

Town Of Wickenburg, Arizona  
Final Budget  
Fiscal Year 2020-21

#WEAREWICKENBURG





# **Town of Wickenburg, AZ**

## **Annual Budget**

## **Fiscal Year 2020-21**

### **Town Council**

Rui Pereira, Mayor

Royce Kardinal, Vice Mayor

Chris Band, Councilmember

Kristy Bedoian, Councilmember

Kelly Blunt, Councilmember

Sam Crissman, Councilmember

David Stander, Councilmember

### **Management Team**

Town Manager – Vincent Lorefice	
Finance & Technology Director - Stephanie Wojcik	Town Magistrate – Sherri Rollison
Community Development & Neighborhood Services Director - Steve Boyle	Economic Development and Public Relations Director – Pamela Green
Chief of Police – Les Brown	Fire Chief - Ed Temerowski
Town Clerk – Amy Brown	Public Services Director – Herschel Workman

**Enhancing the quality of life in our community, through a responsive government.**

# TOWN OF WICKENBURG, ARIZONA

## FISCAL YEAR 2020-21 BUDGET

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Town of Wickenburg  
Arizona**

For the Fiscal Year Beginning

**July 1, 2019**

*Christopher P. Monill*

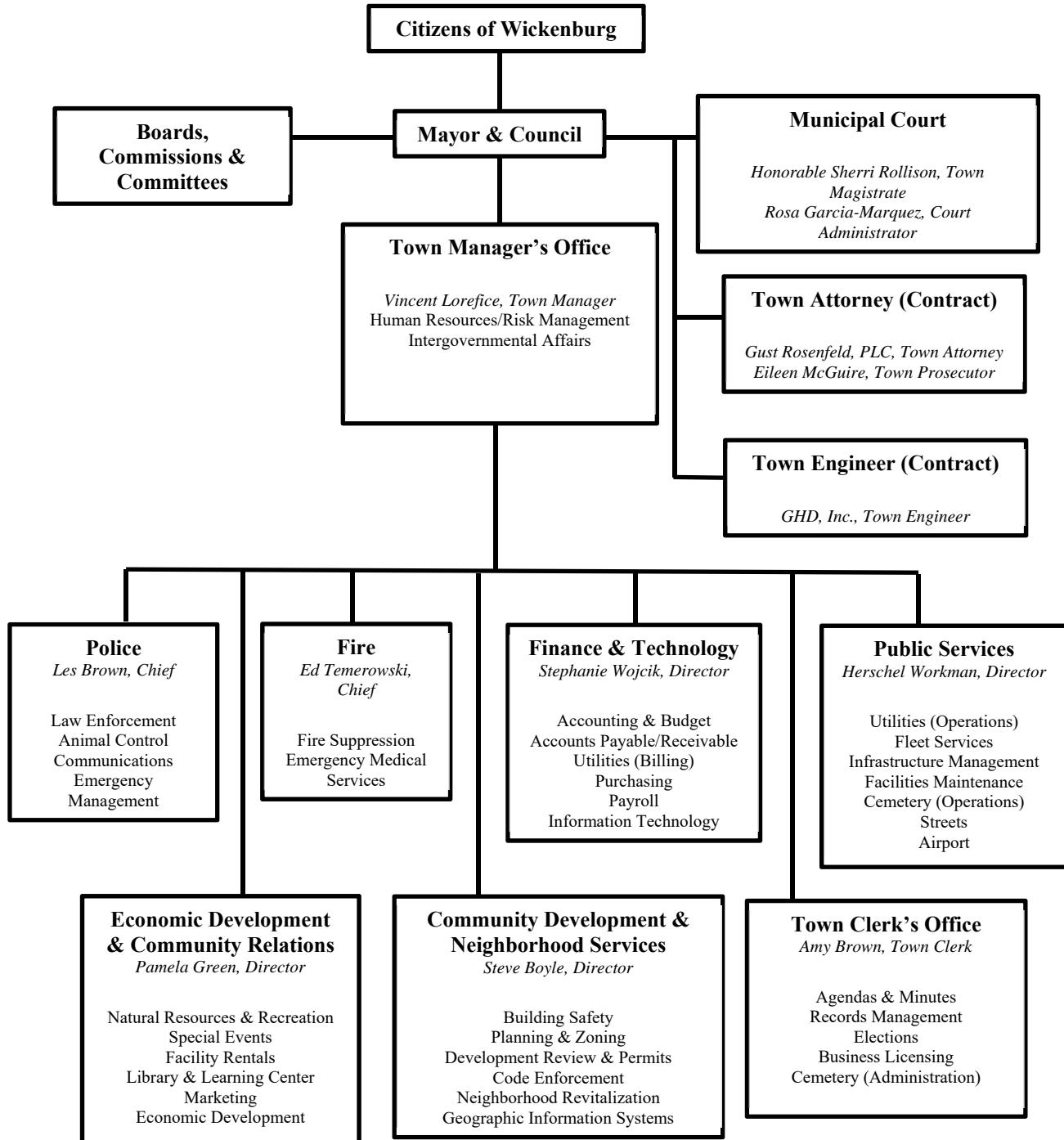
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Town of Wickenburg, Arizona for its annual budget, for the fiscal year beginning July 1, 2019. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# ORGANIZATIONAL CHART

The following organizational chart, illustrates the overall structure of the town government.





# Town of Wickenburg

155 N. Tegner, Suite A  
Wickenburg, Arizona 85390  
(928) 684-5451 FAX (602) 506-1580

Honorable Mayor and Members of the Town Council:

After months of careful planning, discussion, and analysis, I am honored to present you with the Town of Wickenburg's Fiscal Year 2020-2021 Final Budget, which was adopted by the Town Council on June 15, 2020. Rooted in the Wickenburg Strategic Plan, the budget serves as a guide to the Town's priorities and activities in the coming year and is designed to help citizens and other stakeholders understand clearly how their tax dollars are spent.

Spanning over Maricopa and Yavapai Counties, the Town's fiscal health continues to be very strong and continues to improve. This fiscal year the total budget for all funds combined is \$43,910,362. To see how this is broken down over each fund please see the "Total Budget Summary" section of this document which also includes a chart showing a five-year comparison of the total budget. Thanks to the Council's leadership in operating the Town conservatively and maintaining a balanced budget even during challenging economic conditions, we have seen tangible results that have positioned Wickenburg well for new growth.

## **Budget Process**

The budget development process commenced with the Council's annual strategic planning session. With the aid of a professional facilitator, councilmembers discussed accomplishments from the previous calendar year, reviewed each component of the current Wickenburg Strategic Plan, and agreed on changes that should be included in the next edition of the Plan. Later that month, the Town's executive team held its professionally facilitated retreat, which assessed the Council's policy direction and developed action steps for inclusion in the Plan.

During February and March, all Department Directors worked closely with the Town Manager and Finance Director. Through a hybrid approach of trend analysis and zero-based budgeting, appropriate resources were allocated to ensure all operational needs were met while also including various projects and activities directed by Council through the strategic plan.

To update the Town's Five-Year Capital Improvement Plan (CIP), the Capital Projects Oversight Committee (CPOC), comprised of a representative from each department, met. The CPOC's recommended plan was then submitted to the Town Manager for further review and prioritization of projects based on the Council's goals. Particular emphasis was placed on ensuring that all three years of the plan were balanced with projected available resources. Further, all projects identified for completion in FY 2020-2021 anticipated to add additional maintenance or operational costs have been funded adequately in the respective Fund.

At the Council's direction, the citizen-led Finance Advisory Commission reviewed the budget on March 24<sup>th</sup> and unanimously recommended its approval with a comment to Council to be prudent in their expenditures. The Council subsequently met for a budget study session on March 30<sup>th</sup> where key budget themes were

presented. The Tentative Budget was adopted on May 5<sup>th</sup> followed by the Final Budget adoption on June 15, 2020.

## **Factors Affecting the Budget**

### *Short-Term Factors Influencing Decisions*

The adopted budget addresses several immediate Council goals while positioning the Town well for the future. Because of COVID-19 this year's budget has been a challenge as most of the changes started happening shortly after the proposed budget was prepared and actually already presented to Council for review for their study session. This pandemic then caused staff and Council to revisit several lines reducing revenue estimates and revisiting expenditures most especially for capital improvement projects.

At the Council's direction in FY 2015-16 the Town formed an employee health insurance committee to review options for controlling rising costs. This year the Town has elected to offer three health plan options. These plans assisted in reducing the overall cost to the Town while insuring employees and their dependents received little or no reduction in plan benefits. Because of being conservative throughout the budget with revenue estimates, until we have a better feel of what COVID-19 has done to the local economy no staff performance increases or cost of living adjustments have been included in the budget.

### *Long-Term Challenges and Opportunities*

Great attention was given this year to shielding the Town once again, to the greatest degree possible from the effects of future economic downturns. Using lessons learned during the recent recession, along with a sharp uptick in one-time revenues such as construction transaction privilege taxes, the Town has been able to fund long-term liabilities while also strengthening its General Fund reserves. This year however, COVID-19 threw us a step backwards.

Even with reduced revenue forecasts we continue to move forward with reducing the General Funds dependency on Enterprise Funds. Currently to help cover some General Fund operating costs, each Enterprise Fund pays an annual administration charge into the General Fund. To reduce this dependency so that the General Fund is less reliant on the Enterprise Funds and more reliant on taxes and non-utility related user fees, the portion attributed to public safety expenses in the administrative charge calculation is progressively being reduced.

Again because of the unknown effects of COVID-19, another area difficult to estimate is new construction development. Therefore, the Town will continue to take a disciplined approach to new spending, even if development activity increases and revenues are available to support additional positions. To avoid overdependence on growth to support core operations, which has caused major fiscal challenges in cities and towns across Arizona, the Town will still outsource portions of services such as code enforcement, building inspections, and building plan review until a more consistent revenue trend can be established.

## **Overview of Spending Priorities and Issues**

Despite improved economic growth, the Town continues to prioritize "needs" over "wants" in its spending habits. Featured in the adopted budget are basic services "needs" such as street maintenance, which is fully funded for the fourth year of the Town's adopted Four-Year Pavement Preservation Plan. Council has also taken aggressive steps to fund future street improvements by allocating a rate of .40% of Construction Sales Tax for this purpose.

With Youth & Families, and Natural Resources & Recreation being priority areas of the Wickenburg Strategic Plan, even while prioritizing needs the Town has made great strides over the last five years in addressing wants. This year's budget continues advancements in these areas through projects such as the major overhaul at Sunset Park with improvements to the ballfield area, additional parking for major events, the addition of two new tennis courts that can also be used for overflow pickleball courts, new sand volleyball courts as well as new lighting and landscape throughout the park. Additionally, the Town received a State Parks Grant to fund the final improvements to the Kerkes Trailhead with access to the Hassayampa River.

### **Summary**

The Council is to be commended for its visionary leadership and trust in the Town's executive staff to deliver public value through the FY 2020-2021 adopted budget. While investing in programs that matter both now and, in the future, the Town government continues to be an excellent value for citizens, boasting a moderate general transaction privilege tax rate of 2.2%. The primary property tax rate remains at only .5000 since FY 2019-20 with no secondary tax rate, and all of the Town's property tax revenues continue to be dedicated to public safety.

With the Town's budget serving as a roadmap for continuing to build trust with the Wickenburg community, tax dollars are being spent wisely while also saving for major projects and initiatives that may not occur until long after the current Council has left office. Under the Council's watch the Town has avoided risky debt and is projected to once again have a healthy general fund reserve.

I am tremendously thankful for the Council's support and the diligent efforts of the Town's staff, in particular all of the Directors for their input during this budget process and their prudence in keeping expenses to a minimum, and also to our Finance & Technology Director who was instrumental in preparing the FY 2020-2021 budget. We are Wickenburg!!

Sincerely,

*Vincent Lorefice*

Vincent P. Lorefice  
Town Manager

## TOWN LEADERS

### RUI PEREIRA - MAYOR



A Rui Pereira is a long-time resident of Wickenburg and has previously served on the council from 2008 – 2012 and again from June 2016 through December 2018. He was elected Mayor in May 2019.

Mayor Pereira was born in Portugal and has a background in hotel operations and information technology. He started his career as a software trainer/project manager for Micros Fidelio Software installing property management systems in South America and the Caribbean. He later served as Director of Information Technology and Chief Information Officer for Loreto Bay Company in Scottsdale, Arizona.

A Wickenburg resident since 1995, Mayor Pereira is a former General Manager of Rancho de los Caballeros Guest Ranch and the former Executive Director of The Wellik Foundation and the Flying E Guest Ranch. In late 2018, he purchased Ascend Security and Audio, Inc. a local security and home technologies company.

### ROYCE KARDINAL – VICE MAYOR

Vice Mayor Royce Kardinal has a lifelong love for her hometown. As a third generation Wickenburg resident, she has devoted herself to bettering her community in almost every way possible. She spent most of her career in the hospitality industry operating hotels and restaurants, then capped off her working days as Executive Director of the Desert Caballeros Western Museum.

Vice Mayor Kardinal graduated from Wickenburg High School and Woodbury University. She and her late husband Glenn raised their three daughters in Wickenburg. Vice Mayor Kardinal recently married Daryl Ferree.

Active in the community, she served in leadership roles with many local organizations, and continues to be a visionary, but never forgets Wickenburg's rich past. Vice Mayor Kardinal believes strongly in protecting our Western lifestyle while focusing on future opportunities for growth and economic security.



## **CHRIS BAND - COUNCILMEMBER**



Councilmember Band has been a resident of Wickenburg since 2002 and has served on the Town Council since 2006. He is a graduate of the University of Pittsburgh and presently works in the field of risk management.

Councilmember Band is married with a son and a daughter. In his spare time, he enjoys spending time with family and believes that the quality of Wickenburg's educational system is a critical part of its future.

## **KRISTY BEDOIAN - COUNCILMEMBER**

Councilmember Bedoian was born and raised in Palmer, Alaska and has been married to her husband Victor since 1972. They have three grown children and seven granddaughters. She and her family moved to Wickenburg in 1985.

Councilmember Bedoian currently has five businesses operating in Wickenburg, including Travel Masters, Bedoian's Oriental Rugs and Bedoian's Bakery & Bistro. She has also been an accountant, and a financial and budget advisor for over 40 years.

She believes community involvement is important, and sits on the board of the Historic Wickenburg Downtown Merchants Association. A strong conservative, Councilmember Bedoian believes strongly in fiscal responsibility and small government.



## **KELLY BLUNT – COUNCILMEMBER**

Kelly Blunt was first elected to the Council as mayor in 2008; he was then reelected as a councilmember in 2012.



Councilmember Blunt was born two weeks after his parents moved to Wickenburg in 1972. He is a graduate of Wickenburg High School and previously worked for the Town's Public Works Department and as a volunteer firefighter; he is presently employed as a realtor.

Councilmember Blunt is proud to follow in his family's footsteps as a public servant. His father, Skip, served as the Town's building inspector for 24 years, was a volunteer firefighter for more than 20 years, and currently sits on the Planning & Zoning Commission. Councilmember Blunt is married to Debbie and has two daughters, Sierra and Savannah. In his free time, he enjoys hunting, fishing, and camping with his family.

## **SAM CRISSMAN - COUNCILMEMBER**



Councilmember Sam Crissman was born in western Pennsylvania and moved to Wickenburg as a young child. He proudly graduated from Wickenburg High School and served in the United States Air Force, being honorably discharged in 1978.

Since 1986, Councilmember Crissman has been a licensed contractor, building hundreds of homes in the Wickenburg area along with several commercial buildings. He frequently volunteers for various community causes and holds lifetime memberships in the National Rifle Association and the Rocky Mountain Elk Foundation.

Councilmember Crissman is married to Brenda and has three children, Alexi, Blake, and Luke. He enjoys the outdoors, hunting, and fishing.

## **DAVID STANDER - COUNCILMEMBER**

Councilmember Stander is a husband, father, U.S. Army Veteran and Wickenburg Financial Advisor. He grew up on an Idaho farm, attained his Eagle Scout with the Boy Scouts of America, served a mission for his church and then went on to serve 5 years in the U.S. Army as a military policeman and explosive detection dog handler, stationed in Germany and Texas.

In 2013, he became a financial advisor with Edward Jones. In 2015 he along with his wife Alyssa and their 3 children, Brychan, Kehlton and Jessalyn moved to Wickenburg. Currently, he serves on the Board of Directors for the Historic Wickenburg Downtown Merchants Association, the Humane Society of Wickenburg, and the Wickenburg Chamber of Commerce.

Councilmember Stander wants to help preserve the strong values and traditions that are at the heart of our community and that originally drew him and his family to Wickenburg, while also focusing on economic opportunities that can be beneficial for the strength of Wickenburg.



## **MISSION, VISION & BELIEFS**

### **Mission Statement**

The mission of the Town of Wickenburg is to provide excellent customer service and a clean, safe, and vibrant western community for the benefit of all residents, businesses, and visitors.

### **Vision & Beliefs**

Wickenburg will be known as the best western town in Arizona, and one of America's best places to live, raise a family, do business, and enjoy an outdoor lifestyle.

# STRATEGIC PLAN

In municipal government, one of the primary purposes of strategic planning is to set the stage for the annual budget process. It is the goal of Council and Staff to ensure that this strategic plan is implemented through sound planning with a clear and open process, providing a roadmap for annual resource allocation decisions to assist with long-range financial plans.

## Guiding Principles

The Town of Wickenburg:

- ▶ Welcomes new opportunities while respecting history
- ▶ Seeks to engage & build trust with its citizens
- ▶ Plans and invests for the future
- ▶ Is an organization that strives for excellence

## The Wickenburg Way

### The Western Greet

Provide excellent customer service to all with a warm welcome and fond farewell. We give a firm shake, open doors, wave as we pass and tip our hats.

### Courteous Communication

Answer phones, written communications and voicemails promptly and with a friendly tone.

### Hometown Pride

We take personal pride in our community and a job well done. Cleanliness is everyone's responsibility.

### Experience!

Anticipate our guests' needs, acknowledge all, respond timely and welcome feedback.

### Team Member Appearance

Smile and take pride in our appearance.

## Priority Areas

- ▶ Economic Development
- ▶ Downtown
- ▶ Public Safety
- ▶ Youth & Families
- ▶ Natural Resources & Recreation
- ▶ People, Places, and Projects

## Economic Development

### **GOAL: Make Wickenburg a destination for business.**

Objective #1: Make it easy for businesses to start, locate and thrive in Wickenburg.

Initiatives:

- Support workforce development efforts that enable Wickenburg employers to attract and retain top talent, especially in partnership with Arizona@Work: Maricopa County, West-MEC, and the Wickenburg Unified School District.
- Partner with financial institutions, non-profit entities, and other government agencies to create a menu of options for small business planning and financing.
- Identify and pursue options for financing needed telecommunications improvements in partnership with private providers.
- Partner with transportation providers to broaden options for commuters and visitors to get to Wickenburg, including through public transit and aviation.
- Work with land owners and developers to ensure the availability of workforce-level housing in Wickenburg.
- Work with local businesses to explore how the Town can assist in recruitment and retention efforts.

Objective #2: Promote sustainable growth of the community while maintaining its high aesthetic value.

Initiatives:

- Ensure all entry points to Wickenburg are aesthetically pleasing and include appropriate functional and directional signage.
- Pursue annexations along major highway corridors and in areas that add value and future economic potential, keeping in mind future service costs and infrastructure needs.
- Actively engage in Interstate 11 corridor visioning and ensure plans are in place to support necessary annexations and economic development.
- Continue developing opportunities to work with other agencies to provide a safer and cleaner experience for our residents and guests.



Objective #3: Strengthen partnerships and communication between the Town and the local business community.

Initiatives:

- By all means available, promote Wickenburg as the “Team Roping Capital of the World” and a destination for outstanding arts and cultural amenities, special events, equestrian activities, and healthcare services and careers.
- Increase the frequency of two-way communication among the Town, economic development organizations, and local businesses, including updates on new policies and resources and surveys to determine business needs.
- Work with local businesses to review and propose sign code modifications that promote a professional and vibrant community.

## Downtown

**Goal: Create a unique sense of place, energy and excitement in downtown Wickenburg.**

Objective #1: Create a constant stream of activity in the downtown area.

Initiatives:

- Support Wickenburg’s expanding reputation as a destination for arts and cultural activities by increasing their presence and the overall number of events downtown.
- Encourage arts, dining, and retail businesses from other areas of Arizona to consider downtown Wickenburg for future expansion, including through flexibility in Town codes, where necessary.
- Building on existing studies and plans, create a new downtown strategic and/or redevelopment plan with input from a wide variety of stakeholders.
- Celebrate our rich history by marketing and celebrating our founding father, Henry Wickenburg’s 200<sup>th</sup> birthday. Allocate budget authority so the community can participate in this monumental celebration.
- Expand on current efforts with the “First Fridays Free Concert Series” and expand partnerships to make this monthly event even more impactful.



Objective #2: Continue investment in infrastructure, planning and aesthetic elements throughout the downtown area.

Initiatives:

- Recognize the unique nature of downtown structures and encourage businesses to occupy them while maintaining high aesthetic design standards that promote Western culture.

- Research, plan and implement parking improvements that maximize the use of space and allow visitors easy access to downtown points of interest.
- Eliminate unused, underused, and blighted property in the downtown area through cooperation with property owners and economic development organizations and by regulatory means, where necessary.
- Solicit creative proposals for downtown redevelopment opportunities, including more lodging and event space options.

## Public Safety

**Goal: Establish Wickenburg as a safe, family-friendly community by consistently providing one of the best public safety systems in Arizona.**

Objective #1: Enhance the visibility and accessibility of Wickenburg's public safety and criminal justice departments and services.

Initiatives:

- Aggressively address narcotics and traffic enforcement through creative deployment of personnel, resources, and technology.
- Provide regular updates to the Town Council, civic organizations, neighborhood groups, and businesses about department activities, accomplishments, and trends.
- Expand the frequency and scope of interactions with Wickenburg's schools to promote safe campuses and career options, including through Fire and Police Explorer programs.



Objective #2: Provide the necessary tools to strengthen Wickenburg's public safety operations and prepare for future population growth.

Initiatives:

- Develop plans and identify funding streams for new public safety facilities, including a police headquarters and second fire station, that incorporate shared uses and serve as community gathering places.



- Continue efforts to modernize radio communications infrastructure and develop capital replacement plans to ensure resources remain current.
- Develop local regulations, adopt appropriate industry standards, and allocate adequate financial and personnel resources to effectively deal with property maintenance issues, especially repeat offenders and blight.



## Youth & Families

**Goal: Create a friendly atmosphere that encourages families to locate in the community.**

Objective #1: Enhance Wickenburg's appeal as a multi-generational community with facilities, programs, and services that attract all age groups.

Initiatives:

- Leverage the Wickenburg Public Library & Learning Center as a downtown destination for educational programming, including partnerships with higher education institutions and "lifelong learning" opportunities.



Objective #2: Ensure that new development meets the Town's goal of becoming a destination for youth and families.

Initiatives:

- As appropriate, adopt regulations that require new development to include family and recreational amenities such as parks, playgrounds, schools, paths, trails, and open space.
- Seek partnerships and opportunities to address the need for workforce-level housing, especially options for teachers and other public servants.

Objective #3: Strengthen partnerships among service providers in the Wickenburg area to ensure that all youth have an opportunity to engage in age-appropriate recreational and educational programming.

Initiatives:

- Engage existing youth groups, especially the Town's Youth Commission, to gain program ideas and promote current Town-sponsored activities.
- Collaborate with area non-profit organizations, schools, and service clubs to ensure that all youth have the opportunity to participate in Town recreational programs, regardless of their financial resources.
- Collaborate with others to support scholarship programs for youth activities.

## **Natural Resources & Recreation**

**Goal: Establish outdoor recreation and natural resource preservation as hallmarks of the community.**



Objective #1: Preserve, enhance, and promote Wickenburg's natural resources.

Initiatives:

- Ensure Wickenburg's long-term water availability through the study of existing resources and pursuit of new opportunities.
- Pursue opportunities to reduce the Town's consumption of finite resources and make use of new technologies for energy efficiency.



Objective #2: Preserve, enhance, and promote Wickenburg's recreational resources.

**Initiatives:**

- Leverage public and private partnerships to develop and manage recreational assets within and around Wickenburg, ensuring that natural resource areas remain open for public use.
- Produce marketing materials, including a community guide, highlighting Wickenburg as a destination for outdoor recreation and equestrian activities.
- Emphasize connectivity in long-range planning to promote safety and recreation, including sidewalks, crosswalks, multi-use paths, and trails.

## **People, Places, and Projects**



**Human Capital:**

- Balance the need for increased staffing levels to address the growing population with the responsibility to invest in existing employees through compensation, training, and promotional opportunities.
- Plan for employee compensation demands outside the Town's control, including voter-mandated minimum wage increases and changes in national health insurance policy.
- Increase the frequency of opportunities for citizens to learn about and provide direction to their local government through Council and staff listening events, neighborhood programs, and public outreach.

**Infrastructure:**

- Seek partnerships and funding to address the Town's flood control challenges, taking care to use drainage improvements as opportunities for community and neighborhood enhancement.
- Plan for Americans With Disabilities Act (ADA) related improvements to address changing accessibility and legal requirements.

# COMMUNITY PROFILE

Established: 1863

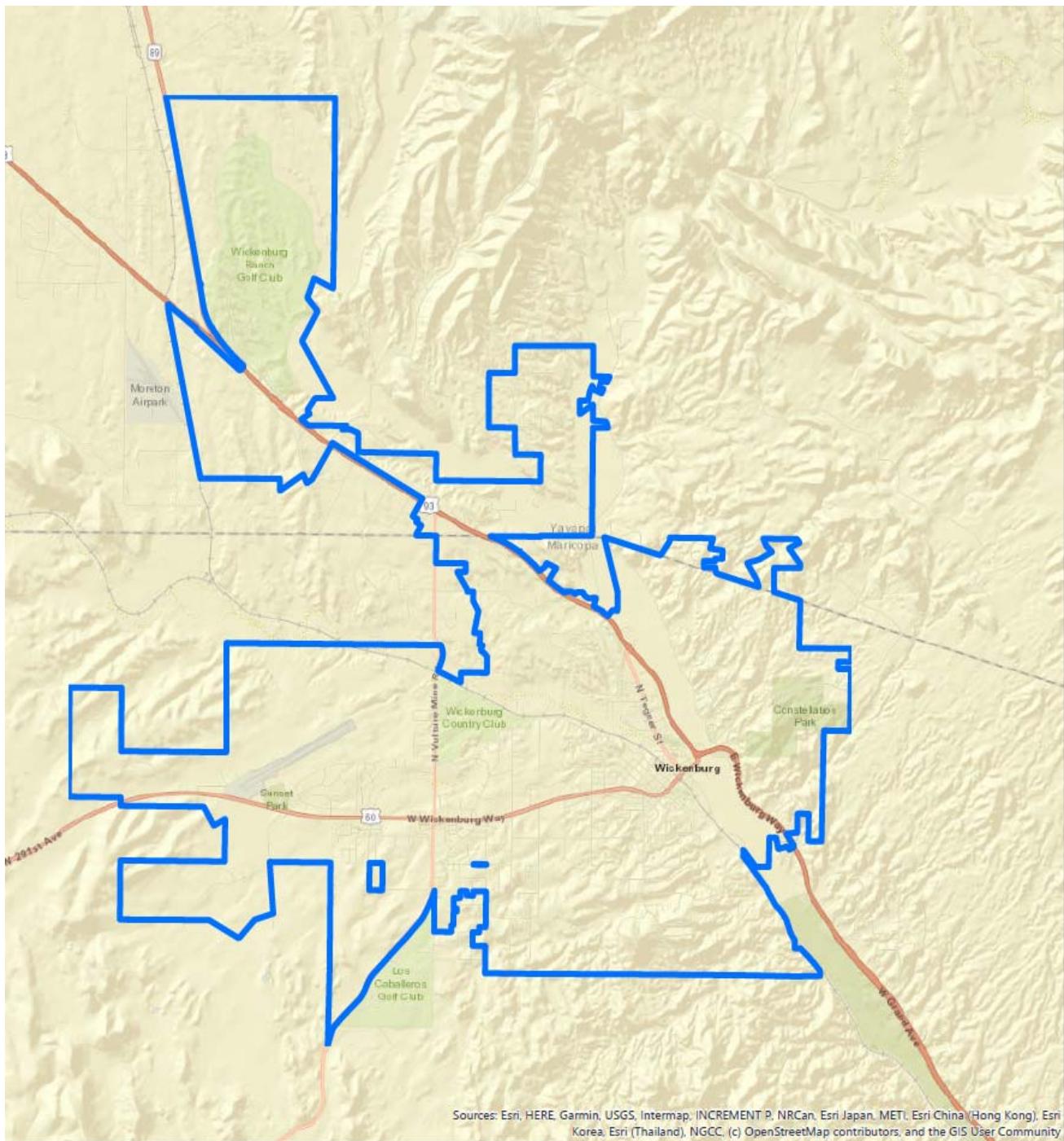
Incorporated: June 19, 1909

Form of Government: Council - Town Manager

Elevation: 2,100 feet

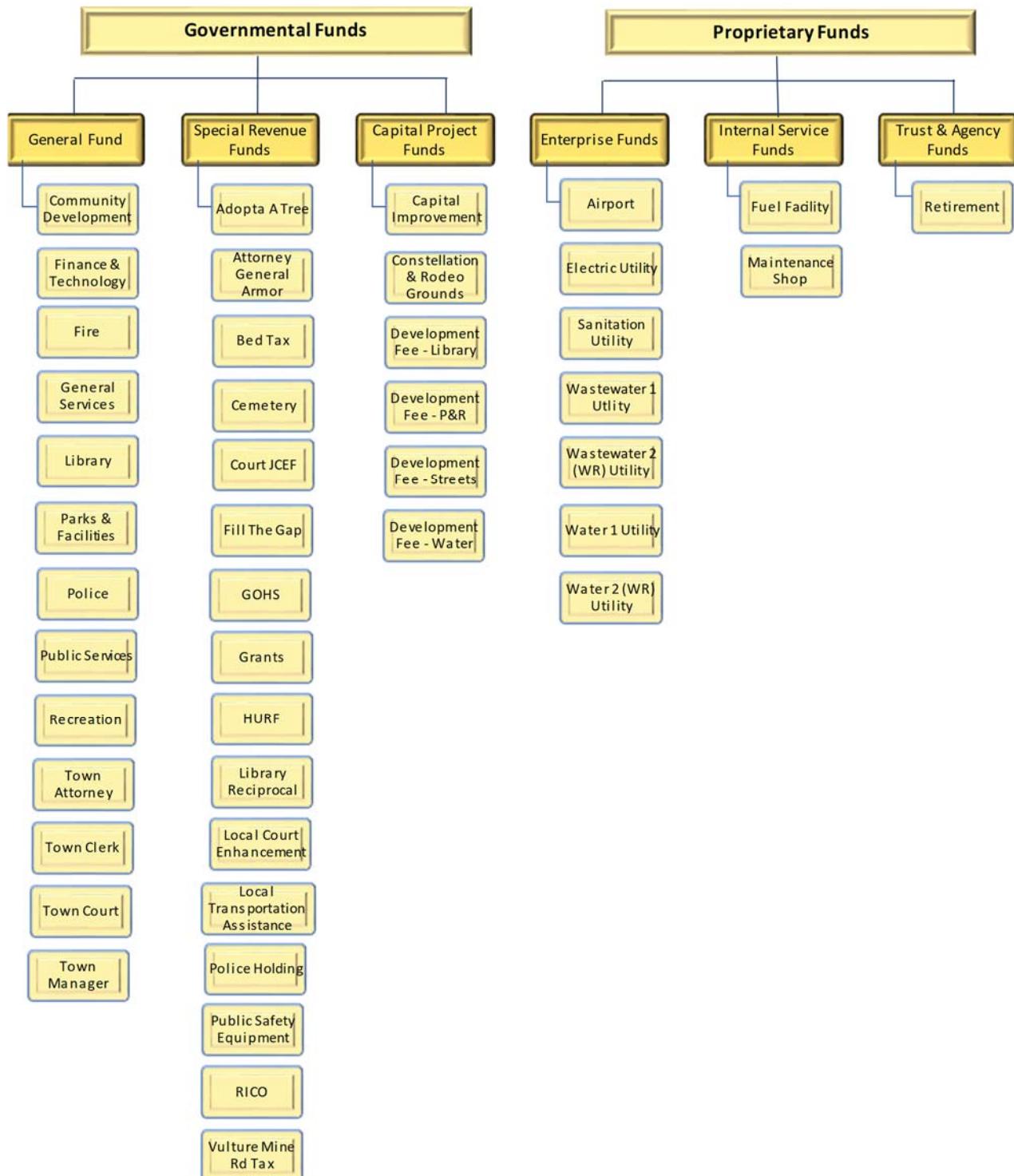
Land Area: approximately 26 square miles

Additional statistical information can be found in the appendix of this document.



