\$35,000				\$35,000
8	Sewerline Sylvan/Coolwater		Sag in sewerline				\$100,000			\$100,000
9	WWTP Recharge Pond Dredging		Capacity, compliance				\$75,000			\$75,000

Wastewater 1 Totals:	(30,600)	\$435,000	\$2,610,000	\$175,000		\$0	\$3,220,000
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531 - Wastewater 2

1	Vac/Jet Truck	531-90908	Infrastructure Cleaning (TTI \$300k: 300 - \$20K, 500/501/530/531 - \$70k each)	(2,000)	\$70,000					\$70,000
2	Sewer Easement Machine		Sewer Main Cleaning	(10,000)		\$35,000				\$35,000

Wastewater 2 Totals:	(12,000)	\$70,000	\$35,000	\$0		\$0	\$105,000
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Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	One Time Expense			Funding Source		
					FY 2021-22 Amount	FY 2022-23 Amount	FY 2023-24 Amount	External Source	External \$	Internal \$

580 - Airport

1	Entryway Signage	580-90912	Refurbish/replace signage for entryway		\$10,000					\$10,000
2	Apron Reconstruction	580-90921	Reconstruction of Apron #1		\$81,000	\$1,400,000		FAA/ADOT	\$1,406,950	\$74,050
3	Taxilane to T-Hangars	580-90917	Taxiway has a PCI of 33 and is beyond its useful life		\$80,000	\$770,000		FAA/ADOT	\$807,500	\$42,500
4	LED Runway Lights		Older system needs replacement	(5,000)		\$50,000		FAA/ADOT	\$47,500	\$2,500
5	Airport Master Plan Update		Update required every 10 years			\$350,000		FAA/ADOT	\$332,500	\$17,500
6	AWOS Replacement		Existing System is old and parts are difficult to find	(800)			\$300,000	FAA/ADOT	\$285,000	\$15,000
7	Additional T Hangar's		All hangars are full and there is a waiting list				\$175,000	FAA/ADOT	\$166,250	\$8,750

Airport Totals:	(5,800)	\$171,000	\$2,570,000	\$475,000		\$3,045,700	\$170,300
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600 - Town Shop

1	Tig Welder	600-90912	A tig welder would enable more in-house repairs with more reliable welds.		\$3,500					\$3,500
2	LED Lighting Upgrade	600-90905	Improved lightening & reduced energy costs	(840)	\$6,000					\$6,000
3	Pavement Preservation		Parking Lot and Access Road Pavement Preservation			\$150,000				\$150,000
4	R1234yf AC Machine		Industry moving to new refrigerant that is not compatible with existing equipment. New vehicles would need to be outsourced for refrigerant.				\$8,250			\$8,250

Town Shop Totals:	(840)	\$9,500	\$150,000	\$8,250		\$0	\$167,750
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620 - Fuel Facility

1	Tank Monitoring System	620-90912	This system monitors the fuel tank levels. The one we currently have is failing. It was not upgraded when we did the pump replacements several years ago.		\$25,000					\$25,000
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Town Shop Totals:	0	\$25,000	\$0	\$0		\$0	\$25,000
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Grand Totals:	(33,440)	\$8,703,185	\$10,101,244	\$17,545,250		\$7,588,008	\$28,661,671
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GENERAL FUND REVENUE

BUDGET UNIT DESCRIPTION

General Fund revenues fall into one of several categories including fund balance/reserves, taxes, intergovernmental, community services, rents, franchise fees, administrative fees and miscellaneous revenues.

ADMINISTRATIVE CHARGES

The General Fund assists several other funds with administrative functions such as processing utility bills, payroll, legal issues, various payments for all Funds, grant reimbursements, and many other things. Some of the costs involved with these administrative duties are passed on to those funds as follows:

General Administrative Fee

Department Charged	%	Amount
500 WATER 1 FUND	12%	\$105,626
501 WATER 2 (WR) FUND	10%	\$91,106
510 ELECTRIC FUND1	32%	\$287,282
520 SANITATION	16%	\$144,734
530 WASTEWATER 1 FUND	11%	\$95,796
531 WASTEWATER 2 (WR) FUND	13%	\$119,480
580 AIRPORT FUND	7%	\$65,737
	100%	\$909,761

Public Works & CIP Administrative Fee

Department Charged	%	Amount
500 WATER 1 FUND	14%	\$24,595
501 WATER 2 (WR) FUND	14%	\$24,595
510 ELECTRIC FUND1	14%	\$24,595
520 SANITATION	14%	\$24,595
530 WASTEWATER 1 FUND	14%	\$24,595
531 WASTEWATER 2 (WR) FUND	14%	\$24,595
700 CIP FUND	16%	\$28,109
	100%	\$175,679

GENERAL FUND

	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
GENERAL FUND REVENUE				
100-101-000-43729 BUDGETED FUND BALANCE	0	0	3,056,257	412,179
100-101-000-43735 RESERVE	0	0	2,794,310	2,914,204
100-101-000-43736 RESERVE - CAPITAL	0	0	426,000	0
100-101-000-44110 PRIMARY PROP TAX	397,393	433,889	482,942	530,600
100-101-000-44120 PRIOR PERIOD TAX	3,811	3,891	15,000	30,000
100-101-000-44210 LOCAL SALES TAX	5,035,117	5,471,539	5,800,000	5,800,000
100-101-000-44418 AUTO LIEU TAX	331,850	353,327	366,067	375,257
100-101-000-44420 STATE SALES TAX/TPT	748,903	811,992	833,254	950,125
100-101-000-44422 STATE INCOME TAX/URS	897,229	1,013,826	1,138,689	1,055,812
100-101-000-44800 INTERGOVERNMENTAL AGREEMENTS	162,215	69,342	79,340	79,340
100-101-000-45489 BANNER FEES	1,010	860	677	677
100-101-000-45490 COMM & REC CENTER RENTALS	34,323	25,510	30,701	30,701
100-101-000-45491 SWIM POOL ADMISSION	9,099	3,178	2,635	2,635
100-101-000-45494 PARK FEES	1,651	3,154	50,000	50,000
100-101-000-45495 RECREATION PROGRAMS	14,562	11,220	8,582	8,582
100-101-000-46400 CONTRIBUTIONS REC'D	3,900	4,165	59,242	2,266,900
100-101-000-46432 CABLE AGREEMENT	32,272	40,692	43,773	43,773
100-101-000-46434 POLE ATTACHMENT	7,970	7,970	7,970	7,970
100-101-000-46436 SOUTHWEST GAS FRANCHISE	20,651	18,488	19,183	19,183
100-101-000-46438 APS FRANCHISE	147,363	142,595	152,232	152,232
100-101-000-46441 LIQUOR LICENSE FEES	3,400	3,050	3,300	3,300
100-101-000-46444 OCCUPATIONAL FEES	54,758	54,772	53,248	53,248
100-101-000-46445 OTHER PERMIT FEES	76,817	152,608	410,000	100,000
100-101-000-46459 INTEREST INCOME	204,125	158,633	14,652	14,652
100-101-000-46460 LGIP LOSS	1,911	220	0	0
100-101-000-46463 TOWN RENTALS	4,206	3,075	2,633	2,633
100-101-000-46470 LIBRARY - MISC REVENUES	3,344	2,385	2,189	2,189
100-101-000-46471 LIBRARY - COPIES	2,935	2,451	1,220	1,220
100-101-000-46481 ZONING & SUBDIVISION FEES	28,195	11,708	36,523	10,000
100-101-000-46483 NEW BLDG PERMIT FEES	566,220	457,202	1,104,919	850,000
100-101-000-46620 CONTRACTED SERVICES REIMB	113,346	136,121	78,382	60,000
100-101-000-47452 FIRE - RENTAL & REIMB	56,954	6,472	37,666	37,666
100-101-000-47453 FIRE - IGA	458,107	489,974	652,833	464,164
100-101-000-47465 FINES & COURT CHARGES	117,331	158,603	128,612	128,612
100-101-000-47467 POLICE MISC FEES	5,682	5,125	6,512	6,512
100-101-000-47469 ADMIN CHARGE - GF	908,596	940,989	995,212	909,761
100-101-000-47471 ADMIN CHARGE - PS & CIP	183,860	172,904	156,574	175,679
100-101-000-47510 RESTITUTION	5,090	109	202	0
100-101-000-48821 EVENT STAFF/EQUIPMENT USE	6,151	3,725	1,850	1,850
100-101-000-48830 CREDIT/DEBIT FEES	15,381	20,935	76,436	76,436
100-101-000-48875 MISCELLANEOUS REVENUES	24,078	138,346	441,069	20,000
100-101-000-48880 SURPLUS OF TOWN PROPERTY	5,898	5,837	2,680	1,000
100-101-000-48882 INSURANCE/DAMAGE REIMBURSEMENT	6,400	14,265	22,682	0
100-101-000-49920 TRANSFER OUT	510,000-	1,079,468-	1,662,867-	1,913,444-
GENERAL FUND REVENUE	10,192,106	10,275,677	17,933,381	15,735,648

FINANCE & TECHNOLOGY DEPARTMENT

BUDGET UNIT DESCRIPTION

The Finance & Technology Department budget unit accounts for the overall financial administration of the Town. Services provided by this Department include: accounts payable, accounts receivable, financial reporting, budgeting, data processing, investment, debt administration, utility billing, purchasing, and payroll as well as all town information technology. All of which provide quality service to meet the needs of the citizens, staff and elected officials in a timely and accurate fashion. During fiscal year 2004-05, the council adopted Appendix IV of the sales tax code and contracted with a sales tax auditor to provide compliance audits and education.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Respond To Finance & Utility Billing Questions In A Timely Manner	To provide a timely response to all inquiries.	Average number of days to respond to inquiries				
			1	1	1	1	1
(2)	Increase The Number Of Utility Auto Pay Customers	Achieve a reduction in the number of payments requiring manual input.	# of Auto Pay Customers				
			815	944	1,052	1,130	1,200
(3)	Improve Transparency In Financial Records	To produce a transparent financial documents for all readers showing expected and actual revenues and expenditures.	Receipt of Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA)				
			Yes	Yes	Yes	Yes	Yes
			7 Yrs	8 Yrs	9 Yrs	10 Yrs	11 Yrs
			Receipt of Certificate of Achievement for Excellence in Financial Reporting from the GFOA				
			Yes	Yes	Yes	Yes	Yes
			6 Yrs	7 Yrs	8 Yrs	9 Yrs	10 Yrs
(4)	Assist Customers With Establishing Utility Service	To promptly and efficiently open new customer accounts.	# of Customer Accounts Opened				
			762	873	777	1,190	1,000

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>FINANCE & TECHNOLOGY</u>				
FINANCE & TECHNOLOGY DIRECTOR	1	1	1	1
SENIOR ACCOUNTANT	0.2	0.2	0.2	0.2
ACCOUNTS PAYABLE CLERK	1	1	1	1
SENIOR INFORMATION TECHNOLOGY TECHNICIAN	0	0	0	1
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1	1
MANAGEMENT ANALYST	1	1	1	1
REVENUE CLERK	0.2	0.2	0.2	0.2
FINANCE & TECHNOLOGY TOTAL (100-105)	4.4	4.4	4.4	5.4

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
FINANCE & TECHNOLOGY EXPENSE					
100-105-105-50100	SALARIES & WAGES FULL-TIME	228,908	247,517	270,925	354,148
100-105-105-50125	COMP TIME - USED	0	0	95	95
100-105-105-50140	SICK TIME	12,111	14,945	6,608	0
100-105-105-50150	OVERTIME	133	0	0	0
	TOTAL SALARIES	241,151	262,462	277,628	354,243
100-105-105-50210	FICA EXPENSE	17,730	19,039	21,238	27,100
100-105-105-50212	INDUSTRIAL INSURANCE	695	583	617	787
100-105-105-50221	STATE RETIREMENT EXP	27,141	29,945	33,922	43,960
100-105-105-50232	HEALTH INSURANCE	38,623	35,880	31,819	46,585
100-105-105-50233	DENTAL INSURANCE	2,753	2,604	2,957	4,125
100-105-105-50234	LIFE INSURANCE	241	242	136	159
	TOTAL OTHER PERSONNEL COSTS	87,182	88,293	90,689	122,716
100-105-105-60112	TRAINING & TRAVEL	217	1,871	1,000	3,300
100-105-105-60114	MEMBERSHIP & DUES	759	1,315	1,210	1,210
100-105-105-60300	AUDITING	54,735	64,550	64,700	65,900
100-105-105-60302	DATA PROCESSING & IT MAINT	30,902	68,584	65,000	60,000
100-105-105-60305	OTHER CONTRACT SERVICES	18,053	20,779	20,836	20,912
100-105-105-60403	PRINTING, BINDING & PHOTO	729	706	1,800	1,000
100-105-105-60406	BOOKS, PUBLICATIONS & MAPS	46	46	100	300
100-105-105-60620	TELEPHONE	330	530	624	624
100-105-105-60639	OFFICE SUPPLIES	7,107	7,484	7,600	7,600
100-105-105-69215	PUBLIC OUTREACH	21	25	50	200
100-105-105-69999	MINOR CAPITAL	337	657	200	550
	TOTAL OPERATING EXPENSES	113,236	166,547	163,120	161,596
	FINANCE & TECHNOLOGY EXPENSE	441,569	517,302	531,437	638,555

GENERAL SERVICES

BUDGET UNIT DESCRIPTION

This department covers expenses by the Town Council along with miscellaneous expenses not associated with other departments. Responsibilities of the Town Council include providing leadership to staff, formulating public policy which is consistent with the desires of the community, enacting the policies governing the operation of the town, enactment of ordinances and resolutions, adoption of the annual operating budget, levying taxes, and appointment of members to citizen advisory boards and commissions.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Develop One Of The Best Public Safety Systems In Arizona	Budget appropriate resources to fund critical public safety programs, including aggressive narcotics abatement, fire safety and EMS response.	Average staffing level of sworn police officers (percentage of authorized positions filled)				
			96%	95%	93%	95%	96%
			Insurance Services Office (ISO) national fire protection standard rating				
			4	4	4	4	4
(2)	Pursue Strategic Annexations That Add To The Quality, Character And Economic Viability Of Wickenburg	Complete annexations that contribute to Wickenburg's sensible growth and economic stability.	Total acreage of annexations completed				
			0	264	156	0	368
			Assessed valuation of newly-annexed areas				
			\$0	\$86,500	\$2,614,971	0	\$55,000,000

PERSONNEL

The only salaries accounted for under General Services are those of the Mayor, Vice Mayor, and five Councilmembers.

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
GENERAL SERVICES EXPENSE					
100-110-110-50115	SALARIES & WAGES COUNCIL	19,200	19,200	19,800	19,200
	TOTAL SALARIES	19,200	19,200	19,800	19,200
100-110-110-50210	FICA EXPENSE	1,469	1,469	1,515	1,469
100-110-110-50211	UNEMPLOYMENT/TAXES	678	949	12,739	12,739
100-110-110-50212	INDUSTRIAL INSURANCE	43	45	46	45
	TOTAL OTHER PERSONNEL COSTS	2,189	2,463	14,300	14,253
100-110-110-60020	CONTRACTED SERVICES REIMB	2,066	0	0	0
100-110-110-60103	EMPLOYEE DEVELOPMENT	52,419	25,070	22,000	30,900
100-110-110-60107	PERSONNEL	8,388	9,602	8,000	10,000
100-110-110-60112	TRAINING & TRAVEL	4,447	3,229	3,500	4,000
100-110-110-60114	MEMBERSHIP & DUES	14,231	15,060	16,850	19,990
100-110-110-60200	CREDIT & ONLINE FEE'S	15,437	21,651	84,651	85,351
100-110-110-60305	OTHER CONTRACT SERVICES	3,326	850	1,000	1,000
100-110-110-60307	PRISONER HOUSING	29,312	20,308	25,000	30,000
100-110-110-60308	OTHER PROFESSIONAL SERVICES	33,050	0	30,000	65,000
100-110-110-60311	JUDICIAL - PUBLIC DEFENDER	10,003	7,733	9,090	9,090
100-110-110-60401	MARKETING	8,857	4,100	4,500	5,000
100-110-110-60601	SVC TO MAINT AUTO	462	188	1,000	500
100-110-110-60602	SVC TO MAINT OFFICE EQUIPMENT	3,892	1,720	3,000	4,000
100-110-110-60612	INSURANCE/DAMAGE CLAIMS	21,872	5,998	50,000	75,000
100-110-110-60616	INSURANCE LIABILITY	81,487	0	101,642	109,318
100-110-110-60620	TELEPHONE	22,276	18,536	16,952	16,952
100-110-110-60622	RENTALS-LEASES-LOANS	2,441	1,829	2,600	2,600
100-110-110-60624	PAPER SHREDDING	306	258	400	400
100-110-110-60639	OFFICE SUPPLIES	858	1,091	1,000	1,000
100-110-110-60640	POSTAGE	2,874	8,756	5,629	5,629
100-110-110-60648	GAS, OIL & LUBRICANTS	1,214	1,090	500	1,500
100-110-110-60675	COMMUNITY CONTRIBUTIONS	40,000	40,000	40,000	60,000
100-110-110-60680	CONTRIBUTIONS EXPENDED	1,249	0	17,300	16,900
100-110-110-69215	PUBLIC OUTREACH	0	1,140	2,000	1,000
100-110-110-69999	MINOR CAPITAL	0	3,141	3,696	1,000
	TOTAL OPERATING EXPENSES	360,466	191,349	450,310	556,130
100-110-110-90936	LAND PURCHASE	833	0	1,313	0
	TOTAL CAPITAL	833	0	1,313	0
100-110-110-95100	CONTINGENCY	92,331	0	418,429	43,243
100-110-110-95150	CAPITAL RESERVE	0	0	0	100,000
100-110-110-95151	RESERVE	0	0	2,914,204	2,148,406
	TOTAL CONTINGENCY	92,331	0	3,332,633	2,291,649
	GENERAL SERVICES EXPENSE	475,018	213,012	3,818,356	2,881,232

TOWN MANAGER DEPARTMENT

BUDGET UNIT DESCRIPTION

Appointed by the Town Council, the Town Manager is the Chief Executive Officer of the Town and is responsible for all municipal operations; the planning, implementation, and review of all policies, procedures and programs; and provides direction to all other departments. Additionally, the Town Manager serves as the Human Resources Director, facilitates the Economic Development Advisory Committee, and also represents the Town at various meetings across the state including the Maricopa Association of Governments.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Maintain a healthy, customer-oriented workforce	Invest additional resources in employee development, appreciation, and wellness	Number of employee appreciation and wellness programs/events offered				
			15	18	18	16	18
			Percentage of staff participating in at least one wellness program annually				
			85%	87%	88%	85%	90%

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>MANAGER</u>				
TOWN MANAGER	1	1	1	1
ADMIN ASSISTANT	0	0	0.5	0.5
DEPUTY TOWN MANAGER ECONOMIC DEVELOPMENT	1	1	1	1
HR & RISK MGMT COORDINATOR	1	1	0	0
HR & RISK MGMT MANAGER	0	0	1	1
ECONOMIC DEV COMMUNITY RELATIONS DIRECTOR	1	1	0	0
PUBLIC INFORMATION GRANTS ADMINISTRATOR	0	0	1	1
TOWN MANAGER TOTAL (100-116)	4	4	4.5	4.5

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
TOWN MANAGER EXPENSE					
100-116-110-50100	SALARIES & WAGES FULL-TIME	259,317	298,162	313,770	434,094
100-116-110-50140	SICK TIME	2,105	5,369	3,548	0
	TOTAL SALARIES	261,422	303,532	317,318	434,094
100-116-110-50210	FICA EXPENSE	19,525	22,710	24,275	33,208
100-116-110-50212	INDUSTRIAL INSURANCE	820	715	747	1,023
100-116-110-50221	STATE RETIREMENT EXP	29,810	35,348	38,776	53,871
100-116-110-50232	HEALTH INSURANCE	39,719	41,253	34,597	47,817
100-116-110-50233	DENTAL INSURANCE	2,245	2,326	3,543	4,961
100-116-110-50234	LIFE INSURANCE	211	256	112	173
	TOTAL OTHER PERSONNEL COSTS	92,330	102,608	102,050	141,053
100-116-110-60104	CLOTHING ALLOWANCE	0	0	0	300
100-116-110-60112	TRAINING & TRAVEL	3,899	4,229	2,500	5,560
100-116-110-60114	MEMBERSHIP & DUES	2,577	2,494	2,300	2,310
100-116-110-60302	DATA PROCESSING	260	0	500	500
100-116-110-60308	OTHER PROFESSIONAL SERVICES	3,725	4,000	125	0
100-116-110-60406	BOOKS, PUBLICATIONS & MAPS	2,185	0	500	500
100-116-110-60599	INTERNET, WEBSITE & EMAIL	19,404	19,451	23,000	24,000
100-116-110-60601	SVC TO MAINT AUTO	146	621	500	500
100-116-110-60620	TELEPHONE	775	825	581	850
100-116-110-60639	OFFICE SUPPLIES	1,848	1,077	1,000	1,500
100-116-110-60648	GAS, OIL & LUBRICANTS	834	1,053	200	800
100-116-110-69215	PUBLIC OUTREACH	0	25	200	500
100-116-110-69999	MINOR CAPITAL	285	0	0	0
	TOTAL OPERATING EXPENSES	35,937	33,776	31,406	37,320
	TOWN MANAGER EXPENSE	389,689	439,916	450,774	612,467

TOWN CLERK DEPARTMENT

BUDGET UNIT DESCRIPTION

This department acts in an administrative capacity for the Town Council processing, maintaining and protecting the official records of the Town, conducting elections, providing courteous and timely customer service to the Council, staff and the public. The Town Clerk is the main link between citizens and our municipal government.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Improve Transparency And Public Access to Information	Respond to public records requests quickly and efficiently.	Number of public records requests processed				
			107	103	123	100	100
			Average number of days required to respond to a public records request				
			2	2	1	1	1
(2)	Make Wickenburg A Welcoming Destination For Businesses	Process business licenses and special event liquor license applications quickly and efficiently.	Number of new business license applications processed				
			142	191	127	170	150
			Total number of business license as of June 30th				
			807	875	900	939	940
			Number of special event liquor licenses processed				
			43	44	43	18	30
			Average number of days required to issue a special event liquor license				
			1	1	1	1	1

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>TOWN CLERK</u>				
TOWN CLERK	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	1	1	0	0
ADMIN ASSISTANT	0	0	0.5	0.5
TOWN CLERK TOTAL (100-121)	2	2	1.5	1.5

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
TOWN CLERK EXPENSE					
100-121-110-50100	SALARIES & WAGES FULL-TIME	105,803	127,301	124,685	115,917
100-121-110-50125	COMP TIME - USED	520	433	149	149
100-121-110-50140	SICK TIME	6,451	3,934	1,239	0
100-121-110-50150	OVERTIME	6	0	0	0
	TOTAL SALARIES	112,780	131,668	126,073	116,066
100-121-110-50210	FICA EXPENSE	8,363	9,619	9,645	8,879
100-121-110-50212	INDUSTRIAL INSURANCE	314	309	359	330
100-121-110-50221	STATE RETIREMENT EXP	12,575	15,015	15,406	14,404
100-121-110-50232	HEALTH INSURANCE	17,832	18,586	13,985	14,230
100-121-110-50233	DENTAL INSURANCE	1,026	1,038	1,191	1,222
100-121-110-50234	LIFE INSURANCE	143	135	71	69
	TOTAL OTHER PERSONNEL COSTS	40,252	44,701	40,657	39,134
100-121-110-60112	TRAINING & TRAVEL	1,458	944	2,000	2,050
100-121-110-60114	MEMBERSHIP & DUES	305	370	270	365
100-121-110-60301	MICRO FILMING	117	120	120	200
100-121-110-60302	DATA PROCESSING	13,465	7,910	7,910	8,300
100-121-110-60305	OTHER CONTRACT SERVICES	0	1,438	1,188	2,388
100-121-110-60400	ADVERTISING	9,861	8,267	10,000	10,000
100-121-110-60404	RECORDING	0	32	100	300
100-121-110-60639	OFFICE SUPPLIES	628	751	1,200	1,200
100-121-110-60670	ELECTIONS	15,918	0	3,652	500
100-121-110-69213	BOARDS & COMMISSIONS	728	0	100	100
	TOTAL OPERATING EXPENSES	42,480	19,833	26,540	25,403
	TOWN CLERK EXPENSE	195,511	196,202	193,270	180,603

TOWN COURT

BUDGET UNIT DESCRIPTION

The Town Court budget unit accounts for costs associated with the judicial branch of town government. The Judge of the Town Court hears cases involving violations of town ordinances, civil and criminal traffic cases, and misdemeanor cases, that occur within the town limits. The court also issues orders of protection and injunctions against harassment.

Our mission is to administer justice under the law, equally, impartially, and efficiently in a safe professional environment with dignity and respect for all, to promote public safety, trust, and confidence.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	To Enhance Public Safety Measures	To use sentencing powers to create conditions that would encourage lawful behavior and reduce re-offending.	# of re-orders that need to be issued				
			99	129	81	100	100
			# of order to show cause issued				
			192	114	78	95	95
(2)	Ensure The Timely And Accurate Disposition Of Cases Filed	To process cases filed within 4 days at least 85% of the time.	# of cases filed				
			1,286	1,375	1,903	1,753	1,753
			# of cases adjudicated				
			1,382	1,426	1,914	1,616	1,616
(3)	To Increase Awareness Of Court Functions	To Maximize Opportunities for public engagement	# of marriage licenses issued				
			57	45	51	45	45
			# of wedding ceremonies performed				
			18	19	7	8	16

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>TOWN COURT</u>				
MAGISTRATE (contracted)	1	1	0	0
COURT ADMINISTRATOR	1	1	1	1
DEPUTY COURT CLERK	2	2	2	2
COURT SECURITY OFFICER - COURT CLERK (PT)	0.5	0.5	0.5	0.5
TOWN COURT TOTAL (100-125)	4.5	4.5	3.5	3.5

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
TOWN COURT EXPENSE					
100-125-125-50100	SALARIES & WAGES FULL-TIME	121,102	137,966	139,387	157,081
100-125-125-50110	SALARIES & WAGES PART-TIME	7,307	8,470	8,049	8,102
100-125-125-50120	SALARIES & WAGES JUDGE	33,966	29,714	20,982	0
100-125-125-50140	SICK TIME	5,700	3,416	6,026	0
	TOTAL SALARIES	168,076	179,566	174,444	165,183
100-125-125-50210	FICA EXPENSE	12,347	13,224	13,345	12,636
100-125-125-50212	INDUSTRIAL INSURANCE	447	386	375	355
100-125-125-50221	STATE RETIREMENT EXP	14,671	17,042	21,317	20,499
100-125-125-50232	HEALTH INSURANCE	31,041	31,737	26,586	29,245
100-125-125-50233	DENTAL INSURANCE	1,717	1,672	2,144	2,359
100-125-125-50234	LIFE INSURANCE	122	128	70	69
	TOTAL OTHER PERSONNEL COSTS	60,345	64,189	63,837	65,163
100-125-125-60104	CLOTHING ALLOWANCE	0	0	300	0
100-125-125-60105	LAUNDRY & CLEANING	16	12	30	65
100-125-125-60112	TRAINING & TRAVEL	2,285	445	2,000	3,000
100-125-125-60114	MEMBERSHIP & DUES	500	525	500	625
100-125-125-60200	CREDIT & ONLINE FEE'S	1,494	1,994	1,458	1,458
100-125-125-60302	DATA PROCESSING	0	0	568	600
100-125-125-60305	OTHER CONTRACT SERVICES	3,961	4,628	15,833	40,460
100-125-125-60306	JURY TRIALS	125	0	200	200
100-125-125-60313	SECURITY	38	0	0	0
100-125-125-60406	BOOKS, PUBLICATIONS & MAPS	205	218	300	390
100-125-125-60602	SVC TO MAINT OFFICE EQUIPMENT	0	1,132	1,000	1,000
100-125-125-60620	TELEPHONE	982	1,035	1,075	1,075
100-125-125-60622	RENTALS-LEASES-LOANS	6,070	6,070	6,250	7,170
100-125-125-60639	OFFICE SUPPLIES	1,980	1,715	1,900	1,550
100-125-125-69215	PUBLIC OUTREACH	290	0	0	200
100-125-125-69999	MINOR CAPITAL	0	150	800	0
	TOTAL OPERATING EXPENSES	17,945	17,924	32,214	57,793
	TOWN COURT EXPENSE	246,366	261,679	270,495	288,139

TOWN ATTORNEY

BUDGET UNIT DESCRIPTION

During the first meeting of the newly elected Council Members in July 1998, the council voted to discontinue the practice of having an in-house attorney. The Town of Wickenburg now utilizes the services of several outside law firms for all of its legal needs.

PERSONNEL

Since the Town Attorney's Department is serviced by outside law firms, there is no internal staff.