# FUND STRUCTURE

The Town's financial operations and fund structure conforms to generally accepted accounting principles. The town's fund structure and departments are shown in the table below:



Financial reports adhere to the following format:

*Fund* - The financial operations of the town are organized into funds, which are defined as a fiscal accounting entity with a self-balancing set of accounts, recording cash and other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities, in accordance with special regulations, restrictions, or limitations.

*Department* - The General Fund is the only fund with multiple departments. The departments are associated with specific service responsibilities. The various General Fund departments are Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Building Maintenance, Community Center, Swimming Pool, Library, Parks, Recreation & Facilities Maintenance, Community Development & Neighborhood Services, Police, and Fire.

*Object* - Refers to the specific, detailed expenditure classification. It relates to specific types of items purchased or services obtained. Examples of objects or expenditure include salaries, supplies, contracted services, capital purchases, etc.

### **General Fund**

The General Fund is used to account for the vast majority of town operations needed to carry out the basic governmental activities of the town. It includes basic services such as General Administration, Finance, Judicial Services, Police, Fire, Community Development & Neighborhood Services, Building Inspection, Parks, Recreation & Facility Maintenance, Library Services, and Economic Development functions. The majority of revenues come from state shared revenues, local sales tax, property taxes, intergovernmental revenue, administrative charges, fines and forfeitures, licenses and permits, and miscellaneous revenues.

### **Special Revenue Funds**

Special Revenue Funds are used to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects. These funds are usually restricted by statute, code, or an ordinance to finance a particular function or activity. Special Revenue Funds are supported through either taxes, grants or other restricted revenue sources.

### **Enterprise Funds**

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user rates, fees, and charges, which are periodically reviewed to adequately cover necessary expenditures. Enterprise Funds account for the Town's Water, Electric, Wastewater, Sanitation, and Aviation services.

### **Internal Service Funds**

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis. Internal Service Funds account for the insurance and vehicle maintenance functions of the Town. Internal Service Funds are supported through billings to other departments based on the sale of goods and the services provided.

### **Capital Project Funds**

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities, and other infrastructure, other than those financed by proprietary funds. Transfers from the Electric Utility Fund, Development Fees, and outside funding support Capital Project Funds.

## **Trust and Agency Funds**

Trust and Agency Funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, and other governmental units. They include Expendable Trust Funds, Nonexpendable Trust Funds, Pension Trust Funds, and Agency Funds. Revenues come from transfers, interest, and state insurance pensions.

## **Debt Service Funds**

Debt Service Funds are used to account for the long-term payment of principle and interest on borrowed funds that are not serviced by the General Fund, Special Revenue Funds, or Enterprise Funds.



# BUDGET PROCESS

## Overview

The Town of Wickenburg operates on a fiscal year which runs from July 1<sup>st</sup> through June 30<sup>th</sup>. Each year the budget serves three purposes.

- For the Town Council, it serves as a policy tool and as an expression of goals and objectives.
- Management uses the budget as an operating guide and a control mechanism.
- For the citizens of the town, it presents a picture of town operations and intentions for the fiscal year.

Because of increasing costs, aging infrastructure, and many other issues, governments are under fiscal pressure from citizens demanding higher levels of transparency and accountability. For this reason, the Town has chosen to go from a traditional line item budget process whereas we start with funding levels from the previous year and then adjust for known increases or decreases for the following year, to a zero-based budget whereas directors focus on prioritizing needs as outlined in the Strategic Plan and then allocate resources to provide the best results. This method is a form of Budgeting For Outcomes where spending is linked to overall community needs, and new ideas, innovations, and improvements are encouraged.

As the budget year proceeds, Department Directors have primary responsibility for monitoring the status of expenditures against their budget. This responsibility includes informing the Finance Department of any significant departures from the plans anticipated in the budget.

The Finance Department has overall responsibility for monitoring the status of all budget units. This is accomplished primarily through analysis of computerized budget performance reports, which compare appropriation amounts on a line-item basis with actual expenditures throughout the year. These reports aid staff in controlling costs and act as any early warning system for the Finance Department. Upon reviewing these reports on a monthly basis, any variances from expected performance are discussed with the appropriate Department Director.

## **Budget Basis vs. Accounting Basis**

The town's financial records are in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities. Governmental funds such as the General Fund, Special Revenue, Capital Projects, and Debt Service Funds are prepared on the modified accrual basis. Under the modified accrual method, revenues are recognized when they are earned, in other words when they are measurable and available. While expenditures are recognized when they are incurred, with the exception of un-matured interest on long-term debt, compensated absences, claims and judgments, which are recognized when the obligation is expected to be liquidated. The enterprise type funds are kept on an accrual basis of accounting just as in the private sector.

The Comprehensive Annual Financial Report (CAFR) is also prepared in accordance with GAAP. The budget conforms to some exceptions: Encumbrances are treated as expenditures at fiscal year-end; depreciation is not budgeted in Enterprise Funds; inventories are not considered as part of the spendable fund balance. Fixed assets used in governmental fund type operations are accounted for in the Town's balance sheet. Public domain infrastructure assets consisting of improvements other than to building, such as roads and sidewalks, are not capitalized since these assets are immovable and of value only to the government. Property and other equipment for general governmental operations are recorded at the time of purchase as expenditures in the funds from which the expense was made.

The town's budget records are prepared on a modified accrual basis. Briefly, this means that obligations of the Town (for example outstanding purchase orders) are budgeted as expenses, but revenues are recognized only when they are actually received. This is consistent with GAAP except for the following:

- Encumbrances are recorded as expenditures (budget basis) as opposed to a reservation of fund balance (GAAP basis).

- Compensated absences are recorded as expenditures when paid (budget basis) as opposed to a liability that is expected to be liquidated from available financial resources as earned and accrued by employees (GAAP basis).
- Sales tax revenue is recorded on the basis of cash collected (budget basis) as opposed to the accrual basis (GAAP basis) whereby amounts are recorded to the period the revenue was earned.
- Capital outlays for Enterprise Funds are recorded as expenses (budget basis) as opposed to fixed assets (GAAP basis). Depreciation is not budgeted; depreciation expenses are recorded on a GAAP basis.
- Principal payments on long-term debt are recorded as expenses (budget basis) as opposed to a reduction of a liability (GAAP basis).
- Proprietary funds such as the Town's Enterprise Funds (water, electric, sanitation, wastewater, and airport), Internal Service, and Permanent Trust funds are budgeted and reported on a full accrual basis of accounting. Under the full accrual basis, expenses are recorded at the time liabilities are incurred and revenues are recognized when they are obligated to the Town (for example, water user fees are recognized as revenue when bills are produced, not when the cash is received). All operating and capital expenditures (except depreciation) are identified in the budgeting process because of the need for appropriation authority.

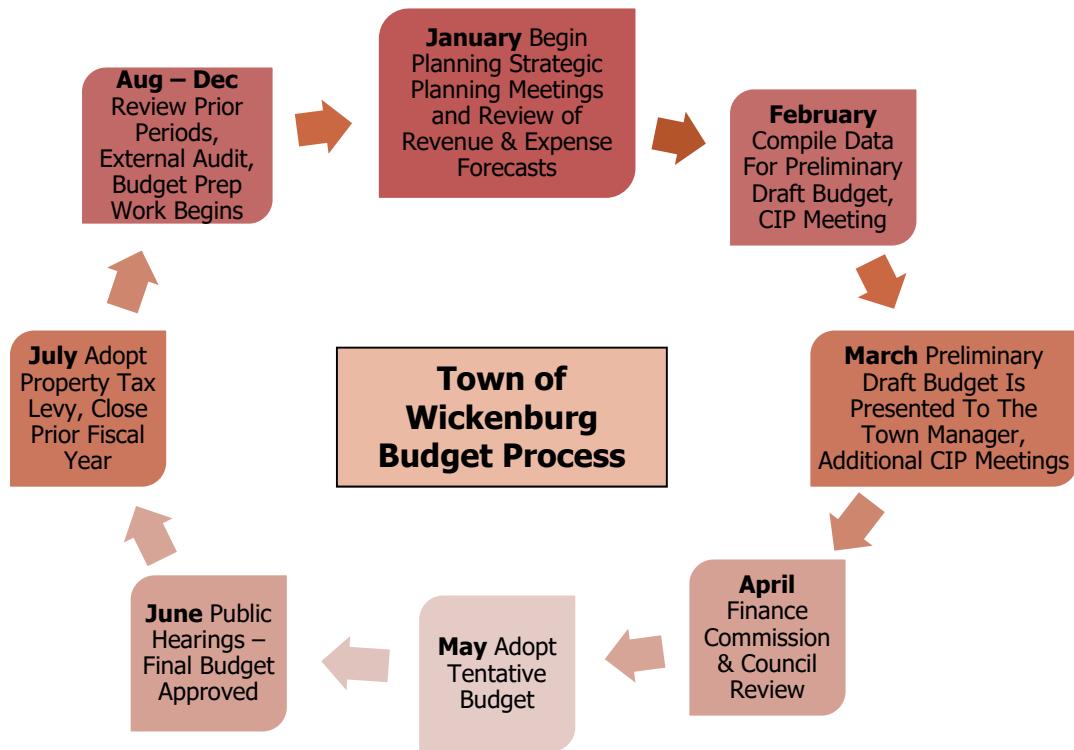
## **Budget Procedure**

- ✓ The budget process begins in January with a Council Strategic Planning work session. At this time, the Council identifies critical priorities for the upcoming fiscal year. During this month, the Management Team also has a retreat to discuss the Council's goals and set objectives for the next fiscal year. During this month, the Finance Department will send out budget guidelines and worksheets to all Department Directors so they can begin assessing the needs of their departments. At this time, the Finance Department also begins preparing revenue forecasts, which are continuously updated through June.
- ✓ During February, the Capital Projects Oversight Committee will meet to begin prioritizing projects or needed equipment recommended by the Management Team, and Department Directors return their completed worksheets to the Finance Department. For financial control, a line item budget is used by Department Directors and supported with written justification.
- ✓ During March, the Finance Director will begin compiling the Department Director requests. These requests are analyzed in relation to projected revenue forecasts to determine the adequacy of financial resources. Upon completion, a draft budget is submitted to the Town Manager for review. The Town Manager and Finance Director hold budget meetings with the Department Directors responsible for each budget unit to discuss their requests and make necessary adjustments in order to ensure needed services are provided and the budget is balanced.
- ✓ During April, the Finance Commission reviews the draft budget and a Budget Work Session is held with the Town Council at which time the Town Manager, Finance Director and other department Directors explain the budget recommendations and underlying justification for their requests. At this time the Council may request adjustments to the budget before a resolution adopting the Tentative Budget is prepared.
- ✓ During May, the Tentative Budget is fine-tuned based on actual revenues and expenses, and adopted by Council. The Tentative Budget sets the expenditure limitation for the fiscal year. The Tentative Budget is advertised.
- ✓ During June, public hearings are held for the Final Budget and Property Tax Levy. After these hearings, the Final Budget is adopted.
- ✓ In July the property tax levy which is due by the third Monday in August, is adopted.
- ✓ In addition to the above steps, throughout the year the Town Manager monitors departmental objectives in relationship to overall goals, and each Director monitors their budgets which are also

overseen by the Finance Director.

NOTE: The Budget Amendment Policy can be found under the section *Financial Policies*.

## BUDGET CALENDAR



January 11, 2020	Council Strategic Planning
January 13, 2020	Provide Budget Guidelines & Worksheets To Department Directors
February 13, 2020	Department Operating Requests Returned To Finance Director
February 13, 2020	1 <sup>st</sup> Capital Improvement Program Committee Meeting
February 24, 2020	Present The Preliminary Budget To The Town Manager For Review
Feb 24 – Mar 5, 2020	Town Manager, And Finance Director Review Of The Entire Budget Meeting Individually With Each Department Director
March 10, 2020	2 <sup>nd</sup> Capital Improvement Program Committee Meeting
March 18, 2020	Present The Draft Budget To The Town Council
March 24, 2020	Finance Commission Reviews Draft Budget
March 30, 2020	Budget Work Session With The Town Council
May 4, 2020	Adopt Tentative Budget
May 13, 20 & 27, 2020	Publish Tentative Budget & Public Hearing Notices
June 15, 2020	Hold Public Hearing To Adopt Final Budget, Property Tax Levy & Truth In Taxation - Convene Special Meeting To Vote On Truth In Taxation & To Adopt The Final Budget
July 6, 2020	Adopt Property Tax Levy

# FINANCIAL POLICIES & GOALS

The following short-term and long-term financial policies, approved by the Wickenburg Town Council, help to meet their goals and ensure the Town has a balanced budget. These policies also assist in overall fiscal planning and management. These policies ensure the Town remains in a solid financial condition, can respond to changes in the economy, and adheres to the guidelines set by the Government Finance Officers' Association.

## ***Accounting and Financial Reporting Policy***

- 1) Whenever possible, Generally Accepted Accounting Principles (GAAP) will be followed.
- 2) The Town will use fund accounting and account groups for budget reporting. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.
- 3) All governmental fund types, expendable trust funds, and agency funds will use the modified accrual basis of accounting.
- 4) Proprietary fund types, pension trust funds and non-expendable trust funds, will use the accrual basis of accounting.
- 5) General Fund internal support and administrative costs will be allocated to the Enterprise Funds based on the total budget of those departments providing the service.
- 6) The Town will ensure the conduct of a timely and effective annual budget in compliance with all local, state, and federal laws.
- 7) The Town will maintain a policy of full and open public disclosure of all financial activity.

## ***Asset Policy***

Capital assets should be valued at cost including all ancillary charges necessary to place the asset in its intended location and condition for use. All land is always capitalized; however, other assets are defined as items having an individual cost of \$5,000 or greater, with an estimated useful life in excess of one year.

- 1) Depreciation on all assets is provided on a straight-line basis over the following estimated useful lives:

a. Land or Building Improvements	10-40 years
b. Utility Components & Other Infrastructure	5-40 years
c. Furniture & Equipment	3-10 years
d. Vehicles	4-20 years
- 2) If land is purchased, the capitalized value is to include the purchase price plus costs such as legal and filing fees. If land is acquired by gift, the capitalized value is to reflect its appraised or fair market value at the time of acquisition.
- 3) Building costs include both acquisition and capital improvement costs. Capital improvements include structures (e.g. office buildings, storage quarters, and other facilities) and all other property permanently attached to, the structure (e.g. loading docks, patio areas, and garages).
- 4) Furniture, fixtures, software, or other equipment are capitalized at the actual cost of the asset.
- 5) Donated assets are entered based on the fair market value at the time of acquisition plus all appropriate ancillary costs, or the estimated cost when records to determine the fair market value are not available.

## ***Budget Policy***

The Town defines a balanced budget as one in which revenues along with beginning fund balances, less required reserves and contingencies are equal to or exceed expenditures approved by the Town Council. Additionally, budget policy requirements are that:

- 1) A budget calendar will be prepared annually.
- 2) A comprehensive annual budget will be prepared for all funds.
- 3) The budget will be presented in a manner that is both easily understood by the Town's citizens and public officials and in compliance with all local, state, and federal laws.
- 4) Ongoing operating costs will be supported by ongoing stable revenue sources rather than loans, bonds, or reserves.
- 5) Fund balances should only be used for one-time expenditures such as capital equipment and improvements.
- 6) The Town Council will hold a budgetary work session(s), which will be open to the public, and the Tentative Budget will be available for public inspection.
- 7) A public hearing will be held for public input as required by state statute prior to adoption of the Final Budget.
- 8) The Town will maintain budgetary control throughout the fiscal year for each appropriated budget unit.
- 9) Reports comparing actual revenues and expenditures to budgeted amounts will be prepared monthly.
- 10) An annual audit will be performed by an independent public accounting firm.

## ***Budget Amendment Policy***

During the fiscal year, each individual budgetary unit is monitored continually by the Town Manager, Finance Director, and responsible Department Director. While the Town may not exceed the total expenditure appropriation originally authorized by Council, it may amend the appropriations through budget transfers.

- 1) Mid-year budget adjustments will be kept to a minimum.
- 2) All Department Directors are responsible for ensuring that expenditures do not exceed their approved budget(s).
- 3) Transfers from capital item lines (9#### accounts) or between Funds require Town Council approval prior to incurring the expense.
- 4) Transfers within the same Fund between Departments require approval of the Department Director(s) prior to incurring the expense.
- 5) Additional budget adjustments are presented to the Town Council as needed based upon revised projections.
- 6) Expenditures not included in the budget may be made through the use of contingency funds at the sole specific discretion of the Town Council.

## ***Debt Management Policy***

A debt policy addresses the level of indebtedness the Town can expect to incur without jeopardizing its existing financial position. The Town has developed the following policy:

- 1) Long term debt shall not be issued to finance operations.
- 2) Debt financing will first be reviewed by the appropriate Department Director and then by the Town Manager and Finance Director, with review by the Finance Advisory Commission as needed.
- 3) The Town will consider short-term borrowing or lease purchasing before incurring long-term debt.
- 4) The Town will limit long-term debt to major capital improvements, which cannot be financed from current revenues.
- 5) The Town will repay long-term debt within a period not to exceed the useful life of the improvement.

- 6) The Town will not issue debt in excess of the legal debt margin of twenty-six (26) percent of the Town's assessed valuation.
- 7) Enterprise Funds should finance their own bond sales where appropriate.
- 8) Debt issuance will be pooled together when feasible to minimize costs.

### ***Expenditure Limitation Policy***

Expenditure limitations are the annual budget appropriations imposed by the State of Arizona on a municipal government. Should the State imposed limitation not allow for the sufficient needs of the Town the law provides four options:

- 1) A local home rule (alternative expenditure limitation)
- 2) A permanent base adjustment
- 3) A one-time override
- 4) A capital projects accumulation fund

The voters of the Town of Wickenburg approved a permanent base adjustment of \$4,794,034 in March of 2006.

### ***Expenditures Policy***

- 1) Ongoing operating costs will be supported through stable permanent revenue sources.
- 2) Minor capital projects or short-term equipment expenditures will be financed from current revenues.
- 3) One-time operating costs are tied to one-time revenue sources to ensure fund balance integrity.
- 4) Enterprise Funds will be self-sustaining to cover costs incurred including the costs of operations, capital outlay, debt service, depreciation, and interdepartmental charges for services where practical and appropriate.
- 5) Monthly reports will be distributed to the Town Manager and Department Directors for management of the budget.

### ***Capital Improvement Policy***

The Capital Improvement Plan (CIP) is designed to meet the current and future needs of equipment, vehicles, and infrastructure.

- 1) The CIP shall be developed for a five-year period to allow for appropriate planning.
- 2) Proposed capital improvements will be prioritized based on the Town Council's Strategic Plan.
- 3) Whenever possible, additions to or replacement of, vehicles and other large equipment will be saved for annually through a reserve within the appropriate fund.
- 4) Capital improvements included in the CIP are those valued at \$5,000 or more.
- 5) Financing of capital expenditures will be first from grants, second from the appropriate fund, third from a transfer from the Electric Utility Fund, and fourth through outside financing.
- 6) The Council will review the five-year plan annually, but are only required to approve the first year as part of the annual budget development process.
- 7) Compliance with debt and fund balance requirements will be maintained for each year of the program.

### ***Investment Policy***

The Investment Policy shall govern the investment activities of the Town satisfying state statute requirements as follows:

- 1) Daily operating cash shall be maintained with a local bank through a request for proposal

(RFP) issued at least every five years.

- 2) Except for cash in restricted funds, excess operating cash will be consolidated to maximize investment earnings with the Local Government Investment Pool or another investment vehicle at the Town Council's direction.
- 3) Investment income will be allocated appropriately to the fund providing the cash.
- 4) Investments shall be made with safety, liquidity, and yield in mind.

### ***Property Taxes & Bond Debt Limit Policy***

Arizona's property tax provides for two separate tax systems:

- 1) A primary property tax, which is levied to pay current operation and maintenance expenses.
- 2) A secondary property tax levy, which is restricted to the payment of debt service on long-term debt obligations.
- 3) Secondary property taxes cannot exceed 20% for infrastructure projects involving lighting, open space, parks, public safety, recreational facilities, transportation, water and wastewater and 6% for general purpose improvements.

### ***Fund Balance Reserve/Contingency Policy***

Reserves are required to cover unanticipated expenditures and revenue shortfalls. The Town's policy is that:

- 1) A reserve/contingency allowance should be appropriated to provide for emergencies, mid-year requests, and unanticipated expenditures.
- 2) A General Fund Reserve will be maintained in an amount not less than 25% of new General Fund revenues for the budgeted fiscal year.
- 3) A contingency will be established for all other applicable funds of at least 10%, and the equity of all funds will be maintained to meet the objectives of the fund.
- 4) At least \$50,000 will be budgeted under General Services each year to indemnify the Town for unanticipated insurance claims.
- 5) It is the intent of the Town to limit use of reserves to non-recurring needs such as to address emergency situations requiring immediate action to protect the health and safety of residents, unexpected events, and capital needs.
- 6) Expenditures may be made from contingencies only upon approval by the Town Council.

### ***Revenues Policy***

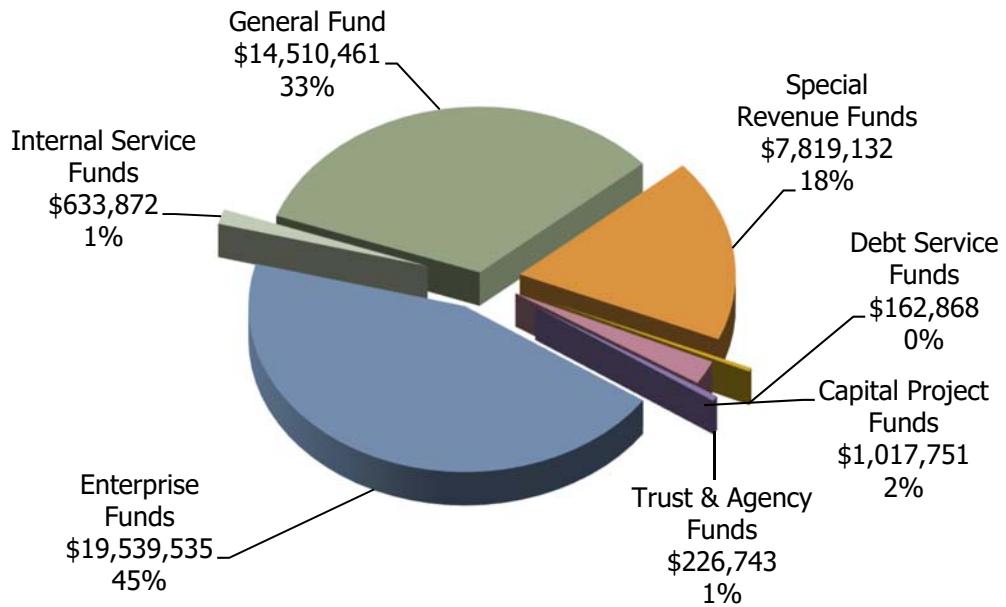
All revenues will be appropriated during the budget process:

- 1) The Town will seek to maintain a diversified and stable revenue base.
- 2) The Town will estimate revenue in a realistic and conservative manner using various methods throughout the budget process including consultant information and estimates from the State.
- 3) All non-restricted revenues will be deposited into the General Fund.
- 4) Revenues from growth or development will be allocated to one-time costs whenever possible.
- 5) The Town will aggressively pursue federal and state grant funding.
- 6) The Town will review rates and user fees annually.

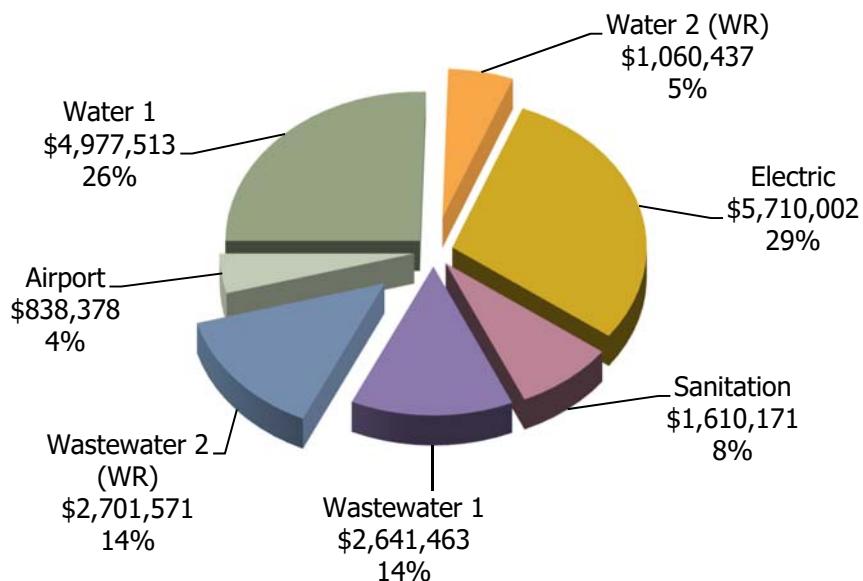
# TOTAL BUDGET SUMMARY

The 2020-21 Budget of \$43,910,362 includes funding for operations, maintenance, and capital expenditures. Of the seven major fund types, \$14,510,461 is for the General Fund, \$7,819,132 is for Special Revenue Funds, \$162,868 is for Debt Service Funds, Capital Project Funds total \$1,017,751, Trust and Agency Funds are \$226,743, the Enterprises Funds total \$19,539,535 and Internal Service Funds account for \$633,872.

## Fund Comparison To Total Budget



The Enterprise Funds, which account for about 45% of the budget overall, is the largest fund type. It is comprised of \$4,977,513 for the Water 1 Utility, \$1,060,437 for the Water 2 (WR) Utility, \$5,710,002 for the Electric Utility, \$1,610,171 for the Sanitation Utility, \$2,641,483 for the Wastewater 1 Utility, \$2,701,571 for the Wastewater 2 (WR) Utility and \$838,378 for the Airport Fund.



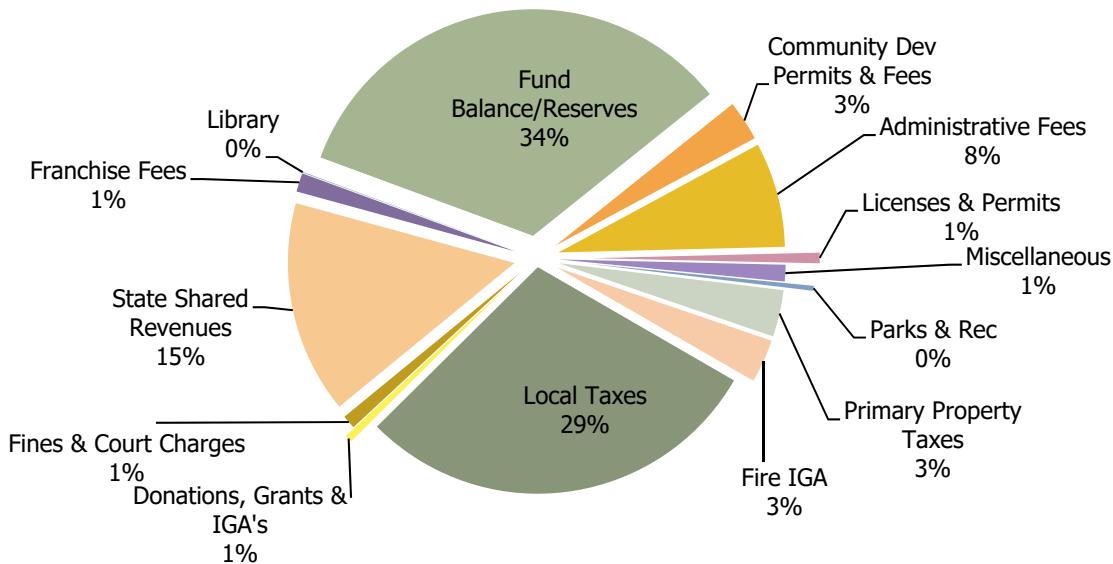
## Fund Balance

5 Yr Fund Comparison Of Total Budget					
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
General Fund	\$10,599,666	\$11,478,609	\$11,940,975	\$13,405,377	\$14,510,461
Special Revenue Funds	\$4,964,121	\$6,044,275	\$4,564,678	\$6,776,345	\$7,819,132
Debt Service Funds	\$0	\$0	\$0	\$162,872	\$162,868
Capital Project Funds	\$3,026,128	\$1,373,636	\$1,231,786	\$1,828,354	\$1,017,751
Trust & Agency Funds	\$136,522	\$207,234	\$233,489	\$230,413	\$226,743
Enterprise Funds	\$11,843,044	\$13,536,964	\$17,547,035	\$16,356,836	\$19,539,535
Internal Service Funds	\$546,626	\$540,338	\$621,418	\$599,298	\$633,872
<b>Totals</b>	<b>\$31,116,107</b>	<b>\$33,181,056</b>	<b>\$36,139,381</b>	<b>\$39,359,495</b>	<b>\$43,910,362</b>

Fund Balances are discussed throughout several of the Towns Financial Policies including the Fund Balance Reserve/Contingency Policy, the Budget Policy, and the Expenditure Policy. With the exception of the Trust & Agency Funds which we anticipate decreasing each year as retirement benefit requirements decrease, the other decreases are primarily due to projects being moved to the new fiscal year.

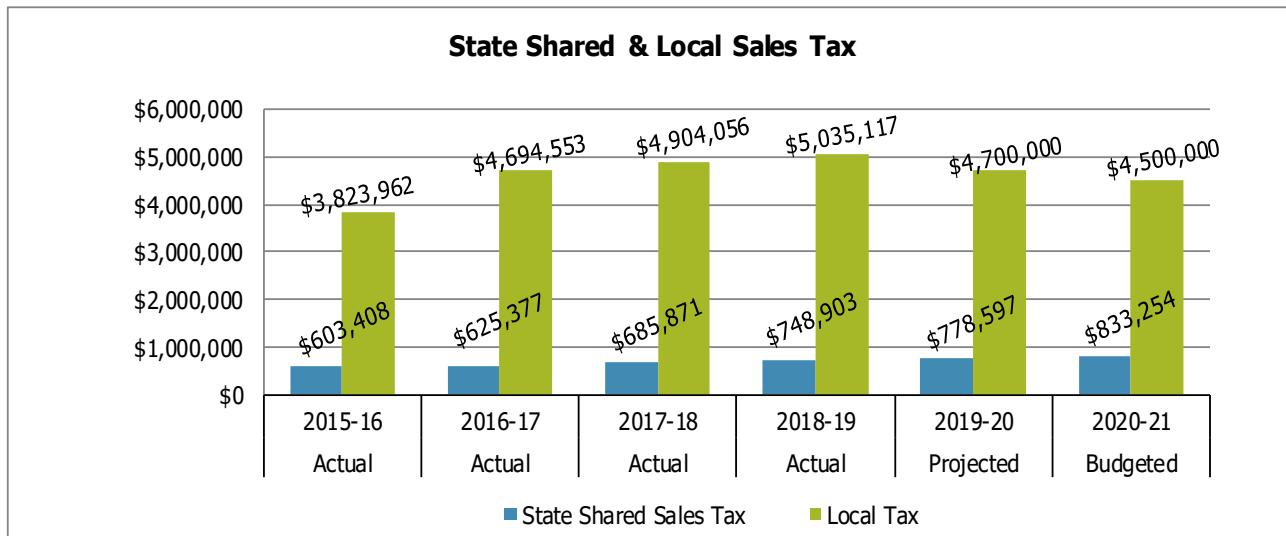
## Revenues

Revenue resources include beginning fund balances, taxes, bonds, grants, loans, fund transfers, permits, and user fees. Revenue estimates are based on assumptions about the local economy, population changes, activity levels, prior year trend information, and the continuation of current state shared revenue practices. The degree of forecast accuracy varies by the revenue source. The percentage of the various funding sources for the fiscal year budget are as follows:

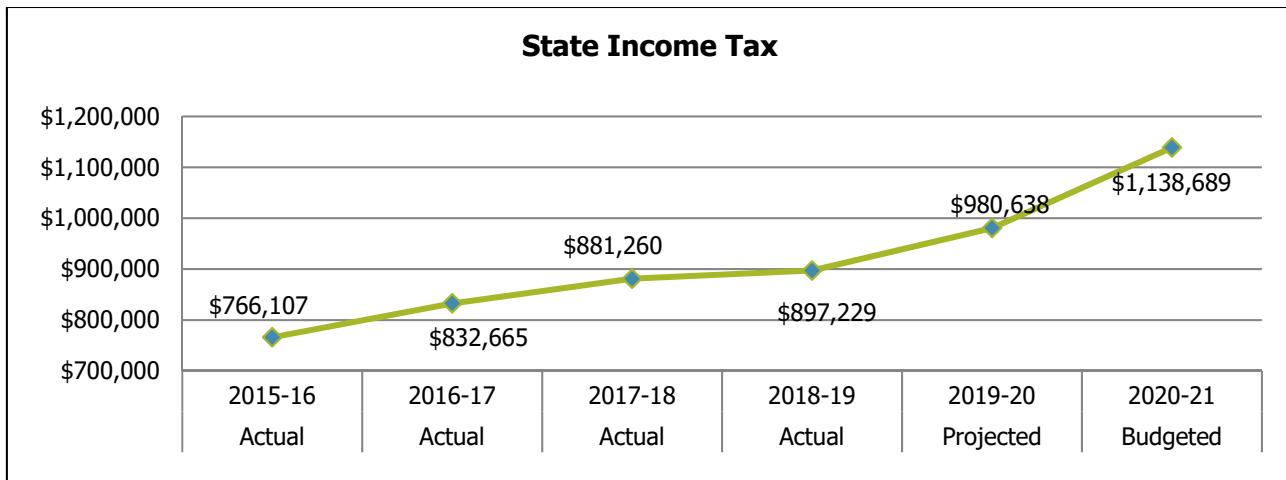


Revenues from taxes are those used to provide core governmental services such as police, fire, library, a public pool, parks, etc. While there are no restrictions by the State on the use of State Shared Sales Tax, the Town has decided to restrict the portion of Local Sales Tax collected through the Bed Tax for marketing and economic development, with the remainder being unrestricted for General Fund use. All tax revenues are highly dependent on the economy.

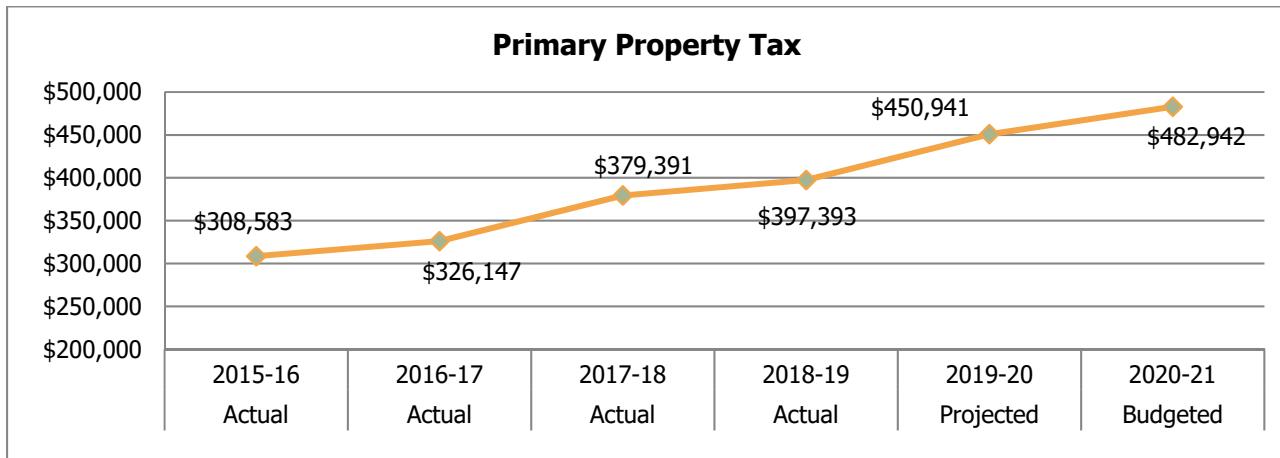
As shown in the graph below, because of COVID-19 the Town has elected to take a very conservative approach regarding local sales tax, however prior to that the economy in Wickenburg is doing very well both on a Local and State Sales Tax level.



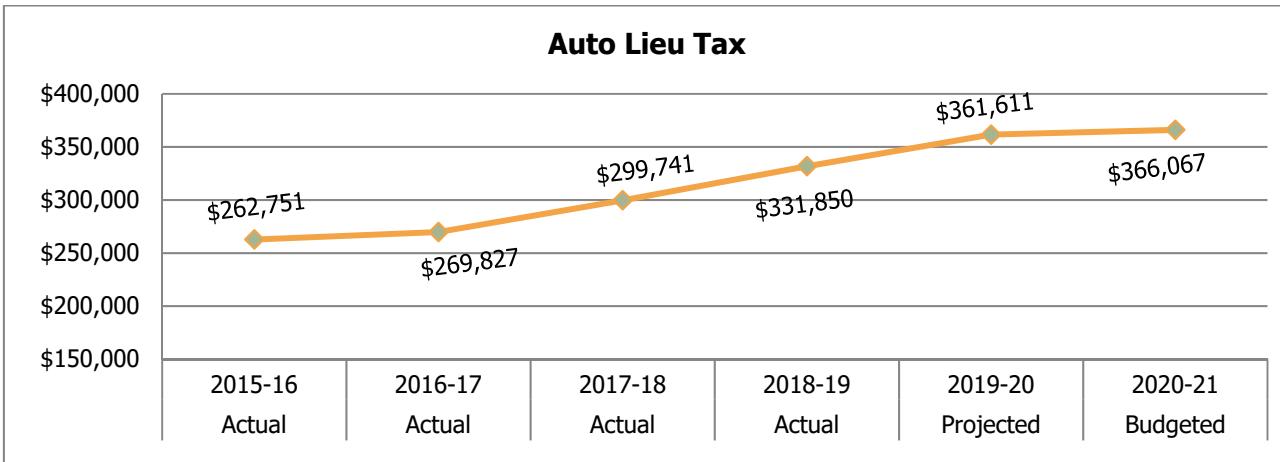
State Shared Income Taxes have no restrictions on their usage, they are utilized by the General Fund the same as the Sales Tax. This tax is collected and 15% of it is distributed by the State to cities and towns two fiscal years following the fiscal year in which it was collected. Each city and town share is allocated in proportion to its population compared to the total population of the state. Like Sales Tax, State Income Tax also indicates an improvement in the economy as reflected in the graph below.



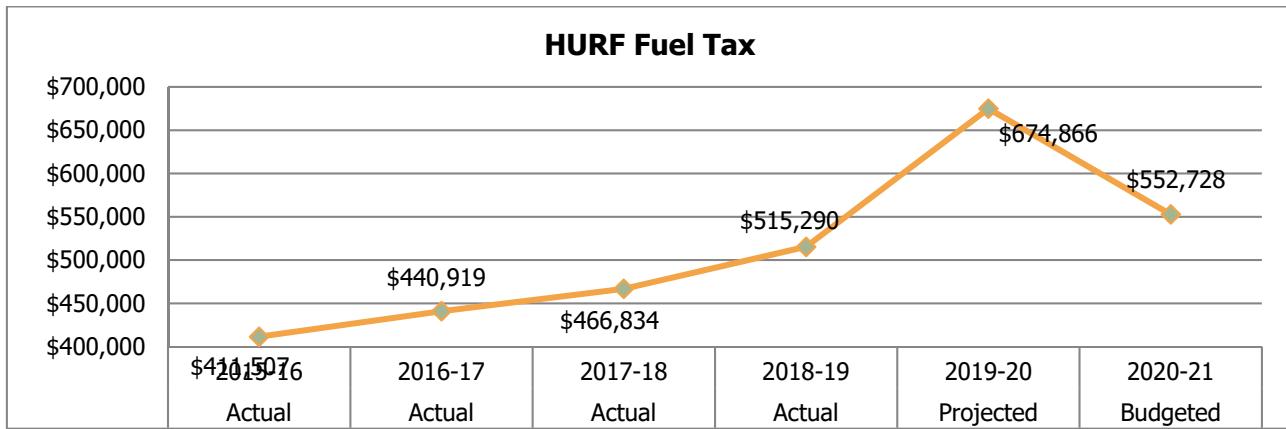
For fiscal year 2020-21, Council has decided to raise the primary property tax levy only by the amount generated from keeping the rate the same as the prior year. Since fiscal year 2019-20 the rate remains at .5000. Due to growth primarily through new construction, though the rate remains flat, the levy will increase.



The Vehicle License Tax (VLT), also known as the Auto Lieu Tax, is imposed by the Arizona constitution as an "in-lieu" tax for ad valorem property taxes on motor vehicles. The constitution requires this tax be distributed to the state, counties, cities, and towns. The vehicle tax is based on each \$100 of the vehicle's value with the valuation base for the first year being 60% of the manufacturer's base retail price and the depreciation rate being 16.25% for each succeeding year. The rate attributed to incorporated communities is \$2.89 for new vehicles and \$2.80 for vehicles older than one year. Like the above taxes, these revenues are unrestricted and used by the General Fund.



Highway User Revenues are collected by the State through an excise tax on fuel purchases on a per gallon basis, along with a number of additional transportation related fees. There is a State constitutional restriction on these revenues that they be used solely for street and highway purposes so they are accounted for in a Special Revenue Fund known as the Highway Users Revenue Fund (HURF). Up to one-half of the prior year's distribution may also be used to retire debt issued for street and roadway improvements however the Town does not currently have any debt so all funds are used for operations. State law prohibits the use of this funding for traffic law enforcement or administration of traffic safety programs. Cities and towns receive 27.5% of these revenues based on two factors: population estimates acquired through the most recent census survey and gasoline sales within each county. The spike in FY 2019-20 is because of an improved economy however a conservative estimate is used for FY 2021-21.



Revenues from User Fees are used to provide a service directly tied to that fee such as electricity, water, sanitation, etc. These revenues are used to cover the costs of administration, operations, maintenance, and replacement of the various services provided. Fees are assessed either as a flat (base rate) fee or based on consumption depending on the service.

The following chart shows how budgeted revenues for current fiscal year compare with the prior year:

All Revenues	FY 20	FY 21	% Change
State Shared Revenues	\$2,097,541	\$2,338,010	11.5%
Local Taxes	\$4,550,000	\$4,500,000	-1.1%
Highway User Revenue Tax	\$502,254	\$552,728	10.0%
Fuel Sales	\$525,784	\$446,063	-15.2%
Utility User Fees	\$6,627,006	\$6,845,549	3.3%
Property Taxes	\$475,292	\$512,942	7.9%
Fund Balance	\$14,800,033	\$18,803,995	27.1%
Permits & Development Fees	\$621,500	\$441,925	-28.9%
Bonds/Grants/Loans	\$2,889,422	\$3,988,733	38.0%
All Other Revenue	\$6,270,663	\$5,480,417	-12.6%
Totals	\$39,359,495	\$43,910,362	11.6%

The overall total increase of 11.6% is primarily due to increased grants and also a larger fund balance because of a restructuring of projects. Thanks to continued improvements in the local economy we are seeing an 11.5% increase over the prior year in State Shared Revenues, along with an increase of 10% in the Highway User Revenue Taxes. The decrease of 28.9% in permits and development fees is a conservative estimate due to COVID-19. Utility user fees are showing an increase of 3.3% which is primarily due to a tiered rate increase in the water and wastewater user fees, along with a meter replacement program which has resulted in more accurate consumption. State Shared Revenues which are expected to increase about 11.5% include auto lieu, sales, and income taxes.

### ***Fiscal Year 2020-21 Transfers In & Out***

The following fund transfers are planned during the fiscal year:

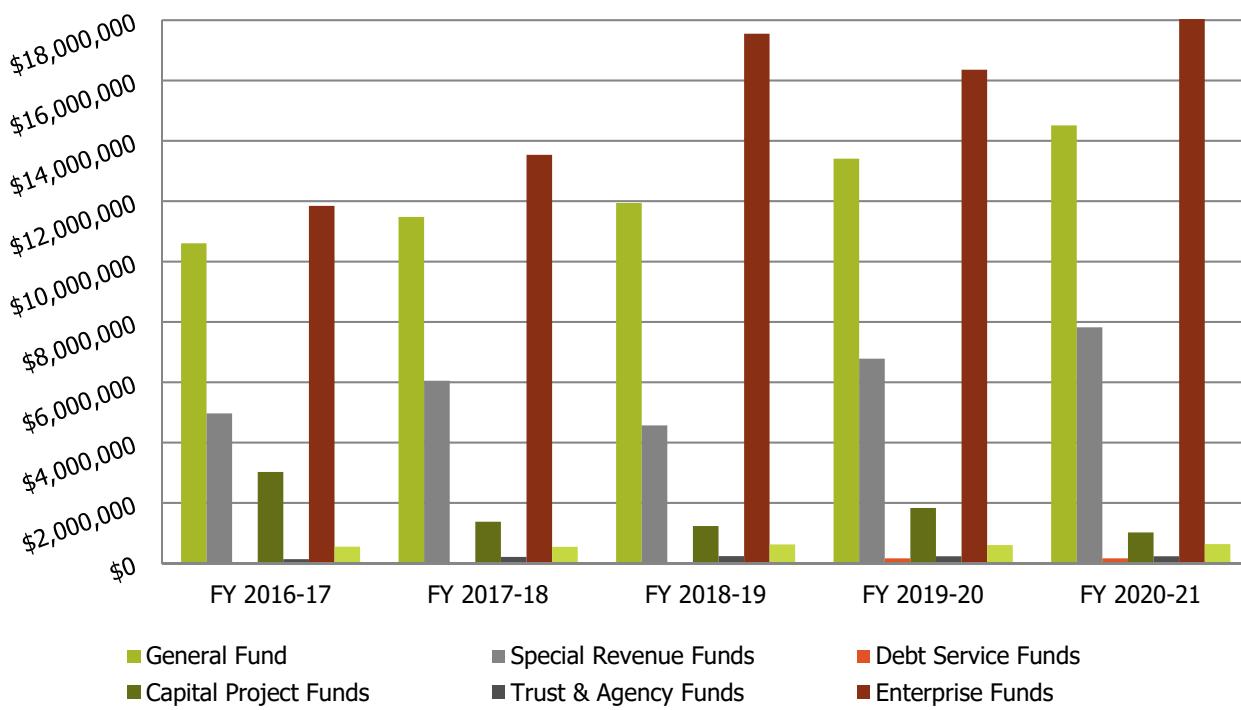
FROM	TO	AMOUNT
100 General Fund	580 Airport Fund	\$100,000
100 General Fund	700 Capital Improvements	\$620,000
100 General Fund	910 Kerkes WIFA Debt	\$162,867

## ***Expenditures***

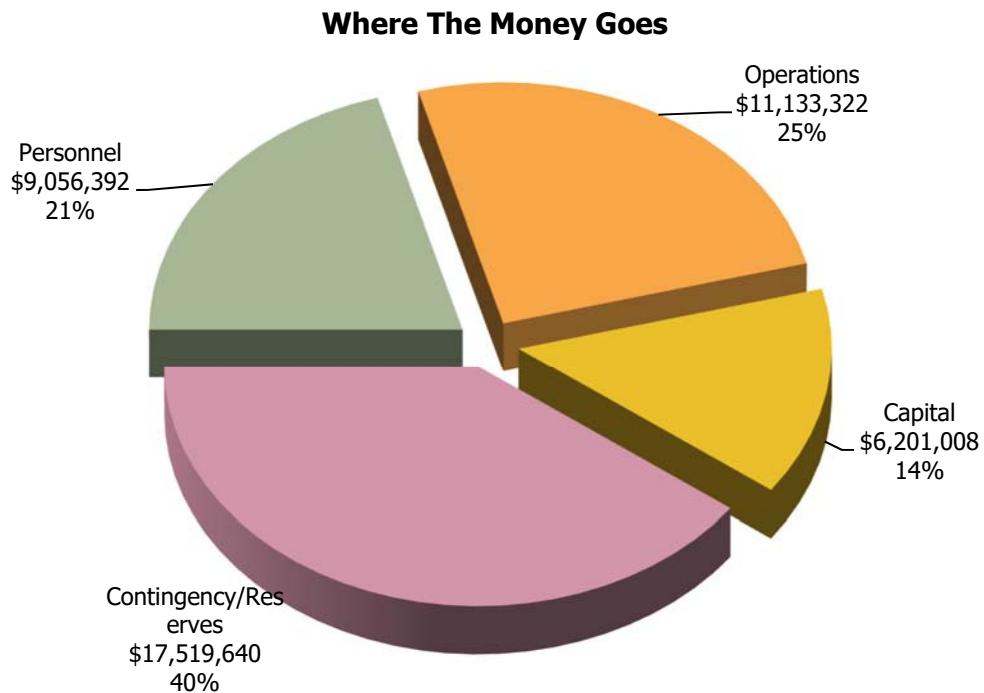
Maintaining levels of service while making progress towards and implementing long range plans is often a challenge. The following summary presents a picture of the total budgeted expenditures by fund type for the fiscal year compared with prior fiscal year budgets. Actual expenditures and detailed information can be found under each budget unit later in this document.

The General Fund budget has increased primarily due to increased sales tax revenue. The Special Revenue Funds have increased for several reasons including increasing the Construction Bed Tax and the anticipation of additional grant possibilities. The decrease in Capital Improvement Projects is due to many large projects being completed in the prior fiscal year. The increase in the Enterprise Funds is attributed to acquiring the Water and Wastewater Companies from Wickenburg Ranch along with two large CDBG water projects.

<b>5 Yr Fund Comparison Of Total Budget</b>					
	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
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Expenses fall into one of four categories. The smallest portion of 14% will be going to Capital Projects, followed by 21% for Personnel (a 2% drop from the prior fiscal year because of filling vacancies at lower costs), then 25% for Operations (a decrease of 2% from the prior year due to reduced activities because of COVID-19) and the largest portion of 40% being set aside for Contingency and Reserves. The following graph shows overall how the money during fiscal year 2020-21 will be spent:



### ***Capital Equipment and Projects***

The Town has taken a "pay as you go" approach to meeting the Capital Equipment requirements of the community. Whenever possible, the town tries to set-up a reserve for anticipated major equipment purchases (shown in the previous chart) so funding is available when needed rather than having to obtain financing. Major projects in the Enterprise Funds are always being studied to determine need and funding strategies. Funding whenever possible comes directly from the related Enterprise Fund with the Capital Improvement Fund occasionally assisting with improvements and upgrades. We believe this approach will not affect the ability of the Town to continue to provide the appropriate level of service, and will enhance the Town's current and future operating budget.

### ***Self-Insurance***

The Risk Management Program is designed to reduce or eliminate liability and property loss exposure to the town. As a member of the Arizona Municipal Risk Retention Pool, the Town is insured for property and liability coverage as follows:

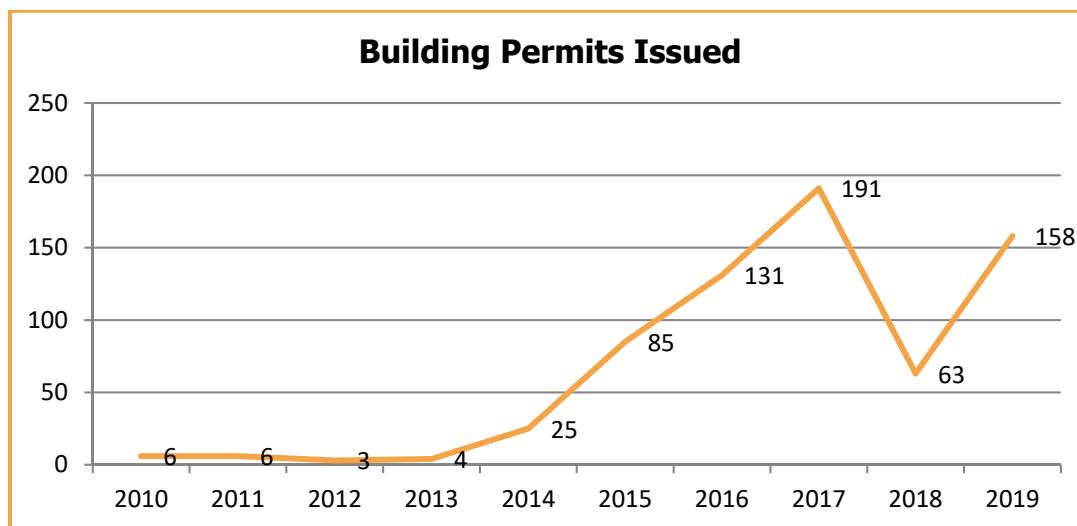
<b>INSURANCE COVERAGE SUMMARY</b>			
Comprehensive Liability:			
General Liability	\$2,000,000	\$25,000	Deductible
Auto Liability	\$2,000,000	\$25,000	Deductible
Law Enforcement	\$2,000,000	\$25,000	Deductible
Error & Omission Liability	\$2,000,000	\$25,000	Deductible
Property:			
Blanket Building & Contents	\$ 45,401,486	\$5,000	Deductible
Contractors Equipment	\$ 1,008,656	\$1,000	Deductible
Miscellaneous Equipment	\$ 323,664	\$1,000	Deductible
Bonds:			
Public Employee & Treasurer	\$200,000	0	Deductible
Aviation:			
General Liability, Product/Complete Operations	\$10,000,000	0	Per Occurrence
Non-Owned Aircraft Liability	\$10,000,000		
Excess Liability:		\$10,000,000	

## Long Term Forecast

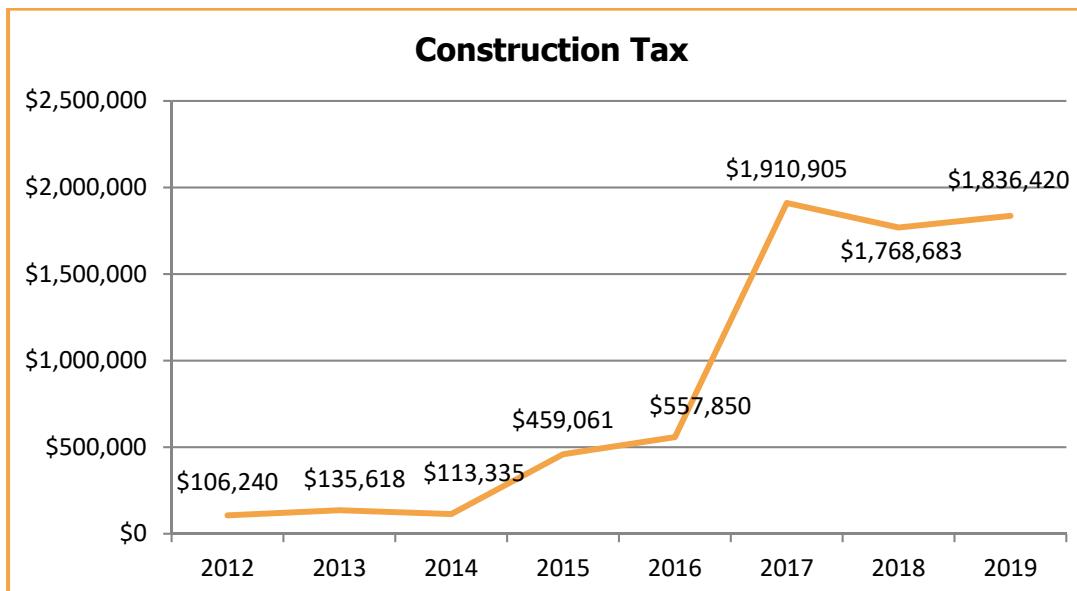
Despite being too small to have a budget department able to review revenues and expenditures closely and forecast them out for extended periods, Wickenburg continues to operate within its budgetary limits. With one of the major areas of focus by the Town Council in their Strategic Plan being Economic Development, the goal is to develop long term planning that will involve aligning future forecasts more effectively.

Base forecasts are developed using the current services offered, and reviewing past history. Assumptions relating to inflation and growth rates are used to predict expenditure levels. Revenues are projected by trend or specific information whenever available. This information is used in conjunction with the impact of new development, primarily residential. New development is crucial not only due to the additional tax revenues and service fees, but also the cost of providing increased services.

After being at a standstill for several years, the Town is beginning to see substantial growth with the annexation of the Wickenburg Ranch development in Yavapai County though there was a decline for a short period.



This in turn has caused an increase in various taxes, most especially our Construction tax. Growth related revenues such as this, as well as sales taxes and state shared revenues as the homes become sold and occupied are economically volatile and may experience steep declines during economic downturns.



Nevertheless, the Town is experiencing a healthy economic growth both at the local and state level. All indications suggest a relatively stable and continued growth in the near term. Projections in development activity include a peak over the next ten years. Projections in state shared revenues as well as retail and utility sales tax also reflect continued growth.

In addition to personnel costs, the Capital Improvement Program will make up a significant portion of the Town's expenditures in future forecasts for both one-time capital costs and continued operational expenses. The completion of the new police facility and an additional fire station are expected in the near future and the Town has begun reviewing options, costs, and funding solutions.

<b>FY 20</b>		<b>FY 21</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>
<b>Adopted Revenues</b>						
2,097,541	State Shared Revenues	7.00%	2,338,010	2,501,671	2,676,788	2,864,163
4,550,000	Local Taxes	7.00%	4,500,000	4,815,000	5,152,050	5,512,694
502,254	Highway User Revenue Tax	5.00%	552,728	580,364	609,383	639,852
525,784	Fuel Sales	4.00%	446,063	463,906	482,462	501,760
6,627,006	Utility User Fees	5.00%	6,845,549	7,187,826	7,547,218	8,000,051
475,292	Property Taxes	5.00%	512,942	538,589	565,519	593,794
14,800,033	Fund Balance	27.05%	18,803,995	20,519,640	22,467,050	21,269,383
621,500	Permits & Development Fees	5.00%	441,925	464,021	487,222	511,583
2,889,422	Bonds/Grants/Loans		3,988,733	3,000,000	3,000,000	3,000,000
6,270,663	All Other Revenue	5.00%	5,480,417	5,754,438	6,042,160	6,344,268
<b>39,359,495</b>	<b>Totals</b>		<b>43,910,362</b>	<b>45,825,455</b>	<b>49,029,850</b>	<b>49,237,548</b>
	\$ Change From Prior		4,550,867	1,915,093	3,204,395	207,697
	% Change From Prior		11.56%	4.36%	6.99%	0.42%
						10.80%
	<b>Expenses</b>					
Personnel	3.00%	9,056,392	9,328,084	9,607,926	9,896,164	10,193,049
Operations	3.00%	11,133,322	11,467,322	11,811,341	12,165,682	12,530,652
Capital		6,201,008	5,563,000	9,341,200	5,000,000	5,000,000
Contingency/Reserves		17,519,640	19,467,050	18,269,383	22,175,702	26,831,093
<b>Totals</b>		<b>43,910,362</b>	<b>45,825,455</b>	<b>49,029,850</b>	<b>49,237,548</b>	<b>54,554,794</b>

During fiscal year 2001-02, the town initiated a proactive funding approach by establishing the following capital reserves to prepare for future major capital expenditures, thereby avoiding a negative impact on services provided by the operating budget.

## Reserves

ITEM	RESERVE PLAN	2019-20	2020-21	2021-22	2022-23	2023-24
<b>Fire Engine Replacement (2020-21)</b>	(6 yrs @ \$100,000 = \$600,000)	\$426,000		\$100,000	\$200,000	\$300,000
	<b>TOTAL FUND 100-95150</b>	<b>\$426,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$200,000</b>	<b>\$300,000</b>
<b>Street Sweeper (2032-33)</b>	(12 yrs @ \$23,750 = \$285,000)	\$152,000	\$285,000		\$23,750	\$47,500
<b>Water Truck (2026-27)</b>	(20 yrs @ \$7,500 = \$150,000)	\$105,000	\$112,500	\$120,000	\$127,500	\$135,000
<b>938F Loader (2021-22)</b>	(12 yrs @ \$20,850 = \$250,200)	\$229,350	\$250,200		\$20,850	\$41,700
<b>Dump Truck (2023-24)</b>	(12 yrs @ \$10,000 = \$120,000)	\$90,000	\$100,000	\$110,000	\$120,000	
	<b>TOTAL FUND 300-95150</b>	<b>\$576,350</b>	<b>\$747,700</b>	<b>\$230,000</b>	<b>\$292,100</b>	<b>\$224,200</b>
<b>Mini Excavator (2020-21)</b>	(15 yrs @ \$3,500 = \$45,000)	\$45,000		\$3,000	\$6,000	\$9,000
<b>Infrastructure Replacement (2021-22)</b>	(4 yrs @ \$300,000 = \$1,200,000)	\$900,000	\$1,200,000		\$300,000	\$600,000
	<b>TOTAL FUND 500-95150</b>	<b>\$945,000</b>	<b>\$1,200,000</b>	<b>\$3,000</b>	<b>\$306,000</b>	<b>\$609,000</b>
<b>Emergency Infrastructure</b>	(flat \$650,000 annually)	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
<b>Boom Truck (2032-33)</b>	(14 yrs @ \$10,000 = \$140,000)	\$20,000	\$30,000	\$40,000	\$50,000	\$60,000
<b>Infrastructure Replacement (2021-22)</b>	(4 yrs @ \$300,000 = \$1,200,000)	\$900,000	\$1,200,000	\$300,000	\$600,000	\$900,000
	<b>TOTAL FUND 510-95150</b>	<b>\$1,570,000</b>	<b>\$1,880,000</b>	<b>\$990,000</b>	<b>\$1,300,000</b>	<b>\$1,610,000</b>
<b>Side Loader (2020-21)</b>	(6 yrs @ \$50,000 = \$300,000)	\$300,000		\$50,000	\$100,000	\$150,000
<b>Side Loader (2022-23)</b>	(6 yrs @ \$50,000 = \$300,000)	\$200,000	\$250,000	\$300,000		\$50,000
<b>WR Side Loader (2025-26)</b>	(6 yrs @ \$50,000 = \$300,000)	\$50,000	\$100,000	\$150,000	\$200,000	\$250,000
	<b>TOTAL FUND 520-95150</b>	<b>\$550,000</b>	<b>\$350,000</b>	<b>\$500,000</b>	<b>\$300,000</b>	<b>\$450,000</b>
<b>Backhoe (2027-28)</b>	(12 yrs @ \$12,500 = \$150,000)	\$62,500	\$75,000	\$87,500	\$100,000	\$112,500
<b>Infrastructure Replacement (2021-22)</b>	(4 yrs @ \$200,000 = \$800,000)	\$600,000	\$800,000	\$200,000	\$400,000	\$600,000
	<b>TOTAL FUND 530-95150</b>	<b>\$662,500</b>	<b>\$875,000</b>	<b>\$287,500</b>	<b>\$500,000</b>	<b>\$712,500</b>

The Town's Strategic Plan and Financial Policies each have dramatic impacts on the budget. The development of the budget is a process of resource allocation, and the resources available to be allocated are a result of the long-term forecast. As we begin to develop a long term forecast it will influence the Towns decisions by projecting the effect current spending will have on future needs. Financial policies such as fund balance reserve policies can have a visible impact on the budget.