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
TOWN ATTORNEY EXPENSE					
100-130-125-60314	CONTRACT ATTORNEY - COURT	64,711	78,129	90,618	90,618
100-130-125-60315	CONTRACT ATTORNEY - GENERAL	140,366	100,993	100,000	100,000
TOTAL OPERATING EXPENSES		205,077	179,122	190,618	190,618
TOWN ATTORNEY EXPENSE		205,077	179,122	190,618	190,618

RECREATION DEPARTMENT

BUDGET UNIT DESCRIPTION

The Recreation Department was separated out from the Parks, Recreation & Facilities Maintenance Department during FY 2018-19. It is responsible for a variety of recreational activities providing a fun, safe and enjoyable experience for persons of all ages, special events, and facility rentals.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Create A Constant Stream Of Activities In The Community	Support Wickenburg's expanding reputation as a destination with many activities.	Number of special event applications processed				
			68	68	53	76	67
(2)	Create An Atmosphere That Engages Families And People Of All Ages In Activities	Develop high quality programming, improve user experiences, and increase participation in programs.	Year-over-year revenue increase/(decrease) in recreation program revenues				
			\$11,956	(\$7,081)	(\$9,154)	\$11,290	\$2,500
(3)	Partner With Businesses And Non-Profits For Recreation Programming	Develop relationships in the community to work together on future sponsorships, programming and special events.	Number of sponsorships and partnerships				
			47	60	61	65	74

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>RECREATION</u>				
NATURAL RESOURCES & REC MANAGER	0	0	1	1
SPECIAL EVENTS COORDINATOR	0	0	1	1
RECREATION STAFF - SEASONAL	6.5	6.5	5.5	5.5
POOL STAFF - SEASONAL	7	7	8.5	8.5
RECREATION TOTAL (100-135)	13.5	13.5	16	16

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
RECREATION EXPENSE					
100-135-135-50100	SALARIES & WAGES FULL-TIME	123,745	136,963	131,063	126,199
100-135-135-50105	SALARIES & WAGES SEASONAL	131,358	69,693	97,156	120,798
100-135-135-50125	COMP TIME - USED	0	1,389	265	265
100-135-135-50140	SICK TIME	4,195	7,077	1,355	0
100-135-135-50150	OVERTIME	1,641	123	0	0
	TOTAL SALARIES	260,939	215,245	229,839	247,262
100-135-135-50210	FICA EXPENSE	18,248	16,888	17,583	18,916
100-135-135-50212	INDUSTRIAL INSURANCE	3,863	6,633	8,883	9,420
100-135-135-50221	STATE RETIREMENT EXP	12,651	18,738	28,087	30,685
100-135-135-50232	HEALTH INSURANCE	29,159	23,782	14,545	13,724
100-135-135-50233	DENTAL INSURANCE	1,925	1,797	1,367	1,058
100-135-135-50234	LIFE INSURANCE	92	118	61	46
	TOTAL OTHER PERSONNEL COSTS	65,937	67,955	70,526	73,849
100-135-135-60104	CLOTHING ALLOWANCE	1,972	491	2,000	500
100-135-135-60112	TRAINING & TRAVEL	3,842	6,240	2,729	4,900
100-135-135-60114	MEMBERSHIP & DUES	883	1,127	3,300	3,000
100-135-135-60302	DATA PROCESSING	514	800	1,200	1,731
100-135-135-60400	ADVERTISING	6,611	1,934	2,646	4,500
100-135-135-60406	BOOKS, PUBLICATIONS & MAPS	0	1,799	5,000	5,000
100-135-135-60601	SVC TO MAINT AUTO	0	1,576	400	500
100-135-135-60620	TELEPHONE	882	1,342	1,682	1,682
100-135-135-60637	REC PROGRAMS	24,292	21,593	14,963	20,000
100-135-135-60639	OFFICE SUPPLIES	1,424	1,109	800	800
100-135-135-60648	GAS, OIL & LUBRICANTS	148	41	150	200
100-135-135-60656	SAFETY	1,407	1,096	2,594	2,360
100-135-135-69999	MINOR CAPITAL	217	412	5,100	1,500
	TOTAL OPERATING EXPENSES	42,193	39,561	42,564	46,673
	RECREATION EXPENSE	369,068	322,761	342,929	367,784

LIBRARY

BUDGET UNIT DESCRIPTION

The Library budget unit accounts for the costs associated with operating and maintaining the Town's Public Library, which was transferred to the Town on August 25, 1987. The library encourages lifelong learning through a wide assortment of published material. The library's mission is the dissemination of information and knowledge for the individual plus the facilitation of small groups that seek to collaborate together. It is designed to foster education, entertainment, and creativity for life-long learning.

Performance Measures						
Goal	Objective	Outcome Indicator(s)				
		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Evaluate Customer Satisfaction With Library Services	Percentage of positive satisfaction levels with services as reported in survey results				
		no survey conducted	85%	no survey conducted	90%	92%
(2)	Enhance And Diversify Library Programming To Reflect Interests & Educational Opportunities Of Persons Of All Ages	Number of participants in learning programs				
		Not tracked until FY 2018-19	310	387	200	400
(3)	Expand The Library's Social Media Presence To Attract New Patrons In Library Programming	Number of social media posts made by library staff				
		177	225	351	150	175
		Number of social media followers/fans				
		590	678	725	900	1000
(4)	Support Community Engagement By Increasing Volunteerism At The Library	Number of events facilitated				
		Started FY 2019-20	Started FY 2019-20	8	1	5
		Number of new volunteers trained				
		Started FY 2019-20	Started FY 2019-20	6	1	4

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>LIBRARY</u>				
LIBRARY MANAGER	1	1	1	1
LIBRARY ASSISTANT (PT)	2.5	2.5	2.5	2.5
LIBRARY TOTAL (100-145)	3.5	3.5	3.5	3.5

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
LIBRARY EXPENSE					
100-145-145-50100	SALARIES & WAGES FULL-TIME	41,956	42,684	43,727	48,520
100-145-145-50110	SALARIES & WAGES PART-TIME	39,725	47,156	49,430	59,602
100-145-145-50140	SICK TIME	2,057	2,265	2,453	0
100-145-145-50150	OVERTIME	63	143	40	40
	TOTAL SALARIES	83,801	92,249	95,650	108,162
100-145-145-50210	FICA EXPENSE	6,247	6,888	7,317	8,274
100-145-145-50212	INDUSTRIAL INSURANCE	438	503	617	698
100-145-145-50221	STATE RETIREMENT EXP	8,199	9,251	10,178	11,573
100-145-145-50232	HEALTH INSURANCE	11,648	13,151	8,462	6,862
100-145-145-50233	DENTAL INSURANCE	397	344	793	872
100-145-145-50234	LIFE INSURANCE	41	43	23	23
	TOTAL OTHER PERSONNEL COSTS	26,969	30,179	27,390	28,302
100-145-145-60104	CLOTHING ALLOWANCE	114	0	100	100
100-145-145-60112	TRAINING & TRAVEL	577	847	100	850
100-145-145-60114	MEMBERSHIP & DUES	214	215	140	213
100-145-145-60302	DATA PROCESSING	9,024	8,199	7,750	8,745
100-145-145-60305	OTHER CONTRACT SERVICES	40,669	48,417	50,000	52,000
100-145-145-60406	BOOKS, PUBLICATIONS & MAPS	1,199	1,283	1,350	1,780
100-145-145-60599	INTERNET, WEBSITE & EMAIL	0	625	1,563	1,563
100-145-145-60602	SVC TO MAINT OFFICE EQUIPMENT	0	1,331	1,331	1,460
100-145-145-60618	UTILITIES EXPENSE	19,169	14,380	16,101	16,101
100-145-145-60623	LIBRARY BLDG MAINTENANCE	7,719	1,355	500	1,000
100-145-145-60637	REC PROGRAMS	2,453	1,716	1,000	2,000
100-145-145-60639	OFFICE SUPPLIES	2,425	2,674	3,082	3,800
100-145-145-60644	JANITORIAL SUPPLIES	1,430	1,345	1,000	1,000
100-145-145-69215	PUBLIC OUTREACH	0	0	100	500
100-145-145-69999	MINOR CAPITAL	85	1,501	0	500
	TOTAL OPERATING EXPENSES	85,077	83,888	84,117	91,612
	LIBRARY EXPENSE	195,847	206,315	207,157	228,076

PARKS & FACILITIES MAINTENANCE DEPARTMENT

BUDGET UNIT DESCRIPTION

The Parks, Recreation & Facilities Department is responsible for the maintenance and physical appearance of all public facilities including, buildings and parks within the town. This Department also offers a variety of recreational activities providing a fun, safe and enjoyable experience for persons of all ages.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Improve And Maintain The Appearance Of Wickenburg	Maintain Town parks and streetscapes.	Number of hours completed on park maintenance and improvement				
			10,000	10,000	11,500	13,000	14,000
(2)	Pursue Full Cost-Recovery In The Rental Of Town Facilities	Analyze the associated costs of operating facilities to properly charge for rentals and set up fees.	Community & Rec Center rental fees collected				
			\$51,338	\$34,323	\$25,510	\$35,114	\$31,649
(3)	Leverage Wickenburg's Natural Environment To Create Trails For Various Uses	Use the General Plan 2025 to guide construction of trail systems throughout the community.	Miles of trails constructed				
			0	0.8	0	0	0

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>PARKS & FACILITIES MAINTENANCE</u>				
PARKS OPERATIONS MGR	1	1	1	1
CREW LEADER	0	0	1	1
NATURAL RESOURCES & REC MANAGER	1	1	0	0
SPECIAL EVENTS COORDINATOR	1	1	0	0
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.25	0.25
MAINTENANCE WORKER	7	7	7	7
FACILITIES MAINTENANCE SPECIALIST	1	1	1	1
RECREATION COORDINATOR	1	1	0	0
PARKS & FACILITIES MAINTENANCE TOTAL (100-150)	12.5	12.5	10.25	10.25

CAPITAL EXPENSES

90908

John Deere Mower - \$25,000

John Deere Gator - \$12,000

90912

Robotic Pool Cleaner - \$5,000

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
PARKS & FACILITIES EXPENSE					
100-150-150-50100	SALARIES & WAGES FULL-TIME	295,705	348,811	349,120	441,397
100-150-150-50125	COMP TIME - USED	16	764	30	30
100-150-150-50140	SICK TIME	21,091	5,480	8,101	0
100-150-150-50150	OVERTIME	6,003	13,724	5,052	5,052
	TOTAL SALARIES	322,816	368,780	362,303	446,479
100-150-150-50210	FICA EXPENSE	24,854	27,046	27,716	34,156
100-150-150-50212	INDUSTRIAL INSURANCE	17,361	10,828	10,638	13,109
100-150-150-50221	STATE RETIREMENT EXP	37,908	43,406	44,272	55,407
100-150-150-50232	HEALTH INSURANCE	80,642	81,804	68,355	99,730
100-150-150-50233	DENTAL INSURANCE	5,732	4,406	5,803	8,202
100-150-150-50234	LIFE INSURANCE	406	442	239	236
	TOTAL OTHER PERSONNEL COSTS	166,903	167,931	157,023	210,840
100-150-150-60104	CLOTHING ALLOWANCE	390	3,366	3,012	3,080
100-150-150-60105	LAUNDRY & CLEANING	0	0	68	150
100-150-150-60112	TRAINING & TRAVEL	2,434	480	2,700	3,000
100-150-150-60114	MEMBERSHIP & DUES	0	0	150	150
100-150-150-60118	LICENSES & PERMITS	855	3,280	1,300	1,300
100-150-150-60302	DATA PROCESSING	0	0	600	1,000
100-150-150-60305	OTHER CONTRACT SERVICES	3,128	5,000	600	0
100-150-150-60403	PRINTING, BINDING & PHOTO	0	0	4	0
100-150-150-60598	POOL MAINTENANCE	7,237	4,537	10,000	10,000
100-150-150-60599	INTERNET, WEBSITE & EMAIL	2,039	1,788	2,501	2,501
100-150-150-60600	SVC TO MAINT BUILDINGS	26,327	19,297	38,496	39,996
100-150-150-60601	SVC TO MAINT AUTO	3,224	6,877	6,500	6,500
100-150-150-60602	SVC TO MAINT OFFICE EQUIPMENT	802	797	820	820
100-150-150-60604	SVC TO MAINT OTHER EQUIPMENT	7,088	3,495	8,000	8,000
100-150-150-60606	GROUNDS MAINTENANCE	34,328	50,646	52,213	55,000
100-150-150-60610	CAP BLDG MAINTENANCE	297	34	500	500
100-150-150-60611	RESPIRE BLDG MAINTENANCE	740	0	500	500
100-150-150-60618	UTILITIES EXPENSE	227,785	226,330	249,673	249,673
100-150-150-60620	TELEPHONE	2,661	3,336	3,716	3,716
100-150-150-60639	OFFICE SUPPLIES	1,869	1,392	600	600
100-150-150-60644	JANITORIAL SUPPLIES	11,956	13,326	17,000	13,000
100-150-150-60646	CHEMICALS	10,771	6,762	12,000	10,500
100-150-150-60648	GAS, OIL & LUBRICANTS	11,133	11,199	11,500	12,000
100-150-150-60654	SMALL TOOLS	3,428	3,949	5,160	2,560
100-150-150-60656	SAFETY	1,014	1,576	2,680	3,555
100-150-150-69215	PUBLIC OUTREACH	0	174	0	0
100-150-150-69999	MINOR CAPITAL	8,940	6,764	6,587	1,125
	TOTAL OPERATING EXPENSES	368,445	374,405	436,880	429,226
100-150-150-90905	BUILDING IMPROVEMENTS	31,991	42,390	0	0
100-150-150-90908	VEHICLES CAPITAL OUTLAY	0	36,203	0	37,000
100-150-150-90912	OTHER CAPITAL PURCHASES	0	0	0	5,000
	TOTAL CAPITAL	31,991	78,593	0	42,000
	PARKS & FACILITIES EXPENSE	890,156	989,709	956,206	1,128,545

COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES DEPARTMENT

BUDGET UNIT DESCRIPTION

This department is charged with providing superior customer service to the general public, using innovative problem solving skills in protecting the community's historic, environmental, economic, and physical resources. This is accomplished by maintaining effective working relationships with developers to promote orderly physical growth with a balance of compatible land uses in accordance with the town code and general plan. The department also promotes neighborhood beautification projects, which enhance aesthetics, improve property values and heighten neighborhood awareness.

To enhance the quality of life for the citizens of Wickenburg by providing a Department which encourages quality growth and the stabilization of neighborhoods through focused efforts of planning and permitting. We work towards improving the natural and manmade environment, its economic base and neighborhoods. We strive to engage in active code enforcement and encourage citizen involvement with neighborhood service projects.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Facilitate Economic Development Through The Efficient Processing Of Permits, Plans And Inspections	Use existing resources to improve the Town's responsiveness to application for services.	Average number of days to complete plan review process				
			5	5	6	6	6
			Percentage of instances in which an inspection was completed within 24 hours of receiving request				
			99%	99%	99%	99%	99%
(2)	Integrate Neighborhood Services Function With Other Departments To Proactively Address Areas In Need	Coordinate neighborhood service projects with Police and Public Works which will improve blighted areas	Number of houses or lots cleaned by service projects				
			1	1	0	0	1--2
			Amount of in-kind donations received to assist with neighborhood projects				
			\$1,500	\$1,416	\$0	\$0	\$1,500
(3)	Create Strong, Clean And Safe Neighborhoods And A Healthy Environment For Citizens Of The Town	Respond promptly to code enforcement complaints.	Number of code enforcement complaints received				
			137	48	103	63	60
			Number of code enforcement complaints resolved				
			96	43	95	45	53

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
COMMUNITY DEV & NEIGHBORHOOD SVC				
COMMUNITY DEV & NEIGHBORHOOD SVC DIRECTOR	1	1	1	1
CHIEF BUILDING INSPECTOR	0	0	1	1
BUILDING INSPECTOR	1	1	0	0
ADMINISTRATIVE ASSISTANT	0	0	0.25	0.25
PLANNER I	1	1	1	1
COMMUNITY DEV & NEIGHBORHOOD SVC TOTAL (100-155)	3	3	3.25	3.25

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
COMMUNITY DEVELOPMENT EXPENSE					
100-155-155-50100	SALARIES & WAGES FULL-TIME	175,646	208,026	212,863	243,494
100-155-155-50125	COMP TIME - USED	387	7	30	30
100-155-155-50140	SICK TIME	1,876	8,303	14,186	0
100-155-155-50150	OVERTIME	0	182	0	0
	TOTAL SALARIES	177,909	216,518	227,079	243,524
100-155-155-50210	FICA EXPENSE	13,146	15,563	17,372	18,630
100-155-155-50212	INDUSTRIAL INSURANCE	2,519	1,977	2,073	2,224
100-155-155-50221	STATE RETIREMENT EXP	20,680	25,800	27,749	30,220
100-155-155-50232	HEALTH INSURANCE	33,147	43,953	38,624	42,487
100-155-155-50233	DENTAL INSURANCE	2,322	2,088	2,206	2,427
100-155-155-50234	LIFE INSURANCE	177	193	109	109
	TOTAL OTHER PERSONNEL COSTS	71,991	89,575	88,133	96,097
100-155-155-60020	CONTRACTED SERVICES REIMB	106,997	120,995	95,000	60,000
100-155-155-60104	CLOTHING ALLOWANCE	80	240	300	250
100-155-155-60112	TRAINING & TRAVEL	811	382	100	500
100-155-155-60114	MEMBERSHIP & DUES	298	50	132	130
100-155-155-60302	DATA PROCESSING	4,867	5,520	6,300	6,300
100-155-155-60305	OTHER CONTRACT SERVICES	14,256	4,272	37,000	200,000
100-155-155-60403	PRINTING, BINDING & PHOTO	130	22	130	125
100-155-155-60406	BOOKS, PUBLICATIONS & MAPS	23	49	650	300
100-155-155-60599	INTERNET, WEBSITE & EMAIL	415	108	0	0
100-155-155-60601	SVC TO MAINT AUTO	347	906	1,500	1,500
100-155-155-60620	TELEPHONE	1,261	1,691	2,005	2,005
100-155-155-60625	CLEAN UP PROJECT	1,417	947	0	1,500
100-155-155-60639	OFFICE SUPPLIES	196	507	750	750
100-155-155-60648	GAS, OIL & LUBRICANTS	1,166	1,390	2,000	2,000
100-155-155-60654	SMALL TOOLS	25	15	210	300
100-155-155-69215	PUBLIC OUTREACH	0	113	0	0
100-155-155-69999	MINOR CAPITAL	189	312	0	0
	TOTAL OPERATING EXPENSES	132,478	137,519	146,077	275,660
100-155-155-90908	VEHICLES CAPITAL OUTLAY	23,525	0	0	0
	TOTAL CAPITAL	23,525	0	0	0
	COMMUNITY DEVELOPMENT EXPENSE	405,902	443,612	461,289	615,281

PUBLIC SERVICES ADMINISTRATION

BUDGET UNIT DESCRIPTION

This department is charged with providing administrative services to the Water, Electric, Sanitation, and Wastewater Utility Funds; the Towns Maintenance Shop & Fuel Facility.

Performance Measures						
Goal	Objective	Outcome Indicator(s)				
		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	To Track All Assets Through A Life Cycle Analysis	Track all work orders and develop reports to assist with proactive repairs.	Percentage of assets included in asset management system			
			90%	90%	90%	90%
(2)	Implement A Culture Of Proactive Management and Maintenance	Plan for future positions needed, and establish position titles that represent actual work performed by each team member.	Percentage of positions updated to reflect accurate work responsibilities			
			90%	95%	95%	95%

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>PUBLIC SERVICES ADMINISTRATION</u>				
PUBLIC SERVICES DIRECTOR	1	1	1	1
PROJECT MANAGER	0	0	1	1
MANAGEMENT ANALYST	0.8	0.8	0.8	0.8
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.5	0.5
PUBLIC SERVICES ADMIN TOTAL (100-160)	2.3	2.3	3.3	3.3

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
PUBLIC SERVICES REVENUE					
100-160-160-50100	SALARIES & WAGES FULL-TIME	132,235	153,208	175,154	260,023
100-160-160-50125	COMP TIME - USED	16	13	59	59
100-160-160-50140	SICK TIME	3,712	8,939	3,030	0
100-160-160-50150	OVERTIME	0	364	0	0
	TOTAL SALARIES	135,964	162,524	178,243	260,082
100-160-160-50210	FICA EXPENSE	10,153	12,173	13,636	19,896
100-160-160-50212	INDUSTRIAL INSURANCE	1,954	1,899	2,083	3,039
100-160-160-50221	STATE RETIREMENT EXP	15,492	19,601	21,781	32,274
100-160-160-50232	HEALTH INSURANCE	10,874	10,152	9,865	20,505
100-160-160-50233	DENTAL INSURANCE	754	568	757	1,560
100-160-160-50234	LIFE INSURANCE	96	56	43	111
	TOTAL OTHER PERSONNEL COSTS	39,323	44,448	48,165	77,385
100-160-160-60104	CLOTHING ALLOWANCE	164	12	200	240
100-160-160-60112	TRAINING & TRAVEL	120	95	250	2,000
100-160-160-60114	MEMBERSHIP & DUES	0	250	350	350
100-160-160-60302	DATA PROCESSING	6,849	6,849	7,000	7,000
100-160-160-60305	OTHER CONTRACT SERVICES	270	0	0	0
100-160-160-60308	OTHER PROFESSIONAL SERVICES	1,731	693	200	200
100-160-160-60403	PRINTING, BINDING & PHOTO	985	0	500	500
100-160-160-60599	INTERNET, WEBSITE & EMAIL	7,011	5,565	5,793	5,793
100-160-160-60601	SVC TO MAINT AUTO	0	0	500	950
100-160-160-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	500	500
100-160-160-60609	MATERIALS	7,321	5,714	303	0
100-160-160-60618	UTILITIES EXPENSE	7,879	8,078	10,138	10,138
100-160-160-60620	TELEPHONE	5,670	6,509	7,389	7,389
100-160-160-60639	OFFICE SUPPLIES	9,794	9,575	11,096	12,000
100-160-160-60648	GAS, OIL & LUBRICANTS	560	657	500	600
100-160-160-60654	SMALL TOOLS	20	0	0	0
100-160-160-60656	SAFETY	17	0	0	0
100-160-160-69999	MINOR CAPITAL	0	0	904	1,000
	TOTAL OPERATING EXPENSES	48,393	43,997	45,623	48,660
	PUBLIC SERVICES REVENUE	223,680	250,969	272,031	386,127

POLICE DEPARTMENT

BUDGET UNIT DESCRIPTION

The Police Department budget unit accounts for costs associated with providing peace, order and safety to the community through the enforcement of laws and ordinances. This department is also responsible for animal control and dispatch services.

Performance Measures						
Goal	Objective	Outcome Indicator(s)				
		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Build relationships between the community and the Police Department	Participate in community outreach events that reinforce our mission statement and increase officer presence, and conduct proactive patrols to reduce crime and increase citizen accessibility to officers.				
		Number of community outreach events in which the Department participates				
		281	274	185	102	200
		Number of proactive patrols completed				
(2)	Reduce the number of vehicle accidents	4,426	4,086	5,712	5,000	5,000
		Conduct collision reduction details within the community, and reduce speeds by increasing neighborhood patrols based on citizen input.				
		Number of vehicle accidents responded to				
		300	363	372	345	400
(3)	Reduce Drug Activity In The Community	Number of hours speed patrols conducted				
		158	228	327	297	350
		Number of drug arrests				
		107	52	61	49	50
(4)	To Encourage Employee Development Through Training	Number of community educational drug talks conducted				
		14	12	10	5	12
		Hours of training provided to staff				
		2,552	2,661	1,054	574	2,000
(5)	Modernize Equipment Used To Solve And/Or Deter Crime	Number & dollar amount of successful grant submissions				
		2/\$10K	3/\$160K	4/\$102K	3/\$36K	2/\$15K



Our Values include:

Pride - Self-respect that contributes to departmental success.

Service - Commitment to prompt, professional and courteous service, unbiased and effective in response to community concerns.

Valor - Strength of mind or spirit that enables a person to encounter danger with firmness; courage in defense of a noble cause.

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>POLICE</u>				
CHIEF OF POLICE	1	1	1	1
LIEUTENANT	2	2	2	2
SERGEANT	4	4	4	4
OFFICER	13	13	13	13
ADMINISTRATIVE ASSISTANT (PT)	0.5	0.5	0.5	0.5
RECORDS COORDINATOR	1	1	1	1
COMMUNICATION SPECIALIST SUPERVISOR	0	0	0	1
COMMUNICATION SPECIALIST	6	6	6	6
EVIDENCE TECHNICIAN (PT)	0.5	0.5	0.5	0.5
POLICE TOTAL (100-165)	28	28	28	29

CAPITAL EXPENSES

90908

Patrol Vehicles - \$110,000	
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GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
POLICE EXPENSE					
100-165-165-50100	SALARIES & WAGES FT (ASRS)	160,715	192,546	231,327	350,791
100-165-165-50103	SALARIES & WAGES FT (PSRS)	1,281,788	1,399,788	1,335,622	1,399,534
100-165-165-50108	SALARIES ON CALL/STIPEND	5,750	6,250	8,550	17,000
100-165-165-50110	SALARIES & WAGES PART-TIME	38,718	43,238	63,611	48,944
100-165-165-50124	GRANT CONTRA ACCT	0	580,570-	0	0
100-165-165-50125	COMP TIME - USED (ASRS)	1,184	2,548	1,566	1,566
100-165-165-50126	COMP TIME - USED (PSRS)	14,054	16,363	9,149	9,149
100-165-165-50140	SICK TIME (ASRS)	17,517	12,615	9,200	0
100-165-165-50143	SICK TIME (PSRS)	22,677	46,086	26,717	0
100-165-165-50150	OVERTIME (ASRS)	16,851	25,056	36,331	36,331
100-165-165-50153	OVERTIME (PSRS)	90,403	77,944	87,206	90,000
TOTAL SALARIES		1,649,658	1,241,867	1,809,279	1,953,315
100-165-165-50210	FICA EXPENSE	124,220	136,809	138,410	149,429
100-165-165-50212	INDUSTRIAL INSURANCE	67,796	64,905	94,561	102,088
100-165-165-50220	PUBLIC SAFETY RETIREMENT EXP	431,720	530,820	4,361,315	209,066
100-165-165-50221	STATE RETIREMENT EXP	27,157	34,413	41,797	54,311
100-165-165-50230	PSPRS CANCER INSURANCE	950	900	900	1,000
100-165-165-50232	HEALTH INSURANCE	276,429	290,917	228,969	277,919
100-165-165-50233	DENTAL INSURANCE	16,102	15,913	18,719	22,717
100-165-165-50234	LIFE INSURANCE	1,112	1,115	625	680
TOTAL OTHER PERSONNEL COSTS		945,486	1,075,791	4,885,296	817,210

GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
100-165-165-60104	CLOTHING ALLOWANCE	30,028	29,612	28,472	28,500
100-165-165-60112	TRAINING & TRAVEL	11,909	10,358	5,607	11,000
100-165-165-60114	MEMBERSHIP & DUES	2,575	1,994	2,435	2,485
100-165-165-60116	RECRUITING & RETENTION	10,500	0	0	0
100-165-165-60302	DATA PROCESSING	49,011	50,049	49,897	50,000
100-165-165-60305	OTHER CONTRACT SERVICES	3,072	2,975	3,949	5,450
100-165-165-60308	TOWN CANINE	2,948	3,728	4,000	4,000
100-165-165-60312	ANIMAL CONTROL	7,136	4,769	5,000	7,000
100-165-165-60403	PRINTING, BINDING & PHOTO	943	1,377	1,000	500
100-165-165-60406	BOOKS, PUBLICATIONS & MAPS	527	836	500	500
100-165-165-60599	INTERNET, WEBSITE & EMAIL	14,223	14,223	25,215	25,000
100-165-165-60601	SVC TO MAINT AUTO	31,699	24,733	35,000	32,000
100-165-165-60602	SVC TO MAINT OFFICE EQUIPMENT	797	797	1,500	1,500
100-165-165-60603	SVC TO MAINT COMM EQUIPMENT	1,467	1,535	13,064	10,000
100-165-165-60604	SVC TO MAINT OTHER EQUIPMENT	134	350	1,000	1,000
100-165-165-60618	UTILITIES EXPENSE	0	3,497	19,000	25,000
100-165-165-60619	RADIO REPEATER	4,802	4,811	6,000	6,000
100-165-165-60620	TELEPHONE	8,391	8,122	10,160	10,160
100-165-165-60628	AMMUNITION	6,907	7,354	7,388	7,400
100-165-165-60639	OFFICE SUPPLIES	8,840	5,006	7,502	7,000
100-165-165-60641	DISPOSABLE SUPPLIES	7,839	5,879	4,800	4,800
100-165-165-60648	GAS, OIL & LUBRICANTS	58,305	47,522	51,000	50,000
100-165-165-60654	SMALL TOOLS	448	1,910	1,625	1,500
100-165-165-60656	TRAFFIC CONTROL SUPPLIES	486	113	0	0
100-165-165-69212	POLICE EXPLORER PROGRAM	430	0	0	0
100-165-165-69215	PUBLIC OUTREACH	1,324	1,691	1,400	1,500
100-165-165-69999	MINOR CAPITAL	15,661	12,510	12,469	10,600
	TOTAL OPERATING EXPENSES	280,401	245,750	297,983	302,895
100-165-165-90908	VEHICLES CAPITAL OUTLAY	95,347	68,162	54,478	110,000
100-165-165-90912	OTHER CAPITAL PURCHASES	0	24,288	0	0
	TOTAL CAPITAL	95,347	92,450	54,478	110,000
	POLICE EXPENSE	2,970,892	2,655,858	7,047,036	3,183,420

FIRE DEPARTMENT

BUDGET UNIT DESCRIPTION

The Fire Department budget unit accounts for the costs associated with meeting the following mission: To minimize the loss of life, injury, and property loss by rendering basic emergency medical care, rescue services, fire code inspections, code enforcement, public fire safety/survival education, fire suppression, fire cause/arson investigation, hazardous materials mitigation, technical rescue, search and rescue and emergency operation management. We will provide these services at the highest national standards consistent with community needs and available public and private resources. Up until 2003, this department consisted of a paid Fire Chief and volunteers. In 2005, a paid on call firefighters program supplemented with volunteers was implemented. The department began hiring fulltime personnel to staff an engine company 24/7 in 2006.