# GENERAL FUND SUMMARY

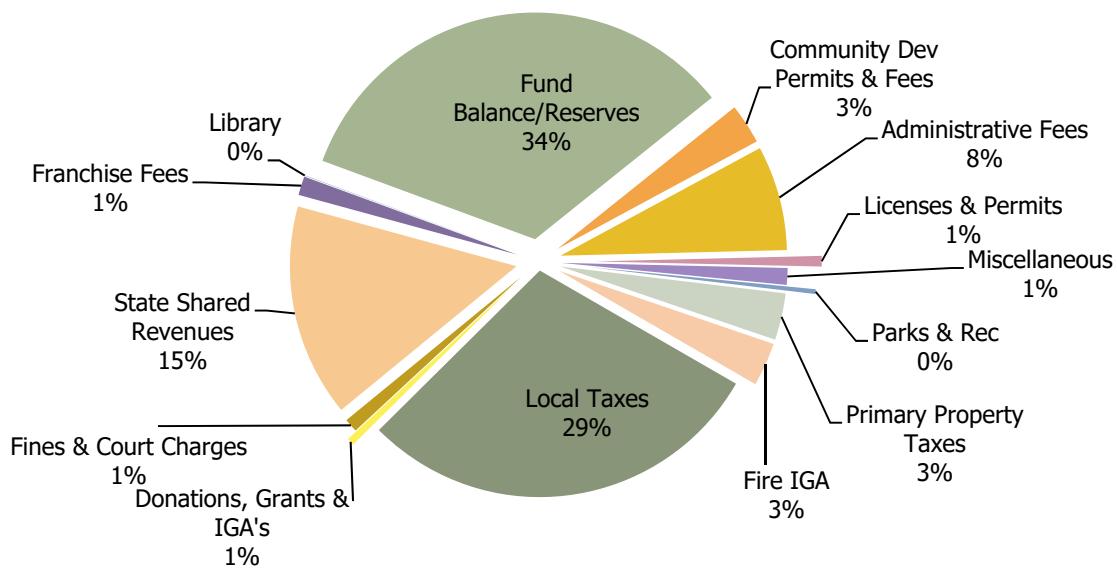
The General Fund includes: Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Recreation, Library, Parks & Facilities Maintenance, Community Development & Neighborhood Services, Public Services, Police, and Fire.

## Revenue By Source

New revenues projected in this year's General Fund budget come primarily from local sales tax, state shared revenues, and administrative fees, as shown in the following chart.

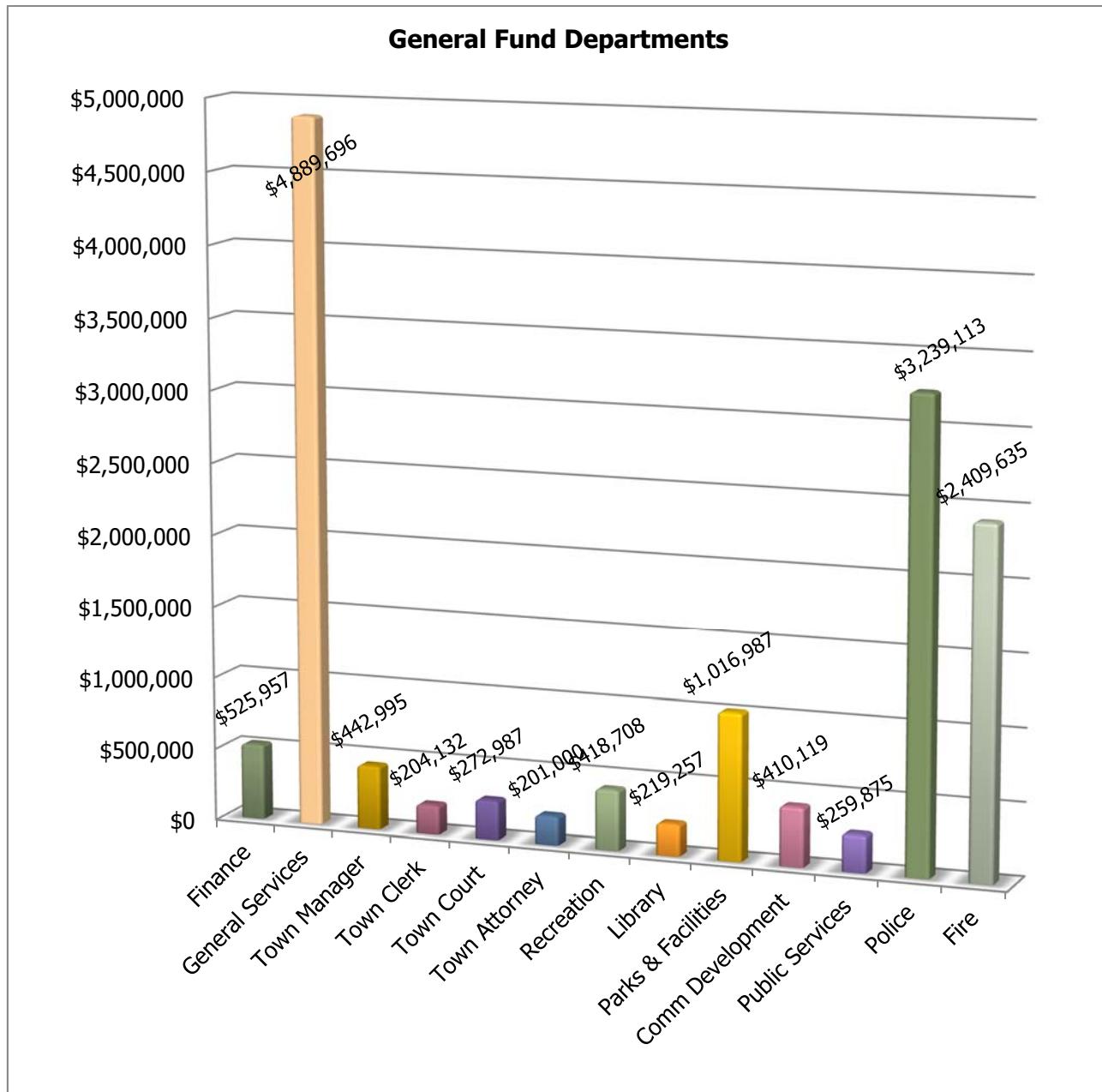
General Fund Revenues By Source	
Local Taxes	\$4,500,000
Donations, Grants & IGA's	\$81,340
Fines & Court Charges	\$148,823
State Shared Revenues	\$2,338,010
Franchise Fees	\$206,192
Library	\$5,319
Fund Balance/Reserves	\$5,176,954
Community Dev Permits & Fees	\$441,925
Administrative Fees	\$1,151,786
Licenses & Permits	\$115,850
Miscellaneous	\$183,252
Parks & Rec	\$53,549
Primary Property Taxes	\$512,942
Fire IGA	\$477,386
Total	<u><u>\$15,393,328</u></u>

This year's General Fund revenues are projected to include:



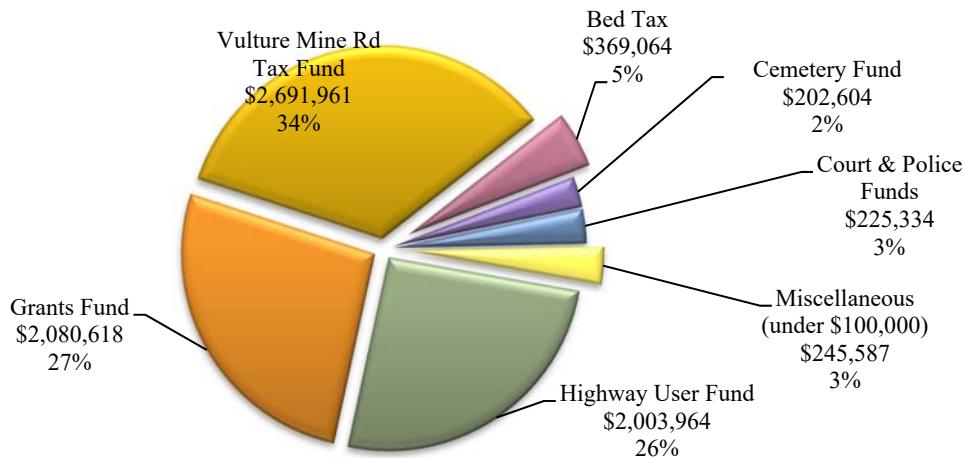
### **Expenditures By Department**

Budgeted expenditures for the various General Fund Departments total \$14,510,461 including transfers. This total is spread across several departments with 38.93% being assigned to public safety for police and fire. Expenditures for all departments consist of personnel services, materials and supplies, contracted services, new and replacement equipment, and contingency/reserves as follows:



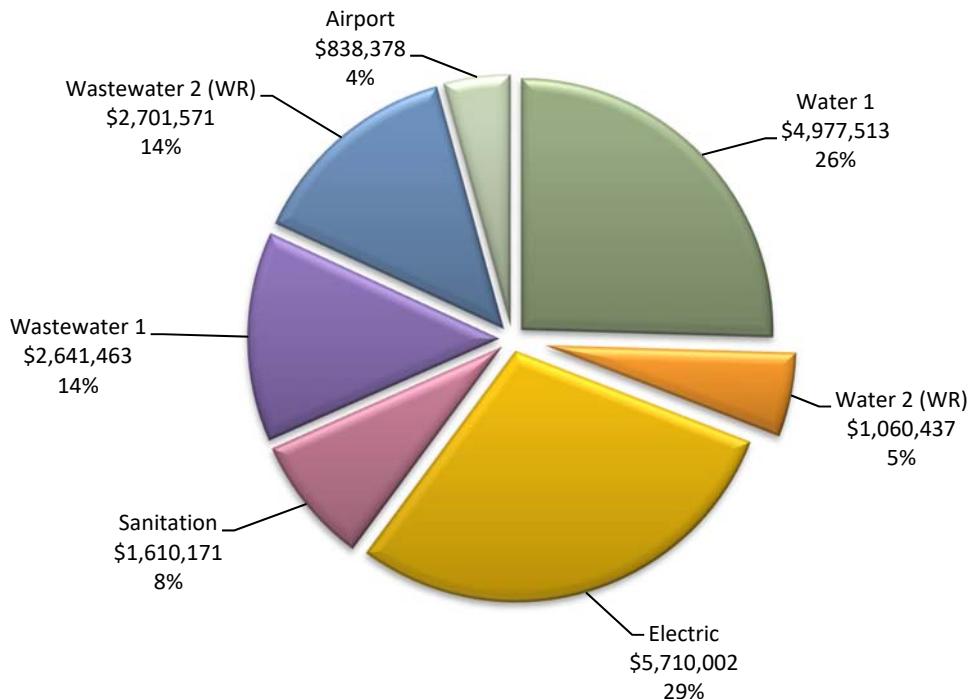
## SPECIAL REVENUE FUNDS SUMMARY

A Summary of the Special Revenue Funds, which total \$7,819,132 is shown below. The Grants Fund is not actually a guaranteed source of revenue but rather a hopeful fund. It is the Town's hope that throughout the year grant opportunities will develop that were unknown at the time this budget was prepared. The largest Special Revenue Fund is the Vulture Mine Rd Tax fund.



## ENTERPRISE FUNDS SUMMARY

Water, Electric, Sanitation, Wastewater, and the Airport are expected to be self-supporting from user rates and various fees. The Enterprise Funds shown below total \$19,539,535 with the Electric Fund being the largest. Thanks to our low-cost federal power, the Electric Fund is our main source of revenue for the Capital Improvement Fund.



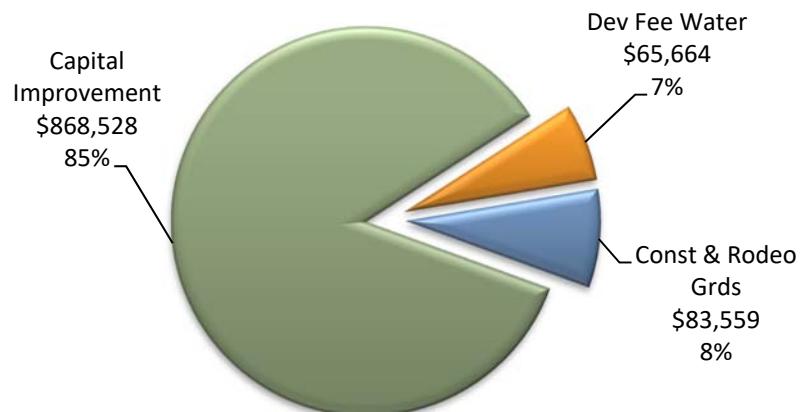
## INTERNAL SERVICE FUNDS SUMMARY

The Internal Service Funds include the Maintenance Shop, which maintains all Town vehicles and other equipment for the various funds and departments; and the Fuel Facility, which provides fuel for all Town, School, and Maricopa County vehicles.



## CAPITAL IMPROVEMENT FUNDS SUMMARY

The main Capital Improvement Fund normally derives the majority of its funding from the Electric Utility though this fiscal year it is coming from the General Fund because of infrastructure projects within the Electric Fund. Over the years, this funding source has provided major capital projects throughout the community.



## TRUST AND AGENCY FUNDS SUMMARY

The Trust and Agency Funds are managed by the Town to benefit the retired Town Employees.



### ***Conclusion***

These summaries are intended to provide a general overview of the Fiscal Year 2020-21 budget. To assist you in understanding the Town's finances, throughout the remainder of the budget you will find information that is more detailed. Additional information including goals and objectives to meet the Councils Strategic Plan, budget highlights, and the detail budget of each unit are also included. Following the detail for all of the budget units is an appendix section containing further information including schedules, statistics, employee data, and a glossary of governmental acronyms and terminology.

In addition to this document, the Town also publishes several other documents that may be of interest in understanding Town operations, all of which are available on our website at [www.wickenburgaz.org](http://www.wickenburgaz.org). These include the Wickenburg Strategic Plan, the Comprehensive Annual Financial Report available from the Finance Department, the General Plan available from the Community Development & Neighborhood Services Department, and the Town Code available from the Town Clerk's Office, all of which should be helpful to anyone desiring a further understanding of our Town government.

# **Capital Improvement Plan**

The Capital Improvement Plan (CIP) is the Town's plan for growth, upgrades and replacement of infrastructure and other capital expenditures. This is a dynamic plan which changes annually based on public, Town Council and Management input. Basically this plan is the blueprint for long-range financial plans. With limited financial resources, the Town faces a challenge in meeting its capital needs so having a plan aids in investigating possible sources for financing. The current plan is an aggregation of the costs between now and fiscal year 2022-23.

While the majority of planned expenditures only replace existing infrastructure or equipment rather than adding to the current inventory and therefore have no effect on future operating budgets, there are a few items that will have an effect on them. The full CIP table at the end of this section includes a column to show the impact of any effect on the current and future operating budgets.

The three-year CIP program is evaluated annually to ensure funding availability for design, construction, operations and maintenance limitations set forth by the governing body. Improvements and modifications to the CIP plan will continue to be made in future years as the Town expands and develops this process. While the current plan does not fund all community needs, it does fund the high priority items and will primarily help reduce previous operating costs.

The purpose of the CIP plan is to show what projects are already on line, what projects are being funded in the current year, and what projects will need funding in future years. By coordinating this plan with the operating budget and Council's Strategic Plan, this information will help decision-makers improve services for greater efficiency and assess financing requirements in the context of long-range fiscal needs and financial plans.

Choosing among the various CIP needs is a difficult process as the Town must decide how to provide results at an affordable level while also balancing competing community needs. To do this, the Town has formed a Capital Planning & Oversight Committee to decide priorities based on legal mandates, health and safety issues, environmental issues, budget impacts (increased or decreased revenues and/or expenses), economic development impacts, and relationship to other projects.

Since this is a constantly changing plan projects included here do not necessarily mean a guarantee for funding, or that priorities will not change over any of the three years included in the current plan , they are listed as a reminder to set funds aside annually or to seek grant opportunities.

## ***Capital Improvement Summary By Department***

Any increase or decrease in operating costs for fiscal year 2019-20 is shown in the following itemized CIP table. For the current and immediate fiscal years, the Town does not feel any change in operating costs are significant to require a tax rate increase or reduction in spending elsewhere in the budget. Additionally, no increase or decrease in staff due to the capital improvement appear to be necessary at this time. The impact on operating costs for future years will be reviewed during that year's budget process. For further information pertaining to any CIP item please contact the respective Department Director.

# THREE-YEAR CAPITAL BUDGET FY 2020-21

## Summary

Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	One Time Expense			Funding Source		
				Operating Inc./Dec. \$	FY 2020-21 Amount	FY 2021-22 Amount	FY 2022-23 Amount	External Source	Internal \$
<b>105 - Finance &amp; Technology</b>									
1	Phone Servers	700-90904	Warranty, speed & security.			\$10,000			\$10,000
2	Town Hall Main Copier	700-90904	Life Expectancy Ending			\$9,000			\$9,000
3	Court Main Copier		Life Expectancy Ending			\$7,500			\$7,500
4	PSC Main Copier		Life Expectancy Ending			\$7,500			\$7,500
5	Public Safety MDT's (25)		Numerous problems with current units which were purchased used.			\$60,000			\$60,000
6	Town Hall Servers		Life Expectancy Ending, speed & capacity			\$16,000			\$16,000
7	Police Main Copier		Life Expectancy Ending			\$8,000			\$8,000
8	Desktops - Library Patrons		Life Expectancy Ending			\$31,200			\$31,200
9	Laptops - Library Patrons		Life Expectancy Ending			\$12,000			\$12,000
10	Desk Phones		Model no longer available & replacements are declining			\$40,000			\$40,000

## 135 - Recreation

1	Special Events Trailer & Equipment	700-90951	Storage of Special Events Equipment & Reduction in Labor Cost Associated with Set UP and Tear Down of Special Events. Includes cost of shelving, hooks, tie-downs, etc.	\$10,000	\$10,000			\$20,000
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Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc.(Dec) \$	FY 2020-21 Amount	FY 2021-22 Amount	External Source	External \$	Internal \$
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## 150 - Parks & Facilities

1	Town Hall Renovations	700-90959	Project includes replacing tile and fixtures, updating plumbing & lighting, and painting throughout TH and PD.		\$55,000				\$55,000
2	Pool Renovations	700-90902	Pool Upgrades		\$10,000				\$10,000
3	Sunset Park Tennis Courts	700-90952	Phase II of project from prior FY.		\$43,869				\$43,869
3	Downtown Banners		Purchase tall banners for poles at HRW, adding some holiday banners.		\$10,000				\$10,000
4	Town Hall Corridor Design		Design for connection to existing offices		\$15,000	\$200,000			\$215,000
5	Pickleball Restrooms		Add restrooms in partnership with Pickleball Club donating \$35k		\$70,000		Other	\$35,000	\$35,000
6	Stone Park Amphitheater		Partner with Rotary		\$150,000		Other	\$150,000	\$0
7	Parks Utility Vehicle		To be used at Coffinger, Boetto, Stone and McGuire Parks		\$10,000				\$10,000
8	Sunset Park Upper Playground		New Playground equipment		\$20,000				\$20,000
9	McGuire Park Upgrades		New playground equipment and lights for Basketball			\$75,000			\$75,000
10	Community Center Upgrades		Miscellaneous as defined by Task force			\$250,000			\$250,000
11	Sunset Park Upper Parking Lot		Add millings to parking area.			\$20,000			\$20,000

## 160 - Public Works

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## 165 - Police

1	Police Vehicles (#6/57)	165-90908	Scheduled Replacement for two police vehicles	(1,000,000)	\$54,000				\$54,000
2	Building Renovations	700-90943	Complete renovations on new building to include communications FF&E		\$450,000	\$500,000			\$950,000
3	License Plate Reader	700-90956	Permanent mounted LPRs for 93/60. Pending Auto Theft Authority Grant		\$100,000		Other	\$100,000	\$0
4	Dispatch Consoles (2)	170/470-90912 & 700-90956	Replace 2 consoles (170-\$25k, 470-\$20k & 700-\$45k)		\$90,000				\$90,000
5	Dispatch Console		3rd console for new dispatch center to be installed prior to Communications move			\$45,000			\$45,000
6	Police Vehicles (#6/63)		Scheduled Replacement for two police vehicles	(1,000,000)	\$108,000				\$108,000
7	Police Vehicles (#60/62)		Scheduled Replacement for two police vehicles	(1,000,000)		\$108,000			\$108,000

Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc.(Dec) \$	FY 2020-21 Amount	FY 2021-22 Amount	FY 2022-23 Amount	External Source	External \$	Internal \$
<b>170 - Fire</b>										
1	E751 Engine Replacement	170-90908	Replace the 2001 E751 type engine due to end of first due service life. Reserve Program		\$575,080					\$575,080
3	Portable Radio Replacement		Replace current Motorola XTS5000, with new edition P25 models		\$50,000			Other	\$25,000	\$25,000
4	Advanced Life Support LP15 Replacement		Replace the cardiac monitor LP15 with new unit		\$36,000					\$36,000
5	WR Fire Station	700-90938	Fire Station at Wickensburg Ranch		\$100,000	\$100,000	\$550,000			\$750,000
6	Turnout Gear Replacement		Replace second set with new, first set to rotate, all line personnel gear				\$30,000			\$30,000
General Fund Totals:				(3,000)	\$1,506,949	\$1,223,000	\$1,316,200		\$310,000	\$3,736,149

## 300 - Streets

1	Message/Arrow Board	300-90912	Safety, Events - \$25K (300 \$5k + 500 \$10k + 530 \$10k)		\$5,000					\$5,000
2	PowderHouse Wash Phase 1	300-60308	Improve drainage on Constellation Road - Design Only		\$100,000			Flood Control	\$75,000	\$25,000
3	Vulture Mine Sidewalks	300-90904	Pedestrian Safety, US60 to Middle School		\$75,000					\$75,000
4	Service Truck		Scheduled replacement for 2011/a 2003 Chevy w/120k miles			\$45,000				\$45,000
5	PowderHouse Wash Phase 2		Improve drainage on Constellation Road - Construction		\$650,000			Flood Control	\$425,000	\$225,000
6	938F Loader		Scheduled Reserve Replacement			\$250,000				\$250,000
7	Jackson Retaining Wall		Keep dirt off sidewalk			\$93,000				\$93,000
8	Dirt Road Paving		Reduce maintenance			\$100,000	\$1,000,000			\$1,100,000
9	US60 Sidewalks/Lighting		Enhance town boundary/pedestrian safety				\$750,000			\$750,000
Streets Totals:				0.00	\$180,000	\$1,138,000	\$1,750,000		\$500,000	\$2,568,000

Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$		FY 2020-21 Amount	FY 2021-22 Amount	External Source	External \$	Internal \$
				FY 2020-21 Amount	FY 2021-22 Amount					
<b>500 - Water 1</b>										
1	Jefferson Waterline Yavapai to Mohave	500-90914	Infrastructure age, fire protection and water quality.			\$682,888		CDBG	\$598,913	\$83,975
2	Apache Waterline Improvement Project	500-90914	Infrastructure age, fire protection and water quality			\$994,135		CDBG	\$534,721	\$459,414
3	Monitoring Well	500-90912	Aquifer data acquisition for future Mod Flow Study			\$50,000				\$350,000
4	Mini Excavator & Trailer	500-90910	Excavator for tight locations, versatility and safety			\$45,000				\$45,000
5	Message/Arrow Board	500-90912	Safety, Events - \$25k (300 \$5k + 500 \$10k + 530 \$10k)			\$10,000				\$10,000
6	Portable Generator	500-90910	Portable power source.			\$90,000				\$90,000
7	Waterline Restrictions		Fire Protection, Water quality			\$50,000	\$500,000			\$550,000
8	Adams Waterline Improvements		Replace aging lines.			\$1,000,000		CDBG	\$750,000	\$250,000
9	Madison Waterline Improvements		Replace aging lines.			\$850,000		CDBG	\$700,000	\$150,000
Water 1 Totals:				0.00	\$2,172,023	\$1,050,000	\$1,350,000		\$2,583,634	\$1,988,389

<b>501 - Water 2</b>										
1	Gate Valve Operator/Exerciser		Gate Valve Exercising Program			\$10,000				\$10,000
2	Truck		New Employee vehicle			\$55,000				\$55,000
Water 2 Totals:										
0.00	\$0	\$10,000	\$55,000	\$0	\$0	\$0	\$0		\$0	\$65,000

<b>510 - Electric</b>										
1	Electric AMR	510-90910	Complete AMR Project			\$200,000				\$200,000
2	Oxbow Upgrades	510-90912	Engineering and Installation of Electric System Upgrades			\$1,082,092				\$1,082,092
3	South Tegner Upgrades		Engineering and Installation of Electric System Upgrades			\$35,000	\$800,000			\$835,000
4	Jefferson/Sylvan Upgrades		Engineering and Installation of Electric System Upgrades				\$35,000			\$35,000
Electric Totals:				0.00	\$1,282,092	\$35,000	\$835,000		\$0	\$2,152,092

Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc/(Dec) \$	FY 2020-21 Amount	FY 2021-22 Amount	External Source	External \$	Internal \$
<b>520 - Sanitation</b>									
1	Side Loader	520-90908	Scheduled Replacement		\$300,000				\$300,000
2	Side Loader WR		Scheduled Replacement			\$300,000			\$300,000

Sanitation Totals:	0.00	\$300,000	\$0	\$300,000		\$0	\$600,000
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### 530 - Wastewater 1

1	ADOT HWY 93 Sewer Re-Alignment	530-90914	Sewer main conflict with new Hwy construction		\$250,000				\$250,000
2	Sewer Jetting Machine	530-90912	Sewer main cleaning, emergency response - Split 530/531		\$15,000				\$15,000
3	Message/Arrow Board	530-90912	Safety, Events - \$25k (300 \$5k + 500 \$10k + 530 \$10k)		\$10,000				\$10,000
4	UV Disinfection System		Compliance, effluent water quality, economical		\$500,000				\$500,000
5	Sewerline Replacement Santa Cruz		Sewerline collapsing		\$150,000				\$150,000
6	Aztec Lift Station		Capacity upgrade			\$300,000			\$300,000
7	WWTP Headworks Relocation		Compliance, effluent water quality, economical			\$600,000			\$600,000
8	Sewerline Replacement Sylvan/Coolwater		Sag in sewerline			\$100,000			\$100,000
9	Clarifier Upgrades		Rehab aging clarifier			\$250,000			\$250,000
10	Recharge Pond Dredging		Capacity, compliance			\$75,000			\$75,000

Wastewater 1 Totals:	0.00	\$275,000	\$650,000	\$1,325,000		\$0	\$2,250,000
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### 531 - Wastewater 2

1	Truck	531-90908	New Employee Vehicle		\$45,000				\$45,000
2	Sewer Jetting Machine	531-90912	Sewer main cleaning, emergency response Split 530/531		\$15,000				\$15,000

Wastewater 2 Totals:	0.00	\$60,000	\$0	\$0		\$0	\$60,000
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Priority Ranking	Project/Equipment Name	GL Account	Brief Justification	Operating Inc.(Dec) \$		FY 2021-22 Amount	FY 2022-23 Amount	External Source	Internal \$
				FY 2020-21 Amount	FY 2020-21 Inc.(Dec) \$				
<b>580 - Airport</b>									
1	Apron #1 Seal Coat	580-90921	Routine Maintenance of Airport. Phase 1 Design, Phase 2 Construction		\$219,635			FAA/ADOT	\$209,818
2	Runway and Taxiway Lighting	580-90913	Upgrade of Lighting System to LED		\$50,000	\$350,000		FAA/ADOT	\$382,120
3	T-Hangar Taxilanes	580-90917	Safety Improvement at Airport		\$80,000	\$770,000		FAA/ADOT	\$17,880
4	Environmental Assessment	580-60318	Hangar Development Area - FAA Requirement		\$125,000			FAA/ADOT	\$81,005
5	Hangar Construction/Relocation		Relocation of Gus Hangar/Construction of new one			\$175,000		FAA/ADOT	\$119,413
6	Hangar Development Area		Upgrade of Airport Hangars. Phase 1 Design, Phase 2 Construction				\$2,000,000	FAA/ADOT	\$5,587
7	Airport Master Plan Update		FAA Requirement					FAA/ADOT	\$167,178
								FAA/ADOT	\$7,822
								FAA/ADOT	\$1,910,600
								FAA/ADOT	\$89,400
								FAA/ADOT	\$334,355
								FAA/ADOT	\$15,645
Airport Totals:				0.00	\$474,636	\$1,295,000	\$2,350,000		\$134,146

Airport Totals:	0.00	\$474,636	\$1,295,000	\$2,350,000		\$3,935,489	\$134,146
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## 600 - Town Shop

1	New A/C machine for R1234yf		Industry moving to new refrigerant that is not compatible with existing equipment. New vehicles would need to be outsourced for refrigerant.			\$8,000			\$8,000
2	Replace Mobile Welder	600-90912	Only welder available outside shop. It is getting old and no longer reliable. Intermittent loss of power when doing repairs of fencing, etc.			\$4,000			\$4,000
3	Septic Tank	600-90905	System Failing			\$24,000			\$24,000
4	Tig Welder		A tig welder would enable more in-house repairs with more reliable welds.			\$4,000			\$4,000
5	Pavement Preservation		Parking Lot and Access Road Pavement Preservation			\$150,000			\$150,000
6	Heavy Truck Lift		A heavy truck lift capable of lifting sanitation and dump trucks to improve maintenance efficiency.			\$60,000			\$60,000
Town Shop Totals:				0.00	\$28,000	\$162,000	\$60,000		\$250,000

Grand Totals:	(3,000.00)	\$6,278,699	\$5,563,000	\$9,341,200		\$7,329,123	\$13,853,776
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**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****FINANCE & TECHNOLOGY DEPARTMENT****Phone Servers**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
700-90904	\$10,000		\$10,000
<b>Project Totals</b>	<b>\$10,000</b>		<b>\$10,000</b>

**Estimated Annual Operation & Maintenance Costs** \$100

Replace aging equipment which will improve speed and security.

**Town Hall Main Copier**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
700-90904	\$9,000		\$9,000
<b>Project Totals</b>	<b>\$9,000</b>	<b>\$0</b>	<b>\$9,000</b>

**Estimated Annual Operation & Maintenance Costs** \$600

Replace aging equipment which has exceeded its life expectancy, and improve the quality of documents.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****FIRE DEPARTMENT****E751 Engine Replacement**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
170-90908	\$575,080		\$575,080
<b>Project Totals</b>	<b>\$575,080</b>		<b>\$575,080</b>

**Estimated Annual Operation & Maintenance Costs** \$5,000

Replacement of current 2001 E751 first due fire engine. This engine has hit the useful life cycle as a first due fire apparatus.

**Wickenburg Ranch Fire Station**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
700-90938	\$100,000		\$100,000
<b>Project Totals</b>	<b>\$100,000</b>		<b>\$0</b>

**Estimated Annual Operation & Maintenance Costs** n/a

This is the first year of funding for the future construction of the Wickenburg Ranch Fire Station.

**CAPITAL IMPROVEMENT PROGRAM  
PROJECT DETAIL  
PARKS & FACILITIES DEPARTMENT**

**Town Hall Renovations**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
700-90959	\$55,000		\$55,000
<b>Project Totals</b>	<b>\$55,000</b>		<b>\$55,000</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Project includes replacing tile and fixtures, updating plumbing, lighting and painting throughout Town Hall and Police Department.