Dedicated to the Safety and Protection of the People

"Providing Public Safety Excellence through leadership, dedication, and training"

Performance Measures						
Goal	Objective	Outcome Indicator(s)				
		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Improve The Speed And Efficiency Of Emergency Response	Average response time for emergencies dispatched				
		6 min 20 sec	6 min 45 sec	4 min 32 sec	3 min 53 sec	4 min 30 sec
(2)	Improve visibility of Fire Department through community outreach	Staff hours spent on outreach programs				
		344	336	90	200	300
(2)	Enhance EMS delivery system	# of training hours dedicated to EMS & Community Partnerships				
		1,144	845	1,396	1,240	1,300



PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>FIRE</u>				
FIRE CHIEF	1	1	1	1
FIRE CAPTAIN	3	3	3	3
FIRE ENGINEER	3	3	3	3
FIREFIGHTERS/EMT'S	8	8	9	9
FIREFIGHTER (PT)	2	2	0.5	0.5
FIRE TOTAL (100-170)	17	17	16.5	16.5

CAPITAL EXPENSES**90905**

North Fire Station - \$3,181,000	
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GENERAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
FIRE EXPENSE					
100-170-165-50103	SALARIES & WAGES (PSRS)	800,619	993,056	980,535	1,078,461
100-170-165-50110	SALARIES & WAGES PART-TIME	12,991	1,302	2,417	7,661
100-170-165-50111	SALARIES & WAGES PT - ASRS	3,367	0	0	0
100-170-165-50124	GRANT CONTRA ACCT	0	348,445-	0	0
100-170-165-50140	SICK TIME	22,881	17,340	20,470	0
100-170-165-50153	OVERTIME (PSRS)	118,936	126,710	109,817	109,817
	TOTAL SALARIES	958,793	789,964	1,113,239	1,195,939
100-170-165-50210	FICA EXPENSE	68,595	81,907	85,163	91,489
100-170-165-50212	INDUSTRIAL INSURANCE	38,596	37,693	59,798	64,240
100-170-165-50220	PUBLIC SAFETY RETIREMENT EXP	178,401	212,667	907,093	158,223
100-170-165-50221	STATE RETIREMENT EXP	840	0	295	950
100-170-165-50230	PSPRS CANCER INSURANCE	750	800	1,000	1,000
100-170-165-50232	HEALTH INSURANCE	207,516	240,020	172,396	191,803
100-170-165-50233	DENTAL INSURANCE	12,178	12,911	14,872	16,520
100-170-165-50234	LIFE INSURANCE	670	742	393	403
	TOTAL OTHER PERSONNEL COSTS	507,545	586,741	1,241,010	524,628
100-170-165-60020	CONTRACTED SERVICES REIMB	2,560	1,342	1,800	1,800
100-170-165-60104	CLOTHING ALLOWANCE	6,231	5,734	7,000	6,000
100-170-165-60105	LAUNDRY & CLEANING	124	559	500	1,000
100-170-165-60109	MISC LABS & CDL PHYSICALS	4,509	10,379	10,200	10,100
100-170-165-60112	TRAINING & TRAVEL	11,801	1,381	4,500	4,000
100-170-165-60114	MEMBERSHIP & DUES	529	460	525	525
100-170-165-60302	DATA PROCESSING	3,372	3,522	4,700	3,600
100-170-165-60308	OTHER PROFESSIONAL SERVICES	1,485	1,535	1,600	1,600
100-170-165-60599	INTERNET, WEBSITE & EMAIL	4,639	3,906	3,964	3,964
100-170-165-60600	SVC TO MAINT BUILDINGS	4,329	4,338	6,000	4,400
100-170-165-60601	SVC TO MAINT AUTO	18,563	19,070	23,000	23,000
100-170-165-60603	SVC TO MAINT COMM EQUIPMENT	1,889	2,055	3,400	4,000
100-170-165-60604	SVC TO MAINT OTHER EQUIPMENT	637	2,788	3,000	8,000
100-170-165-60618	UTILITIES EXPENSE	13,578	14,017	17,031	17,031
100-170-165-60620	TELEPHONE	498	646	714	714
100-170-165-60639	OFFICE SUPPLIES	1,997	2,261	1,900	1,900
100-170-165-60641	DISPOSABLE SUPPLIES	8,625	8,771	8,600	9,000
100-170-165-60648	GAS, OIL & LUBRICANTS	10,437	11,002	9,300	12,000
100-170-165-60654	SMALL TOOLS	363	941	500	500
100-170-165-69215	PUBLIC OUTREACH	0	2,889	1,000	1,000
100-170-165-69222	FIRE EXPLORER PROGRAM	0	148	100	100
100-170-165-69999	MINOR CAPITAL	11,191	11,582	13,720	19,000
	TOTAL OPERATING EXPENSES	107,358	109,326	123,054	133,234
100-170-165-90905	BUILDING IMPROVEMENTS	0	0	100,000	3,181,000
100-170-165-90908	VEHICLES CAPITAL OUTLAY	0	42,342	575,080	0
100-170-165-90912	OTHER CAPITAL PURCHASES	27,687	0	42,000	0
	TOTAL CAPITAL	27,687	42,342	717,080	3,181,000
	FIRE EXPENSE	1,601,383	1,528,373	3,194,383	5,034,801
	FUND NET REVENUE OVER EXPENSE	1,581,947	2,070,849	0	0



STREETS

BUDGET UNIT DESCRIPTION

The Streets Fund formerly known as Highway User Revenue Fund (HURF) budget unit accounts for the expenditure of the Town's share of state collected gas taxes, driver's license and vehicle registration fees; and lottery sales. These fees collected by the state are distributed amongst the Arizona Department of Transportation, the counties, and to cities and towns based on their population relative to the statewide population. These funds are restricted by the state constitution to be used solely for construction, reconstruction & maintenance of streets and alleys; traffic signs and signals; and street lightening.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Provide Safe And Reliable Streets And Street Related Infrastructure For The Residents Of Wickenburg	Develop an inventory of all street infrastructure that will provide a future systematic approach for scheduling maintenance in the most cost effective manner.	Percentage of roads, drainage, signs, markings and street lighting inventoried				
			95%	95%	96%	97%	98%
			Work orders assigned to street-related repairs				
			201	259	310	411	455

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
HURF				
OPERATIONS MGR	0.5	0.5	0.5	0.5
DOWNTOWN AMBASSADOR	1	1	1	1
CREW LEADER	1.1	1.1	0.1	0.1
EQUIPMENT OPERATOR	0	0	1	1.1
MAINTENANCE WORKER (PT)	1	1	0	0
MAINTENANCE WORKER	1	1	2	2
HURF TOTAL (300)	4.6	4.6	4.6	4.7

CAPITAL EXPENSES

90904	90908
Wishing Well Park Entry - \$20,000	Service Truck - \$45,000
US60 Gap Conduit - \$100,000	Vac/Jet Truck - \$20,000
Powderhouse Wash Phase II - \$500,000	(split TTL \$300k: 300 - \$20k, 500/501/530/531 - \$70k each)

STREETS FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
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STREETS REVENUE					
300-101-300-42504	COUNTY GRANTS	0	0	0	375,000
300-101-300-43729	BUDGETED FUND BALANCE	0	0	681,650	1,014,401
300-101-300-43736	RESERVE - CAPITAL	0	0	576,350	212,500
300-101-300-44210	LOCAL SALES TAX	189,691	200,140	283,279	283,279
300-101-300-44416	HURF - FUEL TAX	515,290	724,226	552,728	552,728
300-101-300-46459	INTEREST INCOME	16,494	15,595	1,296	1,296
300-101-300-46460	LGIP LOSS	298	33	0	0
300-101-300-48875	MISCELLANEOUS REVENUES	1,005	846	1,155	1,000
300-101-300-49910	TRANSFER IN	100,000	50,000	0	25,000
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	STREETS REVENUE	822,779	990,840	2,096,458	2,465,204
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STREETS FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
STREETS EXPENSE					
300-300-300-50100	SALARIES & WAGES FULL-TIME	136,750	160,938	173,218	203,724
300-300-300-50107	SALARIES & WAGES TEMP	3,151	0	0	0
300-300-300-50125	COMP TIME - USED	106	54	0	0
300-300-300-50140	SICK TIME	1,513	5,935	3,901	0
300-300-300-50150	OVERTIME	2,026	1,416	1,556	1,556
	TOTAL SALARIES	143,546	168,344	178,675	205,280
300-300-300-50210	FICA EXPENSE	10,819	11,821	13,669	15,704
300-300-300-50212	INDUSTRIAL INSURANCE	11,870	10,205	10,831	12,444
300-300-300-50221	STATE RETIREMENT EXP	15,696	20,079	21,833	25,476
300-300-300-50232	HEALTH INSURANCE	29,011	26,575	30,658	46,854
300-300-300-50233	DENTAL INSURANCE	1,588	1,229	2,610	3,550
300-300-300-50234	LIFE INSURANCE	136	174	99	108
	TOTAL OTHER PERSONNEL COSTS	69,120	70,084	79,700	104,136
300-300-300-60104	CLOTHING ALLOWANCE	664	524	1,000	1,505
300-300-300-60109	MISC LABS & CDL PHYSICALS	438	648	700	1,000
300-300-300-60112	TRAINING & TRAVEL	1,458	4,212	2,750	1,500
300-300-300-60118	LICENSES & PERMITS	2,000	2,000	2,000	2,000
300-300-300-60302	DATA PROCESSING	0	375	375	375
300-300-300-60305	OTHER CONTRACT SERVICES	2,486	7,763	20,000	15,000
300-300-300-60308	OTHER PROFESSIONAL SERVICES	0	0	100,000	5,000
300-300-300-60601	SVC TO MAINT AUTO	25,227	10,228	13,000	20,000
300-300-300-60604	SVC TO MAINT OTHER EQUIPMENT	3,193	2,401	2,000	3,500
300-300-300-60605	SVC TO MAINT STREETS	228,526	289,234	295,750	400,000
300-300-300-60607	MAINT SHOP CHARGES	14,051	16,318	14,997	16,255
300-300-300-60614	SIGNAGE & LIGHTING	9,655	14,579	15,000	15,000
300-300-300-60616	INSURANCE LIABILITY	6,312	0	5,270	8,206
300-300-300-60618	UTILITIES EXPENSE	34,169	33,454	36,690	37,890
300-300-300-60639	OFFICE SUPPLIES	0	0	150	150
300-300-300-60646	CHEMICALS	2,568	2,742	2,000	2,000
300-300-300-60648	GAS, OIL & LUBRICANTS	11,818	12,558	12,000	15,000
300-300-300-60654	SMALL TOOLS	1,689	1,961	2,000	2,000
300-300-300-60656	SAFETY	935	1,054	1,500	1,885
300-300-300-69999	MINOR CAPITAL	3,805	4,558	4,000	4,000
	TOTAL OPERATING EXPENSES	348,995	404,608	531,182	552,266
300-300-300-90904	GROUND IMPROVEMENTS	0	0	75,000	620,000
300-300-300-90908	VEHICLES CAPITAL OUTLAY	0	0	0	65,000
300-300-300-90912	OTHER CAPITAL PURCHASES	7,930	0	5,000	0
	TOTAL CAPITAL	7,930	0	80,000	685,000
300-300-300-95100	CONTINGENCY	0	0	1,014,401	438,322
300-300-300-95150	CAPITAL RESERVE	0	0	212,500	480,200
	TOTAL CONTINGENCY	0	0	1,226,901	918,522
	STREETS EXPENSE	569,591	643,035	2,096,458	2,465,204
	FUND NET REVENUE OVER EXPENSE	253,187	347,805	0	0

VULTURE MINE RD TAX

BUDGET UNIT DESCRIPTION

This fund was approved by Council effective April 1, 2016 for the purpose of funding improvements and expanding Vulture Mine Road.



VULTURE MINE RD TAX FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
VULTURE MINE RD TAX REVENUE					
305-101-305-43729	BUDGETED FUND BALANCE	0	0	2,202,795	2,716,235
305-101-305-44210	LOCAL SALES TAX	405,914	506,150	511,129	511,129
305-101-305-46459	INTEREST INCOME	28,753	26,139	2,311	2,311
	VULTURE MINE RD TAX REVENUE	434,667	532,289	2,716,235	3,229,675
VULTURE MINE RD TAX EXPENSE					
305-305-305-95100	CONTINGENCY	0	0	2,716,235	3,229,675
	TOTAL CONTINGENCY	0	0	2,716,235	3,229,675
	VULTURE MINE RD TAX EXPENSE	0	0	2,716,235	3,229,675
	FUND NET REVENUE OVER EXPENSE	434,667	532,289	0	0

BED TAX

BUDGET UNIT DESCRIPTION

The bed tax was approved by Council effective 04/01/2010 for the purpose of funding Economic Development and Marketing.

Organizations recently benefiting from this tax are:

Vendor	Wickenburg Chamber of Commerce	Del E Webb Center	Desert Caballeros Western Museum	Wickenburg Regional Economic Dev	Fiscal Year Totals
FY 2009-10	\$25,000	\$10,000	\$6,000		\$41,000
FY 2010-11	\$25,000				\$25,000
FY 2011-12	\$25,000	\$8,000	\$8,000		\$41,000
FY 2013-14	\$40,000	\$16,000	\$16,000	\$22,500	\$94,500
FY 2014-15	\$34,323	\$10,297	\$10,297		\$54,917
FY 2015-16	\$45,249	\$22,625	\$22,625		\$90,499
FY 2016-17	\$49,604	\$24,802	\$24,802		\$99,208
FY 2017-18	\$56,638	\$28,319	\$28,319		\$113,275
FY 2018-19	\$63,604	\$31,801	\$31,801		\$127,206
FY 2019-20	\$72,649	\$36,325	\$36,325		\$145,299
Projected FY 2020-21	\$27,672	\$27,672	\$27,672		\$83,017
Estimated FY 2021-22	\$35,672	\$35,672	\$35,672		\$107,017

BED TAX FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
BED TAX REVENUE					
320-101-320-43729	BUDGETED FUND BALANCE	0	0	146,657	183,755
320-101-320-44210	LOCAL SALES TAX	186,104	175,699	167,073	167,073
320-101-320-46459	INTEREST INCOME	2,252	1,909	161	161
320-101-320-48875	MISCELLANEOUS REVENUES	0	0	881	0
	BED TAX REVENUE	188,356	177,608	314,772	350,989
BED TAX EXPENSE					
320-320-320-60112	TRAINING & TRAVEL	0	2,844	0	5,000
320-320-320-60302	DATA PROCESSING	0	1,328	0	0
320-320-320-60305	OTHER CONTRACT SERVICES	0	3,943	7,500	10,000
320-320-320-60401	MARKETING	127,206	145,299	83,017	107,017
320-320-320-60402	MARKETING - II	0	0	10,000	21,000
320-320-320-60405	ECONOMIC DEVELOPMENT	17,785	39,378	30,000	30,000
320-320-320-60630	DEVORE STATUES	0	0	500	5,500
	TOTAL OPERATING EXPENSES	144,991	192,791	131,017	178,517
320-320-320-95100	CONTINGENCY	0	0	183,755	172,472
	TOTAL CONTINGENCY	0	0	183,755	172,472
	BED TAX EXPENSE	144,991	192,791	314,772	350,989
	FUND NET REVENUE OVER EXPENSE	43,365	15,183-	0	0

DESTINATION MARKETING

BUDGET UNIT DESCRIPTION

This Fund was created in fiscal year 2020-21 to utilize funding available from the Arizona Office of Tourism. A Destination Marketing Organization is defined as an incorporated not-for-profit organization or governmental unit that is responsible for the tourism promotion and marketing of a destination on a year-round basis.

DESTINATION MARKETING FUND

	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
DESTINATION MARKETING REVENUE				
321-101-321-42503 STATE GRANT/LOAN	0	0	0	75,000
DESTINATION MARKETING REVENUE	0	0	0	75,000
DESTINATION MARKETING EXPENSE				
321-321-321-60401 MARKETING	0	0	0	75,000
TOTAL OPERATING EXPENSES	0	0	0	75,000
DESTINATION MARKETING EXPENSE	0	0	0	75,000
FUND NET REVENUE OVER EXPENSE	0	0	0	0

LOCAL TRANSPORTATION ASSISTANCE

BUDGET UNIT DESCRIPTION

The Local Transportation Assistance Fund (LTAF) also known as the Mass Transit Fund, budget unit accounts for the costs associated with providing low-cost transportation to the public. These funds come from lottery revenues and may be used for other things such as Dial-A-Ride programs, bus stops, shelters and signs, sidewalk construction, and the resurfacing of roadways.



LTAF FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
LTAF REVENUE					
325-101-700-42503	STATE GRANT/LOAN	18,356	18,356	18,356	18,356
325-101-700-46614	TRANSIT REIMBURSEMENTS	28,684	30,099	32,000	32,000
LTAF REVENUE		47,040	48,455	50,356	50,356
LTAF EXPENSE					
325-325-700-60608	TRANSIT	18,356	18,356	18,356	18,356
325-325-700-60631	REIMBURSED TRANSIT	28,685	30,099	32,000	32,000
TOTAL OPERATING EXPENSES		47,041	48,455	50,356	50,356
LTAF EXPENSE		47,041	48,455	50,356	50,356
FUND NET REVENUE OVER EXPENSE		1-	0	0	0

GRANTS

BUDGET UNIT DESCRIPTION

Grants awarded to the Town are often required to be accounted for separately from other town activities. This fund accounts for unexpected miscellaneous grant proceeds received throughout the year.

CAPITAL EXPENSES

94003

License Plate Reader - \$75,000	
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GRANTS FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
GRANTS REVENUE					
380-101-380-45001	GRANTS - MISC	0	0	23,500	1,790,991
380-101-380-45003	GRANTS - MISC POLICE	0	0	0	75,000
380-101-380-45004	GRANTS - TRAIN	30,000	0	0	0
380-101-380-45005	GRANTS - MISC PARKS	25,174	60,392	5,000	0
GRANTS REVENUE		55,174	60,392	28,500	1,865,991
GRANTS EXPENSE					
380-380-380-60203	MISC GRANTS	0	44	23,500	1,790,991
TOTAL OPERATING EXPENSES		0	44	23,500	1,790,991
380-380-380-94003	POLICE EQUIPMENT	0	0	0	75,000
380-380-380-94004	TRAIN	32,164	0	0	0
380-380-380-94005	PARKS GRANT EXPENSES	25,174	60,392	5,000	0
TOTAL CAPITAL		57,338	60,392	5,000	75,000
GRANTS EXPENSE		57,338	60,436	28,500	1,865,991
FUND NET REVENUE OVER EXPENSE		2,164-	44-	0	0

CARES GRANT FUND

	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
CARES GRANT REVENUE				
382-101-382-42502 FEDERAL GRANTS	0	929,015	0	0
CARES GRANT REVENUE	0	929,015	0	0
CARES GRANT EXPENSE				
382-382-382-50124 GRANT CONTRA ACCT	0	929,015	0	0
TOTAL SALARIES	0	929,015	0	0
CARES GRANT EXPENSE	0	929,015	0	0
FUND NET REVENUE OVER EXPENSE	0	0	0	0

CEMETERY FUND

BUDGET UNIT DESCRIPTION

The Cemetery budget unit accounts for funding capital improvements at the Town's Cemetery. The Town Clerk oversees the administration of the Cemetery while the Parks, Recreation & Facilities Director oversees the operations and maintenance.

CEMETERY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
CEMETERY REVENUE					
400-101-400-43729	BUDGETED FUND BALANCE	0	0	218,639	231,745
400-101-400-46459	INTEREST INCOME	3,991	2,929	217	217
400-101-400-46460	LGIP LOSS	53	6	0	0
400-101-400-46702	CEMETERY PLOTS	17,850	14,250	28,100	28,100
400-101-400-48875	MISCELLANEOUS REVENUES	20	900	0	0
	CEMETERY REVENUE	21,914	18,085	246,956	260,062
CEMETERY EXPENSE					
400-400-400-60606	GROUNDS MAINTENANCE	8,136	4,800	14,995	15,000
400-400-400-60618	UTILITIES EXPENSE	207	213	216	211
	TOTAL OPERATING EXPENSES	8,343	5,013	15,211	15,211
400-400-400-95100	CONTINGENCY	0	0	231,745	244,851
	TOTAL CONTINGENCY	0	0	231,745	244,851
	CEMETERY EXPENSE	8,343	5,013	246,956	260,062
	FUND NET REVENUE OVER EXPENSE	13,571	13,072	0	0

COURT J.C.E.F.

BUDGET UNIT DESCRIPTION

This Judicial Collection Enhancement Fund (JCEF) budget was authorized in 1989 by the Arizona Supreme Court. A portion of this time payment fee is kept by the local court imposing the fee to be used by the court to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, to improve court automation and to improve case processing or the administration of justice. For amounts over an amount determined by the Supreme Court, the court shall submit a plan to the Supreme Court that must be approved by the Supreme Court before the court spends such monies. If the proposed project was described in the information technology strategic plan submitted by the court and approved by the Supreme Court, including the proposed budget for the project, the project may proceed without further approval of the Supreme Court. (see A.R.S. 12-113 & 12-116).

CAPITAL EXPENSES

90905

Office Furniture - \$16,000	Total is \$32k: 50% 410 & 418
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COURT J.C.E.F. FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
COURT J.C.E.F. REVENUE					
410-101-125-43729	BUDGETED FUND BALANCE	0	0	47,823	45,277
410-101-125-46459	INTEREST INCOME	891	641	47	47
410-101-125-46460	LGIP LOSS	33	4	0	0
410-101-125-47470	FINE & COURT REVENUES	2,067	2,511	2,407	2,407
410-101-125-48875	MISCELLANEOUS REVENUES	0	1,000	0	0
	COURT J.C.E.F. REVENUE	2,992	4,156	50,277	47,731
COURT J.C.E.F. EXPENSE					
410-410-125-60305	OTHER CONTRACT SERVICES	0	0	0	4,000
410-410-125-60313	SECURITY	0	870	3,969	500
410-410-125-69999	MINOR CAPITAL	1,584	21-	1,031	0
	TOTAL OPERATING EXPENSES	1,584	849	5,000	4,500
410-410-125-90905	BUILDING IMPROVEMENTS	0	0	0	16,000
	TOTAL CAPITAL	0	0	0	16,000
410-410-125-95100	CONTINGENCY	0	0	45,277	27,231
	TOTAL CONTINGENCY	0	0	45,277	27,231
	COURT J.C.E.F. EXPENSE	1,584	849	50,277	47,731
	FUND NET REVENUE OVER EXPENSE	1,407	3,307	0	0

FILL THE GAP FUND

BUDGET UNIT DESCRIPTION

Funding from the State Supreme Court via the local Town Court, consisting of a fine surcharge to upgrade the Town Court. The monies shall be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the court, to improve court automation and to improve case processing or the administration of justice. (Refer to A.R.S. 41-2421(K)).

FILL THE GAP FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
FILL THE GAP REVENUE					
411-101-125-43729	BUDGETED FUND BALANCE	0	0	27,844	22,890
411-101-125-46459	INTEREST INCOME	623	444	28	28
411-101-125-46460	LGIP LOSS	6	1	0	0
411-101-125-47470	FINE & COURT REVENUES	850	1,415	1,018	1,019
	FILL THE GAP REVENUE	1,479	1,860	28,890	23,937
FILL THE GAP EXPENSE					
411-411-125-60305	OTHER CONTRACT SERVICES	0	5,760	6,000	9,600
411-411-125-69999	MINOR CAPITAL	0	0	0	5,000
	TOTAL OPERATING EXPENSES	0	5,760	6,000	14,600
411-411-125-95100	CONTINGENCY	0	0	22,890	9,337
	TOTAL CONTINGENCY	0	0	22,890	9,337
	FILL THE GAP EXPENSE	0	5,760	28,890	23,937
	FUND NET REVENUE OVER EXPENSE	1,479	3,900-	0	0

LOCAL COURT ENHANCEMENT FUND

BUDGET UNIT DESCRIPTION

This budget unit was approved by the Town Council to fund court programs, and to enhance the technological, operation, and security capabilities of the Municipal Court.

CAPITAL EXPENSES

90905

Office Furniture - \$16,000	Total is \$32k: 50% 410 & 418
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LOCAL COURT ENHANCEMENT FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
LOCAL COURT ENHANCEMENT REV					
418-101-125-43729	BUDGETED FUND BALANCE	0	0	79,156	89,157
418-101-125-46459	INTEREST INCOME	1,253	981	80	80
418-101-125-46460	LGIP LOSS	5	1	0	0
418-101-125-47470	FINE & COURT REVENUES	6,962	13,081	13,521	13,521
	LOCAL COURT ENHANCEMENT REV	8,220	14,063	92,757	102,758
LOCAL COURT ENHANCEMENT EXP					
418-418-125-60302	DATA PROCESSING	0	197	600	0
418-418-125-69999	MINOR CAPITAL	0	824	3,000	0
	TOTAL OPERATING EXPENSES	0	1,021	3,600	0
418-418-125-90905	BUILDING IMPROVEMENTS	0	0	0	16,000
	TOTAL CAPITAL	0	0	0	16,000
418-418-125-95100	CONTINGENCY	810	0	89,157	86,758
	TOTAL CONTINGENCY	810	0	89,157	86,758
	LOCAL COURT ENHANCEMENT EXP	810	1,021	92,757	102,758
	FUND NET REVENUE OVER EXPENSE	7,410	13,042	0	0

GOHS

BUDGET UNIT DESCRIPTION

This budget unit is for grant purchases of vehicles and equipment through the Governor's Office of Highway Safety and for the staffing to target specific traffic related offenses (DUI, Seatbelt enforcement grants).



GOHS FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
GOHS REVENUE					
428-101-165-42503	STATE GRANT/LOAN	40,505	15,804	60,000	133,120
	GOHS REVENUE	40,505	15,804	60,000	133,120
GOHS EXPENSE					
428-428-165-50153	OVERTIME - PUBLIC SAFETY	5,426	1,223	1,602	42,000
	TOTAL SALARIES	5,426	1,223	1,602	42,000
428-428-165-50210	FICA EXPENSE	246	81	123	123
428-428-165-50212	INDUSTRIAL INSURANCE	219	36	48	48
428-428-165-50220	PUBLIC SAFETY RETIREMENT EXP	1,706	373	560	15,947
	TOTAL OTHER PERSONNEL COSTS	2,171	489	731	16,118
428-428-165-90908	VEHICLES CAPITAL OUTLAY	0	0	50,000	74,600
428-428-165-90912	OTHER CAPITAL PURCHASES	32,908	14,092	7,667	402
	TOTAL CAPITAL	32,908	14,092	57,667	75,002
	GOHS EXPENSE	40,505	15,804	60,000	133,120
	FUND NET REVENUE OVER EXPENSE	0	0	0	0

PUBLIC SAFETY EQUIPMENT

BUDGET UNIT DESCRIPTION

This budget unit is funded pursuant to A.R.S. 12-116.04 D. Persons found responsible for any criminal offense or civil penalty are charged \$4.00, which is deposited into a local fund. Funds in that account can be used to supplement, not supplant, monies available for officer safety equipment.

PUBLIC SAFETY EQUIPMENT FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
PUBLIC SAFETY EQUIPMENT REV					
432-101-165-43729	BUDGETED FUND BALANCE	0	0	8,294	3,845
432-101-165-46459	INTEREST INCOME	171	128	8	8
432-101-165-47470	FINE & COURT REVENUES	1,978	2,930	2,543	2,543
	PUBLIC SAFETY EQUIPMENT REV	2,148	3,058	10,845	6,396
PUBLIC SAFETY EQUIPMENT EXP					
432-432-165-60656	SAFETY	0	4,240	7,000	5,000
	TOTAL OPERATING EXPENSES	0	4,240	7,000	5,000
432-432-165-95100	CONTINGENCY	0	0	3,845	1,396
	TOTAL CONTINGENCY	0	0	3,845	1,396
	PUBLIC SAFETY EQUIPMENT EXP	0	4,240	10,845	6,396
	FUND NET REVENUE OVER EXPENSE	2,148	1,182-	0	0

ATTORNEY GENERAL ARMOR

BUDGET UNIT DESCRIPTION

This budget unit provides State matching dollars to assist local law enforcement in providing body armor for local officers.

ATTORNEY GENERAL ARMOR FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
ATTORNEY GENERAL ARMOR REVENUE					
433-101-165-42502	FEDERAL GRANTS	2,807	2,925	32,968	5,000
433-101-165-43729	BUDGETED FUND BALANCE	0	0	0	9,010
	ATTORNEY GENERAL ARMOR REVENUE	2,807	2,925	32,968	14,010
ATTORNEY GENERAL ARMOR EXPENSE					
433-433-165-60632	GRANT EQUIP/SUPPLIES	0	0	19,958	5,000
433-433-165-69999	MINOR CAPITAL	2,807	2,925	4,000	4,000
	TOTAL OPERATING EXPENSES	2,807	2,925	23,958	9,000
433-433-165-95100	CONTINGENCY	0	0	9,010	5,010
	TOTAL CONTINGENCY	0	0	9,010	5,010
	ATTORNEY GENERAL ARMOR EXPENSE	2,807	2,925	32,968	14,010
	FUND NET REVENUE OVER EXPENSE	0	0	0	0

LIBRARY RECIPROCAL

BUDGET UNIT DESCRIPTION

This budget unit is used to account for contributions made to the library.

CAPITAL EXPENSES

90905

Outdoor Renovations - \$80,000	
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LIBRARY RECIPROCAL FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
LIBRARY RECIPROCAL REVENUE					
450-101-145-43729	BUDGETED FUND BALANCE	0	0	114,586	114,586
450-101-145-46400	CONTRIBUTIONS REC'D	1,525	0	0	0
450-101-145-49910	TRANSFER IN	0	61,596	0	0
	LIBRARY RECIPROCAL REVENUE	1,525	61,596	114,586	114,586
LIBRARY RECIPROCAL EXPENSE					
450-450-145-60406	BOOKS, PUBLICATIONS & MAPS	0	296	0	300
450-450-145-60599	INTERNET, WEBSITE & EMAIL	0	975	0	0
450-450-145-60636	LITERARY FESTIVAL	0	0	0	300
	TOTAL OPERATING EXPENSES	0	1,271	0	600
450-450-145-90905	BUILDING IMPROVEMENTS	0	0	0	80,000
450-450-145-90912	OTHER CAPITAL PURCHASES	12,401	0	0	0
	TOTAL CAPITAL	12,401	0	0	80,000
450-450-145-95100	CONTINGENCY	0	0	114,586	33,986
	TOTAL CONTINGENCY	0	0	114,586	33,986
	LIBRARY RECIPROCAL EXPENSE	12,401	1,271	114,586	114,586
	FUND NET REVENUE OVER EXPENSE	10,876-	60,325	0	0

ADOPT A TREE

BUDGET UNIT DESCRIPTION

This budget unit administers the receipt and disbursement of contributions received and expended towards adding more trees to the community. The Town began its journey towards designation as a Tree City USA community on Arbor Day 2017 seeking to engage the community in preserving existing trees through proper care and education, replacing trees lost through age and acts of God, and by enhancing open areas and streetscapes with shade and beauty.

Carefully selected areas throughout the Town will be slated as Adopt-A-Tree preserves by the Wickenburg Tree Board. The Tree Board is a select group of professionals appointed by the Parks and Recreation Commission. Their duty is to implement guidelines that best integrate the Tree City USA standards in a manner that compliments the Town of Wickenburg's heritage driven design standards while embracing each tree as a living monument.

The Adopt-A-Tree sponsorship is easy. A one-time payment of \$150.00 will reserve a tree along with a dedication plaque for someone special, an event worthy of commemoration or a special group. Applications are available at Town Hall, the Library & Learning Center, the Public Service Center, or online. Each tree represents a legacy for someone special and an enhancement for generations to come.

ADOPT A TREE FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
ADOPT A TREE REVENUE					
455-101-150-42503	STATE GRANT/LOAN	0	4,903	0	0
455-101-150-43729	BUDGETED FUND BALANCE	0	0	5,820	108
455-101-150-46400	CONTRIBUTIONS REC'D	0	900	800	2,000
455-101-150-46459	INTEREST INCOME	0	17	5	5
	ADOPT A TREE REVENUE	0	5,821	6,625	2,113
ADOPT A TREE EXPENSE					
455-455-150-60302	DATA PROCESSING	0	0	4,903	0
455-455-150-60606	GROUNDS MAINTENANCE	0	0	800	2,000
455-455-150-69999	MINOR CAPITAL	0	0	814	0
	TOTAL OPERATING EXPENSES	0	0	6,517	2,000
455-455-150-95100	CONTINGENCY	0	0	108	113
	TOTAL CONTINGENCY	0	0	108	113
	ADOPT A TREE EXPENSE	0	0	6,625	2,113
	FUND NET REVENUE OVER EXPENSE	0	5,821	0	0

RICO

BUDGET UNIT DESCRIPTION

This budget unit administers the receipt and disbursements of RICO (Racketeering Influenced Corrupt Organizations) funds. Revenues are received from the seizure and forfeiture of property that is used in, or received as, a benefit of criminal activity.

Per Title 13, Chapter 39 of the Arizona Revised Statutes, the authority to seize property and restrictions for the use of these monies is provided at the direction of the Chief of Police, for the Police Department. Eligible expenditures are restricted to law enforcement activities directly related to investigation, enforcement and prevention.

RICO FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
RICO REVENUE					
470-101-165-42504	COUNTY GRANTS	0	3,206	11,000	20,000
470-101-165-43729	BUDGETED FUND BALANCE	0	0	532	448
470-101-165-46459	INTEREST INCOME	10	32	0	0
	RICO REVENUE	10	3,238	11,532	20,448
RICO EXPENSE					
470-470-165-60113	LAW ENFORCE OPERATIONS	0	0	5,000	20,000
	TOTAL OPERATING EXPENSES	0	0	5,000	20,000
470-470-165-90912	OTHER CAPITAL PURCHASES	0	3,206	6,084	0
	TOTAL CAPITAL	0	3,206	6,084	0
470-470-165-95100	CONTINGENCY	0	0	448	448
	TOTAL CONTINGENCY	0	0	448	448
	RICO EXPENSE	0	3,206	11,532	20,448
	FUND NET REVENUE OVER EXPENSE	10	32	0	0

POLICE HOLDING FUND

BUDGET UNIT DESCRIPTION

This budget unit was created in 2017 to administer the receipt and disbursements of monies seized for evidentiary purposes.

POLICE HOLDING FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
POLICE HOLDING FUND REVENUE					
472-101-165-43729	BUDGETED FUND BALANCE	0	0	15,501	2,501
472-101-165-48875	MISCELLANEOUS REVENUES	0	0	2,000	20,000
	POLICE HOLDING FUND REVENUE	0	0	17,501	22,501
POLICE HOLDING EXPENSE					
472-472-165-60113	LAW ENFORCE OPERATIONS	0	0	15,000	15,000
	TOTAL OPERATING EXPENSES	0	0	15,000	15,000
472-472-165-95100	CONTINGENCY	0	0	2,501	7,501
	TOTAL CONTINGENCY	0	0	2,501	7,501
	POLICE HOLDING EXPENSE	0	0	17,501	22,501
	FUND NET REVENUE OVER EXPENSE	0	0	0	0

WATER 1 UTILITY FUND

BUDGET UNIT DESCRIPTION

This water budget unit accounts for one of the most basic and essential services of the town. Wickenburg is fortunate to have a reliable and long-term source of ground water. This water division is responsible for water production (wells) and storage (tanks), maintenance and repair of existing water lines, installation of new services, reservoir operations, meter readings, and wellhead protection.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
			0	0	0	0	0
			Number of training hours completed by staff				
			225	285	310	250	400
(2)	Update Wickenburg's Aging Water Infrastructure By Identifying Areas In Need Of Rehabilitation Or Replacement And Securing Appropriate Funding	Seek and apply for grants and alternative funding streams to pay for critical gaps in the potable water system, and implement an Overall Condition Index (OCI) through our Asset Management System.	Amount of grants and/or alternative funding sources secured				
			\$263,350	\$0	\$598,913	\$534,721	\$0
			Assets inventoried and assessed an OCI rating				
			85%	90%	90%	90%	90%
(3)	Look For Opportunities To Effectively Collect And Monitor Water Uses	Implement current technologies that can automatically or more efficiently capture meter reads on a monthly basis.	Revenue increases due to more accurate billing of customer water use				
			1%	0%	0%	0%	0%
			Reduction in staff time reading meters				
			20%	25%	50%	90%	90%

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>WATER 1 UTILITY</u>				
OPERATIONS MANAGER	0.2	0.2	0.2	0.2
LEAD OPERATOR	0.1	0.1	0.5	0.5
OPERATOR	0.95	0.95	0.5	0.5
CREW LEADER	0.35	0.35	0.5	0.5
HEAVY EQUIPMENT OPERATOR	0	0.7	0.5	0.5
MAINTENANCE WORKER	1.4	0.45	0.45	0.45
METER READER	0.45	0	0	0
SENIOR ACCOUNTANT	0.15	0.15	0.15	0.15
REVENUE CLERK	0.15	0.15	0.15	0.15
WATER 1 TOTAL (500)	3.75	3.05	2.95	2.95

CAPITAL EXPENSES

90908

Vac/Jet Truck - \$70,000	(split TTL \$300k: 300 - \$20k, 500/501/530/531 - \$70k each)
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90910

Portable Generator - \$145,000	
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90914

CDBG Apache Waterline - \$927,685	
Sols Wash Electrical Upgrades - \$85,000	

WATER 1 UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
WATER 1 UTILITY REVENUE					
500-101-500-42504	COUNTY GRANTS	0	0	717,740	475,308
500-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	1,772,765	3,031,829
500-101-500-43736	RESERVE - CAPITAL	0	0	945,000	0
500-101-500-46459	INTEREST INCOME	41,569	73,798	2,784	2,784
500-101-500-46460	LGIP LOSS	672	74	0	0
500-101-500-46550	WATER CONNECT FEES	4,205	3,765	4,110	4,110
500-101-500-46552	WATER SALES	1,311,127	1,325,892	1,426,939	1,426,939
500-101-500-46553	WATER SALES TAX EXEMPT	16,270	14,103	13,841	13,841
500-101-500-46565	WATER INSTALLATION	17,415	15,571	51,482	5,000
500-101-500-46567	BACKFLOW	12,182	12,552	12,546	12,546
500-101-500-46568	ILLEGAL CONNECT	250	1,000	0	0
500-101-500-46569	METER RE-READ FEES	55	0	42	42
500-101-500-46573	TAP/INSPECTION FEE	2,055	950	2,100	2,100
500-101-500-48875	MISCELLANEOUS REVENUES	5,550	2,634	4,378	3,000
500-101-500-48878	WATER TOWER USE	47,107	43,581	67,105	55,000
	WATER 1 UTILITY REVENUE	1,458,456	1,493,921	5,020,832	5,032,499

WATER 1 UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
WATER 1 UTILITY EXPENSE					
500-500-500-50100	SALARIES & WAGES FULL-TIME	109,292	131,274	136,021	153,811
500-500-500-50108	SALARIES ON CALL/STIPEND	8,410	9,687	5,894	5,894
500-500-500-50125	COMP TIME - USED	902	621	670	670
500-500-500-50140	SICK TIME	2,269	4,783	3,635	0
500-500-500-50150	OVERTIME	5,982	1,852	2,569	2,569
TOTAL SALARIES		126,856	148,217	148,789	162,944
500-500-500-50210	FICA EXPENSE	10,701	11,573	11,382	12,465
500-500-500-50212	INDUSTRIAL INSURANCE	4,861	4,631	4,649	5,091
500-500-500-50221	STATE RETIREMENT EXP	14,739	17,629	18,182	20,223
500-500-500-50223	STATE RETIREMENT GASB 68	36,205-	117,201-	0	0
500-500-500-50232	HEALTH INSURANCE	19,560	27,306	29,977	34,944
500-500-500-50233	DENTAL INSURANCE	1,442	1,369	2,302	2,652
500-500-500-50234	LIFE INSURANCE	89	102	66	68
TOTAL OTHER PERSONNEL COSTS		15,188	54,591-	66,558	75,443
500-500-500-60104	CLOTHING ALLOWANCE	566	357	1,500	1,500
500-500-500-60109	MISC LABS & CDL PHYSICALS	164	433	500	500
500-500-500-60112	TRAINING & TRAVEL	808	570	700	2,000
500-500-500-60114	MEMBERSHIP & DUES	170	175	339	200
500-500-500-60118	LICENSES & PERMITS	3,435	3,564	3,500	3,500
500-500-500-60302	DATA PROCESSING	0	2,381	2,400	1,993
500-500-500-60305	OTHER CONTRACT SERVICES	16,925	18,203	20,650	21,000
500-500-500-60306	BACKFLOW PROGRAM	0	0	200	200
500-500-500-60308	OTHER PROFESSIONAL SERVICES	775	0	0	75,000
500-500-500-60310	ADMIN CHARGE - GF	149,558	138,561	134,393	105,626
500-500-500-60317	ADMIN CHARGE - PS & CIP	25,740	24,207	21,920	24,595
500-500-500-60406	BOOKS, PUBLICATIONS & MAPS	280	223	250	350
500-500-500-60599	INTERNET, WEBSITE & EMAIL	468	468	488	488
500-500-500-60600	SVC TO MAINT BUILDINGS	10	538	600	600
500-500-500-60601	SVC TO MAINT AUTO	5,147	2,430	7,000	7,000
500-500-500-60604	SVC TO MAINT OTHER EQUIPMENT	5,101	7,878	2,000	5,000
500-500-500-60605	SVC TO MAINT STREETS	8,108	20,294	17,476	25,000
500-500-500-60607	MAINT SHOP CHARGES	14,051	16,318	14,997	16,255
500-500-500-60609	MATERIALS	27,233	22,995	25,000	30,000
500-500-500-60610	METERS	21,379	15,571	38,750	35,000
500-500-500-60612	INSURANCE/DAMAGE CLAIMS	3,500	0	0	0
500-500-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	32,499	42,083	103,000	100,000
500-500-500-60615	SVC TO MAINT FIRE HYDRANTS	777	343	2,000	4,000
500-500-500-60616	INSURANCE LIABILITY	45,067	0	51,826	57,756
500-500-500-60618	UTILITIES EXPENSE	127,894	120,216	134,750	134,750
500-500-500-60622	RENTALS-LEASES-LOANS	2,923	2,790	5,377	4,000
500-500-500-60639	OFFICE SUPPLIES	694	160	500	500
500-500-500-60640	POSTAGE	5,096	5,501	5,642	5,642
500-500-500-60644	JANITORIAL SUPPLIES	62	4	200	200
500-500-500-60646	CHEMICALS	1,733	3,264	5,733	6,500
500-500-500-60648	GAS, OIL & LUBRICANTS	9,727	7,278	8,310	8,000
500-500-500-60654	SMALL TOOLS	1,808	1,870	3,500	3,500
500-500-500-60656	SAFETY	905	638	1,000	1,073
500-500-500-69999	MINOR CAPITAL	2,931	1,431	1,000	1,000
500-500-500-70700	WRITE-OFF @ 10 YR +	1,577	7,687	365	365
TOTAL OPERATING EXPENSES		517,112	468,432	615,866	683,093

WATER 1 UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
500-500-500-90905	BUILDING IMPROVEMENTS	948	0	0	0
500-500-500-90908	VEHICLES CAPITAL OUTLAY	0	0	0	70,000
500-500-500-90910	METERS & EQUIPMENT	346,643	0	48,452	145,000
500-500-500-90912	OTHER CAPITAL PURCHASES	107,140	91,827	360,000	0
500-500-500-90914	INFRASTRUCTURE UPGRADE	0	52,186	749,338	1,012,685
500-500-500-90944	ASSETS TRANSFERRED	0	82,232	0	0
500-500-500-90998	ASSET ACQUISITION	552,746-	171,613-	0	0
500-500-500-90999	DEPRECIATION EXPENSE	387,474	383,879	0	0
	TOTAL CAPITAL	289,459	438,510	1,157,790	1,227,685
500-500-500-95100	CONTINGENCY	0	27,601	3,031,829	1,680,334
500-500-500-95150	CAPITAL RESERVE	0	0	0	1,203,000
	TOTAL CONTINGENCY	0	27,601	3,031,829	2,883,334
	 WATER 1 UTILITY EXPENSE	 948,614	 1,028,167	 5,020,832	 5,032,499
	 FUND NET REVENUE OVER EXPENSE	 509,842	 465,753	 0	 0

WATER 2 (WR) UTILITY FUND

BUDGET UNIT DESCRIPTION

The Water 2 (WR) budget unit accounts for one of the most basic and essential services of the town in the Wickenburg Ranch area. This water division is responsible for water production (wells) and storage (tanks), maintenance and repair of existing water lines, installation of new services, reservoir operations, meter readings, and wellhead protection.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
			Department created in FY 2018-19	0	0	0	0
			Number of training hours completed by staff				
			Department created in FY 2018-19	150	125	100	200
(2)	Collect The Existing Wickenburg Ranch Water Infrastructure Data That Can Be Used In Proactively Managing This New System	Input all data of the water system into the asset management system, and implement an Overall Condition Index (OCI) through our asset management system.	Successful input of data into the asset management data base				
			Department created in FY 2018-19	0%	0%	0%	100%
			Assets inventoried and assessed an OCI rating				
			Department created in FY 2018-19	0	0	0	1
(3)	Look For Opportunities To Effectively Collect And Monitor Water Uses	Implement current technologies that can automatically or more efficiently capture meter reads on a monthly basis.	Revenue increases due to more accurate billing of customer water use				
			Department created in FY 2018-19	0	0	0	0
			Reduction in staff time reading meters				
			Department created in FY 2018-19	0%	98%	98%	98%

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
WATER 2 (WR) UTILITY				
OPERATIONS MANAGER	0.25	0.25	0.25	0.25
LEAD OPERATOR	0.9	0.9	0.9	0.9
OPERATOR	0.35	0.35	0.35	0.35
CREW LEADER	0.35	0.35	0.35	0.35
METER READER	0.15	0.15	0.15	0.15
SENIOR ACCOUNTANT	0.15	0.15	0.15	0.15
REVENUE CLERK	0.15	0.15	0.15	0.15
WATER 2 (WR) TOTAL (501)	2.3	2.3	2.3	2.3

CAPITAL EXPENSES

90908

Vac/Jet Truck - \$70,000

(split TTL \$300k: 300 - \$20k,
500/501/530/531 - \$70k each)

WATER 2 (WR) UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
WATER 2 (WR) UTILITY REVENUE					
501-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	456,803	411,581
501-101-500-43736	RESERVE - CAPITAL	0	0	122,841	233,536
501-101-500-46400	CONTRIBUTIONS REC'D	8,940,284	2,376,917	0	0
501-101-500-46459	INTEREST INCOME	12,121	8,406	593	593
501-101-500-46550	WATER CONNECT FEES	1,450	1,620	2,688	2,688
501-101-500-46552	WATER SALES	166,934	237,938	354,485	382,762
501-101-500-46555	CONSTRUCTION WATER SALES	11,075	9,012	29,718	29,718
501-101-500-46565	WATER INSTALLATION	44,742	58,150	113,549	113,549
501-101-500-46567	BACKFLOW	120	144	144	144
501-101-500-46573	TAP/INSPECTION FEE	0	482	0	0
501-101-500-48875	MISCELLANEOUS REVENUES	566,285	338,520	86,489	465,145
501-101-500-48881	SALES & USE TAX CREDIT	100	160	227	227
WATER 2 (WR) UTILITY REVENUE		9,743,110	3,031,350	1,167,537	1,639,943

WATER 2 (WR) UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
WATER 2 (WR) UTILITY EXPENSE					
501-501-500-50100	SALARIES & WAGES FULL-TIME	100,583	117,593	113,630	126,185
501-501-500-50108	SALARIES ON CALL/STIPEND	0	0	325	325
501-501-500-50125	COMP TIME - USED	1,020	1,313	670	670
501-501-500-50140	SICK TIME	2,149	4,633	2,750	0
501-501-500-50150	OVERTIME	3,239	1,165	1,979	1,979
	TOTAL SALARIES	106,992	124,705	119,354	129,159
501-501-500-50210	FICA EXPENSE	6,282	9,056	9,131	9,881
501-501-500-50212	INDUSTRIAL INSURANCE	914	2,895	3,368	3,644
501-501-500-50221	STATE RETIREMENT EXP	11,784	14,963	14,585	16,028
501-501-500-50223	STATE RETIREMENT GASB 68	11,164	138,077	0	0
501-501-500-50232	HEALTH INSURANCE	20,404	26,228	22,218	25,908
501-501-500-50233	DENTAL INSURANCE	1,139	1,260	1,702	1,969
501-501-500-50234	LIFE INSURANCE	76	96	52	53
	TOTAL OTHER PERSONNEL COSTS	29,435	192,575	51,056	57,483

WATER 2 (WR) UTILITY FUND

	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
501-501-500-60104 CLOTHING ALLOWANCE	250	340	1,030	1,030
501-501-500-60109 MISC LABS & CDL PHYSICALS	94	233	500	500
501-501-500-60112 TRAINING & TRAVEL	327	13	500	2,000
501-501-500-60114 MEMBERSHIP & DUES	170	175	200	200
501-501-500-60118 LICENSES & PERMITS	10	32	4,500	4,500
501-501-500-60302 DATA PROCESSING	0	2,986	2,200	2,589
501-501-500-60305 OTHER CONTRACT SERVICES	24,054	5,553	10,000	10,000
501-501-500-60306 BACKFLOW PROGRAM	0	0	250	250
501-501-500-60308 OTHER PROFESSIONAL SERVICES	458	0	0	45,000
501-501-500-60310 ADMIN CHARGE - GF	67,714	61,407	59,118	91,106
501-501-500-60317 ADMIN CHARGE - PS & CIP	25,740	24,207	21,920	24,595
501-501-500-60406 BOOKS, PUBLICATIONS & MAPS	275	0	250	1,000
501-501-500-60599 INTERNET, WEBSITE & EMAIL	763	599	737	737
501-501-500-60600 SVC TO MAINT BUILDINGS	6	168	500	500
501-501-500-60601 SVC TO MAINT AUTO	267	206	500	1,000
501-501-500-60602 SVC TO MAINT OFFICE EQUIPMENT	0	0	250	250
501-501-500-60604 SVC TO MAINT OTHER EQUIPMENT	217	310	1,000	2,000
501-501-500-60605 SVC TO MAINT STREETS	0	0	1,000	5,000
501-501-500-60607 MAINT SHOP CHARGES	14,051	16,318	14,997	16,255
501-501-500-60609 MATERIALS	2,766	778	5,000	5,000
501-501-500-60610 METERS	34,076	42,184	80,000	90,000
501-501-500-60613 SVC TO MAINT COLL/DIST SYSTEMS	3,618	5,811	25,000	240,000
501-501-500-60615 SVC TO MAINT FIRE HYDRANTS	0	0	2,000	2,000
501-501-500-60616 INSURANCE LIABILITY	9,263	7,876	10,461	11,031
501-501-500-60618 UTILITIES EXPENSE	46,798	66,931	94,755	104,755
501-501-500-60620 TELEPHONE	749	790	823	823
501-501-500-60639 OFFICE SUPPLIES	180	57	500	1,000
501-501-500-60640 POSTAGE	1,098	1,738	1,869	2,243
501-501-500-60644 JANITORIAL SUPPLIES	41	4	200	200
501-501-500-60646 CHEMICALS	1,575	3,216	4,000	5,500
501-501-500-60648 GAS, OIL & LUBRICANTS	2,607	3,939	4,000	4,000
501-501-500-60654 SMALL TOOLS	980	647	1,950	1,900
501-501-500-60656 SAFETY	283	741	1,000	1,000
501-501-500-69999 MINOR CAPITAL	8,550	5,721	1,000	1,000
501-501-500-70700 WRITE-OFF @ 10 YR +	0	145	0	0
TOTAL OPERATING EXPENSES	246,980	253,122	352,010	678,964
501-501-500-90908 VEHICLES CAPITAL OUTLAY	29,998	0	0	70,000
501-501-500-90998 ASSET ACQUISITION	29,998-	0	0	0
501-501-500-90999 DEPRECIATION EXPENSE	242,435	255,006	0	0
TOTAL CAPITAL	242,435	255,006	0	70,000
501-501-500-95100 CONTINGENCY	0	0	411,581	353,520
501-501-500-95150 CAPITAL RESERVE	0	0	233,536	350,817
TOTAL CONTINGENCY	0	0	645,117	704,337
WATER 2 (WR) UTILITY EXPENSE	625,842	825,408	1,167,537	1,639,943
FUND NET REVENUE OVER EXPENSE	9,117,269	2,205,942	0	0

ELECTRIC UTILITY FUND

BUDGET UNIT DESCRIPTION

The Electric budget accounts for the costs associated with operating and maintaining the Town's electric transmission and distribution system. The Electric Utility is responsible for maintenance and repair of existing electric lines, installation of new services and new residences.

Performance Measures						
Goal	Objective	Outcome Indicator(s)				
		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Analysis Of Entire Electrical System To Identify Future Projects And Investigate Alternative Funding Options	Percentage of a replacement/upgrade fund established with dedicated funding sources				
		10%	0%	10%	25%	25%
		Amount of grants and/or alternative funding sources secured				
		\$0	\$0	\$0	\$0	\$0
(2)	Collect All Plans And Data For The Town's Electrical System	Percentage of electric system inventoried and mapped in GIS				
		100%	100%	100%	100%	100%

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>ELECTRIC UTILITY</u>				
OPERATIONS MANAGER	0.1	0.1	0.1	0.1
METER READER	0.4	0.4	0.4	0.4
SENIOR ACCOUNTANT	0.2	0.2	0.2	0.2
REVENUE CLERK	0.2	0.2	0.2	0.2
ELECTRIC TOTAL (510)	0.9	0.9	0.9	0.9

CAPITAL EXPENSES

90912

Madison Street Upgrades- \$95,000	South Tegner Upgrades - \$40,000
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ELECTRIC UTILITY FUND

	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
ELECTRIC UTILITY REVENUE				
510-101-500-43725 CONTRIBUTION FUND EQUITY	0	0	1,972,000	1,920,267
510-101-500-43736 RESERVE - CAPITAL	0	0	1,570,000	680,000
510-101-500-46459 INTEREST INCOME	64,103	47,926	4,062	4,062
510-101-500-46460 LGIP LOSS	4,588	502	0	0
510-101-500-46558 LATE PENALTY FEE	52,709	56,215	49,966	49,966
510-101-500-46560 ELECTRIC SALES	2,438,983	2,462,480	2,584,199	2,584,199
510-101-500-46562 ELECTRIC CONNECT FEES	4,550	2,650	4,661	4,661
510-101-500-46563 ELECTRIC INSTALLATION	48,146	4,402	55,000	5,000
510-101-500-46568 ILLEGAL CONNECT	750	1,000	0	0
510-101-500-46569 METER RE-READ FEES	0	35	15	30
510-101-500-46572 BILL RE-PRINT FEES	6	12	7	7
510-101-500-48875 MISCELLANEOUS REVENUES	6,431	5,234	5,272	5,000
510-101-500-48876 OVERAGE/SHORTAGE	2	0	0	0
510-101-500-48879 SCHEDULING SALES	19,209	22,013	21,684	10,000
510-101-500-48881 SALES & USE TAX CREDIT	2,543	2,286	2,321	2,321
510-101-500-49920 TRANSFER OUT	550,000-	150,000-	0	400,000-
ELECTRIC UTILITY REVENUE	2,092,020	2,454,755	6,269,187	4,865,513

ELECTRIC UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
ELECTRIC UTILITY EXPENSE					
510-510-500-50100	SALARIES & WAGES FULL-TIME	35,559	41,184	41,117	45,175
510-510-500-50125	COMP TIME - USED	79	0	0	0
510-510-500-50140	SICK TIME	697	1,636	1,232	0
510-510-500-50150	OVERTIME	47	211	220	220
	TOTAL SALARIES	36,383	43,030	42,569	45,395
510-510-500-50210	FICA EXPENSE	2,739	3,205	3,256	3,473
510-510-500-50212	INDUSTRIAL INSURANCE	575	686	679	724
510-510-500-50221	STATE RETIREMENT EXP	4,142	5,063	5,200	5,631
510-510-500-50223	STATE RETIREMENT GASB 68	14,811-	1,998-	0	0
510-510-500-50232	HEALTH INSURANCE	6,586	8,107	9,536	11,154
510-510-500-50233	DENTAL INSURANCE	411	481	808	949
510-510-500-50234	LIFE INSURANCE	25	32	20	21
	TOTAL OTHER PERSONNEL COSTS	334-	15,575	19,499	21,952
510-510-500-60020	CONTRACTED SERVICES REIMB	44,771	23,829	30,000	30,000
510-510-500-60104	CLOTHING ALLOWANCE	212	39	240	240
510-510-500-60112	TRAINING & TRAVEL	0	0	270	570
510-510-500-60114	MEMBERSHIP & DUES	3,400	3,400	3,400	3,500
510-510-500-60200	CREDIT & ONLINE FEE'S	25,251	27,340	38,154	38,154
510-510-500-60302	DATA PROCESSING	0	258	1,993	1,993
510-510-500-60305	OTHER CONTRACT SERVICES	1,313	34	550	550
510-510-500-60308	OTHER PROFESSIONAL SERVICES	45,581	55,714	52,000	60,000
510-510-500-60310	ADMIN CHARGE - GF	245,924	304,489	343,560	287,282
510-510-500-60317	ADMIN CHARGE - PS & CIP	25,740	24,207	21,920	24,595
510-510-500-60422	APS MAINTENANCE	113,896	54,802	125,000	175,000
510-510-500-60577	TREE TRIMMING	0	3,781	75,000	25,000
510-510-500-60601	SVC TO MAINT AUTO	9,821	2,448	2,000	500
510-510-500-60604	SVC TO MAINT OTHER EQUIPMENT	0	0	250	250
510-510-500-60607	MAINT SHOP CHARGES	14,051	16,318	14,997	16,255
510-510-500-60609	MATERIALS	23	0	200	200
510-510-500-60610	METERS	3,752	0	1,000	1,000
510-510-500-60616	INSURANCE LIABILITY	39,692	36,726	38,550	44,681
510-510-500-60639	OFFICE SUPPLIES	42	15	200	200
510-510-500-60640	POSTAGE	5,000	5,492	5,428	5,428
510-510-500-60648	GAS, OIL & LUBRICANTS	2,868	3,341	1,900	1,900
510-510-500-60654	SMALL TOOLS	70	126	0	0
510-510-500-60656	SAFETY	139	40	150	150
510-510-500-70700	WRITE-OFF @ 10 YR +	13,909	18,204	17,998	17,998
510-510-500-70704	PURCH RESALE ELECTRIC	159,089	193,734	550,000	550,000
510-510-500-70705	PURCH WHSLE WAP ELECTRIC	731,625	294,772	300,000	300,000
510-510-500-70706	PURCH WHSLE APA ELECTRIC	80,420	307,855	600,000	600,000
510-510-500-70708	BUREAU OF RECLAMATION PD M&O	82,409	93,111	100,000	100,000
	TOTAL OPERATING EXPENSES	1,648,998	1,470,076	2,324,760	2,285,446