**Pool Renovations**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
700-90952	\$10,000		\$10,000
<b>Project Totals</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Includes resurfacing of decking and tile replacement.

**CAPITAL IMPROVEMENT PROGRAM  
PROJECT DETAIL  
PARKS & FACILITIES DEPARTMENT**

**Sunset Park Court Modifications**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
700-90952	\$200,000	\$156,131	\$43,869
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<b>Project Totals</b>	<b>\$200,000</b>	<b>\$156,131</b>	<b>\$43,869</b>

**Estimated Annual Operation & Maintenance Costs** \$500

Modify various courts at Sunset Park.

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

#### POLICE DEPARTMENT

##### Police Vehicles

Funding Source(s)	Project Budget	Prior Fiscal Year	FY 2020-21
165-90908	\$54,000		\$54,000
<b>Project Totals</b>	<b>\$54,000</b>		<b>\$54,000</b>
<b>Estimated Annual Operation &amp; Maintenance Costs</b>		\$0	

The WPD is on a Capital Replacement Plan to replace aging vehicles in their fleet which have reached the end of their service life, either becoming unsafe or not cost effective to maintain. The replacement plan is to replace two vehicles a year. Due to the uncertainty of the economy, the WPD is replacing one vehicle in FY2020-21.

##### New Police Department Facility

Funding Source(s)	Project Budget	Prior Fiscal Year	FY 2020-21
700-90943	\$450,000		\$450,000
<b>Project Totals</b>	<b>\$450,000</b>		<b>\$450,000</b>
<b>Estimated Annual Operation &amp; Maintenance Costs</b>		\$0	

In FY2020-21 the WPD will begin phase one of a two phase project to renovate the old bank building on W. Wickenburg Way into the new Police Station. The first phase involves internal renovations and some cosmetic features in order to move the patrol and detective out of Town Hall. Phase two will include security features, possible solar power upgrades and moving public safety communications.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****POLICE DEPARTMENT****License Plate Reader**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
700-90956	\$100,000		\$100,000
<b>Project Totals</b>	<b>\$100,000</b>		<b>\$100,000</b>
<b>Estimated Annual Operation &amp; Maintenance Costs</b>			\$0

This item will only be purchased if a grant for the full \$100,000 is obtained. Wickenburg is one of the main routes from the Mexican Border to Las Vegas. Due to the high level of transient traffic, a stationary license plate reader would be an effective tool to help with identifying stolen vehicles, possible narcotics trafficking and amber alerts. A grant will be sought to fund the purchase.

**Dispatch Consoles**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
170-90912	\$25,000		\$25,000
470-90912	\$20,000		
700-90956	\$45,000		
<b>Project Totals</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$25,000</b>

Estimated Annual Operation & Maintenance Costs \$0

Due to the continuing radio problems that all Public Safety has experienced in Wickenburg, the purchase of two new dispatch consoles to replace the existing aging consoles is a step towards fixing communication issues. The funds will be obtained through numerous sources to include the Fire District and Asset Forfeiture funds.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****RECREATION DEPARTMENT****Special Events Trailer & Equipment**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
700-90951	\$10,000		\$10,000
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<b>Project Totals</b>	<b>\$10,000</b>		<b>\$10,000</b>
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<b>Estimated Annual Operation &amp; Maintenance Costs</b>			\$200

Storage of Special Events Equipment & Reduction in Labor Cost associated with setup and tear down of Special Events. Includes costs of shelving, hooks, tiedowns, etc.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****STREETS DEPARTMENT****Powderhouse Wash**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
300-60308	\$100,000		\$100,000
<b>Project Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Funding includes \$75,000 from Maricopa County Flood Control. Phase I - Engineering to straighten Powderhouse Wash and improve drainage on Constellation Rd - Design Only

**Message/Arrow Board**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
300-90912	\$5,000		\$5,000
500-90912	\$10,000		\$10,000
530-90912	\$10,000		\$10,000
<b>Project Totals</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Safety, Events - divided between Streets, Water and Wastewater.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****STREETS DEPARTMENT****Vulture Mine Road Sidewalk**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
300-90904	\$75,000		\$75,000
<b>Project Totals</b>	<b>\$75,000</b>		<b>\$75,000</b>

**Estimated Annual Operation & Maintenance Costs**

n/a

Install sidewalks on Westside of S. Vulture Mine Road for pedestrian safety - US Hwy 60 to Vulture Peak Middle School

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****WATER DEPARTMENTS****Jefferson Waterline - Yavapai to Mohave**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
500-90914	\$682,888		\$682,888
<b>Project Totals</b>	<b>\$682,888</b>		<b>\$682,888</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Funding includes a CDBG of \$598,913. This CDBG/Town Funded project replaces 1,100 ft. of aged, undersized water main, water services which will provide improved water quality and fire protection. The project also provides new fire hydrants, sidewalk repair, proper ADA compliant ramps, street signs, curb repair and repairs on driveway aprons disturbed by this project. Two undersized and out dated storm drain catch basins will also be replaced. The street will be milled and repaved.

**Apache Waterline**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
500-90914	\$994,135		\$994,135
<b>Project Totals</b>	<b>\$994,135</b>		<b>\$0</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Funding includes a CDBG of \$534,721. The Apache Waterline project is a CDBG/Town funded project that will be proactively replacing 1,400 linear feet of 12" asbestos concrete pipe (ACP) water main transmission line with ductile iron pipe (DIP). The project also provides new fire hydrants, sidewalk repair, proper ADA compliant ramps, street signs, curb repair and repairs on driveway aprons disturbed by this project. Overall the project will improve flow, fire protection and improve water quality. The street will also be milled and repaved.

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

#### WATER DEPARTMENTS

##### Monitoring Well

Funding Source(s)	Project Budget	Prior Fiscal Year	FY 2020-21
500-90912	\$350,000		\$350,000
<b>Project Totals</b>	<b>\$350,000</b>		<b>\$350,000</b>
<b>Estimated Annual Operation &amp; Maintenance Costs</b>			\$1,500

A 10" diameter 1,000' deep monitoring well will be drilled to acquire essential geophysical data, water quality, water availability and a better understanding of our aquifer system. The data extracted will be compiled over a few years in hope of acquiring a DAAWS (Designation of Assured & Adequate Water Supply) from ADEQ. The designation demonstrates a 100 year sustainable water supply.

##### Mini Excavator & Trailer

Funding Source(s)	Project Budget	Prior Fiscal Year	FY 2020-21
500-90910	\$45,000		\$45,000
<b>Project Totals</b>	<b>\$45,000</b>		<b>\$0</b>
<b>Estimated Annual Operation &amp; Maintenance Costs</b>			\$3,500

The Mini Excavator will be used for utility infrastructure repair. The smaller unit will work more efficiently for tight locations (easements), providing better versatility and safety.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****WATER DEPARTMENTS****Portable Generator**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
500-90910	\$90,000		\$90,000
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<b>Project Totals</b>	<b>\$90,000</b>		<b>\$90,000</b>
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<b>Estimated Annual Operation &amp; Maintenance Costs</b>			\$500

The Water and Wastewater Utilities are in need of a portable generator to supply emergency power to lift stations and water booster pumps in the case of power outages. Restoring temporary power to these areas may be critical to supplying these services in the event of a power outage. Water may not be able to reach service lines or fill tanks. Lift stations or manholes may overflow if the system is not able to move flow in these areas.

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

#### ELECTRIC DEPARTMENT

##### Electric Meter Replacements

Funding Source(s)	Project Budget	Prior Fiscal Year	FY 2020-21
510-90910	\$350,000	\$150,000	\$200,000
<b>Project Totals</b>	<b>\$350,000</b>	<b>\$150,000</b>	<b>\$200,000</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Project continuation replacing existing electric meters with auto reading capabilities. Currently reading meters comes with some liability. The meter reader currently reads 340 of the 1,574 electric meters with binoculars. This process takes additional time and can lead to errors due to visibility. If the meter reader cannot read the meter with binoculars, he has to enter the property. the liability lies in trip/fall hazards, using binoculars (privacy), dogs in the yard, and homeowners trying to hold the Town liable for any damages on the property.

##### Oxbow Upgrades

Funding Source(s)	Project Budget	Prior Fiscal Year	FY 2020-21
510-90912 General Fund - Electric	\$1,088,000	\$5,908	\$1,082,092
<b>Project Totals</b>	<b>\$1,088,000</b>	<b>\$5,908</b>	<b>\$1,082,092</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Move all overhead powerlines to the front of the properties in the Right of Way. The current locations (backyard encroached easements or in a wash) are not accessible and should a major event take down the overhead line there would be significant damage to personal property as well as present a major safety hazard..

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****SANITATION DEPARTMENT****Side Loader**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
520-90908	\$300,000		\$300,000
<b>Project Totals</b>	<b>\$300,000</b>		<b>\$300,000</b>
<b>Estimated Annual Operation &amp; Maintenance Costs</b>			\$10,000

Side Loader is needed for additional trash route.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****WASTEWATER DEPARTMENT****ADOT Highway 93 Sewer Re-alignment**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
530-90914	\$250,000		\$250,000
<b>Project Totals</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$250,000</b>

**Estimated Annual Operation & Maintenance Costs** n/a

The Town's 12" sewer main conflicts with ADOT's GAP Project along Hwy 63 near Rincon Road. This project will relocate sewer line to be compliant with the highway project.

**Sewer Jetting Machine**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
530-90912	\$15,000		\$15,000
531-90912	\$15,000		\$15,000
<b>Project Totals</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>

Estimated Annual Operation & Maintenance Costs \$1,000

This piece of equipment is used for sewer main cleaning, emergency response. This purchase replaces aged equipment that is no longer reliable.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****WASTEWATER DEPARTMENT****Truck**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
531-90908	\$45,000		\$45,000
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<b>Project Totals</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$45,000</b>
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<b>Estimated Annual Operation &amp; Maintenance Costs</b>			\$2,000

This truck is for an additional employee/operator required for the Wickenburg Ranch Water Reclamation Facility expansion.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****AIRPORT DEPARTMENT****Apron #1 Seal Coat**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
580-90921	\$219,635		\$219,635
<b>Project Totals</b>	<b>\$219,635</b>	<b>\$0</b>	<b>\$219,635</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Routine Maintenance of Airport - Phase 1 Design, Phase 2 Construction. FAA/ADOT Grant \$209,818.

**Runway & Taxiway Lighting**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
580-90913	\$50,000		\$50,000
<b>Project Totals</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>

**Estimated Annual Operation & Maintenance Costs** \$1,000

Upgrade of Lighting System to LED. FAA/ADOT Grant \$47,500.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****AIRPORT DEPARTMENT****T-Hanger Taxi Lanes**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
580-90917	\$80,000		\$80,000
<b>Project Totals</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$80,000</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Safety Improvement at Airport. FAA/ADOT Grant \$76,000.

**Environmental Assessment**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
580-60318	\$125,000		\$125,000
<b>Project Totals</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$125,000</b>

**Estimated Annual Operation & Maintenance Costs** n/a

Safety Improvement at Airport, FAA requirement. FAA/ADOT Grant \$119,413.

**CAPITAL IMPROVEMENT PROGRAM****PROJECT DETAIL****TOWN SHOP DEPARTMENT****Mobile Welder**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
600-90912	\$4,000		\$4,000
<b>Project Totals</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$4,000</b>

**Estimated Annual Operation & Maintenance Costs** \$150

This welder replaces an aged welder that is no longer reliable and has intermittent loss of power when doing various repairs.

**Septic Tank**

<b>Funding Source(s)</b>	<b>Project Budget</b>	<b>Prior Fiscal Year</b>	<b>FY 2020-21</b>
600-90905	\$24,000		\$24,000
<b>Project Totals</b>	<b>\$24,000</b>	<b>\$0</b>	<b>\$24,000</b>

**Estimated Annual Operation & Maintenance Costs** \$500

The drain lines of the septic system at the Town shop are no longer functioning, causing the system to back up. This project will replace those lines.

# GENERAL FUND REVENUE

## BUDGET UNIT DESCRIPTION

General Fund revenues fall into one of several categories including fund balance/reserves, taxes, intergovernmental, community services, rents, franchise fees, administrative fees and miscellaneous revenues.

## ADMINISTRATIVE CHARGES

The General Fund assists several other funds with administrative functions such as processing utility bills, payroll, legal issues, various payments for all Funds, grant reimbursements, and many other things. Some of the costs involved with these administrative duties are passed on to those funds as follows:

### **General Administrative Fee**

<b>Department Charged</b>	<b>%</b>	<b>Amount</b>
500 WATER 1 FUND	14%	\$134,393
501 WATER 2 (WR) FUND	6%	\$59,118
510 ELECTRIC FUND1	35%	\$343,560
520 SANITATION	14%	\$143,579
530 WASTEWATER 1 FUND	16%	\$160,577
531 WASTEWATER 2 (WR) FUND	8%	\$75,586
580 AIRPORT FUND	8%	\$78,400
	<b>100%</b>	<b>\$995,212</b>

### **Public Works & CIP Administrative Fee**

<b>Department Charged</b>	<b>%</b>	<b>Amount</b>
500 WATER 1 FUND	14%	\$21,920
501 WATER 2 (WR) FUND	14%	\$21,920
510 ELECTRIC FUND1	14%	\$21,920
520 SANITATION	14%	\$21,920
530 WASTEWATER 1 FUND	14%	\$21,920
531 WASTEWATER 2 (WR) FUND	14%	\$21,920
700 CIP FUND	16%	\$25,052
	<b>100%</b>	<b>\$156,574</b>

## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>GENERAL FUND REVENUE</b>					
100-101-000-43729	BUDGETED FUND BALANCE	0	0	2,901,093	1,828,155
100-101-000-43735	RESERVE	0	0	2,004,048	2,794,310
100-101-000-43736	RESERVE - CAPITAL	0	0	355,000	426,000
100-101-000-44110	PRIMARY PROP TAX	379,391	397,393	450,941	482,942
100-101-000-44120	PRIOR PERIOD TAX	7,967	3,811	30,000	30,000
100-101-000-44210	LOCAL SALES TAX	4,904,056	5,035,117	4,700,000	4,500,000
100-101-000-44418	AUTO LIEU TAX	299,741	331,850	361,611	366,067
100-101-000-44420	STATE SALES TAX/TPT	685,871	748,903	778,597	833,254
100-101-000-44422	STATE INCOME TAX/URS	881,260	897,229	980,638	1,138,689
100-101-000-44800	INTERGOVERNMENTAL AGREEMENTS	72,082	162,215	79,340	79,340
100-101-000-45489	BANNER FEES	700	1,010	972	972
100-101-000-45490	COMM & REC CENTER RENTALS	51,338	34,323	30,000	30,000
100-101-000-45491	SWIM POOL ADMISSION	5,869	9,099	2,905	7,500
100-101-000-45494	PARK FEES	5,860	1,651	1,269	1,269
100-101-000-45495	RECREATION PROGRAMS	24,874	14,562	11,000	13,000
100-101-000-46400	CONTRIBUTIONS REC'D	17,025	3,900	4,165	2,000
100-101-000-46432	CABLE AGREEMENT	26,889	32,272	35,500	35,500
100-101-000-46434	POLE ATTACHMENT	7,970	7,970	7,970	7,970
100-101-000-46436	SOUTHWEST GAS FRANCHISE	21,143	20,651	20,115	20,115
100-101-000-46438	APS FRANCHISE	145,588	147,363	142,607	142,607
100-101-000-46441	LIQUOR LICENSE FEES	2,900	3,400	2,850	2,850
100-101-000-46444	OCCUPATIONAL FEES	51,605	54,758	53,000	53,000
100-101-000-46445	OTHER PERMIT FEES	54,350	76,817	115,000	60,000
100-101-000-46459	INTEREST INCOME	109,181	204,125	190,788	190,788
100-101-000-46460	LGIP LOSS	0	1,911	0	0
100-101-000-46463	TOWN RENTALS	2,701	4,206	1,780	1,780
100-101-000-46470	LIBRARY - MISC REVENUES	3,926	3,344	2,597	2,597
100-101-000-46471	LIBRARY - COPIES	3,202	2,935	2,722	2,722
100-101-000-46481	ZONING & SUBDIVISION FEES	33,174	28,195	8,273	6,000
100-101-000-46483	NEW BLDG PERMIT FEES	481,108	566,220	435,925	435,925
100-101-000-46620	CONTRACTED SERVICES REIMB	75,313	113,346	104,743	70,000
100-101-000-47452	FIRE - RENTAL & REIMB	69,683	56,954	2,461	2,461
100-101-000-47453	FIRE - IGA	431,125	458,107	500,155	477,386
100-101-000-47465	FINES & COURT CHARGES	118,068	117,331	148,823	148,823
100-101-000-47467	POLICE MISC FEES	8,268	5,682	5,716	5,716
100-101-000-47469	ADMIN CHARGE - GF	863,485	908,596	940,989	995,212
100-101-000-47471	ADMIN CHARGE - PW ADMIN	188,584	183,860	172,904	156,574
100-101-000-47510	RESTITUTION	248	5,090	0	0
100-101-000-48821	EVENT STAFF/EQUIPMENT USE	1,620	6,151	2,725	2,725
100-101-000-48830	CREDIT/DEBIT FEES	5,529	15,381	18,079	18,079
100-101-000-48875	MISCELLANEOUS REVENUES	92,223	24,078	28,981	20,000
100-101-000-48880	SURPLUS OF TOWN PROPERTY	2,231	5,898	3,430	1,000
100-101-000-48882	INSURANCE/DAMAGE REIMBURSEMENT	0	6,400	14,264	0
100-101-000-49920	TRANSFER OUT	737,000-	510,000-	1,079,468-	882,867-
<b>GENERAL FUND REVENUE</b>		<b>9,399,151</b>	<b>10,192,106</b>	<b>14,574,508</b>	<b>14,510,461</b>

# FINANCE DEPARTMENT

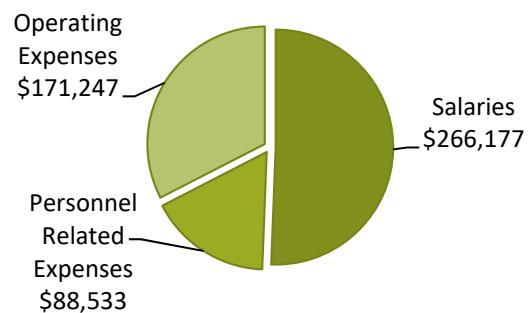
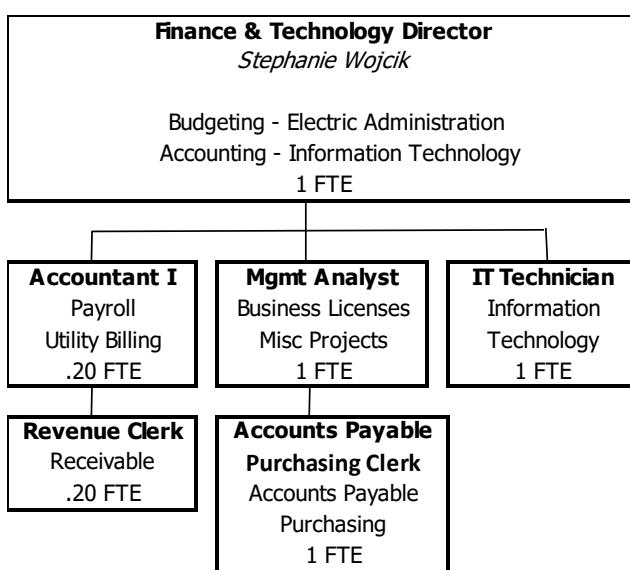
## BUDGET UNIT DESCRIPTION

The Finance Department budget unit accounts for the overall financial administration of the Town. Services provided by the Finance Department include: accounts payable, accounts receivable, financial reporting, budgeting, data processing, investment, debt administration, utility billing, purchasing, and payroll. All of which provide quality service to meet the needs of the citizens, staff and elected officials in a timely and accurate fashion. During fiscal year 2004-05, the council adopted Appendix IV of the sales tax code and contracted with a sales tax auditor to provide compliance audits and education.

		Performance Measures					
		Objective	Outcome Indicator(s)				
Goal			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	
(1)	Respond To Finance & Utility Billing Questions In A Timely Manner	To provide a timely response to all inquiries.	Average number of days to respond to inquiries				
			1	1	1	1	1
(2)	Increase The Number Of Utility Auto Pay Customers	Achieve a reduction in the number of payments requiring manual input.	# of Auto Pay Customers				
			762	815	944	950	980
(3)	Improve Transparency In Financial Records	To produce a transparent financial documents for all readers showing expected and actual revenues and expenditures.	Receipt of Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA)				
			Yes	Yes	Yes	Yes	Applying
			6 Yrs	7 Yrs	8 Yrs	9 Yrs	10 Yrs
			Receipt of Certificate of Achievement for Excellence in Financial Reporting from the GFOA				
			Yes	Yes	Yes	Yes	Applying
(4)	Assist Customers With Establishing Utility Service	To promptly and efficiently open new customer accounts.	# of Customer Accounts Opened				
			753	762	873	880	900

## PERSONNEL SUMMARY

## SUMMARY



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>FINANCE &amp; TECHNOLOGY EXPENSE</b>					
100-105-105-50100	SALARIES & WAGES FULL-TIME	228,315	228,908	246,737	266,177
100-105-105-50125	COMP TIME - USED	58	0	0	0
100-105-105-50140	SICK TIME	7,421	12,111	13,190	0
100-105-105-50150	OVERTIME	434	133	0	0
<b>TOTAL SALARIES</b>		<b>236,229</b>	<b>241,151</b>	<b>259,927</b>	<b>266,177</b>
100-105-105-50210	FICA EXPENSE	17,650	17,730	19,885	20,363
100-105-105-50212	INDUSTRIAL INSURANCE	747	695	749	767
100-105-105-50221	STATE RETIREMENT EXP	24,952	27,141	31,477	32,527
100-105-105-50232	HEALTH INSURANCE	32,784	38,623	35,657	31,783
100-105-105-50233	DENTAL INSURANCE	2,498	2,753	2,604	2,957
100-105-105-50234	LIFE INSURANCE	383	241	230	136
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>79,014</b>	<b>87,182</b>	<b>90,602</b>	<b>88,533</b>
100-105-105-60112	TRAINING & TRAVEL	4,663	217	3,300	3,300
100-105-105-60114	MEMBERSHIP & DUES	1,258	759	1,530	1,560
100-105-105-60300	AUDITING	59,835	54,735	64,550	65,900
100-105-105-60302	DATA PROCESSING & IT MAINT	34,671	30,902	78,400	68,000
100-105-105-60305	OTHER CONTRACT SERVICES	16,284	18,053	20,779	21,600
100-105-105-60403	PRINTING, BINDING & PHOTO	2	729	1,706	1,000
100-105-105-60406	BOOKS, PUBLICATIONS & MAPS	264	46	100	300
100-105-105-60620	TELEPHONE	550	330	487	487
100-105-105-60639	OFFICE SUPPLIES	7,687	7,107	8,500	8,500
100-105-105-69215	PUBLIC OUTREACH	0	21	200	200
100-105-105-69999	MINOR CAPITAL	2,717	337	657	400
<b>TOTAL OPERATING EXPENSES</b>		<b>127,930</b>	<b>113,236</b>	<b>180,209</b>	<b>171,247</b>
<b>FINANCE &amp; TECHNOLOGY EXPENSE</b>					
		<b>443,173</b>	<b>441,569</b>	<b>530,738</b>	<b>525,957</b>

# GENERAL SERVICES

## BUDGET UNIT DESCRIPTION

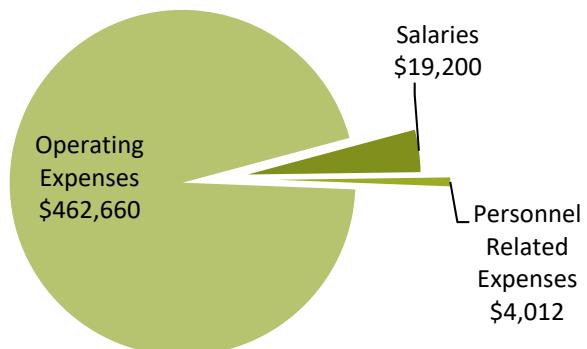
This department covers expenses by the Town Council along with miscellaneous expenses not associated with other departments. Responsibilities of the Town Council include providing leadership to staff, formulating public policy which is consistent with the desires of the community, enacting the policies governing the operation of the town, enactment of ordinances and resolutions, adoption of the annual operating budget, levying taxes, and appointment of members to citizen advisory boards and commissions.

Performance Measures						
Goal		Objective	Outcome Indicator(s)			
FY 2016-17 Actual	FY 2017-18 Actual		FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected	
(1)	Develop One Of The Best Public Safety Systems In Arizona	Budget appropriate resources to fund critical public safety programs, including aggressive narcotics abatement, fire safety and EMS response.	Average staffing level of sworn police officers (percentage of authorized positions filled)	96%	96%	95%
				99%	99%	
(2)	Pursue Strategic Annexations That Add To The Quality, Character And Economic Viability Of Wickenburg	Complete annexations that contribute to Wickenburg's sensible growth and economic stability.	Insurance Services Office (ISO) national fire protection standard rating	4	4	4
				4	4	4
			Total acreage of annexations completed	0	0	264
				156	156	0
			Assessed valuation of newly-annexed areas	\$0	\$0	\$86,500
				\$2,430,000	\$2,430,000	\$0

## PERSONNEL

The only salaries accounted for under General Services are those of the Mayor, Vice Mayor, and five Councilmembers.

## SUMMARY



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>GENERAL SERVICES EXPENSE</b>					
100-110-110-50115	SALARIES & WAGES COUNCIL	19,200	19,200	19,200	19,200
	<b>TOTAL SALARIES</b>	<b>19,200</b>	<b>19,200</b>	<b>19,200</b>	<b>19,200</b>
100-110-110-50210	FICA EXPENSE	1,469	1,469	1,469	1,469
100-110-110-50211	UNEMPLOYMENT/TAXES	240	678	2,500	2,500
100-110-110-50212	INDUSTRIAL INSURANCE	46	43	43	43
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>1,754</b>	<b>2,189</b>	<b>4,012</b>	<b>4,012</b>
100-110-110-60020	CONTRACTED SERVICES REIMB	74,344	2,066	0	0
100-110-110-60103	EMPLOYEE DEVELOPMENT	30,832	52,419	29,000	34,500
100-110-110-60107	PERSONNEL	4,188	8,388	11,000	10,000
100-110-110-60112	TRAINING & TRAVEL	3,012	4,447	3,500	3,500
100-110-110-60114	MEMBERSHIP & DUES	16,514	14,231	15,500	16,850
100-110-110-60200	CREDIT & ONLINE FEE'S	6,264	15,437	22,076	16,976
100-110-110-60305	OTHER CONTRACT SERVICES	2,461	3,326	1,905	2,500
100-110-110-60307	PRISONER HOUSING	45,226	29,312	35,000	35,000
100-110-110-60308	OTHER PROFESSIONAL SERVICES	52,199	33,050	25,000	75,000
100-110-110-60311	JUDICIAL - PUBLIC DEFENDER	7,965	10,003	9,000	9,500
100-110-110-60401	MARKETING	1,922	8,857	5,000	5,000
100-110-110-60601	SVC TO MAINT AUTO	1,676	462	500	500
100-110-110-60602	SVC TO MAINT OFFICE EQUIPMENT	4,353	3,892	4,000	4,500
100-110-110-60603	SVC TO MAINT COMM EQUIPMENT	1,214	0	0	0
100-110-110-60612	INSURANCE/DAMAGE CLAIMS	13,969	21,872	39,665	75,000
100-110-110-60616	INSURANCE LIABILITY	91,575	81,487	95,019	95,644
100-110-110-60620	TELEPHONE	19,937	22,276	19,590	19,590
100-110-110-60622	RENTALS-LEASES-LOANS	2,561	2,441	2,600	2,600
100-110-110-60624	PAPER SHREDDING	399	306	400	400
100-110-110-60639	OFFICE SUPPLIES	500	858	1,100	1,100
100-110-110-60640	POSTAGE	5,427	2,874	9,000	9,000
100-110-110-60648	GAS, OIL & LUBRICANTS	1,681	1,214	1,300	1,500
100-110-110-60675	COMMUNITY CONTRIBUTIONS	65,372	40,000	40,000	40,000
100-110-110-60680	CONTRIBUTIONS EXPENDED	6,500	1,249	0	0
100-110-110-69215	PUBLIC OUTREACH	0	0	2,000	2,000
100-110-110-69999	MINOR CAPITAL	0	0	0	2,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>460,093</b>	<b>360,466</b>	<b>372,155</b>	<b>462,660</b>
100-110-110-90936	LAND PURCHASE	13,959	833	0	0
	<b>TOTAL CAPITAL</b>	<b>13,959</b>	<b>833</b>	<b>0</b>	<b>0</b>
100-110-110-95100	CONTINGENCY	74,391	92,331	1,828,156	1,300,365
100-110-110-95150	CAPITAL RESERVE	0	0	426,000	0
100-110-110-95151	RESERVE	0	0	2,794,310	3,103,459
	<b>TOTAL CONTINGENCY</b>	<b>74,391</b>	<b>92,331</b>	<b>5,048,466</b>	<b>4,403,824</b>
	<b>GENERAL SERVICES EXPENSE</b>	<b>569,397</b>	<b>475,018</b>	<b>5,443,833</b>	<b>4,889,696</b>

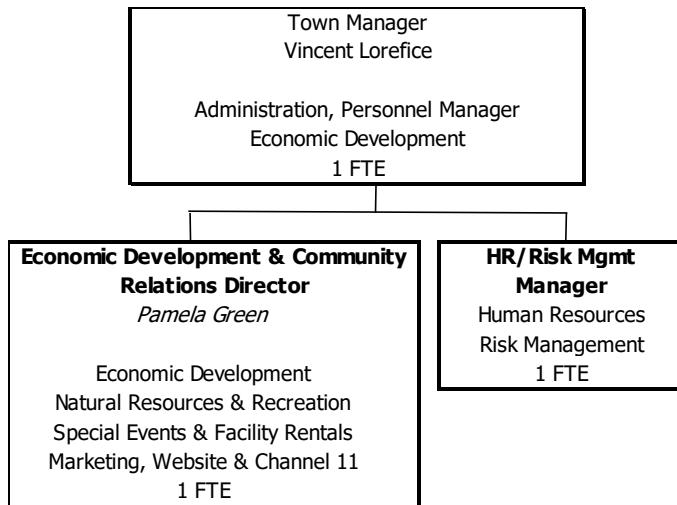
# TOWN MANAGER DEPARTMENT

## BUDGET UNIT DESCRIPTION

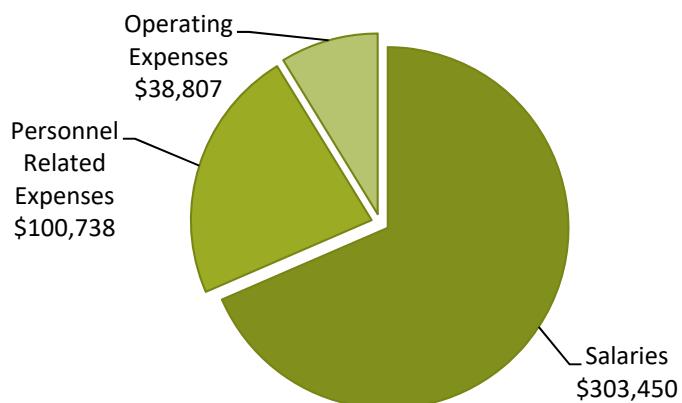
Appointed by the Town Council, the Town Manager is the Chief Executive Officer of the Town and is responsible for all municipal operations; the planning, implementation, and review of all policies, procedures and programs; and provides direction to all other departments. Additionally, the Town Manager serves as the Human Resources Director, facilitates the Economic Development Advisory Committee, and also represents the Town at various meetings across the state including the Maricopa Association of Governments.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected
(1)	Maintain a healthy, customer-oriented workforce	Invest additional resources in employee development, appreciation, and wellness	Number of employee appreciation and wellness programs/events offered				
			14	15	18	15	15
			Percentage of staff participating in at least one wellness program annually				
			83%	85%	87%	90%	90%

## PERSONNEL



## SUMMARY



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>TOWN MANAGER EXPENSE</b>					
100-116-110-50100	SALARIES & WAGES FULL-TIME	231,825	259,317	296,877	303,450
100-116-110-50125	COMP TIME - USED	14	0	0	0
100-116-110-50140	SICK TIME	4,809	2,105	4,750	0
100-116-110-50150	OVERTIME	6	0	0	0
<b>TOTAL SALARIES</b>		<b>236,654</b>	<b>261,422</b>	<b>301,627</b>	<b>303,450</b>
100-116-110-50210	FICA EXPENSE	17,665	19,525	23,073	23,213
100-116-110-50212	INDUSTRIAL INSURANCE	745	820	946	952
100-116-110-50221	STATE RETIREMENT EXP	26,579	29,810	36,527	37,082
100-116-110-50232	HEALTH INSURANCE	38,452	39,719	41,238	36,762
100-116-110-50233	DENTAL INSURANCE	2,524	2,245	2,326	2,591
100-116-110-50234	LIFE INSURANCE	208	211	245	138
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>86,173</b>	<b>92,330</b>	<b>104,355</b>	<b>100,738</b>
100-116-110-60112	TRAINING & TRAVEL	3,686	3,899	4,500	3,800
100-116-110-60114	MEMBERSHIP & DUES	3,046	2,577	2,900	2,300
100-116-110-60302	DATA PROCESSING	260	260	0	500
100-116-110-60308	OTHER PROFESSIONAL SERVICES	0	3,725	4,000	4,000
100-116-110-60406	BOOKS, PUBLICATIONS & MAPS	0	2,185	1,000	1,000
100-116-110-60599	INTERNET, WEBSITE & EMAIL	19,249	19,404	20,000	21,000
100-116-110-60601	SVC TO MAINT AUTO	153	146	1,000	1,000
100-116-110-60620	TELEPHONE	597	775	807	807
100-116-110-60639	OFFICE SUPPLIES	932	1,848	1,500	2,000
100-116-110-60648	GAS, OIL & LUBRICANTS	863	834	1,400	1,400
100-116-110-69215	PUBLIC OUTREACH	0	0	200	1,000
100-116-110-69999	MINOR CAPITAL	1,626	285	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>30,413</b>	<b>35,937</b>	<b>37,307</b>	<b>38,807</b>
<b>TOWN MANAGER EXPENSE</b>		<b>353,239</b>	<b>389,689</b>	<b>443,289</b>	<b>442,995</b>

# TOWN CLERK DEPARTMENT

## **BUDGET UNIT DESCRIPTION**

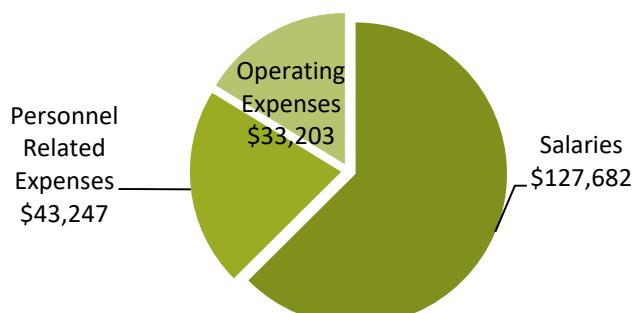
This department acts in an administrative capacity for the Town Council processing, maintaining and protecting the official records of the Town, conducting elections, providing courteous and timely customer service to the Council, staff and the public. The Town Clerk is the main link between citizens and our municipal government.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected
(1)	Improve Transparency And Public Access to Information	Respond to public records requests quickly and efficiently.	Number of public records requests processed				
			27	107	103	120	100
(2)	Make Wickenburg A Welcoming Destination For Businesses	Process business licenses and special event liquor license applications quickly and efficiently.	Average number of days required to respond to a public records request				
			2	2	2	2	2
			Number of new business license applications processed				
			116	142	191	121	140
			Total number of business license as of June 30th				
			810	807	875	890	875
			Number of special event liquor licenses processed				
			33	43	44	43	43
			Average number of days required to issue a special event liquor license				
			3	1	1	1	1

## **PERSONNEL**

<b>Town Clerk</b> Amy Brown	
Agendas Records Mgmt	Minutes Elections
1 FTE	
<b>Administrative Assistant</b>	
Deputy Town Clerk Cemetery (Administration)	
1 FTE	

## **SUMMARY**



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>TOWN CLERK EXPENSE</b>					
100-121-110-50100	SALARIES & WAGES FULL-TIME	89,160	105,803	123,273	127,105
100-121-110-50125	COMP TIME - USED	14	520	577	577
100-121-110-50140	SICK TIME	1,395	6,451	3,695	0
100-121-110-50150	OVERTIME	6	6	0	0
<b>TOTAL SALARIES</b>		<b>90,576</b>	<b>112,780</b>	<b>127,545</b>	<b>127,682</b>
100-121-110-50210	FICA EXPENSE	6,648	8,363	9,757	9,768
100-121-110-50212	INDUSTRIAL INSURANCE	195	314	419	419
100-121-110-50221	STATE RETIREMENT EXP	9,737	12,575	15,446	15,603
100-121-110-50232	HEALTH INSURANCE	13,300	17,832	18,576	16,025
100-121-110-50233	DENTAL INSURANCE	844	1,026	1,038	1,351
100-121-110-50234	LIFE INSURANCE	211	143	131	81
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>30,934</b>	<b>40,252</b>	<b>45,367</b>	<b>43,247</b>
100-121-110-60112	TRAINING & TRAVEL	1,219	1,458	1,795	1,000
100-121-110-60114	MEMBERSHIP & DUES	295	305	370	365
100-121-110-60301	MICRO FILMING	117	117	120	200
100-121-110-60302	DATA PROCESSING	8,100	13,465	7,911	8,300
100-121-110-60305	OTHER CONTRACT SERVICES	0	0	1,438	2,388
100-121-110-60400	ADVERTISING	3,228	9,861	9,000	10,000
100-121-110-60404	RECORDING	0	0	100	300
100-121-110-60639	OFFICE SUPPLIES	531	628	1,000	1,200
100-121-110-60670	ELECTIONS	540	15,918	0	9,350
100-121-110-69213	BOARDS & COMMISSIONS	1,121	728	100	100
<b>TOTAL OPERATING EXPENSES</b>		<b>15,151</b>	<b>42,480</b>	<b>21,834</b>	<b>33,203</b>
<b>TOWN CLERK EXPENSE</b>		<b>136,661</b>	<b>195,511</b>	<b>194,746</b>	<b>204,132</b>

# TOWN COURT

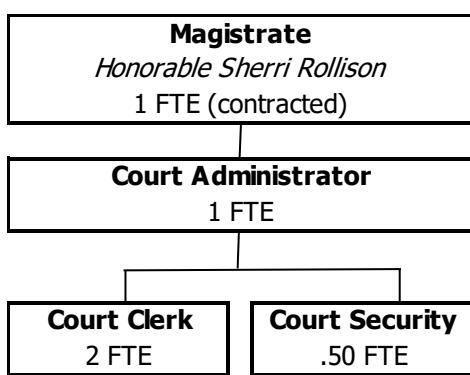
## **BUDGET UNIT DESCRIPTION**

The Town Court budget unit accounts for costs associated with the judicial branch of town government. The Judge of the Town Court hears cases involving violations of town ordinances, civil and criminal traffic cases, and misdemeanor cases, that occur within the town limits. The court also issues orders of protection and injunctions against harassment.

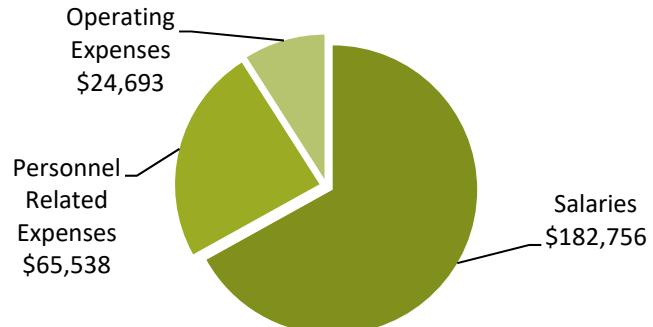
*Our mission is to administer justice under the law, equally, impartially, and efficiently in a safe professional environment with dignity and respect for all, to promote public safety, trust, and confidence.*

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected
			# of re-orders that need to be issued				
(1)	To Enhance Public Safety Measures	To use sentencing powers to create conditions that would encourage lawful behavior and reduce re-offending.	25	99	129	115	115
			# of order to show cause issued				
(2)	Ensure The Timely And Accurate Disposition Of Cases Filed	To process cases filed within 4 days at least 85% of the time.	137	192	114	100	100
			# of cases filed				
(3)	To Increase Awareness of Court Functions	To Maximize Opportunities for public engagement	1,411	1,286	1,375	1,880	1,880
			# of cases adjudicated				
			2,072	1,382	1,426	1,890	1,890
			# of marriage licenses issued				
			66	57	45	55	55
			# of wedding ceremonies performed				
			24	18	19	8	8

## **PERSONNEL**



## **SUMMARY**



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>TOWN COURT EXPENSE</b>					
100-125-125-50100	SALARIES & WAGES FULL-TIME	115,924	121,102	138,538	145,533
100-125-125-50110	SALARIES & WAGES PART-TIME	7,751	7,307	8,485	7,509
100-125-125-50120	SALARIES & WAGES JUDGE	34,741	33,966	29,714	29,714
100-125-125-50140	SICK TIME	6,147	5,700	2,842	0
<b>TOTAL SALARIES</b>		<b>164,563</b>	<b>168,076</b>	<b>179,579</b>	<b>182,756</b>
100-125-125-50210	FICA EXPENSE	12,101	12,347	13,736	13,980
100-125-125-50212	INDUSTRIAL INSURANCE	470	447	478	486
100-125-125-50221	STATE RETIREMENT EXP	13,674	14,671	21,747	22,333
100-125-125-50232	HEALTH INSURANCE	28,977	31,041	31,722	26,526
100-125-125-50233	DENTAL INSURANCE	1,717	1,717	1,672	2,144
100-125-125-50234	LIFE INSURANCE	211	122	122	69
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>57,150</b>	<b>60,345</b>	<b>69,477</b>	<b>65,538</b>
100-125-125-60104	CLOTHING ALLOWANCE	0	0	0	300
100-125-125-60105	LAUNDRY & CLEANING	0	16	30	30
100-125-125-60112	TRAINING & TRAVEL	2,669	2,285	1,090	3,660
100-125-125-60114	MEMBERSHIP & DUES	665	500	525	625
100-125-125-60200	CREDIT & ONLINE FEE'S	1,855	1,494	1,871	1,871
100-125-125-60302	DATA PROCESSING	0	0	0	567
100-125-125-60305	OTHER CONTRACT SERVICES	3,607	3,961	5,500	5,500
100-125-125-60306	JURY TRIALS	0	125	500	1,000
100-125-125-60313	SECURITY	0	38	100	0
100-125-125-60406	BOOKS, PUBLICATIONS & MAPS	225	205	218	215
100-125-125-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	1,200	1,000
100-125-125-60620	TELEPHONE	925	982	1,039	1,039
100-125-125-60622	RENTALS-LEASES-LOANS	6,070	6,070	6,070	6,186
100-125-125-60639	OFFICE SUPPLIES	1,843	1,980	1,850	1,900
100-125-125-69215	PUBLIC OUTREACH	0	290	0	0
100-125-125-69999	MINOR CAPITAL	88	0	150	800
<b>TOTAL OPERATING EXPENSES</b>		<b>17,947</b>	<b>17,945</b>	<b>20,143</b>	<b>24,693</b>
<b>TOWN COURT EXPENSE</b>		<b>239,660</b>	<b>246,366</b>	<b>269,199</b>	<b>272,987</b>

# **TOWN ATTORNEY**

## **BUDGET UNIT DESCRIPTION**

During the first meeting of the newly elected Council Members in July 1998, the council voted to discontinue the practice of having an in-house attorney. The Town of Wickenburg now utilizes the services of several outside law firms for all of its legal needs.

## **PERSONNEL**

Since the Town Attorney's Department is serviced by outside law firms, there is no internal staff.

## **SUMMARY**



## GENERAL FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>TOWN ATTORNEY EXPENSE</b>				
100-130-125-60314 CONTRACT ATTORNEY - COURT	66,879	64,711	76,000	76,000
100-130-125-60315 CONTRACT ATTORNEY - GENERAL	116,894	140,366	125,000	125,000
<b>TOTAL OPERATING EXPENSES</b>	<b>183,773</b>	<b>205,077</b>	<b>201,000</b>	<b>201,000</b>
<b>TOWN ATTORNEY EXPENSE</b>	<b>183,773</b>	<b>205,077</b>	<b>201,000</b>	<b>201,000</b>

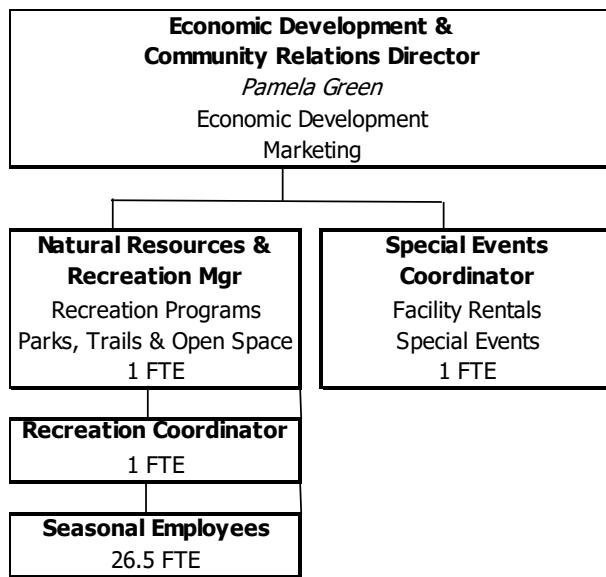
# RECREATION DEPARTMENT

## BUDGET UNIT DESCRIPTION

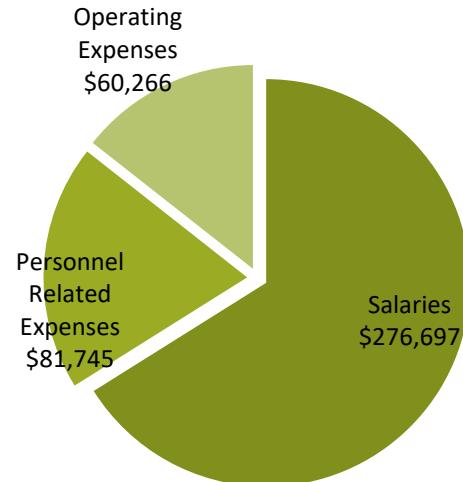
The Recreation Department was separated out from the Parks, Recreation & Facilities Maintenance Department during FY 2018-19. It is responsible for a variety of recreational activities providing a fun, safe and enjoyable experience for persons of all ages, special events, and facility rentals.

Goal		Objective	Performance Measures					
			Outcome Indicator(s)					
FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected				
(1) Create A Constant Stream Of Activities In The Community	Support Wickenburg's expanding reputation as a destination with many activities.	Number of special event applications processed	47	68	68	55	50	
(2) Create An Atmosphere That Engages Families And People Of All Ages In Activities	Develop high quality programming, improve user experiences, and increase participation in programs.	Year-over-year revenue increase/(decrease) in recreation program revenues	(\$10,524)	\$11,956	(\$7,081)	(\$4,000)	\$5,000	
(3) Partner With Businesses And Non-Profits For Recreation Programming	Develop relationships in the community to work together on future sponsorships, programming and special events.	Number of sponsorships and partnerships	25	47	60	85	55	

## PERSONNEL



## SUMMARY



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>RECREATION EXPENSE</b>					
100-135-135-50100	SALARIES & WAGES FULL-TIME	0	123,745	143,923	164,408
100-135-135-50105	SALARIES & WAGES SEASONAL	113,575	131,358	85,566	110,530
100-135-135-50125	COMP TIME - USED	0	0	1,595	1,595
100-135-135-50140	SICK TIME	0	4,195	6,065	0
100-135-135-50150	OVERTIME	0	1,641	164	164
<b>TOTAL SALARIES</b>		<b>113,575</b>	<b>260,939</b>	<b>237,313</b>	<b>276,697</b>
100-135-135-50210	FICA EXPENSE	0	18,248	18,154	21,167
100-135-135-50212	INDUSTRIAL INSURANCE	0	3,863	5,313	5,896
100-135-135-50221	STATE RETIREMENT EXP	0	12,651	28,738	33,812
100-135-135-50232	HEALTH INSURANCE	0	29,159	23,781	18,624
100-135-135-50233	DENTAL INSURANCE	0	1,925	1,797	2,177
100-135-135-50234	LIFE INSURANCE	0	92	112	69
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>0</b>	<b>65,937</b>	<b>77,895</b>	<b>81,745</b>
100-135-135-60104	CLOTHING ALLOWANCE	0	1,972	1,746	2,500
100-135-135-60112	TRAINING & TRAVEL	0	3,842	6,300	3,750
100-135-135-60114	MEMBERSHIP & DUES	377	883	2,000	5,760
100-135-135-60302	DATA PROCESSING	0	514	850	1,325
100-135-135-60400	ADVERTISING	8,378	6,611	3,800	7,000
100-135-135-60406	BOOKS, PUBLICATIONS & MAPS	36	0	1,799	5,000
100-135-135-60601	SVC TO MAINT AUTO	0	0	1,665	800
100-135-135-60620	TELEPHONE	0	882	1,356	1,356
100-135-135-60637	REC PROGRAMS	21,888	24,292	22,923	23,000
100-135-135-60639	OFFICE SUPPLIES	0	1,424	1,084	800
100-135-135-60648	GAS, OIL & LUBRICANTS	0	148	325	325
100-135-135-60656	SAFETY	0	1,407	2,000	4,500
100-135-135-69215	PUBLIC OUTREACH	0	0	150	150
100-135-135-69999	MINOR CAPITAL	0	217	412	4,000
<b>TOTAL OPERATING EXPENSES</b>		<b>30,679</b>	<b>42,193</b>	<b>46,410</b>	<b>60,266</b>
<b>RECREATION EXPENSE</b>					
		<b>144,254</b>	<b>369,068</b>	<b>361,618</b>	<b>418,708</b>

# LIBRARY

## BUDGET UNIT DESCRIPTION

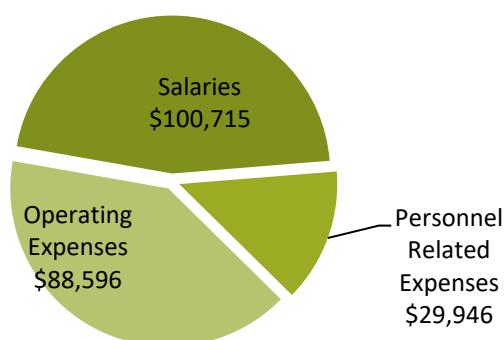
The Library budget unit accounts for the costs associated with operating and maintaining the Town's Public Library, which was transferred to the Town on August 25, 1987. The library encourages lifelong learning through a wide assortment of published material. The library's mission is the dissemination of information and knowledge for the individual plus the facilitation of small groups that seek to collaborate together. It is designed to foster education, entertainment, and creativity for life-long learning.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
(1)	Evaluate Customer Satisfaction With Library Services	Regularly survey library users to determine level of satisfaction with services and use technology in conducting survey research.	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected
			Percentage of positive satisfaction levels with services as reported in survey results				
(2)	Enhance And Diversify Library Programming To Reflect Interests & Educational Opportunities Of Persons Of All Ages	Implement a variety of classes, events and informational programs.	Number of participants in learning programs				
			Not tracked until FY 2018-19	Not tracked until FY 2018-19	310	365	275
(3)	Expand The Library's Social Media Presence To Attract New Patrons In Library Programming	Increase awareness of and participation in library programs and events using technology.	Number of social media posts made by library staff				
			180	177	225	250	250
(4)	Support Community Engagement By Increasing Volunteerism At The Library	Implement a "Searching for Qualified/Interested Volunteers" Event & Training Session	Number of social media followers/fans				
			Not tracked until FY 2016-17	590	678	761	825
			Number of events facilitated				
			Started FY 2019-20	Started FY 2019-20	Started FY 2019-20	2	3
			Number of new volunteers trained				
			Started FY 2019-20	Started FY 2019-20	Started FY 2019-20	5	5

## PERSONNEL

<b>Economic Development &amp; Community Relations Director</b>
Pamela Green
<b>Library Manager</b>
1 FTE
<b>Library Assistant</b>
2.5 FTE

## SUMMARY



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>LIBRARY EXPENSE</b>					
100-145-145-50100	SALARIES & WAGES FULL-TIME	40,393	41,956	42,617	44,957
100-145-145-50110	SALARIES & WAGES PART-TIME	41,121	39,725	49,435	55,567
100-145-145-50140	SICK TIME	2,081	2,057	2,083	0
100-145-145-50150	OVERTIME	28	63	191	191
<b>TOTAL SALARIES</b>		<b>83,623</b>	<b>83,801</b>	<b>94,326</b>	<b>100,715</b>
100-145-145-50210	FICA EXPENSE	6,343	6,247	7,216	7,704
100-145-145-50212	INDUSTRIAL INSURANCE	279	438	587	627
100-145-145-50221	STATE RETIREMENT EXP	8,207	8,199	9,926	10,610
100-145-145-50232	HEALTH INSURANCE	6,249	11,648	13,146	10,501
100-145-145-50233	DENTAL INSURANCE	397	397	344	481
100-145-145-50234	LIFE INSURANCE	70	41	41	23
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>21,545</b>	<b>26,969</b>	<b>31,260</b>	<b>29,946</b>
100-145-145-60104	CLOTHING ALLOWANCE	180	114	200	100
100-145-145-60107	VOLUNTEER COSTS	16	0	0	0
100-145-145-60112	TRAINING & TRAVEL	672	577	1,000	600
100-145-145-60114	MEMBERSHIP & DUES	250	214	300	140
100-145-145-60302	DATA PROCESSING	2,209	9,024	8,600	7,750
100-145-145-60305	OTHER CONTRACT SERVICES	52,256	40,669	48,417	50,000
100-145-145-60406	BOOKS, PUBLICATIONS & MAPS	4,557	1,199	1,232	1,740
100-145-145-60599	INTERNET, WEBSITE & EMAIL	0	0	625	1,600
100-145-145-60602	SVC TO MAINT OFFICE EQUIPMENT	1,283	0	1,331	1,460
100-145-145-60618	UTILITIES EXPENSE	22,786	19,169	18,006	18,006
100-145-145-60623	LIBRARY BLDG MAINTENANCE	761	7,719	655	1,000
100-145-145-60637	REC PROGRAMS	3,838	2,453	1,868	2,100
100-145-145-60639	OFFICE SUPPLIES	2,756	2,425	2,690	3,000
100-145-145-60644	JANITORIAL SUPPLIES	1,571	1,430	1,345	1,000
100-145-145-69215	PUBLIC OUTREACH	0	0	400	100
100-145-145-69999	MINOR CAPITAL	1,356	85	1,501	0
<b>TOTAL OPERATING EXPENSES</b>		<b>94,489</b>	<b>85,077</b>	<b>88,170</b>	<b>88,596</b>
<b>LIBRARY EXPENSE</b>		<b>199,657</b>	<b>195,847</b>	<b>213,756</b>	<b>219,257</b>

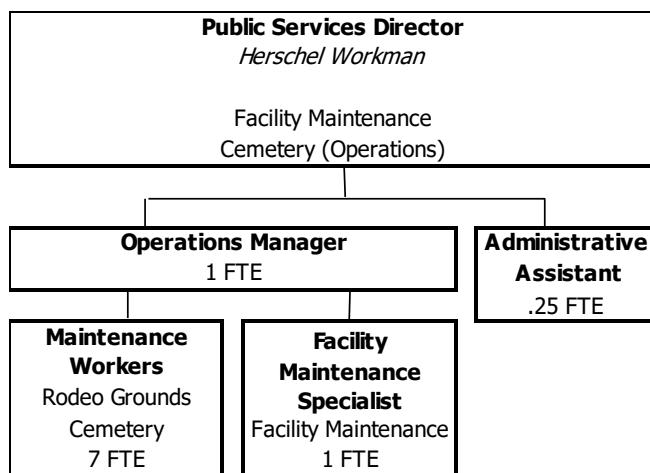
# PARKS & FACILITIES MAINTENANCE DEPARTMENT

## BUDGET UNIT DESCRIPTION

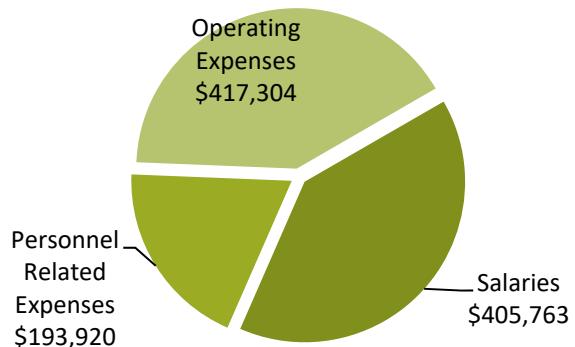
The Parks, Recreation & Facilities Department is responsible for the maintenance and physical appearance of all public facilities including, buildings and parks within the town. This Department also offers a variety of recreational activities providing a fun, safe and enjoyable experience for persons of all ages.

		Performance Measures					
		Objective	Outcome Indicator(s)				
Goal			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	
(1)	Improve And Maintain The Appearance Of Wickenburg	Maintain Town parks and streetscapes.	Number of hours completed on park maintenance and improvement				
			13,500	10,000	10,000	10,000	12,000
(2)	Pursue Full Cost-Recovery In The Rental Of Town Facilities	Analyze the associated costs of operating facilities to properly charge for rentals and set up fees.	Community & Rec Center rental fees collected				
			\$41,206	\$51,338	\$34,323	\$26,000	\$20,000
(3)	Leverage Wickenburg's Natural Environment To Create Trails For Various Uses	Use the General Plan 2025 to guide construction of trail systems throughout the community.	Miles of trails constructed				
			0	0	0.8	1.5	0

## PERSONNEL



## SUMMARY



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>PARKS &amp; FACILITIES EXPENSE</b>					
100-150-150-50100	SALARIES & WAGES FULL-TIME	433,326	295,705	351,528	387,437
100-150-150-50125	COMP TIME - USED	2,053	16	27	27
100-150-150-50140	SICK TIME	23,069	21,091	4,986	0
100-150-150-50150	OVERTIME	3,682	6,003	18,299	18,299
	<b>TOTAL SALARIES</b>	<b>462,130</b>	<b>322,816</b>	<b>374,840</b>	<b>405,763</b>
100-150-150-50210	FICA EXPENSE	42,059	24,854	28,674	31,040
100-150-150-50212	INDUSTRIAL INSURANCE	21,671	17,361	20,159	21,822
100-150-150-50221	STATE RETIREMENT EXP	48,795	37,908	45,393	49,584
100-150-150-50232	HEALTH INSURANCE	102,110	80,642	85,647	84,208
100-150-150-50233	DENTAL INSURANCE	7,235	5,732	4,619	7,053
100-150-150-50234	LIFE INSURANCE	784	406	401	213
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>222,654</b>	<b>166,903</b>	<b>184,893</b>	<b>193,920</b>
100-150-150-60104	CLOTHING ALLOWANCE	3,938	390	3,600	3,080
100-150-150-60105	LAUNDRY & CLEANING	66	0	0	0
100-150-150-60112	TRAINING & TRAVEL	4,795	2,434	500	2,700
100-150-150-60114	MEMBERSHIP & DUES	0	0	150	150
100-150-150-60118	LICENSES & PERMITS	980	855	3,205	1,300
100-150-150-60302	DATA PROCESSING	0	0	0	600
100-150-150-60305	OTHER CONTRACT SERVICES	2,428	3,128	5,000	10,000
100-150-150-60403	PRINTING, BINDING & PHOTO	78	0	0	0
100-150-150-60598	POOL MAINTENANCE	10,579	7,237	5,080	10,000
100-150-150-60599	INTERNET, WEBSITE & EMAIL	2,068	2,039	1,863	1,863
100-150-150-60600	SVC TO MAINT BUILDINGS	32,618	26,327	22,000	40,000
100-150-150-60601	SVC TO MAINT AUTO	7,442	3,224	6,500	6,500
100-150-150-60602	SVC TO MAINT OFFICE EQUIPMENT	955	802	820	820
100-150-150-60604	SVC TO MAINT OTHER EQUIPMENT	14,492	7,088	3,500	10,000
100-150-150-60606	GROUNDS MAINTENANCE	29,571	34,328	52,000	50,000
100-150-150-60610	CAP BLDG MAINTENANCE	336	297	100	500
100-150-150-60611	RESPITE BLDG MAINTENANCE	555	740	0	0
100-150-150-60618	UTILITIES EXPENSE	228,881	227,785	233,049	233,049
100-150-150-60620	TELEPHONE	3,673	2,661	3,582	3,582
100-150-150-60639	OFFICE SUPPLIES	2,689	1,869	1,400	1,600
100-150-150-60644	JANITORIAL SUPPLIES	11,608	11,956	13,500	11,000
100-150-150-60646	CHEMICALS	10,800	10,771	6,245	12,000
100-150-150-60648	GAS, OIL & LUBRICANTS	10,901	11,133	12,000	12,000
100-150-150-60654	SMALL TOOLS	4,449	3,428	2,480	2,560
100-150-150-60656	SAFETY	1,353	1,014	1,600	3,000
100-150-150-69215	PUBLIC OUTREACH	0	0	174	0
100-150-150-69999	MINOR CAPITAL	7,216	8,940	7,000	1,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>392,469</b>	<b>368,445</b>	<b>385,348</b>	<b>417,304</b>
100-150-150-90904	GROUND IMPROVEMENTS	137	0	0	0
100-150-150-90905	BUILDING IMPROVEMENTS	54,402	31,991	42,390	0
100-150-150-90908	VEHICLES CAPITAL OUTLAY	0	0	37,000	0
100-150-150-90912	OTHER CAPITAL PURCHASES	4,043	0	0	0
	<b>TOTAL CAPITAL</b>	<b>58,582</b>	<b>31,991</b>	<b>79,390</b>	<b>0</b>
<b>PARKS &amp; FACILITIES EXPENSE</b>					
		<b>1,135,835</b>	<b>890,156</b>	<b>1,024,471</b>	<b>1,016,987</b>

# COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES DEPARTMENT

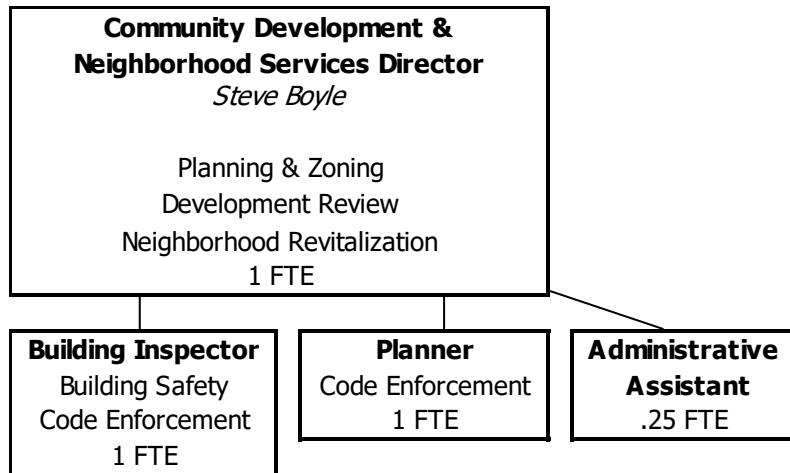
## BUDGET UNIT DESCRIPTION

This department is charged with providing superior customer service to the general public, using innovative problem solving skills in protecting the community's historic, environmental, economic, and physical resources. This is accomplished by maintaining effective working relationships with developers to promote orderly physical growth with a balance of compatible land uses in accordance with the town code and general plan. The department also promotes neighborhood beautification projects, which enhance aesthetics, improve property values and heighten neighborhood awareness.