ELECTRIC UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
510-510-500-90910	METERS & EQUIPMENT	0	104,679	200,000	0
510-510-500-90912	OTHER CAPITAL PURCHASES	3,855	5,908	1,082,092	135,000
510-510-500-90944	ASSETS TRANSFERRED	0	23,714	0	0
510-510-500-90998	ASSET ACQUISITION	95,226-	121,422-	0	0
510-510-500-90999	DEPRECIATION EXPENSE	89,698	78,944	0	0
	TOTAL CAPITAL	1,673-	91,823	1,282,092	135,000
510-510-500-95100	CONTINGENCY	0	0	1,920,267	487,720
510-510-500-95150	CAPITAL RESERVE	0	0	680,000	1,890,000
	TOTAL CONTINGENCY	0	0	2,600,267	2,377,720
	ELECTRIC UTILITY EXPENSE	1,683,375	1,620,504	6,269,187	4,865,513
	FUND NET REVENUE OVER EXPENSE	408,645	834,251	0	0

SANITATION UTILITY FUND

BUDGET UNIT DESCRIPTION

The Sanitation budget unit accounts for the costs of collection and disposing of solid waste. It operates two automated curbside trucks, one rear loader, and one brush truck within the town limits. Pickup is provided biweekly for residential customers and from one to five times per week for commercial customers. During fiscal year 2001-02, the town implemented a recycling program.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Reduce Waste And Generate Cost Savings For The Town	Increase public education efforts to encourage residents to divert recyclables from trash.	Tonnage collected/diverted from landfill because of recycling				
			636	652	668	778	850
(2)	Plan To Review All Aspects Of The Current Operations And Look For Opportunities To Streamline	Achieve proper routing and maximize employee efficiency through use of technologies.	Percentage of Sanitation Fund services that operate within budget and cover all costs associated with that specific service				
			100%	100%	100%	100%	100%

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>SANITATION UTILITY</u>				
OPERATIONS MANAGER	0.5	0.5	0.5	0.5
CREW LEADER	0.9	0.9	0.9	0.9
EQUIPMENT OPERATOR	2	2	2	2.3
SENIOR ACCOUNTANT	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1
SANITATION TOTAL (520)	3.6	3.6	3.6	3.9

SANITATION UTILITY FUND

	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
SANITATION UTILITY REVENUE				
520-101-500-43725 CONTRIBUTION FUND EQUITY	0	0	133,000	300,717
520-101-500-43736 RESERVE - CAPITAL	0	0	550,000	350,000
520-101-500-46459 INTEREST INCOME	15,152	9,336	701	701
520-101-500-46460 LGIP LOSS	156	17	0	0
520-101-500-46548 CAN CLEANING/EXCHANGE FEES	480	0	0	0
520-101-500-46549 CAN SUSPENSION FEES	1,900	1,500	1,200	1,200
520-101-500-46554 CAN DELIVERY FEES	10,645	10,255	11,292	11,292
520-101-500-46582 REFUSE COLLECTIONS	822,412	856,286	1,013,000	1,021,466
520-101-500-46585 GREENWASTE	730	495	618	618
520-101-500-46586 RECYCLING	0	52,468	56,350	56,350
520-101-500-48875 MISCELLANEOUS REVENUES	6,000	6,750	5,000	5,000
520-101-500-48880 SURPLUS OF TOWN PROPERTY	0	0	9,000	0
520-101-500-49920 TRANSFER OUT	50,000-	50,000-	0	25,000-
SANITATION UTILITY REVENUE	807,474	887,107	1,780,161	1,722,344

SANITATION UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
SANITATION UTILITY EXPENSE					
520-520-500-50100	SALARIES & WAGES FULL-TIME	142,108	170,275	166,789	192,271
520-520-500-50125	COMP TIME - USED	950	486	0	0
520-520-500-50140	SICK TIME	2,117	3,021	5,371	0
520-520-500-50150	OVERTIME	2,523	4,081	4,526	4,526
	TOTAL SALARIES	147,699	177,863	176,686	196,797
520-520-500-50210	FICA EXPENSE	10,981	13,127	13,517	15,055
520-520-500-50212	INDUSTRIAL INSURANCE	9,915	10,777	10,706	11,924
520-520-500-50221	STATE RETIREMENT EXP	16,448	20,310	21,592	24,424
520-520-500-50223	STATE RETIREMENT GASB 68	9,545-	10,948-	0	0
520-520-500-50232	HEALTH INSURANCE	24,569	24,997	22,284	28,584
520-520-500-50233	DENTAL INSURANCE	1,436	1,206	1,717	2,200
520-520-500-50234	LIFE INSURANCE	147	154	83	90
	TOTAL OTHER PERSONNEL COSTS	53,952	59,623	69,899	82,277
520-520-500-60104	CLOTHING ALLOWANCE	565	424	400	800
520-520-500-60109	MISC LABS & CDL PHYSICALS	313	188	660	660
520-520-500-60112	TRAINING & TRAVEL	1,160	0	0	1,000
520-520-500-60118	LICENSES & PERMITS	480	480	600	600
520-520-500-60308	OTHER PROFESSIONAL SERVICES	4,922	1,138	2,000	2,000
520-520-500-60310	ADMIN CHARGE - GF	127,311	105,224	143,579	144,734
520-520-500-60317	ADMIN CHARGE - PS & CIP	25,740	24,207	21,920	24,595
520-520-500-60406	BOOKS, PUBLICATIONS & MAPS	0	431	0	0
520-520-500-60601	SVC TO MAINT AUTO	22,760	57,505	45,000	45,000
520-520-500-60604	SVC TO MAINT OTHER EQUIPMENT	183	2,523	500	500
520-520-500-60607	MAINT SHOP CHARGES	56,401	65,271	59,989	65,021
520-520-500-60609	MATERIALS	346	881	600	600
520-520-500-60616	INSURANCE LIABILITY	4,943	7,498	7,547	7,608
520-520-500-60619	RECYCLING	51,936	60,985	59,500	75,000
520-520-500-60621	TIPPING FEES	126,606	126,253	145,500	165,000
520-520-500-60625	CLEAN UP PROJECT	973	0	2,000	2,000
520-520-500-60640	POSTAGE	5,000	5,492	5,010	5,010
520-520-500-60648	GAS, OIL & LUBRICANTS	42,238	38,382	30,000	50,000
520-520-500-60654	SMALL TOOLS	53	214	300	300
520-520-500-60656	SAFETY	258	902	1,048	1,000
520-520-500-69999	MINOR CAPITAL	29,344	35,159	46,700	40,000
520-520-500-70700	WRITE-OFF @ 10 YR +	1,027	484-	394	394
	TOTAL OPERATING EXPENSES	502,558	532,670	573,247	631,822
520-520-500-90908	VEHICLES CAPITAL OUTLAY	279,495	0	309,612	0
520-520-500-90998	ASSET ACQUISITION	192,787-	0	0	0
520-520-500-90999	DEPRECIATION EXPENSE	106,781	86,022	0	0
	TOTAL CAPITAL	193,489	86,022	309,612	0
520-520-500-95100	CONTINGENCY	0	0	300,717	311,448
520-520-500-95150	CAPITAL RESERVE	0	0	350,000	500,000
	TOTAL CONTINGENCY	0	0	650,717	811,448
	SANITATION UTILITY EXPENSE	897,697	856,179	1,780,161	1,722,344
	FUND NET REVENUE OVER EXPENSE	90,223-	30,928	0	0

WASTEWATER 1 UTILITY FUND

BUDGET UNIT DESCRIPTION

The Wastewater budget unit accounts for the costs associated with the treatment of the Town's wastewater and the costs associated with providing and maintaining a wastewater collection system to ensure the health and welfare of the community. An upgrade and expansion of the Wastewater Treatment Collection System was started in 2003 and completed in 2012.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Update Wickenburg's Aging Wastewater Infrastructure By Identifying Areas In Need Of Rehabilitation Or Replacement And Securing Appropriate Funding	Develop a wastewater user fund that covers all costs associated with operating this utility, and seek grants and alternative funding streams to pay for critical gaps in the wastewater system.	Percentage of projects identified for replacement or rehabilitation				
			50%	50%	50%	50%	50%
			Percentage of user fees that cover operational expenses				
			60%	62%	75%	90%	95%
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Amount of grants and/or alternative funding sources secured				
			\$0	\$0	\$0	\$0	\$0
			Number of safety incidents reported				
			0	0	0	0	0
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of training hours completed by staff				
			200	275	180	150	250

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
WASTEWATER 1 UTILITY				
OPERATIONS MANAGER	0.2	0.2	0.2	0.2
LEAD OPERATOR	0.3	0.3	0.3	0.3
OPERATOR	0.8	0.8	1.5	1.5
CREW LEADER	0.15	0.15	0.1	0.1
EQUIPMENT OPERATOR	0.3	0.3	0.1	0.1
MAINTENANCE WORKER	1.3	1	0.5	0.5
SENIOR ACCOUNTANT	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1
WASTEWATER 1 TOTAL (530)	3.25	2.95	2.9	2.9

CAPITAL EXPENSES

90908

Vac/Jet Truck - \$70,000

(split TTL \$300k: 300 - \$20k,
500/501/530/531 - \$70k each)

90912

UV Disinfection/Effluent Pump - \$115,000

90914

ADOT US(# Sewer Realignment - \$250,000

WASTEWATER 1 UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
WASTEWATER1 UTILITY REVENUE					
530-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	496,654	1,329,136
530-101-500-43736	RESERVE - CAPITAL	0	0	662,500	75,000
530-101-500-43738	WIFA & USDA RESERVE	0	0	51,957	51,957
530-101-500-46459	INTEREST INCOME	27,228	14,369	1,331	1,331
530-101-500-46460	LGIP LOSS	84	9	0	0
530-101-500-46570	SEWER BASE FEE	486,820	511,931	514,981	514,981
530-101-500-46571	SEWER USAGE FEE	758,085	773,909	810,029	810,029
530-101-500-46573	TAP/INSPECTION FEE	865	425	285	0
530-101-500-46603	DIRECT HAUL DUMPING	54,204	67,145	91,027	91,027
530-101-500-46620	CONTRACTED SERVICES REIMB	0	90	0	0
530-101-500-48875	MISCELLANEOUS REVENUES	2,944	5,870	5,517	5,517
	WASTEWATER1 UTILITY REVENUE	1,330,230	1,373,748	2,634,281	2,878,978

WASTEWATER 1 UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
WASTEWATER 1 UTILITY EXPENSE					
530-530-500-50100	SALARIES & WAGES FULL-TIME	117,541	130,540	127,243	153,037
530-530-500-50108	SALARIES ON CALL/STIPEND	8,410	9,687	5,370	5,370
530-530-500-50125	COMP TIME - USED	2,662	832	955	955
530-530-500-50140	SICK TIME	2,684	5,081	3,577	0
530-530-500-50150	OVERTIME	6,092	2,063	1,854	1,854
	TOTAL SALARIES	137,390	148,203	138,999	161,216
530-530-500-50210	FICA EXPENSE	10,642	10,746	10,633	12,333
530-530-500-50212	INDUSTRIAL INSURANCE	5,520	1,914	2,490	2,888
530-530-500-50221	STATE RETIREMENT EXP	16,677	17,177	16,986	20,006
530-530-500-50223	STATE RETIREMENT GASB 68	139,325	177,776-	0	0
530-530-500-50232	HEALTH INSURANCE	28,012	34,292	24,626	31,085
530-530-500-50233	DENTAL INSURANCE	1,728	1,823	1,643	2,073
530-530-500-50234	LIFE INSURANCE	104	111	56	67
	TOTAL OTHER PERSONNEL COSTS	202,008	111,713-	56,434	68,452
530-530-500-60104	CLOTHING ALLOWANCE	498	406	1,000	1,500
530-530-500-60109	MISC LABS & CDL PHYSICALS	156	507	750	750
530-530-500-60112	TRAINING & TRAVEL	990	613	1,000	2,000
530-530-500-60118	LICENSES & PERMITS	5,178	6,275	6,000	6,000
530-530-500-60302	DATA PROCESSING	0	0	205	205
530-530-500-60305	OTHER CONTRACT SERVICES	33,788	26,772	58,700	60,000
530-530-500-60310	ADMIN CHARGE - GF	146,338	181,029	160,577	95,796
530-530-500-60317	ADMIN CHARGE - PS & CIP	25,740	24,207	21,920	24,595
530-530-500-60406	BOOKS, PUBLICATIONS & MAPS	0	262	250	250
530-530-500-60599	INTERNET, WEBSITE & EMAIL	468	468	468	468
530-530-500-60600	SVC TO MAINT BUILDINGS	107	1,133	3,500	3,500
530-530-500-60601	SVC TO MAINT AUTO	872	2,202	5,000	5,000
530-530-500-60604	SVC TO MAINT OTHER EQUIPMENT	46,369	39,933	22,800	45,000
530-530-500-60607	MAINT SHOP CHARGES	14,051	16,318	14,997	16,255
530-530-500-60609	MATERIALS	1,791	965	2,300	2,500
530-530-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	5,410	7,503	15,000	15,000
530-530-500-60616	INSURANCE LIABILITY	51,786	53,612	51,152	58,149
530-530-500-60617	FLOOD INSURANCE	3,257	3,284	3,388	4,000
530-530-500-60618	UTILITIES EXPENSE	73,983	73,822	78,196	78,196
530-530-500-60620	TELEPHONE	1,267	1,248	1,289	1,289
530-530-500-60621	TIPPING FEES	9,530	8,275	24,000	15,000
530-530-500-60629	LAB SUPPLIES	4,401	973	4,500	4,500
530-530-500-60639	OFFICE SUPPLIES	640	135	500	500
530-530-500-60640	POSTAGE	5,000	5,492	5,428	5,428
530-530-500-60644	JANITORIAL SUPPLIES	141	13	300	300
530-530-500-60646	CHEMICALS	6,894	9,651	20,700	9,000
530-530-500-60648	GAS, OIL & LUBRICANTS	7,068	2,701	1,000	2,000
530-530-500-60654	SMALL TOOLS	735	503	1,500	1,000
530-530-500-60656	SAFETY	460	1,271	1,000	1,000
530-530-500-69999	MINOR CAPITAL	1,030	5,175	5,000	8,000
530-530-500-70700	WRITE-OFF @ 10 YR +	229	1,490-	471	471
	TOTAL OPERATING EXPENSES	448,178	473,256	512,891	467,652

WASTEWATER 1 UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
530-530-500-80810	DEBT PRINCIPAL	0	0	193,457	199,564
530-530-500-80812	DEBT INTEREST	24,829	18,910	15,857	9,652
	TOTAL DEBT SERVICES	24,829	18,910	209,314	209,216
530-530-500-90905	BUILDING IMPROVEMENTS	1,093,743	0	0	0
530-530-500-90908	VEHICLES CAPITAL OUTLAY	0	0	0	70,000
530-530-500-90912	OTHER CAPITAL PURCHASES	76,671	29,072	10,000	115,000
530-530-500-90914	INFRASTRUCTURE UPGRADE	0	0	250,000	250,000
530-530-500-90998	ASSET ACQUISITION	1,086,055-	160,578-	0	0
530-530-500-90999	DEPRECIATION EXPENSE	359,319	353,369	0	0
	TOTAL CAPITAL	443,678	221,863	260,000	435,000
530-530-500-95100	CONTINGENCY	0	131,506	1,329,686	597,985
530-530-500-95150	CAPITAL RESERVE	0	0	75,000	887,500
530-530-500-95158	WIFA & USDA RESERVE	0	0	51,957	51,957
	TOTAL CONTINGENCY	0	131,506	1,456,643	1,537,442
	WASTEWATER 1 UTILITY EXPENSE	1,256,083	882,025	2,634,281	2,878,978
	FUND NET REVENUE OVER EXPENSE	74,146	491,724	0	0

WASTEWATER 2 (WR) UTILITY FUND

BUDGET UNIT DESCRIPTION

The Wastewater 2 (WR) budget unit accounts for the costs associated with the treatment of the Town's wastewater and the costs associated with providing and maintaining a wastewater collection system in the Wickenburg Ranch area, to ensure the health and welfare of the community.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Collect The Existing Wickenburg Ranch Wastewater Infrastructure Data That Can Be Used In Proactively Managing This New System	Input all data of the water system into the asset management system, and implement an Overall Condition Index (OCI) through our asset management system.	Percentage input of data into the asset management database				
			Department created in FY 2018-19	0%	0%	0%	0%
			Percentage of assets inventoried and replacement program established using the				
			Department created in FY 2018-19	80%	80%	90%	90%
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
			Department created in FY 2018-19	0	0	0	0
			Number of training hours completed by staff				
			Department created in FY 2018-19	100	80	60	150
(3)	Establish A Long-Range Water Guideline that Maximizes All Resources	Develop a water resources guide that regulates the use of effluent wastewater, and look for ways to optimize the use of reclaimed water.	Percentage of effluent reused for beneficial purposes				
			Department created in FY 2018-19	97%	97%	98%	98%

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
WASTEWATER 2 (WR) UTILITY				
OPERATIONS MANAGER	0.25	0.25	0.25	0.25
LEAD OPERATOR	0.7	0.7	0.7	0.7
OPERATOR	1.9	1.9	2.5	2.5
EQUIPMENT OPERATOR	0	0	0.1	0.1
MAINTENANCE WORKER	0	0	0.5	0.5
CREW LEADER	0.15	0.15	0.1	0.1
SENIOR ACCOUNTANT	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1
WASTEWATER 2 (WR) TOTAL (531)	3.2	3.2	4.35	4.35

CAPITAL EXPENSES

90908

Vac/Jet Truck - \$70,000

(split TTL \$300k: 300 - \$20k,
500/501/530/531 - \$70k each)

WASTEWATER 2 (WR) UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
WASTEWATER 2 (WR) UTILITY REV					
531-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	962,468	1,760,968
531-101-500-43736	RESERVE - CAPITAL	0	0	330,532	541,644
531-101-500-46400	CONTRIBUTIONS REC'D	0	3,909,118	0	0
531-101-500-46459	INTEREST INCOME	57,779	16,877	1,556	1,556
531-101-500-46570	SEWER BASE FEE	331,003	430,448	551,283	693,273
531-101-500-46571	SEWER USAGE FEE	74,303	111,993	152,691	142,862
531-101-500-46573	TAP/INSPECTION FEE	0	732	0	0
531-101-500-46590	CONNECTION FEE	856,608	745,681	1,491,361	1,491,361
531-101-500-46620	CONTRACTED SERVICES REIMB	178,159	53,834	50,000	50,000
531-101-500-48875	MISCELLANEOUS REVENUES	2,560,602	28	0	0
	WASTEWATER 2 (WR) UTILITY REV	4,058,454	5,268,711	3,539,891	4,681,664

WASTEWATER 2 (WR) UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
WASTEWATER 2 (WR) UTILITY EXP					
531-531-500-50100	SALARIES & WAGES FULL-TIME	135,530	165,654	186,442	232,774
531-531-500-50108	SALARIES ON CALL/STIPEND	0	0	41	41
531-531-500-50125	COMP TIME - USED	1,335	1,145	1,372	1,372
531-531-500-50140	SICK TIME	3,728	9,982	5,115	0
531-531-500-50150	OVERTIME	14,469	2,172	4,204	4,204
	TOTAL SALARIES	155,062	178,952	197,174	238,391
531-531-500-50210	FICA EXPENSE	10,680	13,409	15,084	18,237
531-531-500-50212	INDUSTRIAL INSURANCE	4,877	7,593	8,366	10,115
531-531-500-50221	STATE RETIREMENT EXP	16,366	21,259	24,093	29,584
531-531-500-50223	STATE RETIREMENT GASB 68	15,507	191,329	0	0
531-531-500-50232	HEALTH INSURANCE	24,564	33,781	34,307	48,051
531-531-500-50233	DENTAL INSURANCE	1,696	1,727	2,410	3,361
531-531-500-50234	LIFE INSURANCE	101	149	72	100
	TOTAL OTHER PERSONNEL COSTS	42,778	269,247	84,332	109,448
531-531-500-60020	CONTRACTED SERVICES REIMB	178,159	53,834	50,000	50,000
531-531-500-60104	CLOTHING ALLOWANCE	425	509	1,500	2,030
531-531-500-60109	MISC LABS & CDL PHYSICALS	31	335	250	250
531-531-500-60112	TRAINING & TRAVEL	260	105	2,000	2,500
531-531-500-60118	LICENSES & PERMITS	8,790	4,914	10,000	10,000
531-531-500-60302	DATA PROCESSING	0	0	205	205
531-531-500-60305	OTHER CONTRACT SERVICES	62,242	72,940	85,000	100,000
531-531-500-60310	ADMIN CHARGE - GF	107,791	86,321	75,586	119,480
531-531-500-60317	ADMIN CHARGE - PS & CIP	25,740	24,207	21,920	24,595
531-531-500-60406	BOOKS, PUBLICATIONS & MAPS	142	0	0	2,500
531-531-500-60599	INTERNET, WEBSITE & EMAIL	763	599	705	705
531-531-500-60600	SVC TO MAINT BUILDINGS	369	576	1,000	1,000
531-531-500-60601	SVC TO MAINT AUTO	1,048	236	1,000	1,500
531-531-500-60602	SVC TO MAINT OFFICE EQUIPMENT	11	0	250	250
531-531-500-60604	SVC TO MAINT OTHER EQUIPMENT	8,394	7,445	30,000	25,000
531-531-500-60607	MAINT SHOP CHARGES	14,051	16,318	14,997	16,255
531-531-500-60609	MATERIALS	2,308	756	1,000	3,000
531-531-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	0	0	4,500	20,000
531-531-500-60616	INSURANCE LIABILITY	12,183	13,825	14,129	15,076
531-531-500-60618	UTILITIES EXPENSE	35,569	38,242	65,407	85,407
531-531-500-60620	TELEPHONE	822	948	1,037	1,037
531-531-500-60621	TIPPING FEES	0	8,928	15,000	8,000
531-531-500-60622	RENTALS-LEASES-LOANS	209	0	0	0
531-531-500-60629	LAB SUPPLIES	6,662	2,639	5,000	8,000
531-531-500-60639	OFFICE SUPPLIES	227	36	750	750
531-531-500-60640	POSTAGE	1,080	1,524	2,085	2,502
531-531-500-60644	JANITORIAL SUPPLIES	72	13	200	200
531-531-500-60646	CHEMICALS	872	1,025	2,000	2,000
531-531-500-60648	GAS, OIL & LUBRICANTS	2,844	2,605	2,000	2,500
531-531-500-60654	SMALL TOOLS	892	1,080	1,950	1,500
531-531-500-60656	SAFETY	298	883	1,310	1,500
531-531-500-69999	MINOR CAPITAL	12,320	10,764	5,000	5,000
531-531-500-70700	WRITE-OFF @ 10 YR +	0	328	0	0
	TOTAL OPERATING EXPENSES	484,573	351,935	415,781	512,742

WASTEWATER 2 (WR) UTILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
531-531-500-90908	VEHICLES CAPITAL OUTLAY	0	0	40,000	70,000
531-531-500-90944	ASSETS TRANSFERRED	0	72,211-	0	0
531-531-500-90998	ASSET ACQUISITION	0	0	499,992	1,302,459
531-531-500-90999	DEPRECIATION EXPENSE	514,777	547,819	0	0
	TOTAL CAPITAL	514,777	475,608	539,992	1,372,459
531-531-500-95100	CONTINGENCY	0	0	1,760,968	1,658,862
531-531-500-95150	CAPITAL RESERVE	0	0	541,644	789,762
	TOTAL CONTINGENCY	0	0	2,302,612	2,448,624
	WASTEWATER 2 (WR) UTILITY EXP	1,197,191	1,275,741	3,539,891	4,681,664
	FUND NET REVENUE OVER EXPENSE	2,861,263	3,992,970	0	0

AIRPORT FUND

BUDGET UNIT DESCRIPTION

The Airport budget accounts for the costs associated with providing and maintaining a municipal airport. The Airport sells 100LL and JetA fuel 24/7 through a self-service system, and also offers JetA by truck. Over the years thanks to several FAA and ADOT grants, many improvements have been made to the airport.

Mission: Operate and develop a safe and modern aircraft facility to serve Wickenburg and the surrounding area that serves as a cornerstone of local economic development efforts.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
			FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1)	Transform The Airport Into An Economic Engine By Making It A Self-Sufficient Enterprise Fund	Carefully monitor fuel price accordingly to generate revenue to handle expenses and future projects.	Gallons of Jet A sold				
			40,648	31,224	29,481	46,180	36,960
			Gallons of 100 LL sold				
			26,058	27,345	25,731	26,781	26,480
(2)	Maintain A Consistent Atmosphere Of Excellent Customer Service	Offer fully-staffed, clean aviation facilities with modern amenities.	Average annual number of hours staffed				
			2,080	2,080	2,080	2,080	2,080
			Maintenance hours per week spent on weed and debris removal in the aircraft area				
			15	15	15	15	15

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>AIRPORT</u>				
CUSTOMER SERVICE REP	1	1	1	1
ON CALL CUSTOMER SERVICE REP (on call)	0.5	0.5	0	0
AIRPORT TOTAL (580)	1.5	1.5	1	1

CAPITAL EXPENSES

90912	90917
Entryway Signage - \$10,000	Taxi Lane to T-Hangars - \$80,000
90921	
Apron Reconstruction - \$81,000	

AIRPORT FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
AIRPORT REVENUE					
580-101-580-42502	FEDERAL GRANTS	1,156,752	29,996	1,248	146,607
580-101-580-42503	ADOT GRANT	0	0	56	6,553
580-101-580-43725	CONTRIBUTION FUND EQUITY	0	0	45,939	49,563
580-101-580-46459	INTEREST INCOME	5,151	1,070	85	85
580-101-580-46525	AIRPORT FUEL SALES	221,300	258,016	333,000	333,000
580-101-580-46528	LANDING FEES	1,820	650	1,430	1,430
580-101-580-46529	RENT AIRPORT	23,673	27,069	27,083	27,083
580-101-580-46530	TIEDOWNS	2,508	2,859	3,983	3,983
580-101-580-46531	CALL-OUTS	1,800	2,300	2,530	2,530
580-101-580-48878	TOWER USE	19,279	19,717	20,020	20,020
580-101-580-49910	TRANSFER IN	185,000	70,000	0	0
	AIRPORT REVENUE	1,617,284	411,678	435,374	590,854

AIRPORT FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
AIRPORT EXPENSE					
580-580-580-50100	SALARIES & WAGES FULL-TIME	36,755	42,343	44,363	43,693
580-580-580-50110	SALARIES & WAGES PART-TIME	600	0	0	0
TOTAL SALARIES		37,355	42,343	44,363	43,693
580-580-580-50210	FICA EXPENSE	2,659	3,081	3,394	3,343
580-580-580-50212	INDUSTRIAL INSURANCE	1,500	1,168	1,224	1,205
580-580-580-50221	STATE RETIREMENT EXP	4,039	4,924	5,421	5,423
580-580-580-50223	STATE RETIREMENT GASB 68	2,896-	967	0	0
580-580-580-50232	HEALTH INSURANCE	11,665	12,152	10,501	11,551
580-580-580-50233	DENTAL INSURANCE	674	585	793	872
580-580-580-50234	LIFE INSURANCE	41	43	21	23
TOTAL OTHER PERSONNEL COSTS		17,681	22,920	21,354	22,417
580-580-580-60104	CLOTHING ALLOWANCE	0	99	100	265
580-580-580-60114	MEMBERSHIP & DUES	0	0	0	250
580-580-580-60118	LICENSES & PERMITS	0	1,108	1,700	1,700
580-580-580-60200	CREDIT & ONLINE FEE'S	6,022	7,312	10,270	10,270
580-580-580-60305	OTHER CONTRACT SERVICES	28,755	9,812	11,500	12,000
580-580-580-60310	ADMIN CHARGE - GF	63,960	63,957	78,400	65,737
580-580-580-60401	MARKETING	1,525	1,395	134	0
580-580-580-60599	INTERNET, WEBSITE & EMAIL	2,657	2,256	2,138	2,138
580-580-580-60600	SVC TO MAINT BUILDINGS	457	223	500	500
580-580-580-60601	SVC TO MAINT AUTO	500	1,098	1,200	1,000
580-580-580-60603	SVC TO MAINT COMM EQUIPMENT	0	0	200	200
580-580-580-60604	SVC TO MAINT FUEL SYSTEM	4,855	2,632	4,500	4,500
580-580-580-60606	GROUND MAINTENANCE	197	4,506	2,366	8,000
580-580-580-60616	INSURANCE LIABILITY	11,367	13,106	14,090	16,231
580-580-580-60618	UTILITIES EXPENSE	12,178	14,846	14,913	14,913
580-580-580-60620	TELEPHONE	2,583	3,137	3,371	3,371
580-580-580-60639	OFFICE SUPPLIES	17	34	100	100
580-580-580-60644	JANITORIAL SUPPLIES	15	48	200	200
580-580-580-60648	GAS, OIL & LUBRICANTS	902	927	850	850
580-580-580-60654	SMALL TOOLS	211	255	400	400
580-580-580-60656	SAFETY	0	0	255	255
580-580-580-69999	MINOR CAPITAL	0	0	1,537	0
580-580-580-70716	PURCH OF RESALE FUEL	167,177	142,222	170,000	170,000
580-580-580-70717	PURCH OF RESALE FUEL - ASSET	26,111	15,564	0	0
TOTAL OPERATING EXPENSES		329,488	284,538	318,724	312,880
580-580-580-90912	OTHER CAPITAL PURCHASES	500,638	6,500	0	10,000
580-580-580-90915	PAVEMENT PRESERVATION	28,573	0	0	0
580-580-580-90917	T-HANGAR TAXILANES	0	0	685	80,000
580-580-580-90921	APRON #1	0	0	685	81,000
580-580-580-90932	MID-FIELD APRON #24 - 2019	1,211,180	0	0	0
580-580-580-90998	ASSET ACQUISITION	1,741,201-	22,172-	0	0
580-580-580-90999	DEPRECIATION EXPENSE	567,133	639,825	0	0
TOTAL CAPITAL		566,323	624,153	1,370	171,000

AIRPORT FUND

	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
580-580-580-95100 CONTINGENCY	0	0	49,563	40,864
TOTAL CONTINGENCY	0	0	49,563	40,864
 AIRPORT EXPENSE	 950,847	 973,954	 435,374	 590,854
FUND NET REVENUE OVER EXPENSE	666,437	562,276-	0	0

MAINTENANCE SHOP FUND

BUDGET UNIT DESCRIPTION

The Maintenance Shop budget accounts for the costs of maintaining town vehicles for all town departments. The shop focuses on increasing the amount of time vehicles are kept on the road and decreasing the amount of time in the shop. Charges are assessed against departments, which have vehicles repaired.