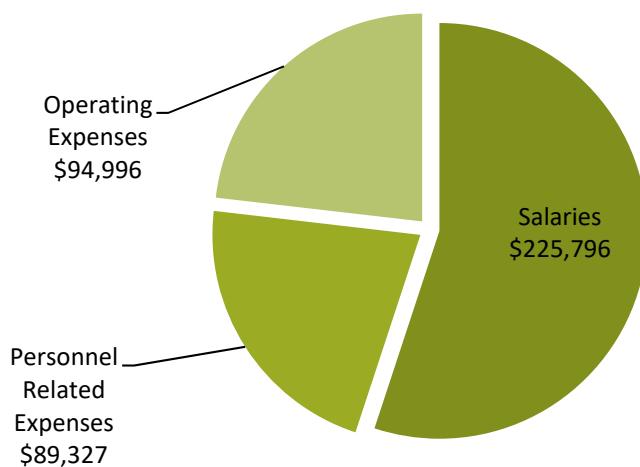
*To enhance the quality of life for the citizens of Wickenburg by providing a Department which encourages quality growth and the stabilization of neighborhoods through focused efforts of planning and permitting. We work towards improving the natural and manmade environment, its economic base and neighborhoods. We strive to engage in active code enforcement and encourage citizen involvement with neighborhood service projects.*

Performance Measures						
Goal		Objective	Outcome Indicator(s)			
FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected		
(1) Facilitate Economic Development Through The Efficient Processing Of Permits, Plans And Inspections	Use existing resources to improve the Town's responsiveness to application for services.	Average number of days to complete plan review process				
		4	5	5	6	6
(2) Integrate Neighborhood Services Function With Other Departments To Proactively Address Areas In Need	Coordinate neighborhood service projects with Police and Public Works which will improve blighted areas	Percentage of instances in which an inspection was completed within 24 hours of receiving request				
		99%	99%	99%	99%	99%
(3) Create Strong, Clean And Safe Neighborhoods And A Healthy Environment For Citizens Of The Town	Respond promptly to code enforcement complaints.	Number of houses or lots cleaned by service projects				
		3	1	1	1	0
		Amount of in-kind donations received to assist with neighborhood projects				
		\$2,000	\$1,500	\$1,416	\$950	\$0
		Number of code enforcement complaints received				
		132	137	48	100	120
		Number of code enforcement complaints resolved				
		99	96	43	68	75

## PERSONNEL



## SUMMARY



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>COMMUNITY DEVELOPMENT EXPENSE</b>					
100-155-155-50100	SALARIES & WAGES FULL-TIME	175,387	175,646	206,181	225,553
100-155-155-50125	COMP TIME - USED	899	387	0	0
100-155-155-50140	SICK TIME	2,889	1,876	7,194	0
100-155-155-50150	OVERTIME	0	0	243	243
<b>TOTAL SALARIES</b>		<b>179,174</b>	<b>177,909</b>	<b>213,618</b>	<b>225,796</b>
100-155-155-50210	FICA EXPENSE	13,205	13,146	16,342	17,273
100-155-155-50212	INDUSTRIAL INSURANCE	3,227	2,519	3,025	3,197
100-155-155-50221	STATE RETIREMENT EXP	20,267	20,680	25,869	27,592
100-155-155-50232	HEALTH INSURANCE	29,694	33,147	43,937	38,527
100-155-155-50233	DENTAL INSURANCE	2,289	2,322	2,088	2,629
100-155-155-50234	LIFE INSURANCE	304	177	183	109
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>68,986</b>	<b>71,991</b>	<b>91,444</b>	<b>89,327</b>
100-155-155-60020	CONTRACTED SERVICES REIMB	14,344	106,997	100,000	70,000
100-155-155-60104	CLOTHING ALLOWANCE	46	80	240	360
100-155-155-60112	TRAINING & TRAVEL	833	811	390	500
100-155-155-60114	MEMBERSHIP & DUES	293	298	200	170
100-155-155-60302	DATA PROCESSING	3,000	4,867	5,532	6,300
100-155-155-60305	OTHER CONTRACT SERVICES	4,682	14,256	9,000	10,000
100-155-155-60403	PRINTING, BINDING & PHOTO	67	130	250	250
100-155-155-60406	BOOKS, PUBLICATIONS & MAPS	0	23	100	650
100-155-155-60599	INTERNET, WEBSITE & EMAIL	440	415	144	144
100-155-155-60601	SVC TO MAINT AUTO	192	347	1,530	1,500
100-155-155-60620	TELEPHONE	1,079	1,261	1,762	1,762
100-155-155-60625	CLEAN UP PROJECT	2,564	1,417	950	0
100-155-155-60639	OFFICE SUPPLIES	637	196	750	750
100-155-155-60648	GAS, OIL & LUBRICANTS	1,351	1,166	1,800	2,000
100-155-155-60654	SMALL TOOLS	54	25	50	210
100-155-155-69215	PUBLIC OUTREACH	0	0	200	0
100-155-155-69999	MINOR CAPITAL	3,738	189	600	400
<b>TOTAL OPERATING EXPENSES</b>		<b>33,321</b>	<b>132,478</b>	<b>123,498</b>	<b>94,996</b>
100-155-155-90908	VEHICLES CAPITAL OUTLAY	0	23,525	0	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>23,525</b>	<b>0</b>	<b>0</b>
<b>COMMUNITY DEVELOPMENT EXPENSE</b>		<b>281,481</b>	<b>405,902</b>	<b>428,560</b>	<b>410,119</b>

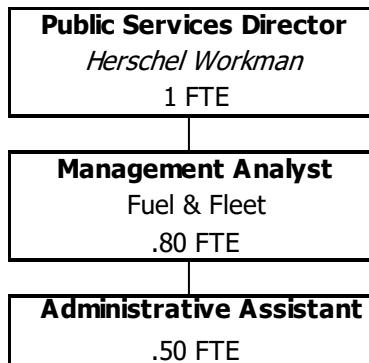
# PUBLIC SERVICES ADMINISTRATION

## BUDGET UNIT DESCRIPTION

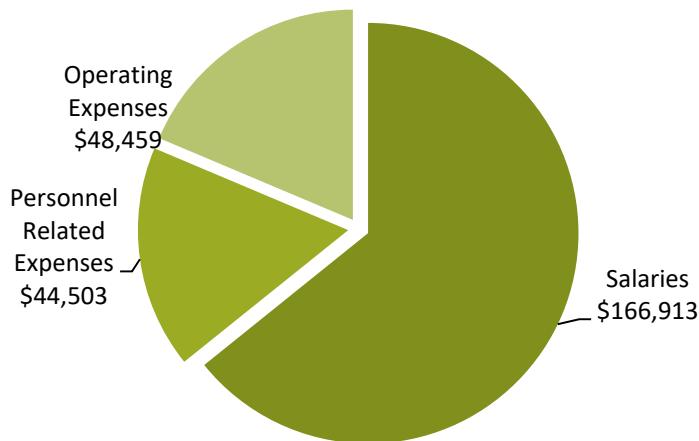
This department is charged with providing administrative services to the Water, Electric, Sanitation, and Wastewater Utility Funds; the Towns Maintenance Shop & Fuel Facility.

Goal		Objective	Performance Measures					
			Outcome Indicator(s)					
FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected				
(1) To Track All Assets Through A Life Cycle Analysis	Track all work orders and develop reports to assist with proactive repairs.	Percentage of assets included in asset management system	90%	90%	90%	90%	95%	
(2) Implement A Culture Of Proactive Management and Maintenance	Plan for future positions needed, and establish position titles that represent actual work performed by each team member.	Percentage of positions updated to reflect accurate work responsibilities	85%	90%	95%	95%	99%	

## PERSONNEL



## SUMMARY



## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>PUBLIC SERVICES REVENUE</b>					
100-160-160-50100	SALARIES & WAGES FULL-TIME	130,200	132,235	153,790	166,428
100-160-160-50125	COMP TIME - USED	0	16	0	0
100-160-160-50140	SICK TIME	5,119	3,712	8,452	0
100-160-160-50150	OVERTIME	0	0	485	485
<b>TOTAL SALARIES</b>		<b>135,319</b>	<b>135,964</b>	<b>162,727</b>	<b>166,913</b>
100-160-160-50210	FICA EXPENSE	10,112	10,153	12,447	12,768
100-160-160-50212	INDUSTRIAL INSURANCE	2,329	1,954	2,339	2,399
100-160-160-50221	STATE RETIREMENT EXP	15,055	15,492	19,706	20,397
100-160-160-50232	HEALTH INSURANCE	18,146	10,874	10,130	8,070
100-160-160-50233	DENTAL INSURANCE	971	754	568	781
100-160-160-50234	LIFE INSURANCE	348	96	70	88
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>46,960</b>	<b>39,323</b>	<b>45,260</b>	<b>44,503</b>
100-160-160-60104	CLOTHING ALLOWANCE	224	164	100	240
100-160-160-60112	TRAINING & TRAVEL	3,374	120	500	2,000
100-160-160-60114	MEMBERSHIP & DUES	329	0	600	350
100-160-160-60302	DATA PROCESSING	6,600	6,849	6,850	7,000
100-160-160-60305	OTHER CONTRACT SERVICES	128	270	0	0
100-160-160-60308	OTHER PROFESSIONAL SERVICES	397	1,731	1,804	2,000
100-160-160-60403	PRINTING, BINDING & PHOTO	1,638	985	2,100	2,100
100-160-160-60599	INTERNET, WEBSITE & EMAIL	8,335	7,011	6,116	6,116
100-160-160-60601	SVC TO MAINT AUTO	1,369	0	500	1,000
100-160-160-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	500	500
100-160-160-60609	MATERIALS	2,473	7,321	6,000	0
100-160-160-60618	UTILITIES EXPENSE	7,145	7,879	8,642	8,642
100-160-160-60620	TELEPHONE	5,548	5,670	6,761	6,761
100-160-160-60639	OFFICE SUPPLIES	7,688	9,794	11,000	11,000
100-160-160-60648	GAS, OIL & LUBRICANTS	669	560	750	750
100-160-160-60654	SMALL TOOLS	0	20	0	0
100-160-160-60656	SAFETY	0	17	0	0
100-160-160-69999	MINOR CAPITAL	5,211	0	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>51,128</b>	<b>48,393</b>	<b>52,223</b>	<b>48,459</b>
100-160-160-90912	OTHER CAPITAL PURCHASES	13,597	0	0	0
<b>TOTAL CAPITAL</b>		<b>13,597</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PUBLIC SERVICES REVENUE</b>		<b>247,005</b>	<b>223,680</b>	<b>260,210</b>	<b>259,875</b>

# POLICE DEPARTMENT

## BUDGET UNIT DESCRIPTION

The Police Department budget unit accounts for costs associated with providing peace, order and safety to the community through the enforcement of laws and ordinances. This department is also responsible for animal control and dispatch services.

Goal		Objective	Performance Measures						
			Outcome Indicator(s)						
(1)	Build relationships between the community and the Police Department	Participate in community outreach events that reinforce our mission statement and increase officer presence, and conduct proactive patrols to reduce crime and increase citizen accessibility to officers.	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected		
			Number of community outreach events in which the Department participates	240	281	274	335	400	
(2)		Reduce the number of vehicle accidents	Number of proactive patrols completed	2,353	4,426	4,086	5,600	5,000	
			Number of vehicle accidents responded to	237	300	363	368	375	
			Number of hours speed patrols conducted	408	158	228	355	330	
			Number of drug arrests	60	107	52	68	70	
(3)	Reduce Drug Activity In The Community	Participate in drug talks to educate the community, and with the community's assistance, identify and disrupt drug trafficking in the Wickenburg area.	Number of community educational drug talks conducted	16	14	12	11	12	
			Hours of training provided to staff	2,914	2,552	2,661	2,900	2,200	
			Number & dollar amount of successful grant submissions	2/\$30k	2/\$10K	3/\$160K	3/\$100K	4/\$200K	
(4)	To Encourage Employee Development Through Training	To provide continuing training to each officer and civilian staff member in the department.	Hours of training provided to staff						
			2,914	2,552	2,661	2,900	2,200		
(5)	Modernize Equipment Used To Solve And/Or Deter Crime	Identify and submit grants to improve the equipment used in the police department.	Number & dollar amount of successful grant submissions						
			2/\$30k	2/\$10K	3/\$160K	3/\$100K	4/\$200K		



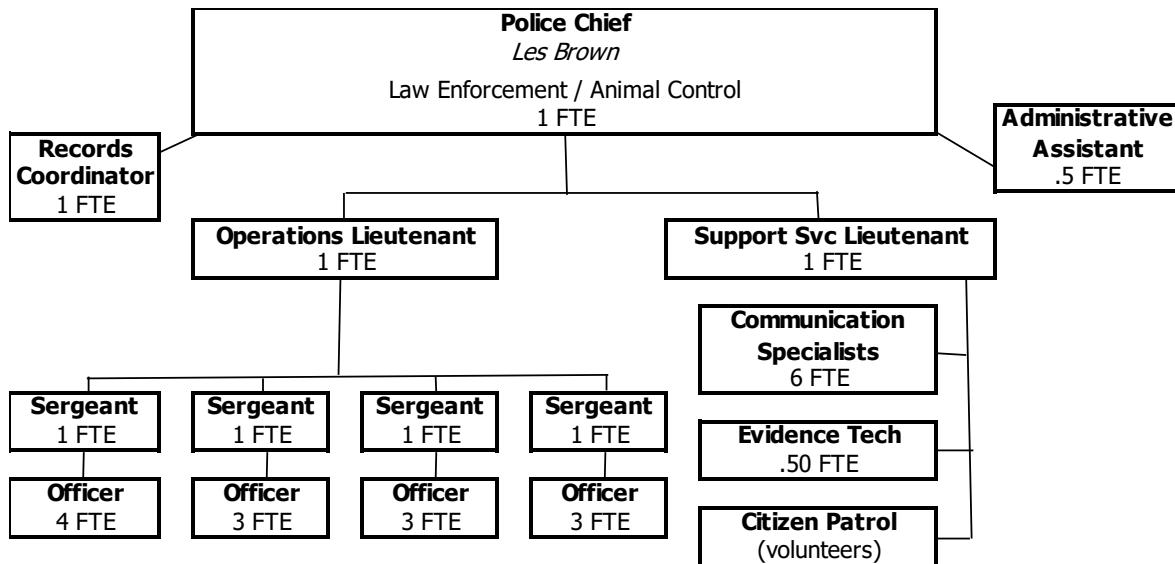
*Our Values include:*

**Pride** - Self-respect that contributes to departmental success.

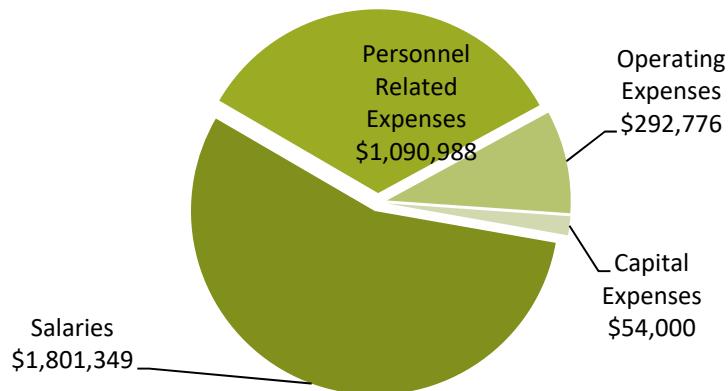
**Service** - Commitment to prompt, professional and courteous service, unbiased and effective in response to community concerns.

**Valor** - Strength of mind or spirit that enables a person to encounter danger with firmness; courage in defense of a noble cause.

## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

**90908**

Patrol Vehicles (#54) - \$54,000

## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>POLICE EXPENSE</b>					
100-165-165-50100	SALARIES & WAGES FT (ASRS)	155,308	160,715	192,729	255,910
100-165-165-50103	SALARIES & WAGES FT (PSRS)	1,202,735	1,281,788	1,395,105	1,367,280
100-165-165-50108	SALARIES ON CALL/STIPEND	0	5,750	6,333	6,333
100-165-165-50110	SALARIES & WAGES PART-TIME	22,892	38,718	43,680	46,020
100-165-165-50125	COMP TIME - USED (ASRS)	300	1,184	1,073	1,073
100-165-165-50126	COMP TIME - USED (PSRS)	10,840	14,054	16,024	16,024
100-165-165-50140	SICK TIME (ASRS)	9,297	17,517	11,028	0
100-165-165-50143	SICK TIME (PSRS)	29,451	22,677	44,247	0
100-165-165-50150	OVERTIME (ASRS)	15,208	16,851	25,532	23,532
100-165-165-50153	OVERTIME (PSRS)	104,269	90,403	85,177	85,177
<b>TOTAL SALARIES</b>		<b>1,550,302</b>	<b>1,649,658</b>	<b>1,820,928</b>	<b>1,801,349</b>
100-165-165-50210	FICA EXPENSE	116,700	124,220	139,302	137,803
100-165-165-50212	INDUSTRIAL INSURANCE	68,901	67,796	74,835	74,030
100-165-165-50220	PUBLIC SAFETY RETIREMENT EXP	424,871	431,720	538,424	564,925
100-165-165-50221	STATE RETIREMENT EXP	20,359	27,157	33,187	39,903
100-165-165-50230	PSPRS CANCER INSURANCE	950	950	900	1,000
100-165-165-50232	HEALTH INSURANCE	251,076	276,429	295,263	251,452
100-165-165-50233	DENTAL INSURANCE	15,816	16,102	16,089	21,218
100-165-165-50234	LIFE INSURANCE	1,949	1,112	1,085	657
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>900,622</b>	<b>945,486</b>	<b>1,099,085</b>	<b>1,090,988</b>
100-165-165-60104	CLOTHING ALLOWANCE	31,843	30,028	29,695	27,600
100-165-165-60112	TRAINING & TRAVEL	12,092	11,909	12,500	9,500
100-165-165-60114	MEMBERSHIP & DUES	1,275	2,575	2,435	2,435
100-165-165-60116	RECRUITING & RETENTION	3,500	10,500	0	0
100-165-165-60302	DATA PROCESSING	57,666	49,011	50,445	48,400
100-165-165-60305	OTHER CONTRACT SERVICES	22,566	3,072	3,500	5,450
100-165-165-60308	TOWN CANINE	3,926	2,948	3,000	4,000
100-165-165-60312	ANIMAL CONTROL	6,390	7,136	6,500	7,000
100-165-165-60403	PRINTING, BINDING & PHOTO	2,567	943	1,500	2,000
100-165-165-60406	BOOKS, PUBLICATIONS & MAPS	1,442	527	1,000	500
100-165-165-60599	INTERNET, WEBSITE & EMAIL	13,624	14,223	15,615	25,215
100-165-165-60601	SVC TO MAINT AUTO	32,107	31,699	34,000	35,000
100-165-165-60602	SVC TO MAINT OFFICE EQUIPMENT	1,002	797	1,005	1,500
100-165-165-60603	SVC TO MAINT COMM EQUIPMENT	967	1,467	2,000	2,500
100-165-165-60604	SVC TO MAINT OTHER EQUIPMENT	281	134	750	1,000
100-165-165-60618	UTILITIES EXPENSE	0	0	3,600	22,800
100-165-165-60619	RADIO REPEATER	5,938	4,802	6,000	6,000
100-165-165-60620	TELEPHONE	10,941	8,391	8,601	8,601
100-165-165-60628	AMMUNITION	6,611	6,907	7,355	7,400
100-165-165-60639	OFFICE SUPPLIES	8,834	8,840	7,000	7,500
100-165-165-60641	DISPOSABLE SUPPLIES	8,124	7,839	5,780	4,800
100-165-165-60648	GAS, OIL & LUBRICANTS	52,749	58,305	51,000	51,000
100-165-165-60654	SMALL TOOLS	2,734	448	3,000	1,625
100-165-165-60656	TRAFFIC CONTROL SUPPLIES	278	486	113	0
100-165-165-69212	POLICE EXPLORER PROGRAM	317	430	0	0
100-165-165-69215	PUBLIC OUTREACH	0	1,324	1,750	1,400
100-165-165-69999	MINOR CAPITAL	28,502	15,661	14,500	9,550
<b>TOTAL OPERATING EXPENSES</b>		<b>316,278</b>	<b>280,401</b>	<b>272,644</b>	<b>292,776</b>

## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
100-165-165-90908	VEHICLES CAPITAL OUTLAY	115,672	95,347	68,000	54,000
100-165-165-90912	OTHER CAPITAL PURCHASES	0	0	24,288	0
	<b>TOTAL CAPITAL</b>	<b>115,672</b>	<b>95,347</b>	<b>92,288</b>	<b>54,000</b>
	 <b>POLICE EXPENSE</b>	 <b>2,882,875</b>	 <b>2,970,892</b>	 <b>3,284,945</b>	 <b>3,239,113</b>

# FIRE DEPARTMENT

## **BUDGET UNIT DESCRIPTION**

The Fire Department budget unit accounts for the costs associated with meeting the following mission: To minimize the loss of life, injury, and property loss by rendering basic emergency medical care, rescue services, fire code inspections, code enforcement, public fire safety/survival education, fire suppression, fire cause/arson investigation, hazardous materials mitigation, technical rescue, search and rescue and emergency operation management. We will provide these services at the highest national standards consistent with community needs and available public and private resources. Up until 2003, this department consisted of a paid Fire Chief and volunteers. In 2005, a paid on call firefighters program supplemented with volunteers was implemented. The department began hiring fulltime personnel to staff an engine company 24/7 in 2006.

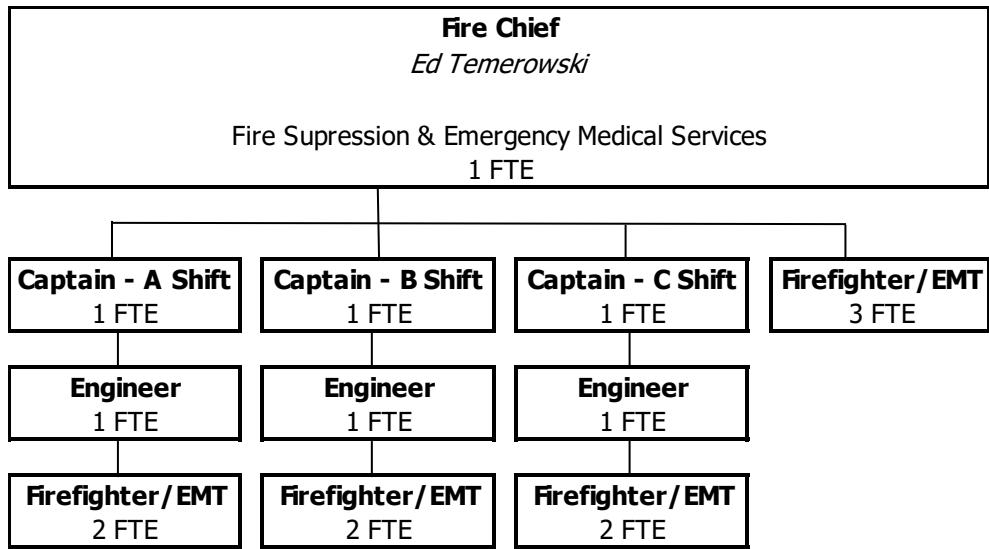
*Dedicated to the Safety and Protection of the People*

*"Providing Public Safety Excellence through leadership, dedication, and training"*

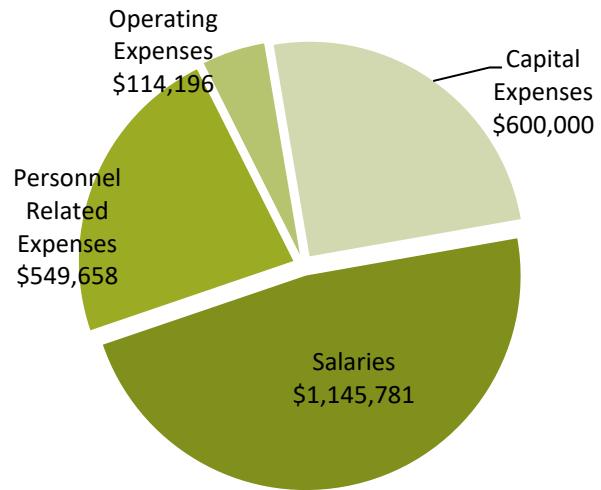
Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
(1)	Improve The Speed And Efficiency Of Emergency Response	Provide quicker emergency response times for the first-due engine company, Goal 5:45- 6:00 minutes	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected
			Average response time for emergencies dispatched				
			7min 12 sec	6 min 20 sec	6 min 45 sec	6 min 40 sec	6 min 50 sec
(2)	Improve visibility of Fire Department through community outreach	Outreach through public service events around community.	Staff hours spent on outreach programs				
			243	344	336	220	250
(2)	Enhance EMS delivery system	Expand education and training. Explore community partnerships.	# of training hours dedicated to EMS & Community Partnerships				
			778	1,144	845	340	600



## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

### **90908**

E751 Replacement - \$575,080

### **90912**

Dispatch Consoles (2) - \$25,000 (also \$20k in 470 & \$45k in 700 = \$90k total))

## GENERAL FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>FIRE EXPENSE</b>					
100-170-165-50103	SALARIES & WAGES (PSRS)	700,230	800,619	983,002	1,000,831
100-170-165-50110	SALARIES & WAGES PART-TIME	14,964	12,991	2,078	7,114
100-170-165-50111	SALARIES & WAGES PT - ASRS	51,183	3,367	0	0
100-170-165-50140	SICK TIME	14,640	22,881	15,031	0
100-170-165-50153	OVERTIME (PSRS)	117,796	118,936	137,836	137,836
<b>TOTAL SALARIES</b>		<b>898,812</b>	<b>958,793</b>	<b>1,137,947</b>	<b>1,145,781</b>
100-170-165-50210	FICA EXPENSE	64,012	68,595	87,051	87,653
100-170-165-50212	INDUSTRIAL INSURANCE	39,435	38,596	45,808	46,123
100-170-165-50220	PUBLIC SAFETY RETIREMENT EXP	168,511	178,401	218,144	212,542
100-170-165-50221	STATE RETIREMENT EXP	3,765	840	252	869
100-170-165-50230	PSPRS CANCER INSURANCE	650	750	1,000	1,000
100-170-165-50232	HEALTH INSURANCE	192,333	207,516	239,953	184,926
100-170-165-50233	DENTAL INSURANCE	12,223	12,178	12,911	16,142
100-170-165-50234	LIFE INSURANCE	1,053	670	711	403
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>481,982</b>	<b>507,545</b>	<b>605,830</b>	<b>549,658</b>
100-170-165-60020	CONTRACTED SERVICES REIMB	4,725	2,560	5,000	5,000
100-170-165-60104	CLOTHING ALLOWANCE	5,362	6,231	5,642	6,000
100-170-165-60105	LAUNDRY & CLEANING	112	124	1,000	1,000
100-170-165-60109	MISC LABS & CDL PHYSICALS	4,306	4,509	10,600	9,000
100-170-165-60112	TRAINING & TRAVEL	12,173	11,801	5,500	2,500
100-170-165-60114	MEMBERSHIP & DUES	454	529	460	525
100-170-165-60302	DATA PROCESSING	2,591	3,372	3,523	3,600
100-170-165-60308	OTHER PROFESSIONAL SERVICES	1,217	1,485	1,535	1,600
100-170-165-60599	INTERNET, WEBSITE & EMAIL	4,237	4,639	3,964	3,964
100-170-165-60600	SVC TO MAINT BUILDINGS	3,177	4,329	4,000	4,000
100-170-165-60601	SVC TO MAINT AUTO	14,733	18,563	19,265	19,900
100-170-165-60603	SVC TO MAINT COMM EQUIPMENT	3,036	1,889	3,000	4,000
100-170-165-60604	SVC TO MAINT OTHER EQUIPMENT	2,776	637	3,000	3,000
100-170-165-60618	UTILITIES EXPENSE	12,607	13,578	14,893	14,893
100-170-165-60620	TELEPHONE	330	498	714	714
100-170-165-60639	OFFICE SUPPLIES	1,688	1,997	2,200	1,900
100-170-165-60641	DISPOSABLE SUPPLIES	4,138	8,625	9,000	9,000
100-170-165-60648	GAS, OIL & LUBRICANTS	10,429	10,437	12,000	12,000
100-170-165-60654	SMALL TOOLS	478	363	1,012	500
100-170-165-69215	PUBLIC OUTREACH	0	0	2,900	1,000
100-170-165-69222	FIRE EXPLORER PROGRAM	0	0	158	100
100-170-165-69999	MINOR CAPITAL	27,099	11,191	15,000	9,920
<b>TOTAL OPERATING EXPENSES</b>		<b>115,669</b>	<b>107,358</b>	<b>124,366</b>	<b>114,116</b>
100-170-165-90908	VEHICLES CAPITAL OUTLAY	0	0	50,000	575,080
100-170-165-90912	OTHER CAPITAL PURCHASES	105,366	27,687	0	25,000
<b>TOTAL CAPITAL</b>		<b>105,366</b>	<b>27,687</b>	<b>50,000</b>	<b>600,080</b>
<b>FIRE EXPENSE</b>		<b>1,601,828</b>	<b>1,601,383</b>	<b>1,918,143</b>	<b>2,409,635</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>8,418,838-</b>	<b>8,610,159-</b>	<b>14,574,508-</b>	<b>14,510,461-</b>

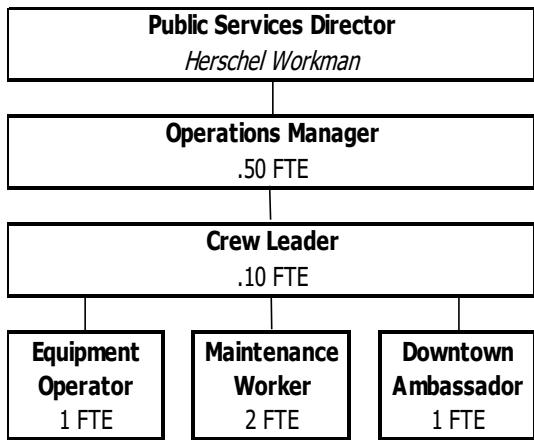
# STREETS

## BUDGET UNIT DESCRIPTION

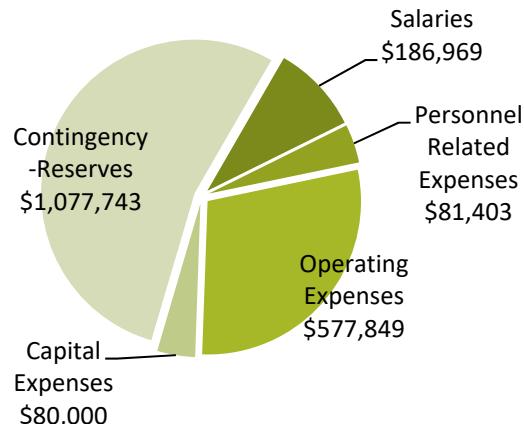
The Streets Fund formerly known as Highway User Revenue Fund (HURF) budget unit accounts for the expenditure of the Town's share of state collected gas taxes, driver's license and vehicle registration fees; and lottery sales. These fees collected by the state are distributed amongst the Arizona Department of Transportation, the counties, and to cities and towns based on their population relative to the statewide population. These funds are restricted by the state constitution to be used solely for construction, reconstruction & maintenance of streets and alleys; traffic signs and signals; and street lighting.