Performance Measures							
Goal		Objective	Outcome Indicator(s)				
				FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated
(1)	Maintain A High Standard Of Service In Maintaining All Vehicles And Equipment	Use existing resources, new technology, and exemplary record keeping to provide a detailed cost analysis on all vehicles and equipment.	Number of vehicles/equipment served by Shop				
			329	235	218	171	240
			Average number of hours to return vehicle/equipment to service after admission to Shop				
			30	30	40	50	30
(2)	Establish A Fleet Management Program For All Motorized Assets	Develop a central fleet management division, establish a fleet replacement fund, and establish fleet replacement guidelines.	Units being replaced on or slightly before the end of their useful life of service				
			4	3	1	2	3

PERSONNEL

DEPARTMENT	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>MAINTENANCE SHOP</u>				
MANAGEMENT ANALYST	0.2	0.2	0.2	0.2
SENIOR MECHANIC	0	0	0	1
MECHANIC - STREET SWEEPER	1	1	1	0.6
MAINTENANCE SHOP TOTAL (600)	1.2	1.2	1.2	1.8

CAPITAL EXPENSES

90905

LED Lighting Upgrade - \$6,000

90912

Tig Welder - \$3,500

MAINTENANCE SHOP FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
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MAINTENANCE SHOP REVENUE					
600-101-600-43729	BUDGETED FUND BALANCE	0	0	35,135	41,689
600-101-600-46459	INTEREST INCOME	23-	290	28	28
600-101-600-46460	LGIP LOSS	21	2	0	0
600-101-600-46611	GENERAL FUND CHARGES	10,989	12,476	11,059	11,059
600-101-600-46612	ENTERPRISE FUND CHARGES	140,514	163,178	149,972	162,552
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	MAINTENANCE SHOP REVENUE	151,500	175,947	196,194	215,328
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MAINTENANCE SHOP FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
MAINTENANCE SHOP EXPENSE					
600-600-600-50100	SALARIES & WAGES FULL-TIME	49,762	50,872	53,539	89,997
600-600-600-50125	COMP TIME - USED	117	744	845	845
600-600-600-50140	SICK TIME	987	2,922	628	0
600-600-600-50150	OVERTIME	0	217	0	0
	TOTAL SALARIES	50,867	54,755	55,012	90,842
600-600-600-50210	FICA EXPENSE	3,451	3,708	4,208	6,949
600-600-600-50212	INDUSTRIAL INSURANCE	1,406	1,212	1,218	2,011
600-600-600-50221	STATE RETIREMENT EXP	5,838	6,502	6,721	11,273
600-600-600-50223	STATE RETIREMENT GASB 68	15,260-	8,584	0	0
600-600-600-50232	HEALTH INSURANCE	17,474	18,305	14,826	23,260
600-600-600-50233	DENTAL INSURANCE	1,075	1,040	1,312	1,966
600-600-600-50234	LIFE INSURANCE	49	51	28	41
	TOTAL OTHER PERSONNEL COSTS	14,033	39,402	28,313	45,500
600-600-600-60104	CLOTHING ALLOWANCE	270	129	300	565
600-600-600-60112	TRAINING & TRAVEL	1,127	1,278	500	1,500
600-600-600-60114	MEMBERSHIP & DUES	360	315	545	545
600-600-600-60302	DATA PROCESSING	0	4,107	6,060	6,060
600-600-600-60308	OTHER PROFESSIONAL SERVICES	1,410	1,535	1,500	1,500
600-600-600-60597	AUTO PARTS	4,409	6,614	6,900	7,000
600-600-600-60599	INTERNET, WEBSITE & EMAIL	1,892	1,428	1,428	1,428
600-600-600-60600	SVC TO MAINT BUILDINGS	1,582	655	1,000	1,000
600-600-600-60601	SVC TO MAINT AUTO	121	815	500	1,000
600-600-600-60604	SVC TO MAINT OTHER EQUIPMENT	1,725	349	1,500	2,000
600-600-600-60616	INSURANCE LIABILITY	32,138	23,932	24,172	27,193
600-600-600-60618	UTILITIES EXPENSE	12,811	12,966	12,323	12,323
600-600-600-60620	TELEPHONE	247	247	407	407
600-600-600-60639	OFFICE SUPPLIES	629	662	700	600
600-600-600-60644	JANITORIAL SUPPLIES	596	268	400	400
600-600-600-60646	CHEMICALS	0	0	100	100
600-600-600-60648	GAS, OIL & LUBRICANTS	2,300	3,427	4,000	4,000
600-600-600-60654	SMALL TOOLS	700	1,708	1,375	1,375
600-600-600-60656	SAFETY	100	213	490	490
600-600-600-69999	MINOR CAPITAL	3,770	2,945	2,500	0
	TOTAL OPERATING EXPENSES	66,187	63,593	66,700	69,486
600-600-600-90905	BUILDING IMPROVEMENTS	0	921	480	6,000
600-600-600-90912	OTHER CAPITAL PURCHASES	7,979	6,348	4,000	3,500
600-600-600-90998	ASSET ACQUISITION	7,979-	6,348-	0	0
600-600-600-90999	DEPRECIATION EXPENSE	21,478	21,648	0	0
	TOTAL CAPITAL	21,478	22,569	4,480	9,500
600-600-600-95100	CONTINGENCY	0	0	41,689	0
	TOTAL CONTINGENCY	0	0	41,689	0
MAINTENANCE SHOP EXPENSE					
		152,565	180,320	196,194	215,328
FUND NET REVENUE OVER EXPENSE					
		1,064-	4,373-	0	0

FUEL FACILITY FUND

BUDGET UNIT DESCRIPTION

The Fuel Facility budget unit accounts for the costs of providing fuel to town, county, and school vehicles. Charges are assessed against departments based on actual fuel costs with a 5% Administrative Fee added to outside organizations.

PERSONNEL

The fuel facility is staffed by Public Works with no salaries charged directly to this fund.

CAPITAL EXPENSES

90912

Tank Monitoring System - \$25,000	
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FUEL FACILITY FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
FUEL FACILITY REVENUE					
620-101-300-43729	BUDGETED FUND BALANCE	0	0	215,300	180,225
620-101-300-46459	INTEREST INCOME	3,800	2,634	204	204
620-101-300-46460	LGIP LOSS	110	12	0	0
620-101-300-46602	ADMIN FEE	5,832	4,434	3,068	3,068
620-101-300-46604	COUNTY FUEL FAC SALES	12,208	9,377	9,532	9,532
620-101-300-46606	FUEL FACILITY SALES	160,134	135,244	108,109	108,109
620-101-300-46608	SCHOOL FUEL FAC SALES	98,805	74,872	50,347	50,347
620-101-300-46613	RESPITE/TRANSIT FUEL FAC SALES	5,533	4,422	1,498	1,498
620-101-300-46615	TAX REBATE	4,137	3,678	2,556	2,556
620-101-300-48875	MISCELLANEOUS REVENUES	0	0	0	0
	FUEL FACILITY REVENUE	290,560	234,672	390,614	355,539
FUEL FACILITY EXPENSE					
620-620-300-60302	DATA PROCESSING	624	674	1,000	1,000
620-620-300-60604	SVC TO MAINT OTHER EQUIPMENT	868	3,868	5,000	11,500
620-620-300-70716	PURCH RESALE OTHER FUELS	250,605	227,488	204,389	204,389
620-620-300-70717	PURCH OF RESALE FUEL - ASSET	23,360	3,557-	0	0
	TOTAL OPERATING EXPENSES	275,457	228,472	210,389	216,889
620-620-300-90912	OTHER CAPITAL PURCHASES	0	0	0	25,000
	TOTAL CAPITAL	0	0	0	25,000
620-620-300-95100	CONTINGENCY	0	0	180,225	113,650
	TOTAL CONTINGENCY	0	0	180,225	113,650
	FUEL FACILITY EXPENSE	275,457	228,472	390,614	355,539
	FUND NET REVENUE OVER EXPENSE	15,103	6,200	0	0



CAPITAL IMPROVEMENT FUND

BUDGET UNIT DESCRIPTION

The Capital Improvement budget unit was created to address the challenges of maintaining and improving infrastructure needs. Each year the town invests significant time and resources to construct, maintain and improve infrastructure. Additionally one-time acquisitions of equipment may be included in this budget. The primary source of revenue for this fund is the transfer of excess revenues over expenditures from the Electric Utility Fund.

CAPITAL EXPENSES

90904

Public Safety MDT's - \$80,000	
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90943

PD Building Phase II - \$750,000	
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90956

Public Safety Commination - \$1,000,000	
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90961

Sunset Park Parking Lot - \$200,000	
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CAPITAL IMPROVEMENT FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
CAPITAL IMPROVEMENT REVENUE					
700-101-700-43729	BUDGETED FUND BALANCE	0	0	165,601	2,680
700-101-700-46400	CONTRIBUTIONS REC'D	50,000	0	0	0
700-101-700-49910	TRANSFER IN	814,415	935,000	1,500,000	2,150,000
700-101-700-49920	TRANSFER OUT	185,000-	0	0	0
CAPITAL IMPROVEMENT REVENUE		679,415	935,000	1,665,601	2,152,680

CAPITAL IMPROVEMENT FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
CAPITAL IMPROVEMENT EXPENSE					
700-700-700-60317	ADMIN CHARGE - PS & CIP	29,418	27,665	25,052	28,109
	TOTAL OPERATING EXPENSES	29,418	27,665	25,052	28,109
700-700-700-90902	COFFINGER PARK	0	0	10,000	0
700-700-700-90904	IT & COMMUNICATION UPGRADE	62,099	49,858	19,000	80,000
700-700-700-90935	DOWNTOWN IMPROVEMENTS	60,055	0	0	0
700-700-700-90938	LAND/BUILDING PURCHASES	0	1,005,457	0	0
700-700-700-90942	CITIZENS PARTICIPATION	7,050	3,403	0	0
700-700-700-90943	FACILITY IMPROVEMENTS	0	35,910	500,000	750,000
700-700-700-90948	DOWNTOWN IMPROVEMENTS	63,693	0	0	0
700-700-700-90951	MISC EQUIPMENT	0	0	10,000	0
700-700-700-90952	OUTDOOR RECREATION PROGRAMS	67,592	150,916	43,869	0
700-700-700-90956	PUB SFTY EQUIP & RADIO SYSTEM	26,992	8,416	950,000	1,000,000
700-700-700-90957	STREETS-SIDEWALKS-CURBS	11,950	0	0	0
700-700-700-90959	PW & CS OFFICES	0	0	105,000	0
700-700-700-90961	SUNSET PARK	112,370	125,625	0	200,000
700-700-700-90964	FRONTIER STREET IMPROVEMENTS	35,200	0	0	0
	TOTAL CAPITAL	447,001	1,379,586	1,637,869	2,030,000
700-700-700-95100	CONTINGENCY	0	0	2,680	94,571
	TOTAL CONTINGENCY	0	0	2,680	94,571
	CAPITAL IMPROVEMENT EXPENSE	476,418	1,407,250	1,665,601	2,152,680
	FUND NET REVENUE OVER EXPENSE	202,997	472,250-	0	0

DEVELOPMENT FEE - WATER

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

These fees are no longer collected as of FY 2010-11. Fund balances that remain will be used when projects are identified.

DEV FEE WATER FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
DEV FEE WATER REVENUE					
720-101-700-43729	BUDGETED FUND BALANCE	0	0	78,842	0
720-101-700-46459	INTEREST INCOME	1,730	1,095	54	0
720-101-700-46460	LGIP LOSS	75	0	0	0
	DEV FEE WATER REVENUE	1,805	1,095	78,896	0
DEV FEE WATER EXPENSE					
720-720-700-60801	STUDY	10,738	0	78,896	0
	TOTAL OPERATING EXPENSES	10,738	0	78,896	0
	DEV FEE WATER EXPENSE	10,738	0	78,896	0
	FUND NET REVENUE OVER EXPENSE	8,932-	1,095	0	0
DEV FEE P&R EXPENSE					
726-726-700-90901	SUNSET PARK	3,195	0	0	0
	TOTAL CAPITAL	3,195	0	0	0
	DEV FEE P&R EXPENSE	3,195	0	0	0
	FUND NET REVENUE OVER EXPENSE	3,195-	0	0	0

DEVELOPMENT FEE – P & R

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

These fees are no longer collected as of FY 2010-11. Fund balances that remain will be used when projects are identified.



DEV FEE P&R FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
DEV FEE P&R EXPENSE					
726-726-700-90901	SUNSET PARK	3,195	0	0	0
	TOTAL CAPITAL	3,195	0	0	0
	DEV FEE P&R EXPENSE	3,195	0	0	0
	FUND NET REVENUE OVER EXPENSE	3,195-	0	0	0

CONSTELLATION RODEO GROUNDS

BUDGET UNIT DESCRIPTION

This budget unit was initially established to account for park improvements from camp fees as required by BLM (provider of the land). It has since grown to include revenue generated from the use of the rodeo grounds.

PERSONNEL

This Department is staffed by the Parks, Recreation & Facilities Maintenance Department.

Performance Measures						
Goal	Objective	Outcome Indicator(s)				
		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Projected
(1) Maintain A High-Quality Facility That Attracts World-Class Rodeo Events To Wickenburg	Explore new marketing opportunities to draw more events to the rodeo grounds, and continue working with the community to complete a Constellation Rodeo Grounds business and master plan.	# of events				
		Not Available	77	86	58	73
		# of staff hours				
		Not Available	Not Available	200	250	300



CONSTELLATION & RODEO GRD FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
CONSTELLATION & RODEO GRD REV					
750-101-750-43729	BUDGETED FUND BALANCE	0	0	54,095	52,978
750-101-750-45496	RODEO FEES	18,168	15,748	10,132	10,000
750-101-750-45497	RV CAMPING FEES @ CONST	15,606	13,334	12,342	12,342
750-101-750-46459	INTEREST INCOME	935	688	50	50
750-101-750-46460	LGIP LOSS	33	4	0	0
750-101-750-48875	MISCELLANEOUS REVENUES	0	1,000	0	0
	CONSTELLATION & RODEO GRD REV	34,743	30,774	76,619	75,370
CONSTELLATION & RODEO GRD EXP					
750-750-750-60600	SVC TO MAINT BUILDINGS	3,162	1,243	2,000	2,000
750-750-750-60604	SVC TO MAINT OTHER EQUIPMENT	8,743	148	1,500	4,000
750-750-750-60606	GROUND MAINTENANCE	15,753	17,096	15,000	25,000
750-750-750-60618	UTILITIES EXPENSE	2,998	2,731	3,441	3,441
750-750-750-60639	OFFICE SUPPLIES	203	406	500	500
750-750-750-60644	JANITORIAL SUPPLIES	954	1,284	800	2,000
750-750-750-60648	GAS, OIL & LUBRICANTS	563	1,074	400	400
	TOTAL OPERATING EXPENSES	32,376	23,981	23,641	37,341
750-750-750-95100	CONTINGENCY	0	0	52,978	38,029
	TOTAL CONTINGENCY	0	0	52,978	38,029
	CONSTELLATION & RODEO GRD EXP	32,376	23,981	76,619	75,370
	FUND NET REVENUE OVER EXPENSE	2,368	6,792	0	0



RETIREMENT FUND

BUDGET UNIT DESCRIPTION

The Retirement budget unit accounts for the Town's contribution of the insurance expense of retired employees with at least 25 years of service. The budget unit is financed through transfers from the General Fund.



RETIREMENT FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
RETIREMENT REVENUE					
850-101-850-43729	BUDGETED FUND BALANCE	0	0	222,882	215,896
850-101-850-46459	INTEREST INCOME	4,308	3,162	214	213
850-101-850-48882	INSURANCE/DAMAGE REIMBURSEMENT	1,400	0	0	0
850-101-850-49910	TRANSFER IN	35,000	0	0	0
	RETIREMENT REVENUE	40,708	3,162	223,096	216,109
RETIREMENT EXPENSE					
850-850-850-50232	HEALTH INSURANCE	9,903	7,143	7,200	8,400
	TOTAL OTHER PERSONNEL COSTS	9,903	7,143	7,200	8,400
850-850-850-95100	CONTINGENCY	0	0	215,896	207,709
	TOTAL CONTINGENCY	0	0	215,896	207,709
	RETIREMENT EXPENSE	9,903	7,143	223,096	216,109
	FUND NET REVENUE OVER EXPENSE	30,805	3,981-	0	0

KERKES WIFA DEBT FUND

BUDGET UNIT DESCRIPTION

This budget unit was established in FY 2016-17 to fund a stormwater situation which also effected the Hassayampa Elementary School.



Town of Wickenburg

KERKES WIFA DEBT FUND

		2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED	2021-22 BUDGET
KERKES WIFA DEBT REVENUE					
910-101-910-43729	BUDGETED FUND BALANCE	0	0	1	0
910-101-910-49910	TRANSFER IN	160,585	162,872	162,867	163,444
	KERKES WIFA DEBT REVENUE	160,585	162,872	162,868	163,444
KERKES WIFA DEBT EXPENSE					
910-910-910-80810	DEBT PRINCIPAL	158,858	159,992	161,134	162,285
910-910-910-80812	DEBT INTEREST	3,452	2,309	1,734	1,159
	TOTAL DEBT SERVICES	162,309	162,301	162,868	163,444
	KERKES WIFA DEBT EXPENSE	162,309	162,301	162,868	163,444
	FUND NET REVENUE OVER EXPENSE	1,724-	571	0	0
ALL FUNDS					
	TOTAL REVENUE	34,288,066	29,609,673	47,453,790	49,110,790
	TOTAL EXPENDITURES	18,178,179	19,590,096	47,453,790	49,110,790
	NET	16,109,887	10,019,578	0	0

City/Town of Wickenburg
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal year 2022

Fiscal year		S c h		Funds							
				General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2021	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	1	11,344,519	9,589,770	162,868	126,648	230,390	18,231,803	680,937	40,366,935
2021	Actual Expenditures/Expenses**	E	2	17,933,381	5,879,258	162,868	1,821,116	223,096	20,847,263	586,807	47,453,789
2022	Fund Balance/Net Position at July 1***		3	3,326,383	4,646,458	0	55,658	215,896	10,736,197	221,914	19,202,506
2022	Primary Property Tax Levy	B	4	530,600							530,600
2022	Secondary Property Tax Levy	B	5								0
2022	Estimated Revenues Other than Property Taxes	C	6	13,792,109	4,113,419	0	22,392	213	11,100,598	348,953	29,377,684
2022	Other Financing Sources	D	7	0	0	0	0	0	0	0	0
2022	Other Financing (Uses)	D	8	0	0	0	0	0	0	0	0
2022	Interfund Transfers In	D	9	0	25,000	163,444	2,150,000	0	0	0	2,338,444
2022	Interfund Transfers (Out)	D	10	1,913,444	0	0	0	0	425,000	0	2,338,444
2022	Line 11: Reduction for Fund Balance Reserved for Future Budget Year Expenditures		11								
	Maintained for Future Debt Retirement										0
	Maintained for Future Capital Projects										0
	Maintained for Future Financial Stability										0
											0
2022	Total Financial Resources Available		12	15,735,648	8,784,877	163,444	2,228,050	216,109	21,411,795	570,867	49,110,790
2022	Budgeted Expenditures/Expenses	E	13	15,735,648	8,784,877	163,444	2,228,050	216,109	21,411,796	570,866	49,110,790

Expenditure Limitation Comparison

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation

	2021	2022
1	\$ 40,366,935	\$ 49,110,790
2		
3	40,366,935	49,110,790
4		
5	\$ 40,366,935	\$ 49,110,790
6	\$ 48,940,017	\$ 50,660,138

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

City/Town of Wickenburg
Tax Levy and Tax Rate Information
Fiscal year 2022

	<u>2021</u>	<u>2022</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>678,533</u>	\$ <u>731,808</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>482,942</u>	\$ <u>530,600</u>
Property tax judgment	_____	_____
B. Secondary property taxes	_____	_____
Property tax judgment	_____	_____
C. Total property tax levy amounts	\$ <u>482,942</u>	\$ <u>530,600</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>482,942</u>	
(2) Prior years' levies	_____ <u>15,000</u>	
(3) Total primary property taxes	\$ <u>497,942</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>497,942</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____ <u>0.5000</u>	_____ <u>0.5000</u>
Property tax judgment	_____	_____
(2) Secondary property tax rate	_____	_____
Property tax judgment	_____	_____
(3) Total city/town tax rate	_____ <u>0.5000</u>	_____ <u>0.5000</u>
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating <u>0</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

City/Town of Wickenburg
Revenues Other than Property Taxes
Fiscal Year 2022

Source of revenues	Estimated revenues 2021	Actual revenues* 2021	Estimated revenues 2022
General Fund			
Local taxes			
Sales Tax	\$ 4,500,000	\$ 5,800,000	\$ 5,800,000
Licenses and permits			
Occupational & Liquor Permits	55,850	56,548	56,548
Other Permits	60,000	410,000	100,000
Building Permit Fees	435,925	1,104,919	850,000
Zoning & Subdivision Fees	6,000	36,523	10,000
Intergovernmental			
Auto Lieu	366,067	366,067	375,257
State Sales (TPT)	833,254	833,254	950,125
State Income	1,138,689	1,138,689	1,055,812
Intergovernmental Grants	79,340	79,340	79,340
Fire IGA	477,386	652,833	464,164
Law Enforcement	5,716	44,380	44,178
Charges for services			
Administrative Fees	1,151,786	1,151,786	1,085,440
Parks & Recreation	21,769	61,217	61,217
Library	5,319	3,409	3,409
Staff & Equipment Reimbursements	2,725	1,849	1,849
Misc Contracted Services	70,000	78,382	60,000
Fines and forfeits			
Court	148,823	128,612	128,612
Interest on investments			
LGIP	190,788	14,652	14,652
In-lieu property taxes			
Cable Agreement	35,500	43,773	43,773
Pole Attachment	7,970	7,970	7,970
Southwest Gas	20,115	19,183	19,183
APS	142,607	152,232	152,232
Contributions			
Voluntary Contributions	2,000	59,242	2,266,900
Miscellaneous			
Rentals	31,780	33,334	33,334
Surplus Property	1,000	2,680	1,000
Miscellaneous	71,512	555,864	127,113
Total General Fund	\$ 9,861,921	\$ 12,836,739	\$ 13,792,109

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

City/Town of Wickenburg
Revenues Other than Property Taxes
Fiscal Year 2022

Source of revenues	Estimated revenues 2021	Actual revenues* 2021	Estimated revenues 2022
Special Revenue Funds			
Highway User Revenue Fund	\$ 860,084	\$ 838,458	\$ 1,213,303
Vulture Mine Rd Tax Fund	510,728	513,440	513,440
Bed Tax Fund	201,973	168,115	167,234
Destination Marketing Fund			75,000
Local Transportation Assistance Fund II	46,356	50,356	50,356
Grants	2,000,000	28,500	1,865,991
Cares Act Grants Fund			
Cemetery	18,522	28,317	28,317
Court J.C.E.F.	3,290	2,454	2,454
Fill the Gap	1,994	1,046	1,047
Local Court Enhancement	13,088	13,601	13,601
GOHS	10,000	60,000	133,120
Public Safety Equipment	3,020	2,551	2,551
Attorney General Armor	5,000	32,968	5,000
Library Reciprocal Fund			
Adopt A Tree	15,000	805	2,005
RICO	60,518	11,000	20,000
Police Holding Fund	20,000	2,000	20,000
Total Special Revenue Funds	\$ 3,769,573	\$ 1,753,611	\$ 4,113,419

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Debt Service Funds

Kerkes WIFA		\$		\$	
Total Debt Service Funds	\$		\$		\$

Capital Projects Funds

Capital Improvement	\$ 125,000	\$		\$	
Dev Fee Water			54		
Dev Fee P&R					
Constellation & Rodeo	34,752	22,524		22,392	
Total Capital Projects Funds	\$ 159,752	\$ 22,578		\$ 22,392	

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Permanent Funds

Retirement Fund	\$ 3,540	\$ 214	\$ 213
Total Permanent Funds	\$ 3,540	\$ 214	\$ 213

City/Town of Wickenburg
Revenues Other than Property Taxes
Fiscal Year 2022

Source of revenues	Estimated revenues 2021	Actual revenues* 2021	Estimated revenues 2022
Enterprise Funds			
Water 1	\$ 2,553,112	\$ 2,303,067	\$ 2,000,670
Water 2 (WR)	591,960	587,893	994,826
Electric	2,587,606	2,727,187	2,665,246
Sanitation	936,059	1,097,161	1,096,628
Wastewater 1	1,379,587	1,423,170	1,422,885
Wastewater 2 (WR)	1,556,448	2,246,891	2,379,052
Airport	821,352	389,435	541,291
Total Enterprise Funds	\$ 10,426,124	\$ 10,774,804	\$ 11,100,598

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Internal Service Funds

Maintenance Shop	\$ 164,684	\$ 161,059	\$ 173,639
Fuel Facility	237,830	175,314	175,314
Total Internal Service Funds	\$ 402,514	\$ 336,373	\$ 348,953
Total all Funds	\$ 24,623,424	\$ 25,724,319	\$ 29,377,684

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

City/Town of Wickenburg
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal year 2022

Fund	Other financing 2022		Interfund transfers 2022	
	Sources	(Uses)	In	(Out)
General Fund				
General Services	\$	\$	\$	1,913,444
Total General Fund	\$	\$	\$	1,913,444
Special Revenue Funds				
HURF	\$	\$	25,000	
Library Reciprocal				
Total Special Revenue Funds	\$	\$	25,000	
Debt Service Funds				
Kerkes WIFA	\$	\$	163,444	
Total Debt Service Funds	\$	\$	163,444	
Capital Projects Funds				
Capital Improvements	\$	\$	2,150,000	
Total Capital Projects Funds	\$	\$	2,150,000	
Permanent Funds				
	\$	\$		
Total Permanent Funds	\$	\$		
Enterprise Funds				
Electric Fund	\$	\$		400,000
Sanitation Fund				25,000
Airport Fund				
Total Enterprise Funds	\$	\$		425,000
Internal Service Funds				
Maintenance Shop	\$	\$		
Total Internal Service Funds	\$	\$		
Total all Funds	\$	\$	2,338,444	2,338,444

**City/Town of Wickenburg
Expenditures/Expenses by Fund
Fiscal year 2022**

Fund/Department	Adopted Budgeted Expenditures/ Expenses 2021	Expenditure/ Expense adjustments approved 2021	Actual Expenditures/ Expenses* 2021	Budgeted Expenditures/ Expenses 2022
General Fund				
Finance	\$ 525,957	\$ (5,480)	\$ 531,437	\$ 638,555
General Services	483,872	(1,851)	485,723	569,583
Town Manager	442,995	(7,779)	450,774	612,467
Town Clerk	204,132	10,862	193,270	180,603
Town Court	271,977	1,482	270,495	288,139
Town Attorney	201,000	10,382	190,618	190,618
Recreation	418,708	75,779	342,929	367,784
Library	219,257	12,100	207,157	228,076
Parks & Facility Maintenance	1,016,987	60,781	956,206	1,128,545
Community Development	410,119	(51,170)	461,289	615,281
Public Works Admin	259,875	(12,156)	272,031	386,127
Police	3,239,113	(3,807,923)	7,047,036	3,183,420
Fire	2,464,635	(727,148)	3,191,783	5,034,801
Contingency/Reserves	4,480,323	1,147,690	3,332,633	2,311,649
Total General Fund	\$ 14,638,950	\$ (3,294,431)	\$ 17,933,381	\$ 15,735,648
Special Revenue Funds				
Contingency	\$ 4,379,273	\$ (267,185)	\$ 4,646,458	\$ 4,753,900
Highway User Revenue Fund	926,221	56,664	869,557	1,546,682
Vulture Mine Rd Tax Fund				
Bed Tax Fund	197,239	66,222	131,017	167,517
Destination Marketing Fund				75,000
Local Transportation Assistance Fur	46,356	(4,000)	50,356	50,356
Grants	2,000,000	1,971,500	28,500	1,865,991
Cares Act Grants				
Cemetery	40,208	24,997	15,211	15,211
Court J.C.E.F.	5,000		5,000	20,500
Fill the Gap	6,000		6,000	9,000
Local Court Enhancement	600	(3,000)	3,600	16,000
GOHS	10,000	(50,000)	60,000	133,120
Public Safety Equipment	7,000		7,000	5,000
Attorney General Armor	5,000	(18,958)	23,958	9,000
Library Reciprocal Fund	600	600		80,600
Adopt A Tree	15,000	8,483	6,517	2,000
RICO	60,516	49,432	11,084	20,000
Police Holding Fund	35,501	20,501	15,000	15,000
Total Special Revenue Funds	\$ 7,734,514	\$ 1,855,256	\$ 5,879,258	\$ 8,784,877

**City/Town of Wickenburg
Expenditures/Expenses by Fund
Fiscal year 2022**

Fund/Department	Adopted Budgeted Expenditures/ Expenses 2021	Expenditure/ Expense adjustments approved 2021	Actual Expenditures/ Expenses* 2021	Budgeted Expenditures/ Expenses 2022
Debt Service Funds				
Contingency	\$	\$	\$	\$
Kerkes WIFA	162,868		162,868	163,444
Total Debt Service Funds	\$ 162,868	\$	\$ 162,868	\$ 163,444
Capital Projects Funds				
Contingency	\$ 50,638	\$ (5,020)	\$ 55,658	\$ 132,600
Capital Improvement	814,052	(848,869)	1,662,921	2,058,109
Dev Fee Water	65,664	(13,232)	78,896	
Constellation & Rodeo	43,528	19,887	23,641	37,341
Total Capital Projects Funds	\$ 973,882	\$ (847,234)	\$ 1,821,116	\$ 2,228,050
Permanent Funds				
Contingency	\$ 219,543	\$ 3,647	\$ 215,896	\$ 208,909
Retirement	7,200		7,200	7,200
Total Permanent Funds	\$ 226,743	\$ 3,647	\$ 223,096	\$ 216,109
Enterprise Funds				
Water 1 Fund	\$ 3,042,744	\$ 1,053,741	\$ 1,989,003	\$ 2,149,165
Water 1 Contingency/Reserves	1,934,770	(1,097,059)	3,031,829	2,883,334
Water 2 (WR) Fund	514,937	(7,483)	522,420	935,606
Water 2 (WR) Contingency/Reserve	545,499	(99,618)	645,117	704,337
Electric Fund	3,554,076	(114,844)	3,668,920	2,487,793
Electric - Contingency/Reserves	2,155,926	(444,341)	2,600,267	2,377,720
Sanitation Fund	1,117,488	(11,956)	1,129,444	910,897
Sanitation - Contingency/Reserves	492,683	(158,034)	650,717	811,448
Wastewater 1 Fund	1,206,291	28,653	1,177,638	1,341,536
Wastewater 1 Contingency/Reserve	1,435,171	(21,472)	1,456,643	1,537,442
Wastewater 2 (WR) Fund	1,007,670	(229,609)	1,237,279	2,233,040
Wastewater 2 (WR) Contingency/Re	1,693,900	(608,712)	2,302,612	2,448,624
Airport Fund	837,162	451,351	385,811	549,990
Airport - Contingency/Reserves	1,216	(48,347)	49,563	40,864
Total Enterprise Funds	\$ 19,539,533	\$ (1,307,730)	\$ 20,847,263	\$ 21,411,796
Internal Service Funds				
Contingency	\$ 207,197	\$ (14,716)	\$ 221,913	\$ 113,649
Maintenance Shop	187,809	33,304	154,505	215,328
Fuel Facility	238,866	28,477	210,389	241,889
Total Internal Service Funds	\$ 633,872	\$ 47,065	\$ 586,807	\$ 570,866
Total all Funds	\$ 43,910,362	\$ (3,543,427)	\$ 47,453,789	\$ 49,110,790

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

City/Town of Wickenburg
Expenditures/Expenses by Department
Fiscal year 2022

Department/Fund	Adopted Budgeted Expenditures/ Expenses 2021	Expenditure/ Expense adjustments approved 2021	Actual Expenditures/ Expenses* 2021	Budgeted Expenditures/ Expenses 2022
General Operations				
Finance	\$ 525,957	\$ (5,480)	\$ 531,437	\$ 638,555
General Services	4,964,195	1,145,839	3,818,356	2,881,232
Town Manager	442,995	(7,779)	450,774	612,467
Town Clerk	204,132	10,862	193,270	180,603
Town Attorney	201,000	10,382	190,618	190,618
Community Development	410,119	(51,170)	461,289	615,281
Special Revenue Congtingencies	4,379,273	(267,185)	\$ 4,646,458	\$ 4,753,900
Destination Marketing Fund				75,000
Department Total	\$ 11,127,671	\$ 835,469	\$ 10,292,202	\$ 9,947,656

List Department:

Parks, Recreation & Facilities

Parks & Facility Maint	\$ 1,016,987	\$ 60,781	956,206	1,128,545
Recreation	418,708	75,779	342,929	367,784
Cemetery	40,208	24,997	15,211	15,211
Adopt A Tree	15,000	8,483	6,517	2,000
Constellation & Rodeo	43,528	19,887	23,641	37,341
Department Total	\$ 1,534,431	\$ 189,927	\$ 1,344,504	\$ 1,550,881

List Department:

Library

Library	\$ 219,257	\$ 12,100	207,157	228,076
Library Reciprocal Fund	600	600		80,600
Department Total	\$ 219,857	\$ 12,700	\$ 207,157	\$ 308,676

* List Department:

Town Court

Town Court	\$ 271,977	\$ 1,482	270,495	288,139
Court J.C.E.F.	5,000		5,000	20,500
Fill the Gap	6,000		6,000	9,000
Local Court Enhancement	600	(3,000)	3,600	16,000
Department Total	\$ 283,577	\$ (1,518)	\$ 285,095	\$ 333,639

List Department:

Police

Police	\$ 3,239,113	\$ (3,807,923)	7,047,036	3,183,420
Cares Act Grants				
GOHS	10,000	(50,000)	60,000	133,120
Public Safety Equipment	7,000		7,000	5,000
Attorney General Armor	5,000	(18,958)	23,958	9,000
RICO	60,516	49,432	11,084	20,000
Police Holding Fund	35,501	20,501	15,000	15,000
Department Total	\$ 3,357,130	\$ (3,806,948)	\$ 7,164,078	\$ 3,365,540

List Department:

Fire

Fire	\$ 2,464,635	\$ (727,148)	3,191,783	5,034,801
Department Total	\$ 2,464,635	\$ (727,148)	\$ 3,191,783	\$ 5,034,801

City/Town of Wickenburg
Expenditures/Expenses by Department
Fiscal year 2022

	Adopted Budgeted Expenditures/ Expenses	Expenditure/ Expense adjustments approved	Actual Expenditures/ Expenses*	Budgeted Expenditures/ Expenses
Department/Fund	2021	2021	2021	2022
List Department:				
Public Works				
Public Works Admin	\$ 259,875	\$ (12,156)	272,031	386,127
Highway User Revenue Fund	926,221	56,664	869,557	1,546,682
Vulture Mine Rd Tax Fund				
Local Transportation Assistance Fur	46,356	(4,000)	50,356	50,356
Grants Fund	2,000,000	1,971,500	28,500	1,865,991
Capital Improvement Contingency	50,638	(5,020)	\$ 55,658	\$ 132,600
Capital Improvement Fund	814,052	(848,869)	1,662,921	2,058,109
Dev Fee Water Fund	65,664	(13,232)	78,896	
Water 1 Fund	\$ 3,042,744	\$ 1,053,741	\$ 1,989,003	\$ 2,149,165
Water 1 Contingency/Reserves	1,934,770	(1,097,059)	3,031,829	2,883,334
Water 2 (WR) Fund	514,937	(7,483)	522,420	935,606
Water 2 (WR) Contingency/Rese	545,499	(99,618)	645,117	704,337
Electric Fund	3,554,076	(114,844)	3,668,920	2,487,793
Electric - Contingency/Reserves	2,155,926	(444,341)	2,600,267	2,377,720
Sanitation Fund	1,117,488	(11,956)	1,129,444	910,897
Sanitation - Contingency/Reserve	492,683	(158,034)	650,717	811,448
Wastewater 1 Fund	1,206,291	28,653	1,177,638	1,341,536
Wastewater 1 Contingency/Rese	1,435,171	(21,472)	1,456,643	1,537,442
Wastewater 2 (WR) Fund	1,007,670	(229,609)	1,237,279	2,233,040
Wastewater 2 (WR) Contingency	1,693,900	(608,712)	2,302,612	2,448,624
Airport Fund	837,162	451,351	385,811	549,990
Airport - Contingency/Reserves	1,216	(48,347)	49,563	40,864
Maintenance Shop Fund	187,809	33,304	154,505	215,328
Fuel Facility Fund	238,866	28,477	210,389	241,889
Department Total	\$ 24,129,014	\$ (101,062)	\$ 24,230,076	\$ 27,908,878
List Department:				
Other				
Misc Contingency	\$ 426,740	\$ (11,069)	\$ 437,809	\$ 322,558
Bed Tax Fund	197,239	66,222	131,017	167,517
Retirement Fund	7,200		7,200	7,200
Kerkes WIFA	162,868		162,868	163,444
Department Total	\$ 794,047	\$ 55,153	\$ 738,894	\$ 660,719
Grand Total	43,910,362	(3,543,427)	47,453,789	49,110,790

Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

City/Town of Wickenburg
Full-Time Employees and Personnel Compensation
Fiscal year 2022

	Full-Time Equivalent (FTE)	Employee Salaries and Hourly Costs	Retirement Costs	Healthcare Costs	Other Benefit Costs	Total Estimated Personnel Compensation
Fund	2022	2022	2022	2022	2022	2022
General Fund	104	\$ 5,543,549	\$ 715,443	\$ 859,008	\$ 636,179	\$ 7,754,179
Special Revenue Funds						
Highway User Revenue Fund	5	\$ 205,280	\$ 25,476	\$ 50,512	\$ 28,148	\$ 309,416
Total Special Revenue Funds	5	\$ 205,280	\$ 25,476	\$ 50,512	\$ 28,148	\$ 309,416
Enterprise Funds						
Water 1	3	\$ 162,944	\$ 20,223	\$ 37,664	\$ 17,556	\$ 238,387
Water 2 (WR)	2	129,159	16,028	27,930	13,525	186,642
Electric	1	45,395	5,631	12,124	4,197	67,347
Sanitation	4	196,797	24,425	30,874	26,979	279,075
Wastewater 1	3	161,216	20,006	33,225	15,221	229,668
Wastewater 2 (WR)	4	238,391	29,584	51,512	28,352	347,839
Airport	1	43,693	5,423	12,446	4,548	66,110
Total Enterprise Funds	18	\$ 977,595	\$ 121,320	\$ 205,775	\$ 110,378	\$ 1,415,068
Internal Service Funds						
Maintenance Shop	2	\$ 90,842	\$ 11,273	\$ 25,267	\$ 8,960	\$ 136,342
Total Internal Service Fund	2	\$ 90,842	\$ 11,273	\$ 25,267	\$ 8,960	\$ 136,342
Total all Funds	129	\$ 6,817,266	\$ 873,512	\$ 1,140,562	\$ 783,665	\$ 9,615,005

RESOLUTION NO. 2287

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, COUNTIES OF MARICOPA AND YAVAPAI, STATE OF ARIZONA, APPROVING AND ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2021-2022

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.) and Amendments thereto, the Wickenburg Common Council did approve the Tentative Budget on May 3, 2020, thereby making an estimate of the different amounts required to meet the public expenditures for the ensuing year, an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the Town of Wickenburg; and,

WHEREAS, in accordance with said chapter of said title, and following due public notice as required by law, publicized on May 26th and June 2nd 2021 of said estimates for the Final Budget, and on May 19th, May 26th and June 2nd, 2021 per Truth In Taxation, the Common Council met on June 7, 2021 at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures or tax levies, and,

WHEREAS, in accordance with said Chapter of said Title, the Common Council convened into a Special Meeting on June 7, 2021 and,

WHEREAS, it appears that the sums to be raised by taxation as specified therein, do not in the aggregate exceed that amount for primary property taxes as computed in A.R.S §42-17051 (A).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Wickenburg, Counties of Maricopa and Yavapai, State of Arizona, that the said estimates of revenue and expenditures shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the Final Budget of the Town of Wickenburg for Fiscal Year 2021-22 in the amount of \$49,110,790.

BE IT FURTHER RESOLVED, THAT NOTICE IS HEREBY GIVEN that the tax rate will be set at a Council Meeting of July 6, 2021, at 5:30 p.m., 155 North Tegner Street, Wickenburg, Arizona 85390.

APPROVED, PASSED, AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, ARIZONA, THIS 7th DAY OF JUNE, 2021.



Rui Pereira, Mayor

Date Signed: 6-7-21

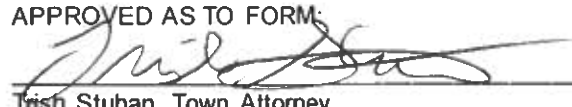
ATTEST:



Amy Brown, Town Clerk

Date Signed: 6/7/2021

APPROVED AS TO FORM:



Irish Stuhan, Town Attorney
Pierce Coleman PLLC

Date Signed: 6-7-21

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution Number 2287 was duly passed and adopted by the Mayor and Common Council of the Town of Wickenburg, Arizona, at a Special Council Meeting held on the 7th day of June, 2021, and that a quorum was present at the meeting.



Amy Brown, CMC, Town Clerk

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2017-18	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>FINANCE & TECHNOLOGY</u>					
FINANCE DIRECTOR	1	0	0	0	0
FINANCE & TECHNOLOGY DIRECTOR	0.2	1	1	1	1
ACCOUNTANT I	0.2	0	0	0	0
SENIOR ACCOUNTANT	0	0.2	0.2	0.2	0.2
ACCOUNTS PAYABLE CLERK	1	1	1	1	1
SENIOR INFORMATION TECHNOLOGY TECHNICIAN	0	0	0	0	1
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1	1	1
MANAGEMENT ANALYST	1	1	1	1	1
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
FINANCE & TECHNOLOGY TOTAL (100-105)	4.6	4.4	4.4	4.4	5.4
<u>GENERAL SERVICES</u>					
MAYOR	1	1	1	1	1
VICE-MAYOR	1	1	1	1	1
COUNCIL MEMBER	5	5	5	5	5
GENERAL SERVICES TOTAL (100-110)	7	7	7	7	7
<u>MANAGER</u>					
TOWN MANAGER	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	0.5	0	0	0	0
ADMIN ASSISTANT	0.5	0	0	0.5	0.5
DEPUTY TOWN MANAGER ECONOMIC DEVELOPMENT	1	1	1	1	1
HR & RISK MGMT COORDINATOR	1	1	1	0	0
HR & RISK MGMT MANAGER	0	0	0	1	1
ECONOMIC DEV MANAGER	1	0	0	0	0
ECONOMIC DEV COMMUNITY RELATIONS DIRECTOR	0	1	1	0	0
PUBLIC INFORMATION GRANTS ADMINISTRATOR	0	0	0	1	1
TOWN MANAGER TOTAL (100-116)	5	4	4	4.5	4.5
<u>TOWN CLERK</u>					
TOWN CLERK	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	0.5	1	1	0	0
ADMIN ASSISTANT	0	0	0	0.5	0.5
TOWN CLERK TOTAL (100-121)	1.5	2	2	1.5	1.5
<u>TOWN COURT</u>					
MAGISTRATE (contracted)	1	1	1	0	0
COURT ADMINISTRATOR	1	1	1	1	1
DEPUTY COURT CLERK	2	2	2	2	2
COURT SECURITY OFFICER - COURT CLERK (PT)	0.5	0.5	0.5	0.5	0.5
TOWN COURT TOTAL (100-125)	4.5	4.5	4.5	3.5	3.5

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2017-18	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>RECREATION</u>					
NATURAL RESOURCES & REC MANAGER	0	0	0	1	1
SPECIAL EVENTS COORDINATOR	0	0	0	1	1
RECREATON STAFF - SEASONAL	16	6.5	6.5	5.5	5.5
POOL STAFF - SEASONAL	12.5	7	7	8.5	8.5
RECREATION TOTAL (100-135)	28.5	13.5	13.5	16	16
<u>LIBRARY</u>					
LIBRARY MANAGER	0	1	1	1	1
ASSISTANT LIBRARIAN	0	0	0	0	0
LIBRARY ASSISTANT (PT)	2.5	2.5	2.5	2.5	2.5
LIBRARY TOTAL (100-145)	2.5	3.5	3.5	3.5	3.5
<u>PARKS & FACILITIES MAINTENANCE</u>					
PARKS OPERATIONS MGR	1	1	1	1	1
CREW LEADER	0	0	0	1	1
NATURAL RESOURCES & REC MANAGER	1	1	1	0	0
SPECIAL EVENTS COORDINATOR	1	1	1	0	0
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.5	0.25	0.25
MAINTENANCE WORKER	7	7	7	7	7
FACILITIES MAINTENANCE SPECIALIST	0	1	1	1	1
RECREATON COORDINATOR	1	1	1	0	0
PARKS & FACILITIES MAINTENANCE TOTAL (100-150)	11.5	12.5	12.5	10.25	10.25
<u>COMMUNITY DEV & NEIGHBORHOOD SVC</u>					
COMMUNITY DEV & NEIGHBORHOOD SVC DIRECTOR	1	1	1	1	1
CHIEF BUILDING INSPECTOR	0	0	0	1	1
BUILDING INSPECTOR	1	1	1	0	0
ADMINISTRATIVE ASSISTANT	0	0	0	0.25	0.25
PLANNER I	1	1	1	1	1
MMUNITY DEV & NEIGHBORHOOD SVC TOTAL (100-155)	3	3	3	3.25	3.25
<u>PUBLIC SERVICES ADMINISTRATION</u>					
PUBLIC WORKS DIRECTOR	1	0	0	0	0
PUBLIC SERVICES DIRECTOR	0	1	1	1	1
PROJECT MANAGER	0	0	0	1	1
MANAGEMENT ANALYST	0.8	0.8	0.8	0.8	0.8
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.5	0.5	0.5
PUBLIC SERVICES ADMIN TOTAL (100-160)	2.3	2.3	2.3	3.3	3.3
<u>POLICE</u>					
CHIEF OF POLICE	1	1	1	1	1
LIEUTENANT	2	2	2	2	2
SERGEANT	4	4	4	4	4
OFFICER	13	13	13	13	13
ADMINISTRATIVE ASSISTANT (PT)	0	0.5	0.5	0.5	0.5

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2017-18	2018-19	2019-20	2020-21	2021-22 Budgeted
RECORDS COORDINATOR	1	1	1	1	1
COMMUNICATION SPECIALIST SUPERVISOR	0	0	0	0	1
COMMUNICATION SPECIALIST	6	6	6	6	6
EVIDENCE TECHNICIAN (PT)	0.5	0.5	0.5	0.5	0.5
POLICE TOTAL (100-165)	27.5	28	28	28	29
<u>FIRE</u>					
FIRE CHIEF	1	1	1	1	1
FIRE CAPTAIN	3	3	3	3	3
FIRE ENGINEER	3	3	3	3	3
FIREFIGHTERS/EMT'S	7	8	8	9	9
FIREFIGHTER (PT)	2.5	2	2	0.5	0.5
FIRE TOTAL (100-170)	16.5	17	17	16.5	16.5
<u>HURF</u>					
OPERATIONS MGR	0.3	0.5	0.5	0.5	0.5
DOWNTOWN AMBASSADOR	1	1	1	1	1
CREW LEADER	1.1	1.1	1.1	0.1	0.1
EQUIPMENT OPERATOR	0	0	0	1	1.1
MAINTENANCE WORKER (PT)	1	1	1	0	0
MAINTENANCE WORKER	1.5	1	1	2	2
HURF TOTAL (300)	4.9	4.6	4.6	4.6	4.7
<u>WATER 1 UTILITY</u>					
OPERATIONS MANAGER	0.45	0.2	0.2	0.2	0.2
LEAD OPERATOR	0	0.1	0.1	0.5	0.5
OPERATOR	1	0.95	0.95	0.5	0.5
CREW LEADER	0.7	0.35	0.35	0.5	0.5
HEAVY EQUIPMENT OPERATOR	0	0	0.7	0.5	0.5
MAINTENANCE WORKER	1.7	1.4	0.45	0.45	0.45
METER READER	0.6	0.45	0	0	0
ACCOUNTANT I	0.3	0	0	0	0
SENIOR ACCOUNTANT	0	0.15	0.15	0.15	0.15
REVENUE CLERK	0.3	0.15	0.15	0.15	0.15
WATER 1 TOTAL (500)	5.05	3.75	3.05	2.95	2.95
<u>WATER 2 (WR) UTILITY</u>					
OPERATIONS MANAGER	0	0.25	0.25	0.25	0.25
LEAD OPERATOR	0	0.9	0.9	0.9	0.9
OPERATOR	0	0.35	0.35	0.35	0.35
CREW LEADER	0	0.35	0.35	0.35	0.35
METER READER	0	0.15	0.15	0.15	0.15
SENIOR ACCOUNTANT	0	0.15	0.15	0.15	0.15
REVENUE CLERK	0	0.15	0.15	0.15	0.15
WATER 2 (WR) TOTAL (501)	0	2.3	2.3	2.3	2.3

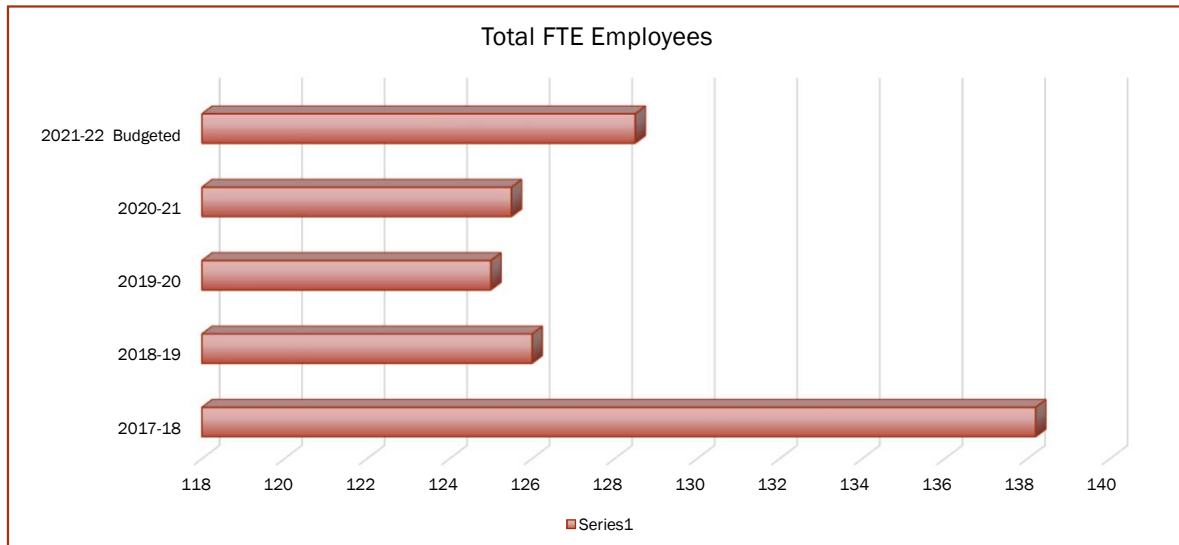
PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2017-18	2018-19	2019-20	2020-21	2021-22 Budgeted
<u>ELECTRIC UTILITY</u>					
OPERATIONS MANAGER	0.1	0.1	0.1	0.1	0.1
METER READER	0.4	0.4	0.4	0.4	0.4
ACCOUNTANT I	0.2	0	0	0	0
SENIOR ACCOUNTANT	0	0.2	0.2	0.2	0.2
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
ELECTRIC TOTAL (510)	0.9	0.9	0.9	0.9	0.9
<u>SANITATION UTILITY</u>					
OPERATIONS MANAGER	0.7	0.5	0.5	0.5	0.5
CREW LEADER	0.9	0.9	0.9	0.9	0.9
EQUIPMENT OPERATOR	2	2	2	2	2.3
ACCOUNTANT I	0.1	0	0	0	0
SENIOR ACCOUNTANT	0	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
SANITATION TOTAL (520)	3.8	3.6	3.6	3.6	3.9
<u>WASTEWATER 1 UTILITY</u>					
OPERATIONS MANAGER	0.45	0.2	0.2	0.2	0.2
LEAD OPERATOR	1	0.3	0.3	0.3	0.3
OPERATOR	2	0.8	0.8	1.5	1.5
CREW LEADER	0.3	0.15	0.15	0.1	0.1
EQUIPMENT OPERATOR	1.3	0.3	0.3	0.1	0.1
MAINTENANCE WORKER	1	1.3	1	0.5	0.5
ACCOUNTANT I	0.2	0	0	0	0
SENIOR ACCOUNTANT	0	0.1	0.1	0.1	0.1
REVENUE CLERK	0.2	0.1	0.1	0.1	0.1
WASTEWATER 1 TOTAL (530)	6.45	3.25	2.95	2.9	2.9
<u>WASTEWATER 2 (WR) UTILITY</u>					
OPERATIONS MANAGER	0	0.25	0.25	0.25	0.25
LEAD OPERATOR	0	0.7	0.7	0.7	0.7
OPERATOR	0	1.9	1.9	2.5	2.5
EQUIPMENT OPERATOR	0	0	0	0.1	0.1
MAINTENANCE WORKER	0	0	0	0.5	0.5
CREW LEADER	0	0.15	0.15	0.1	0.1
SENIOR ACCOUNTANT	0	0.1	0.1	0.1	0.1
REVENUE CLERK	0	0.1	0.1	0.1	0.1
WASTEWATER 2 (WR) TOTAL (531)	0	3.2	3.2	4.35	4.35
<u>AIRPORT</u>					
CUSTOMER SERVICE REP	1	1	1	1	1
ON CALL CUSTOMER SERVICE REP (on call)	0.5	0.5	0.5	0	0
AIRPORT TOTAL (580)	1.5	1.5	1.5	1	1

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2017-18	2018-19	2019-20	2020-21	2021-22 Budgeted
MAINTENANCE SHOP					
MANAGEMENT ANALYST	0.2	0.2	0.2	0.2	0.2
SENIOR MECHANIC	0	0	0	0	1
MECHANIC - STREET SWEEPER	1	1	1	1	0.6
MAINTENANCE SHOP TOTAL (600)	1.2	1.2	1.2	1.2	1.8
SEASONAL FTE POSITIONS	28.5	13.5	13.5	14	14
PT PERMANENT FTE POSITIONS	7.5	7.5	7.5	4.5	4.5
ELECTED OFFICIALS	7	7	7	7	7
FT PERMANENT POSITIONS	95.2	98	97	100	103
TOTAL EMPLOYEES	138.2	126	125	125.5	128.5
OTHER FUND EMPLOYEES	23.8	24.3	23.3	23.8	24.8
GENERAL FUND EMPLOYEES	114.4	101.7	101.7	101.7	103.7

For Fiscal Year 2021-22 because of restructuring in various departments and seasonal staff overall, the Town is down 2 employees. However 4 positions have actually been added. The new positions are a Senior IT Technician, a Senior Mechanic, Dispatch Supervisor, and a Parks Maintenance Worker.



COMMUNITY PROFILE STATISTICAL DATA

ESTABLISHED: 1863

FORM OF GOVERNMENT: Council - Town Manager

INCORPORATED: JUNE 19, 1909

LAND AREA: Approx. 26.5 Square Miles

ELEVATION: 2,061 Feet

POPULATION ESTIMATE:

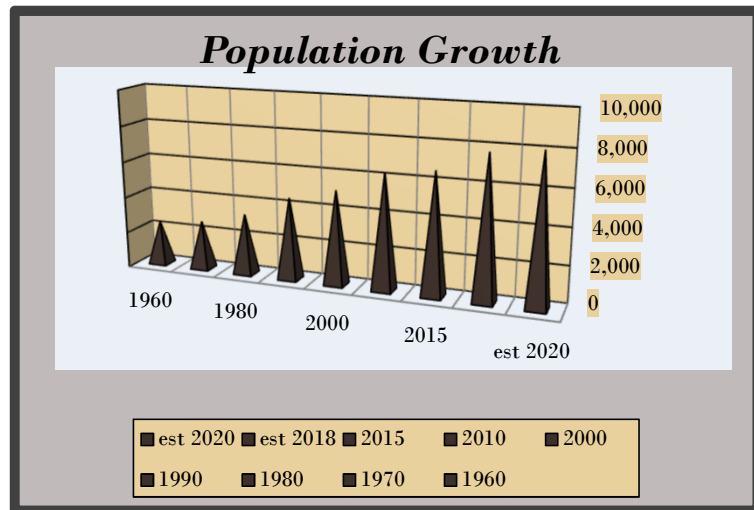
Source: 2018 Estimated <https://population.az.gov/population-estimates>

Maricopa County	6,946
Yavapai County	560
Total	7,506

U.S. CENSUS POPULATION:

Source: U.S. Census Bureau, 2019 American Community Survey (ACS) 5-Year Est. *Maricopa Association of Governments (MAG)

Year	Population	Growth
est 2020	8,092	21.48%
est 2018	7,808	17.22%
2015	6,661	4.68%
2010	6,363	22.84%
2000	5,180	14.35%
1990	4,530	34.98%
1980	3,356	24.39%
1970	2,698	10.35%
1960	2,445	



AGE DISTRIBUTION:

Source: U.S. Census Bureau, Census 2010

SEX AND	All		Males		Females	
	Total	Percent	Total	Percent	Total	Percent
Total	636300%	100%	302700%	48%	###	52%
Under 5	283	4.4%	129	4.3%	154	4.6%
5 to 9	286	4.5%	151	5.0%	135	4.0%
10 to 14	337	5.3%	165	5.5%	172	5.2%
15 to 19	364	5.7%	167	5.5%	197	5.9%
20 to 24	321	5.0%	172	5.7%	149	4.5%
25 to 29	239	3.8%	122	4.0%	117	3.5%
30 to 34	219	3.4%	114	3.8%	105	3.1%
35 to 39	219	3.4%	107	3.5%	112	3.4%
40 to 44	306	4.8%	141	4.7%	165	4.9%
45 to 49	375	5.9%	173	5.7%	202	6.1%
50 to 54	430	6.8%	204	6.7%	226	6.8%
55 to 59	424	6.7%	192	6.3%	232	7.0%
60 to 64	562	8.8%	238	7.9%	324	9.7%
65 to 69	552	8.7%	252	8.3%	300	9.0%
70 to 74	502	7.9%	254	8.4%	248	7.4%
75 to 79	394	6.2%	198	6.5%	196	5.9%
80 to 84	289	4.5%	137	4.5%	152	4.6%
85 years	261	4.1%	111	3.7%	150	4.5%
Median	52.7		51.9		53.4	

COMMUNITY PROFILE STATISTICAL DATA

FIRE PROTECTION:



Fire Stations	1
FT Employees	16
PT Employees	2

POLICE PROTECTION:



Sworn Officers	19
Other Staff	10
Citizen Patrol	14
Chaplain	1

AIRPORT:

Runway Length	6,101 ft.
Locally Based Aircraft	53
Tie Downs	38
Enclosed Hangars	53
Annual Takeoffs & Landings	36,150
Fuel Types: t A & 100 LL	
Airport Master Plan Adopted	2013



PARKS & RECREATION:

Parks	10
Playgrounds	4
Park & Playground Acreage	490
Rodeo Arenas	1
Recreational/Community Centers	2
Tennis Courts	3
Pickleball Courts	10
Ramada's	5
Ball Fields	5
Concession Stands	1
Swimming Pools	1
Splashpad	1
Library	1



CLIMATE:

Source: <http://www.usclimatedata.com/climate/wickenburg/arizona/united-states/usaz0261>

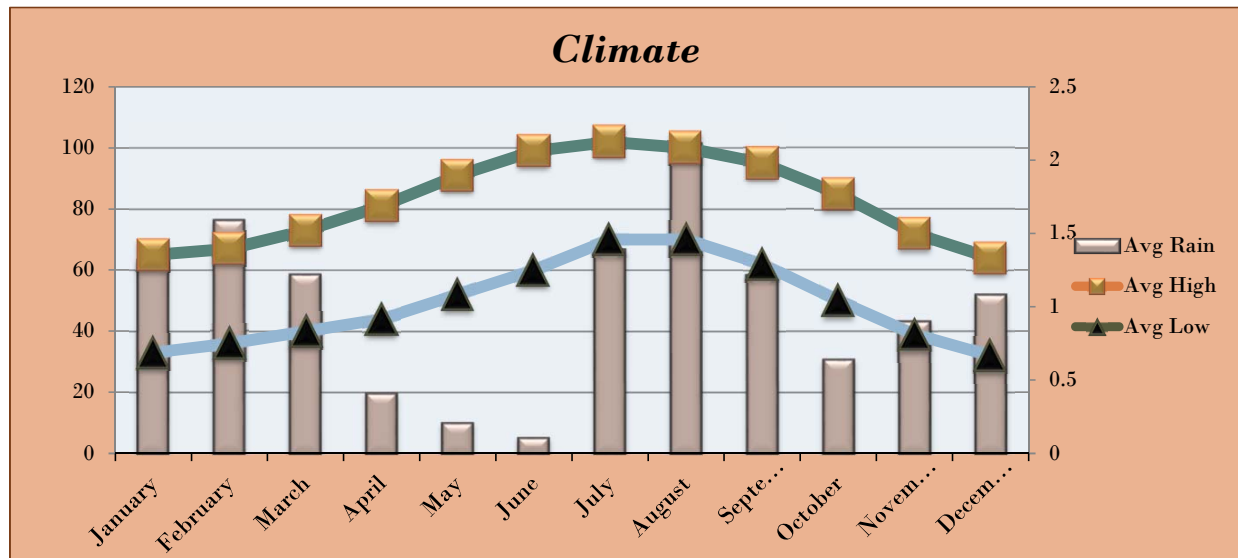
The average coolest month is December.

The highest recorded temperature was 121°F in 1995.

The lowest recorded temperature was 10°F in 1945.

The maximum average precipitation occurs in August.

	Avg Rainfall	Avg High	Avg Low
January	1.34	65°F	33°F
February	1.54	67°	36°
March	1.22	73°	40°
April	0.39	81°	44°
May	0.02	91°	52°
Jun	0.12	99°	60°
July	1.38	102°	70°
August	2.13	100°	70°
September	1.22	95°	62°
October	0.63	85°	50°
November	0.91	72°	39°
December	1.06	64°	32°



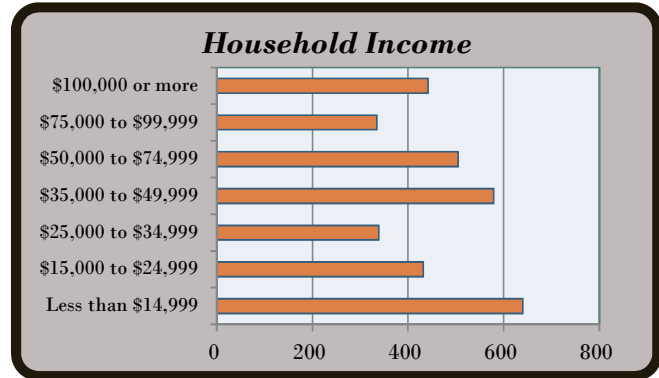
COMMUNITY PROFILE STATISTICAL DATA

HOUSEHOLD INCOME:

Source: U.S. Census Bureau, Census 2010

Less than \$14,999	640	20%
\$15,000 to \$24,999	432	13%
\$25,000 to \$34,999	339	10%
\$35,000 to \$49,999	579	18%
\$50,000 to \$74,999	505	15%
\$75,000 to \$99,999	335	10%
\$100,000 or more	442	14%
Totals	3,272	100%

Median Household Income: \$47,270



HOUSING OCCUPANCY:

Source: U.S. Census Bureau, 2019 Estimates (MAG)

Occupied Housing Units	3,634
Vacant Housing Units	575
Total Housing Units	4,209

HOUSING TENURE:

Source: U.S. Census Bureau, 2019 Estimates (MAG)

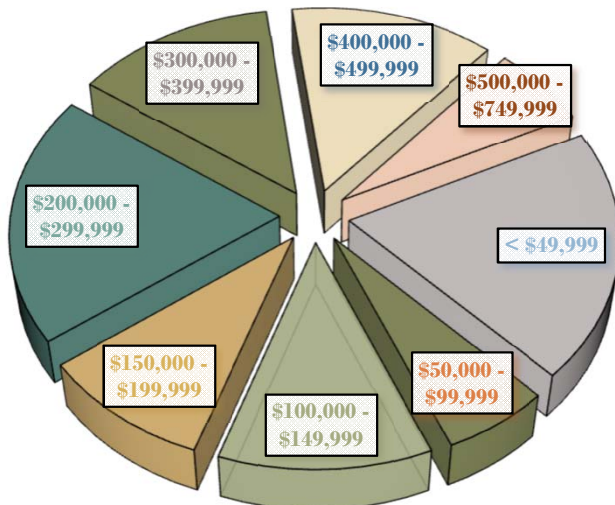
Owner Occupied Housing Units	2,679
Renter Occupied Housing Units	955
Total Occupied Housing Units	3,634

VALUE OF HOME:

Source: U.S. Census Bureau, American Community Survey 2010



HOME VALUES



Median Value: \$224,100

LANGUAGES SPOKEN AT HOME:

Source: U.S. Census Bureau, Census 2012-2016

English Only	5,864	88.58%
Spanish	683	10.32%
Indo-European	44	0.66%
Asian & Pacific Island	10	0.15%
Other	19	0.29%
Totals	6,620	100.00%

COMMUNITY PROFILE STATISTICAL DATA

TOP 10 EMPLOYERS:

Sources: Direct contact with each employer 5/23/19

Employer	Employees	Enterprise Type
The Meadows	427	Trauma, Addiction & Eating Disorder Treatment Centers
Vickensburg Community Hospital	238	Hospital
Wickensburg School District	134	Public School District
Wickensburg Ranch	180	Construction/Hospitality/Sports/Community Development
Rancho de Los Caballeros	109	Dude Ranch
Rosewood Centers	128	Eating Disorder Treatment Centers
Town of Wickensburg	144	Local Government
Safeway	105	Grocery Store
Bearcat	80	Manufacturer
Jones Ford	75	Car Dealership
	1620	



BUSINESS

ACTIVE LOCAL BUSINESS LICENSES:

Source: Business Licensing Dept. June 2020

2021	532
2020	527
2019	537
2018	569
2017	482
2016	431

EMPLOYMENT TYPES:

Source: U.S. Census Bureau, Census 2010

Agriculture & Mining	66	3%
Construction	83	4%
Manufacturing & Wholesale Trade	150	7%
Retail Trades	219	10%
Transportation/Utilities	109	5%
Finance, Insurance, Real Estate	82	4%
Professional/Management/Information	155	7%
Educational	772	37%
Arts & Entertainment	301	14%
Other Services	102	5%
Public Administration	70	3%
Totals	2,109	100%

DISTANCE TO EDUCATIONAL FACILITIES:

College	Miles
Northern Arizona University	51
Grand Canyon University	50
Arizona State University	45
Midwestern University	44
Thunderbird University	44
Estrella Mountain Community College	47
Devry University	44
University of Arizona	65
University of Phoenix	49
West-MEC Northwest	33

DISTANCE TO POINTS OF INTEREST:

Destination	Miles
Sky Harbor International Airport	70
Phoenix-Mesa Gateway Airport	93
Chase Field Stadium	66
State Farm Stadium	48
Grand Canyon	188
Las Vegas, NV	232
Los Angeles, CA	336
Phoenix, AZ	55
Prescott, AZ	60
Tucson, AZ	175

COMMUNITY PROFILE STATISTICAL DATA



BUILDING PERMITS ISSUED - NEW HOME BUILD

Year	Permits	Average Home Value
2021	390	\$335,511.00
2020	154	\$309,500.00
2019	158	\$287,677.59
2018	63	\$295,771.00
2017	191	\$291,617.00



EDUCATION



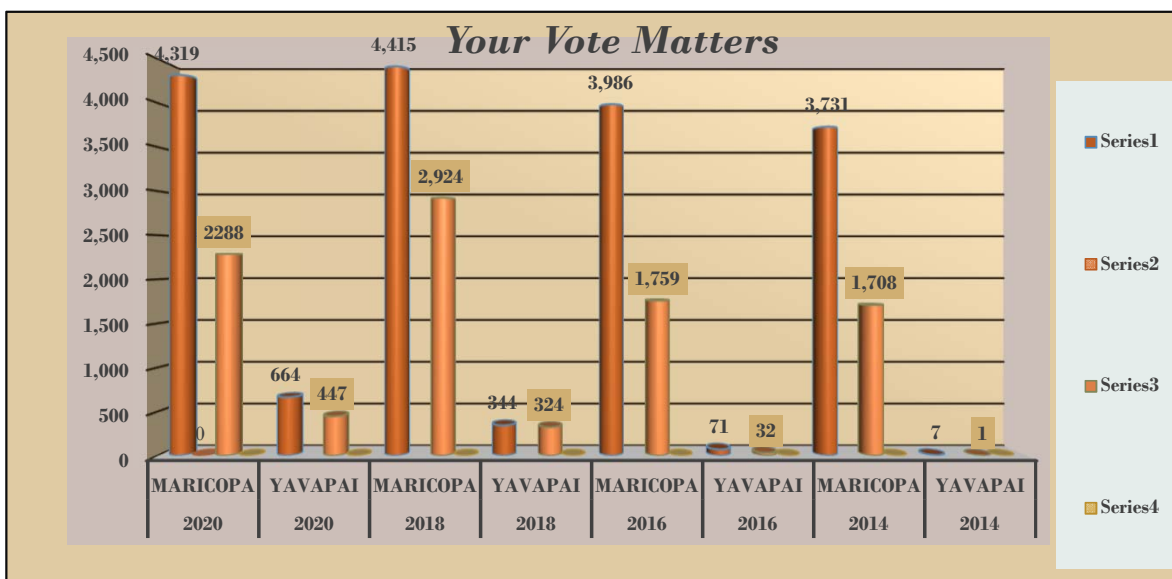
	Schools	Teachers	Students
Public Elementary	1	26	386
Public JR High	1	15	218
Public High	1	32	657
Virtual Academy	1	3	60
Private & Parochial	2	23	126
Total	6	99	1,447

NUMBER OF REGISTERED VOTERS:

Source: Town Clerks Office July 2020

Maricopa County	4,319
Yavapai County	664
Total	4,983

Date	County	Registered Voters	Votes Cast	% of Registered Voters Voting
2020	Maricopa	4,319	2288	52.98%
2020	Yavapai	664	447	67.32%
2018	Maricopa	4,415	2,924	44.13%
2018	Yavapai	344	324	94.00%
2016	Maricopa	3,986	1,759	44.13%
2016	Yavapai	71	32	45.00%
2014	Maricopa	3,731	1,708	45.78%
2014	Yavapai	7	1	14.29%



SOME THINGS TO DO IN TOWN

#WEAREWICKENBURG

- ✓ Walk the downtown area in search of rattlesnakes, gila monsters, tarantulas and road runners. There are also 6 large sculptures that have a historic narrative to them. Don't miss all the sculptures in the downtown.



- ✓ Tour the historic Vulture Mine and learn about the rich gold strike as well as Vulture City Ghost Town. Tours are usually on Saturday and time varies depending on the season. For reservations contact info@vultureminetours.com
- ✓ Visit the Desert Caballeros Western Museum, a showcase for Western and Southwestern art, and discover Western exhibits and activities.
- ✓ Be inspired by a performance at the Del E. Webb Center for the Performing Arts.



- ✓ Hike to the top of Vulture Peak, and then stop by the Chamber of Commerce for a certificate.
- ✓ Our many outdoor activities can provide you relaxing fun on the golf course, hiking trails, jeep tours, horseback rides, roping, and rodeos throughout the year.
- ✓

- ✓ Tour Henry Wickenburg's Home and the Henry Wickenburg Pioneer Cemetery. Tours are available by appointment only by calling 928-684-5603.
- ✓ Take the Historical Walking Tour through downtown. Pick up a map at the Chamber of Commerce located in the old train depot next to the Old 761 Santa Fe Steam Locomotive on Frontier Street, 1 block west of Tegner Street.



- ✓ Capture the real West by staying at one of our local dude ranches.



- ✓ Check out the lush riparian area called the Hassayampa River Preserve, where water rises above ground, and hiking trails take you around the preserve area.
- ✓ Visit the Jail tree that once served as the town jail. This 200 year old mesquite tree is located at the corner of US-60 (Wickenburg Way) and Tegner Street. From 1863 to 1890 outlaws were chained to this tree.



GLOSSARY OF ACRONYMS & TERMS

This glossary is intended to assist the public in understanding the acronyms, and terms used throughout this document.

ACMA	Arizona City Manager's Association	GASB	Governmental Accounting Standards Board
ADEQ	Arizona Department of Environmental Quality	GF	General Fund
ADOT	Arizona Department of Transportation	GFOA	Government Finance Officers Association
ADOR	Arizona Department of Revenue	GIS	Geographic Information System
ADWR	Arizona Department of Water Resources	GOHS	Governor's Office of Highway Safety
AMMA	Arizona Municipal Management Association	HUD	Housing and Urban Development
AMWUA	Arizona Municipal Water Users Association	HURF	Highway Users Revenue Fund
ASRS	Arizona State Retirement System	ICMA	International City Manager's Association
AWOS	Airport Weather Observation System	IT	Information Technology
BBB	Bed, Board & Booze	LGIP	Local Government Investment Pool
CAFR	Comprehensive Annual Financial Report	LTA F	Local Transportation Assistance Fund
CDBG	Community Development Block Grant	MAG	Maricopa Association of Governments
CIP	Capital Improvement Program	MPC	Municipal Properties Corporation
COLA	Cost Of Living Allowance	O & M	Operations & Maintenance
CPI	Consumer Price Index	OSHA	Occupational Safety & Health Association
CPOE	Capital Projects Oversight Committee	RICO	Racketeering Influenced Criminal Organizations
DEQ	Department of Environmental Quality	PSPRS	Public Safety Personnel Retirement System
EEO	Equal Employment Opportunity	SAR	Search & Rescue
FAA	Federal Aviation Administration	TBD	To Be Determined
FASB	Financial Accounting Standards Board	TPT	Transaction Privilege Tax
FEMA	Federal Emergency Management Administration	WIFA	Water Infrastructure Financing Authority
FTE	Full-time Equivalent	WPD	Wickenburg Police Department
FY	Fiscal Year	WR	Wickenburg Ranch
GAAP	Generally Accepted Accounting Principles	WWTP	Wastewater Treatment Plant

ACCRUAL BASIS: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACTUAL VS. BUDGETED: The difference between what was projected in revenues or expenditures at the beginning of the fiscal year and what they really ended up being at the end of the fiscal year.

ADOPTED BUDGET: The spending limit set by the Town Council for the fiscal year.

ALLOCATION: A part of a lump sum appropriation, which is designated for expenditure for a special purpose or activity.

APPROPRIATION: An authorization made by the Town Council, which permits the Town to incur obligations and to make expenditures of resources.

ASSESSED VALUATION: A value that is established for real and personal property for use as a basis for levying property taxes. (NOTE: the County establishes Property values.)

ASSETS: Resources with present service capacity that the government presently controls.

AUDIT: An official inspection of an individual's or organization's accounts, typically by an independent body.

BALANCED BUDGET: A budget in which estimated revenues are equal to or greater than estimated expenditures.

BALANCE SHEET: A statement which presents the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

BASE BUDGET: The amount needed to maintain current service levels. Changes in demand or activity may create a need to raise or lower this amount.

BOND: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a Bond Ordinance. The most common types of bonds are general obligation, revenue bonds and special improvement district bonds. These are most frequently used for

construction of large capital projects such as buildings, streets and sewers.

BUDGET: A plan of financial operation representing an estimate of proposed expenditures and the proposed means of financing them for a given period.

BUDGET ADJUSTMENT: A procedure to revise a budget appropriation either by Town council approval through the adoption of a Supplemental Appropriation Ordinance for any interdepartmental or inter-fund adjustments or by Town Manager authorization to adjust appropriations within a departmental budget.

BUDGET DOCUMENT: The instrument used by the budget-making authority to present a comprehensive financial program to the Town Council.

BUDGET MESSAGE: The opening section of the budget, which provides the Town council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

BUDGET BASIS: This refers to the form of accounting utilized throughout the budget process. These generally take one of four forms: GAAP, Cash, Modified Accrual or some type of statutory form. Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles except that: (a) encumbrances are considered to be an expenditure chargeable to appropriations, (b) no depreciation is budgeted for enterprise funds, (c) investments in supply inventories and assets restricted for self-insurance purposes are not considered to be appropriable, (d) revenues accruing to sinking funds are not appropriable, and (e) revenues accruing to sinking funds are budgeted, whereas disbursements from sinking funds are not budgeted. Unencumbered appropriations lapse at the close of the fiscal year.

CAPITAL EXPENDITURE: Funds spent for the acquisition of long-term assets and improvements.

CAPITAL IMPROVEMENT: Expenditures related to the acquisition, expansion, or rehabilitation of building, facilities, roadways, and infrastructure.

CAPITAL IMPROVEMENT PROGRAM: A plan for

capital expenditures to provide long lasting physical improvements to be incurred over a fixed period of several future years.

CAPITAL IMPROVEMENTS PROGRAM

BUDGET: A CIP Budget is a separate budget from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value the government assets. Examples of capital improvement projects include new roads, sewer lines, building, recreational facilities and large scale remodeling.

CAPITAL OUTLAYS: Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT FUNDS: A fund created to account for financial resources to be used for the acquisition, construction or renovation of major capital facilities (other than those financed by Enterprise/Proprietary Funds, Special Assessment Funds, and Trust Funds).

CASH BASIS: A basis of accounting in which transactions are recognized only when cash is increased or decreased.

COMMODITIES: Expendable items used for operations or capital activities.

CONTINGENCY: An amount set aside as a reserve for emergencies or unanticipated expenditures which must be approved by Council prior to use.

DEBT SERVICE: The amount of interest and principal that a city/town must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

DEBT SERVICE REQUIREMENTS: The amounts of revenue, which must be provided for, a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DEFICIT: The excess of an entity's liabilities over its assets or the excess of expenditures over revenues during a single accounting period.

DEPARTMENT: A major administrative division of the Town, which indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION: The amount attributable to wear and tear, deterioration, inadequacy or obsolescence of a capital asset.

ENCUMBRANCE: The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE (PROPRIETARY) FUND: Are designed to be self-sustaining through fees collected (like a private business). The rate schedules for these services are established to ensure that user revenues are adequate to meet all necessary expenditures.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE/EXPENSE: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained.

EXPENDITURE LIMITATION: The state imposed limit of annual expenditures for all municipalities, which is set by the Economic Estimates Commission based on population growth and inflation. All municipalities have the option of Home Rule where the voters may approve a four-year expenditure limit based on revenues expected rather than using the state imposed limit.

FISCAL YEAR: The time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Town of Wickenburg has specified July 1st to June 30th as its fiscal year.

FIXED ASSETS: Assets of long-term character, which are intended to continue to be held or used such as: land, building, machinery, furniture and other equipment.

FRANCHISE FEE: A fee paid by public service businesses for the special privilege to use Town streets, alleys, and property in providing their service to the citizens of the community. Services requiring franchise fees include electricity, telephone, natural gas, and cable television.

FULL-TIME EQUIVALENT: A part-time position converted to the decimal equivalent of a full-time position by using 2,080 hours as a full-time year.

FULL ACCRUAL: Basis of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur regardless of the timing of related cash flows.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

FUND BALANCE: Fund balance is the excess of assets over liabilities and reserves and is therefore also known as surplus funds.

GENERAL FUND: The largest fund within the Town which accounts for most of the financial resources of the government not specifically accounted for in other funds.

GENERAL GOVERNMENTAL REVENUE: The revenues of a government other than those derived from and retained in an enterprise fund.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, building, and improvements. The repayment of these bonds is usually made from secondary property taxes.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES: Accounting standards which are revised periodically, to which both private and public organizations within the United States are expected to conform to.

GEOGRAPHIC INFORMATION SYSTEM: A system of software and hardware used to capture, store, manage, analyze, and map geographic information.

GOVERNMENT FINANCE OFFICERS ASSOCIATION: An organizations that enhances and promotes the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership.

GOVERNMENTAL FUND: Funds generally used to account for tax-supported activities. There are five

different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

GRANT: A contribution by a government or other organization to support a particular function.

HIGHWAY USERS REVENUE FUND: This revenue source consists of the gasoline tax collected by the state and distributed to cities and towns, based on the county of origin and population. These revenues are to be used for street and highway purposes.

IMPROVEMENT DISTRICTS: Improvement Districts are formed consisting of property owners desiring improvements, primarily street reconstruction, to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property owners.

INFRASTRUCTURE: Things on which the continuance of a community depend such as airports, parks, public buildings, roads, sewer systems, waterlines, etc.

INTERFUND TRANSFER: Movement of financial resources from one fund to another.

INTERNAL SERVICE FUND: Funds that provide services to various other town departments.

LEVY: To impose taxes for the support of government activities.

LIABILITIES: Present obligations to sacrifice resources or future resources that the government has little or no discretion to avoid.

LINE ITEM BUDGET: A budget that lists each expenditure category (salary, material, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

LONG TERM DEBT: A budget with a maturity of more than one year after the date of issuance.

MAJOR FUND: Most significant funds, not the City as a whole. Some funds are required to be established by state law and by bond covenants. However, the City Council establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants,

and other money.

MODIFIED ACCRUAL BASIS: Under the modified accrual basis of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measureable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

OBJECTIVES: A statement of measurable outcomes, which contribute toward accomplishing departmental goals.

OPERATING BUDGET: The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

OPERATING TRANSFERS: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

ORDINANCE: A formal legislative enactment by the governing body of a municipality, which may not be in conflict with any higher form of law such as a state statute or constitutional provision.

PERFORMANCE INDICATORS: Measurable means of evaluating the effectiveness of a cost center in accomplishing its defined objectives.

PERMANENT FUND: Funds designated for a particular long-term purpose, resources held for the benefit of parties outside the government.

POLICY: A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

PROPERTY TAX: The amount levied by a municipality on the assessed value of all property within the town limits.

PROPERTY TAX LEVY: The amount that may be raised for the purpose specified in the tax levy ordinance.

PROPERTY TAX RATE: The amount of tax expressed as dollars per \$100 of assessed valuation.

PROPRIETARY (ENTERPRISE) FUND: Are

designed to be self-sustaining through fees collected (like a private business). The rate schedules for these services are established to ensure that user revenues are adequate to meet all necessary expenditures.

REAPPROPRIATION: An approved budget expenditure from a prior year, which did not occur and is budgeted again in the current year.

RESERVE: Funds that are not available for expenditures or are legally segregated for a specific use in accordance with governmental accounting and financial reporting standards.

RESOLUTION: A special or temporary order of a legislative body requiring less formality than an ordinance or statute.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE: Funds that the government receives as income. It includes such items as tax payments, fees from specific services; receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

REVENUE BONDS: Bonds usually sold for construction, a project that will produce revenue for the government. That revenue is pledged to pay the principal and interest of the bond.

RISK MANAGEMENT: An organized attempt to protect a government's assets against accidental loss in the most economical method.

SECONDARY PROPERTY TAX: An unlimited tax levy, which may be used only to retire the principle and interest or redemption charges on bond indebtedness.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin.

SPECIAL REVENUE FUND: Funds supported through grants or other sources, which designate their particular functions.

STATE SHARED REVENUE: Includes the Town's portion of State Sales Tax, State Income Tax, and Motor Vehicle Taxes.

TAX LEVY: The total amount to be raised by general property taxes.

TRANSFER: A transaction whereby one fund makes a contribution to another.

TRUST FUND: A fund that consists of resources received and held by the municipality as a trustee, to be used in accordance with the conditions of the trust.

TRUTH IN TAXATION: A mechanism to ensure public notice and awareness of the increase in property taxes that occurs as a result of an increase in the taxable value of existing property.

USER CHARGES/FEES: A fee for the use of public services which is charged to the party or parties who benefit from the service.



Town of Wickenburg