Performance Measures							
Goal	Objective	Outcome Indicator(s)					
		FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected	
(1) Provide Safe And Reliable Streets And Street Related Infrastructure For The Residents Of Wickenburg	Develop an inventory of all street infrastructure that will provide a future systematic approach for scheduling maintenance in the most cost effective manner.	Percentage of roads, drainage, signs, markings and street lighting inventoried					
		95%	95%	95%	95%	95%	
		Work orders assigned to street-related repairs					
		n/a	201	259	300	350	

## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

**90904**

**90912**

Vulture Mine Road Sidewalk - \$75,000

Arrow Board - \$5,000 (also \$10k in 500 & \$10k in 530)

## STREETS FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>STREETS REVENUE</b>					
300-101-300-42504	COUNTY GRANTS	0	0	0	75,000
300-101-300-43729	BUDGETED FUND BALANCE	0	0	454,018	567,530
300-101-300-43736	RESERVE - CAPITAL	0	0	426,100	576,350
300-101-300-44210	LOCAL SALES TAX	215,982	189,691	214,300	214,300
300-101-300-44416	HURF - FUEL TAX	466,834	515,290	674,866	552,728
300-101-300-46459	INTEREST INCOME	4,963	16,494	17,056	17,056
300-101-300-46460	LGIP LOSS	0	298	0	0
300-101-300-48875	MISCELLANEOUS REVENUES	0	1,005	846	1,000
300-101-300-48880	SURPLUS OF TOWN PROPERTY	30,100	0	0	0
300-101-300-49910	TRANSFER IN	60,000	100,000	50,000	0
<b>STREETS REVENUE</b>		<b>777,879</b>	<b>822,779</b>	<b>1,837,186</b>	<b>2,003,964</b>

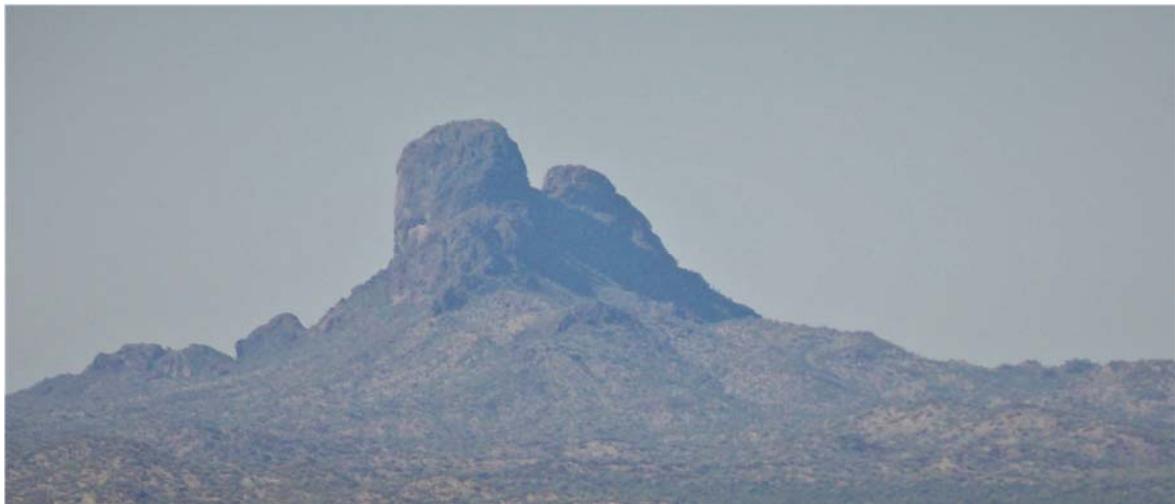
## STREETS FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>STREETS EXPENSE</b>					
300-300-300-50100	SALARIES & WAGES FULL-TIME	104,278	136,750	167,583	185,009
300-300-300-50107	SALARIES & WAGES TEMP	17,573	3,151	0	0
300-300-300-50125	COMP TIME - USED	0	106	72	72
300-300-300-50140	SICK TIME	5,164	1,513	5,171	0
300-300-300-50150	OVERTIME	4,840	2,026	1,888	1,888
<b>TOTAL SALARIES</b>		<b>131,856</b>	<b>143,546</b>	<b>174,714</b>	<b>186,969</b>
300-300-300-50210	FICA EXPENSE	9,371	10,819	13,367	14,303
300-300-300-50212	INDUSTRIAL INSURANCE	10,792	11,870	14,447	15,461
300-300-300-50221	STATE RETIREMENT EXP	12,521	15,696	21,158	22,848
300-300-300-50232	HEALTH INSURANCE	28,688	29,011	28,594	26,642
300-300-300-50233	DENTAL INSURANCE	1,942	1,588	1,327	2,043
300-300-300-50234	LIFE INSURANCE	201	136	174	106
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>63,516</b>	<b>69,120</b>	<b>79,067</b>	<b>81,403</b>
300-300-300-60104	CLOTHING ALLOWANCE	813	664	1,000	1,000
300-300-300-60109	MISC LABS & CDL PHYSICALS	250	438	700	700
300-300-300-60112	TRAINING & TRAVEL	261	1,458	4,400	1,500
300-300-300-60118	LICENSES & PERMITS	2,000	2,000	2,000	2,000
300-300-300-60302	DATA PROCESSING	0	0	375	375
300-300-300-60305	OTHER CONTRACT SERVICES	7,020	2,486	18,000	35,000
300-300-300-60308	OTHER PROFESSIONAL SERVICES	0	0	0	100,000
300-300-300-60601	SVC TO MAINT AUTO	22,906	25,227	12,000	20,000
300-300-300-60604	SVC TO MAINT OTHER EQUIPMENT	2,986	3,193	3,000	3,500
300-300-300-60605	SVC TO MAINT STREETS	282,570	228,526	300,000	300,000
300-300-300-60607	MAINT SHOP CHARGES	12,356	14,051	16,318	14,997
300-300-300-60614	SIGNAGE & LIGHTING	8,043	9,655	15,000	30,000
300-300-300-60616	INSURANCE LIABILITY	6,011	6,312	5,060	5,270
300-300-300-60618	UTILITIES EXPENSE	37,274	34,169	36,472	36,472
300-300-300-60639	OFFICE SUPPLIES	0	0	0	150
300-300-300-60646	CHEMICALS	2,532	2,568	3,000	2,000
300-300-300-60648	GAS, OIL & LUBRICANTS	15,930	11,818	14,000	17,000
300-300-300-60654	SMALL TOOLS	3,020	1,689	2,000	2,000
300-300-300-60656	SAFETY	665	935	1,200	1,885
300-300-300-69999	MINOR CAPITAL	4,397	3,805	5,000	4,000
<b>TOTAL OPERATING EXPENSES</b>		<b>409,032</b>	<b>348,995</b>	<b>439,525</b>	<b>577,849</b>
300-300-300-90904	GROUND IMPROVEMENTS	0	0	0	75,000
300-300-300-90912	OTHER CAPITAL PURCHASES	0	7,930	0	5,000
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>7,930</b>	<b>0</b>	<b>80,000</b>
300-300-300-95100	CONTINGENCY	0	0	567,530	330,043
300-300-300-95150	CAPITAL RESERVE	0	0	576,350	747,700
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>1,143,880</b>	<b>1,077,743</b>
<b>STREETS EXPENSE</b>		<b>604,403</b>	<b>569,591</b>	<b>1,837,186</b>	<b>2,003,964</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>173,476</b>	<b>253,187</b>	<b>0</b>	<b>0</b>

## **VULTURE MINE RD TAX**

### **BUDGET UNIT DESCRIPTION**

This fund was approved by Council effective April 1, 2016 for the purpose of funding improvements and expanding Vulture Mine Road.



## VULTURE MINE RD TAX FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>VULTURE MINE RD TAX REVENUE</b>					
305-101-305-43729	BUDGETED FUND BALANCE	0	0	1,670,506	2,181,234
305-101-305-44210	LOCAL SALES TAX	451,016	405,914	482,214	482,214
305-101-305-46459	INTEREST INCOME	12,139	28,753	28,513	28,513
	<b>VULTURE MINE RD TAX REVENUE</b>	<b>463,155</b>	<b>434,667</b>	<b>2,181,233</b>	<b>2,691,961</b>
 <b>VULTURE MINE RD TAX EXPENSE</b>					
305-305-305-95100	CONTINGENCY	0	0	2,181,233	2,691,961
	<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>2,181,233</b>	<b>2,691,961</b>
	<b>VULTURE MINE RD TAX EXPENSE</b>	<b>0</b>	<b>0</b>	<b>2,181,233</b>	<b>2,691,961</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>463,155</b>	<b>434,667</b>	<b>0</b>	<b>0</b>

# BED TAX

## **BUDGET UNIT DESCRIPTION**

The bed tax was approved by Council effective 04/01/2010 for the purpose of funding Economic Development and Marketing.

Organizations recently benefiting from this tax are:

<b>Vendor</b>	<b>Wickenburg Chamber of Commerce</b>	<b>Del E Webb Center</b>	<b>Desert Caballeros Western Museum</b>	<b>Wickenburg Regional Economic Dev</b>	<b>Fiscal Year Totals</b>
FY 2009-10	\$25,000	\$10,000	\$6,000		\$41,000
FY 2010-11	\$25,000				\$25,000
FY 2011-12	\$25,000	\$8,000	\$8,000		\$41,000
FY 2013-14	\$40,000	\$16,000	\$16,000	\$22,500	\$94,500
FY 2014-15	\$34,323	\$10,297	\$10,297		\$54,917
FY 2015-16	\$45,249	\$22,625	\$22,625		\$90,499
FY 2016-17	\$49,604	\$24,802	\$24,802		\$99,208
FY 2017-18	\$56,638	\$28,319	\$28,319		\$113,275
FY 2018-19	\$63,604	\$31,801	\$31,801		\$127,206
Projected FY 2019-20	\$72,650	\$36,324	\$36,324		\$145,298
Estimated FY 2020-21	\$36,797	\$36,796	\$36,796		\$110,389

## BED TAX FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>BED TAX REVENUE</b>					
320-101-320-43729	BUDGETED FUND BALANCE	0	0	161,840	167,091
320-101-320-44210	LOCAL SALES TAX	159,533	186,104	207,553	199,877
320-101-320-46459	INTEREST INCOME	1,017	2,252	2,096	2,096
320-101-320-48875	MISCELLANEOUS REVENUES	3,217	0	0	0
<b>BED TAX REVENUE</b>		<b>163,767</b>	<b>188,356</b>	<b>371,489</b>	<b>369,064</b>
<b>BED TAX EXPENSE</b>					
320-320-320-60112	TRAINING & TRAVEL	0	0	3,000	5,000
320-320-320-60302	DATA PROCESSING	0	0	1,400	7,350
320-320-320-60305	OTHER CONTRACT SERVICES	0	0	1,700	5,000
320-320-320-60401	MARKETING	113,275	127,206	145,298	110,389
320-320-320-60402	MARKETING - II	0	0	0	10,000
320-320-320-60405	ECONOMIC DEVELOPMENT	17,549	17,785	50,000	54,000
320-320-320-60630	DEVORE STATUES	1,145	0	3,000	5,500
<b>TOTAL OPERATING EXPENSES</b>		<b>131,969</b>	<b>144,991</b>	<b>204,398</b>	<b>197,239</b>
320-320-320-95100	CONTINGENCY	0	0	167,091	171,825
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>167,091</b>	<b>171,825</b>
<b>BED TAX EXPENSE</b>		<b>131,969</b>	<b>144,991</b>	<b>371,489</b>	<b>369,064</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>31,798</b>	<b>43,365</b>	<b>0</b>	<b>0</b>

# LOCAL TRANSPORTATION ASSISTANCE

## **BUDGET UNIT DESCRIPTION**

The Local Transportation Assistance Fund (LTAF) also known as the Mass Transit Fund, budget unit accounts for the costs associated with providing low-cost transportation to the public. These funds come from lottery revenues and may be used for other things such as Dial-A-Ride programs, bus stops, shelters and signs, sidewalk construction, and the resurfacing of roadways.



## LTAF FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>LTAF REVENUE</b>					
325-101-700-42503	STATE GRANT/LOAN	19,218	18,356	18,356	18,356
325-101-700-46614	TRANSIT REIMBURSEMENTS	25,345	28,684	30,000	32,000
	<b>LTAF REVENUE</b>	<b>44,563</b>	<b>47,040</b>	<b>48,356</b>	<b>50,356</b>
 <b>LTAF EXPENSE</b>					
325-325-700-60608	TRANSIT	19,218	18,356	18,356	18,356
325-325-700-60631	REIMBURSED TRANSIT	27,648	28,685	30,000	32,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>46,866</b>	<b>47,041</b>	<b>48,356</b>	<b>50,356</b>
	<b>LTAF EXPENSE</b>	<b>46,866</b>	<b>47,041</b>	<b>48,356</b>	<b>50,356</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>2,303-</b>	<b>1-</b>	<b>0</b>	<b>0</b>

# GRANTS

## **BUDGET UNIT DESCRIPTION**

Grants awarded to the Town are often required to be accounted for separately from other town activities. This fund accounts for unexpected miscellaneous grant proceeds received throughout the year.



## GRANTS FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>GRANTS REVENUE</b>					
380-101-380-45001	GRANTS - MISC	0	0	47,000	2,080,618
380-101-380-45004	GRANTS - TRAIN	0	30,000	0	0
380-101-380-45005	GRANTS - MISC PARKS	0	25,174	72,900	0
	<b>GRANTS REVENUE</b>	<b>0</b>	<b>55,174</b>	<b>119,900</b>	<b>2,080,618</b>
 <b>GRANTS EXPENSE</b>					
380-380-380-60203	MISC GRANTS	0	0	47,000	2,080,618
	<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>47,000</b>	<b>2,080,618</b>
380-380-380-94004	TRAIN	0	32,164	0	0
380-380-380-94005	PARKS GRANT EXPENSES	0	25,174	72,900	0
	<b>TOTAL CAPITAL</b>	<b>0</b>	<b>57,338</b>	<b>72,900</b>	<b>0</b>
	<b>GRANTS EXPENSE</b>	<b>0</b>	<b>57,338</b>	<b>119,900</b>	<b>2,080,618</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>0</b>	<b>2,164-</b>	<b>0</b>	<b>0</b>

## **CEMETERY FUND**

### **BUDGET UNIT DESCRIPTION**

The Cemetery budget unit accounts for funding capital improvements at the Town's Cemetery. The Town Clerk oversees the administration of the Cemetery while the Parks, Recreation & Facilities Director oversees the operations and maintenance.

## CEMETERY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>CEMETERY REVENUE</b>					
400-101-400-43729	BUDGETED FUND BALANCE	0	0	205,567	184,081
400-101-400-46459	INTEREST INCOME	2,434	3,991	3,256	3,256
400-101-400-46460	LGIP LOSS	0	53	0	0
400-101-400-46702	CEMETERY PLOTS	9,750	17,850	15,267	15,267
400-101-400-48875	MISCELLANEOUS REVENUES	0	20	200	0
<b>CEMETERY REVENUE</b>		<b>12,184</b>	<b>21,914</b>	<b>224,290</b>	<b>202,604</b>
<b>CEMETERY EXPENSE</b>					
400-400-400-60606	GROUNDS MAINTENANCE	19,053	8,136	40,000	40,000
400-400-400-60618	UTILITIES EXPENSE	176	207	208	208
<b>TOTAL OPERATING EXPENSES</b>		<b>19,229</b>	<b>8,343</b>	<b>40,208</b>	<b>40,208</b>
400-400-400-95100	CONTINGENCY	0	0	184,082	162,396
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>184,082</b>	<b>162,396</b>
<b>CEMETERY EXPENSE</b>		<b>19,229</b>	<b>8,343</b>	<b>224,290</b>	<b>202,604</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>7,045-</b>	<b>13,571</b>	<b>0</b>	<b>0</b>

## **COURT J.C.E.F.**

### **BUDGET UNIT DESCRIPTION**

This Judicial Collection Enhancement Fund (JCEF) budget was authorized in 1989 by the Arizona Supreme Court. A portion of this time payment fee is kept by the local court imposing the fee to be used by the court to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, to improve court automation and to improve case processing or the administration of justice. For amounts over an amount determined by the Supreme Court, the court shall submit a plan to the Supreme Court that must be approved by the Supreme Court before the court spends such monies. If the proposed project was described in the information technology strategic plan submitted by the court and approved by the Supreme Court, including the proposed budget for the project, the project may proceed without further approval of the Supreme Court. (see A.R.S. 12-113 & 12-116).

## COURT J.C.E.F. FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>COURT J.C.E.F. REVENUE</b>				
410-101-125-43729 BUDGETED FUND BALANCE	0	0	44,516	46,606
410-101-125-46459 INTEREST INCOME	503	891	712	712
410-101-125-46460 LGIP LOSS	0	33	0	0
410-101-125-47470 FINE & COURT REVENUES	2,123	2,067	2,579	2,579
<b>COURT J.C.E.F. REVENUE</b>	<b>2,625</b>	<b>2,992</b>	<b>47,807</b>	<b>49,897</b>
 <b>COURT J.C.E.F. EXPENSE</b>				
410-410-125-60313 SECURITY	0	0	1,000	5,000
410-410-125-69999 MINOR CAPITAL	0	1,584	200	0
<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>1,584</b>	<b>1,200</b>	<b>5,000</b>
410-410-125-95100 CONTINGENCY	0	0	46,607	44,897
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>46,607</b>	<b>44,897</b>
 <b>COURT J.C.E.F. EXPENSE</b>	 <b>0</b>	 <b>1,584</b>	 <b>47,807</b>	 <b>49,897</b>
 <b>FUND NET REVENUE OVER EXPENSE</b>	 <b>2,625</b>	 <b>1,407</b>	 <b>0</b>	 <b>0</b>

## **FILL THE GAP FUND**

### **BUDGET UNIT DESCRIPTION**

Funding from the State Supreme Court via the local Town Court, consisting of a fine surcharge to upgrade the Town Court. The monies shall be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the court, to improve court automation and to improve case processing or the administration of justice. (Refer to A.R.S. 41-2421(K)).

## FILL THE GAP FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>FILL THE GAP REVENUE</b>				
411-101-125-43729 BUDGETED FUND BALANCE	0	0	31,744	21,738
411-101-125-46459 INTEREST INCOME	356	623	509	509
411-101-125-46460 LGIP LOSS	0	6	0	0
411-101-125-47470 FINE & COURT REVENUES	1,248	850	1,484	1,484
<b>FILL THE GAP REVENUE</b>	<b>1,604</b>	<b>1,479</b>	<b>33,737</b>	<b>23,731</b>
<b>FILL THE GAP EXPENSE</b>				
411-411-125-60305 OTHER CONTRACT SERVICES	470	0	12,000	6,000
<b>TOTAL OPERATING EXPENSES</b>	<b>470</b>	<b>0</b>	<b>12,000</b>	<b>6,000</b>
411-411-125-95100 CONTINGENCY	0	0	21,737	17,731
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>21,737</b>	<b>17,731</b>
<b>FILL THE GAP EXPENSE</b>	<b>470</b>	<b>0</b>	<b>33,737</b>	<b>23,731</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>1,134</b>	<b>1,479</b>	<b>0</b>	<b>0</b>

## **LOCAL COURT ENHANCEMENT FUND**

### **BUDGET UNIT DESCRIPTION**

This budget unit was approved by the Town Council to fund court programs, and to enhance the technological, operation, and security capabilities of the Municipal Court.

## LOCAL COURT ENHANCEMENT FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>LOCAL COURT ENHANCEMENT REV</b>					
418-101-125-43729	BUDGETED FUND BALANCE	0	0	66,114	78,102
418-101-125-46459	INTEREST INCOME	648	1,253	1,076	1,076
418-101-125-46460	LGIP LOSS	0	5	0	0
418-101-125-47470	FINE & COURT REVENUES	11,191	6,962	12,012	12,012
<b>LOCAL COURT ENHANCEMENT REV</b>		<b>11,839</b>	<b>8,220</b>	<b>79,202</b>	<b>91,190</b>
 <b>LOCAL COURT ENHANCEMENT EXP</b>					
418-418-125-60302	DATA PROCESSING	0	0	197	600
418-418-125-69999	MINOR CAPITAL	14	0	903	0
<b>TOTAL OPERATING EXPENSES</b>		<b>14</b>	<b>0</b>	<b>1,100</b>	<b>600</b>
418-418-125-95100	CONTINGENCY	0	810	78,102	90,590
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>810</b>	<b>78,102</b>	<b>90,590</b>
 <b>LOCAL COURT ENHANCEMENT EXP</b>		<b>14</b>	<b>810</b>	<b>79,202</b>	<b>91,190</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>11,825</b>	<b>7,410</b>	<b>0</b>	<b>0</b>

# GOHS

## **BUDGET UNIT DESCRIPTION**

This budget unit is for grant purchases of vehicles and equipment through the Governor's Office of Highway Safety and for the staffing to target specific traffic related offenses (DUI, Seatbelt enforcement grants).



## GOHS FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>GOHS REVENUE</b>					
428-101-165-42503	STATE GRANT/LOAN	14,384	40,505	24,342	10,000
	<b>GOHS REVENUE</b>	<b>14,384</b>	<b>40,505</b>	<b>24,342</b>	<b>10,000</b>
<b>GOHS EXPENSE</b>					
428-428-165-50153	OVERTIME - PUBLIC SAFETY	4,802	5,426	6,892	6,741
	<b>TOTAL SALARIES</b>	<b>4,802</b>	<b>5,426</b>	<b>6,892</b>	<b>6,741</b>
428-428-165-50210	FICA EXPENSE	260	246	527	527
428-428-165-50212	INDUSTRIAL INSURANCE	265	219	172	172
428-428-165-50220	PUBLIC SAFETY RETIREMENT EXP	1,512	1,706	2,409	2,560
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>2,037</b>	<b>2,171</b>	<b>3,108</b>	<b>3,259</b>
428-428-165-69999	MINOR CAPITAL	7,253	0	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>7,253</b>	<b>0</b>	<b>0</b>	<b>0</b>
428-428-165-90912	OTHER CAPITAL PURCHASES	0	32,908	14,342	0
	<b>TOTAL CAPITAL</b>	<b>0</b>	<b>32,908</b>	<b>14,342</b>	<b>0</b>
<b>GOHS EXPENSE</b>					
		<b>14,092</b>	<b>40,505</b>	<b>24,342</b>	<b>10,000</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>292</b>	<b>0</b>	<b>0</b>	<b>0</b>

# **PUBLIC SAFETY EQUIPMENT**

## **BUDGET UNIT DESCRIPTION**

This budget unit is funded pursuant to A.R.S. 12-116.04 D. Persons found responsible for any criminal offense or civil penalty are charged \$4.00, which is deposited into a local fund. Funds in that account can be used to supplement, not supplant, monies available for officer safety equipment.

## PUBLIC SAFETY EQUIPMENT FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>PUBLIC SAFETY EQUIPMENT REV</b>				
432-101-165-43729 BUDGETED FUND BALANCE	0	0	9,475	6,995
432-101-165-46459 INTEREST INCOME	157	171	148	148
432-101-165-47470 FINE & COURT REVENUES	1,847	1,978	2,872	2,872
<b>PUBLIC SAFETY EQUIPMENT REV</b>	<b>2,004</b>	<b>2,148</b>	<b>12,495</b>	<b>10,015</b>
 <b>PUBLIC SAFETY EQUIPMENT EXP</b>				
432-432-165-60656 SAFETY	11,729	0	5,500	7,000
<b>TOTAL OPERATING EXPENSES</b>	<b>11,729</b>	<b>0</b>	<b>5,500</b>	<b>7,000</b>
432-432-165-95100 CONTINGENCY	0	0	6,995	3,015
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>6,995</b>	<b>3,015</b>
<b>PUBLIC SAFETY EQUIPMENT EXP</b>	<b>11,729</b>	<b>0</b>	<b>12,495</b>	<b>10,015</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>9,725-</b>	<b>2,148</b>	<b>0</b>	<b>0</b>

## **ATTORNEY GENERAL ARMOR**

### **BUDGET UNIT DESCRIPTION**

This budget unit provides State matching dollars to assist local law enforcement in providing body armor for local officers.

## ATTORNEY GENERAL ARMOR FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>ATTORNEY GENERAL ARMOR REVENUE</b>				
433-101-165-42502 FEDERAL GRANTS	1,400	2,807	4,000	5,000
<b>ATTORNEY GENERAL ARMOR REVENUE</b>	<b>1,400</b>	<b>2,807</b>	<b>4,000</b>	<b>5,000</b>
 <b>ATTORNEY GENERAL ARMOR EXPENSE</b>				
433-433-165-69999 MINOR CAPITAL	1,400	2,807	4,000	5,000
<b>TOTAL OPERATING EXPENSES</b>	<b>1,400</b>	<b>2,807</b>	<b>4,000</b>	<b>5,000</b>
 <b>ATTORNEY GENERAL ARMOR EXPENSE</b>	<b>1,400</b>	<b>2,807</b>	<b>4,000</b>	<b>5,000</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# LIBRARY RECIPROCAL

## **BUDGET UNIT DESCRIPTION**

This budget unit is used to account for contributions made to the library.



## LIBRARY RECIPROCAL FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>LIBRARY RECIPROCAL REVENUE</b>				
450-101-145-43729 BUDGETED FUND BALANCE	0	0	54,262	114,058
450-101-145-46400 CONTRIBUTIONS REC'D	730	1,525	0	0
450-101-145-49910 TRANSFER IN	0	0	61,596	0
<b>LIBRARY RECIPROCAL REVENUE</b>	<b>730</b>	<b>1,525</b>	<b>115,858</b>	<b>114,058</b>
 <b>LIBRARY RECIPROCAL EXPENSE</b>				
450-450-145-60406 BOOKS, PUBLICATIONS & MAPS	0	0	300	300
450-450-145-60599 INTERNET, WEBSITE & EMAIL	0	0	1,500	0
450-450-145-60636 LITERARY FESTIVAL	300	0	0	300
<b>TOTAL OPERATING EXPENSES</b>	<b>300</b>	<b>0</b>	<b>1,800</b>	<b>600</b>
450-450-145-90912 OTHER CAPITAL PURCHASES	0	12,401	0	0
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>12,401</b>	<b>0</b>	<b>0</b>
450-450-145-95100 CONTINGENCY	0	0	114,058	113,458
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>114,058</b>	<b>113,458</b>
 <b>LIBRARY RECIPROCAL EXPENSE</b>	<b>300</b>	<b>12,401</b>	<b>115,858</b>	<b>114,058</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>430</b>	<b>10,876-</b>	<b>0</b>	<b>0</b>

## ADOPT A TREE

### **BUDGET UNIT DESCRIPTION**

This budget unit administers the receipt and disbursement of contributions received and expended towards adding more trees to the community. The Town began its journey towards designation as a Tree City USA community on Arbor Day 2017 seeking to engage the community in preserving existing trees through proper care and education, replacing trees lost through age and acts of God, and by enhancing open areas and streetscapes with shade and beauty.

Carefully selected areas throughout the Town will be slated as Adopt-A-Tree preserves by the Wickenburg Tree Board. The Tree Board is a select group of professionals appointed by the Parks and Recreation Commission. Their duty is to implement guidelines that best integrate the Tree City USA standards in a manner that compliments the Town of Wickenburg's heritage driven design standards while embracing each tree as a living monument.

The Adopt-A-Tree sponsorship is easy. A one-time payment of \$150.00 will reserve a tree along with a dedication plaque for someone special, an event worthy of commemoration or a special group. Applications are available at Town Hall, the Library & Learning Center, the Public Service Center, or online. Each tree represents a legacy for someone special and an enhancement for generations to come.

## ADOPT A TREE FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>ADOPT A TREE REVENUE</b>					
455-101-150-42503	STATE GRANT/LOAN	0	0	4,903	0
455-101-150-43729	BUDGETED FUND BALANCE	0	0	0	4,903
455-101-150-46400	CONTRIBUTIONS REC'D	415	0	7,500	15,000
<b>ADOPT A TREE REVENUE</b>		<b>415</b>	<b>0</b>	<b>12,403</b>	<b>19,903</b>
<b>ADOPT A TREE EXPENSE</b>					
455-455-150-60302	DATA PROCESSING	0	0	4,903	0
455-455-150-60606	GROUNDS MAINTENANCE	415	0	7,500	15,000
<b>TOTAL OPERATING EXPENSES</b>		<b>415</b>	<b>0</b>	<b>12,403</b>	<b>15,000</b>
455-455-150-95100	CONTINGENCY	0	0	0	4,903
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>4,903</b>
<b>ADOPT A TREE EXPENSE</b>		<b>415</b>	<b>0</b>	<b>12,403</b>	<b>19,903</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# RICO

## **BUDGET UNIT DESCRIPTION**

This budget unit administers the receipt and disbursements of RICO (Racketeering Influenced Corrupt Organizations) funds. Revenues are received from the seizure and forfeiture of property that is used in, or received as, a benefit of criminal activity.

Per Title 13, Chapter 39 of the Arizona Revised Statutes, the authority to seize property and restrictions for the use of these monies is provided at the direction of the Chief of Police, for the Police Department. Eligible expenditures are restricted to law enforcement activities directly related to investigation, enforcement and prevention.

## **CAPITAL EXPENSES**

### **90912**

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Dispatch Consoles (2) - \$20,000 (also \$25k in 170 & \$45k in 700 = \$90k total)

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## RICO FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>RICO REVENUE</b>					
470-101-165-42504	COUNTY GRANTS	0	0	13,184	60,478
470-101-165-43729	BUDGETED FUND BALANCE	0	0	500	752
470-101-165-46459	INTEREST INCOME	13	10	40	40
470-101-165-48875	MISCELLANEOUS REVENUES	0	0	750	0
<b>RICO REVENUE</b>		<b>13</b>	<b>10</b>	<b>14,474</b>	<b>61,270</b>
 <b>RICO EXPENSE</b>					
470-470-165-60113	LAW ENFORCE OPERATIONS	1,000	0	10,516	40,516
<b>TOTAL OPERATING EXPENSES</b>		<b>1,000</b>	<b>0</b>	<b>10,516</b>	<b>40,516</b>
470-470-165-90912	OTHER CAPITAL PURCHASES	0	0	3,206	20,000
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>3,206</b>	<b>20,000</b>
470-470-165-95100	CONTINGENCY	0	0	752	754
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>752</b>	<b>754</b>
 <b>RICO EXPENSE</b>		<b>1,000</b>	<b>0</b>	<b>14,474</b>	<b>61,270</b>
 <b>FUND NET REVENUE OVER EXPENSE</b>		<b>987-</b>	<b>10</b>	<b>0</b>	<b>0</b>

# **POLICE HOLDING FUND**

## **BUDGET UNIT DESCRIPTION**

This budget unit was created in 2017 to administers the receipt and disbursements of monies seized fore evidentiary purposes.

## POLICE HOLDING FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>POLICE HOLDING FUND REVENUE</b>				
472-101-165-43729 BUDGETED FUND BALANCE	0	0	15,501	15,501
472-101-165-48875 MISCELLANEOUS REVENUES	0	0	0	20,000
<b>POLICE HOLDING FUND REVENUE</b>	<b>0</b>	<b>0</b>	<b>15,501</b>	<b>35,501</b>
 <b>POLICE HOLDING EXPENSE</b>				
472-472-165-60113 LAW ENFORCE OPERATIONS	0	0	0	35,501
<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,501</b>
472-472-165-95100 CONTINGENCY	0	0	15,501	0
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>15,501</b>	<b>0</b>
 <b>POLICE HOLDING EXPENSE</b>	 <b>0</b>	 <b>0</b>	 <b>15,501</b>	 <b>35,501</b>
 <b>FUND NET REVENUE OVER EXPENSE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>



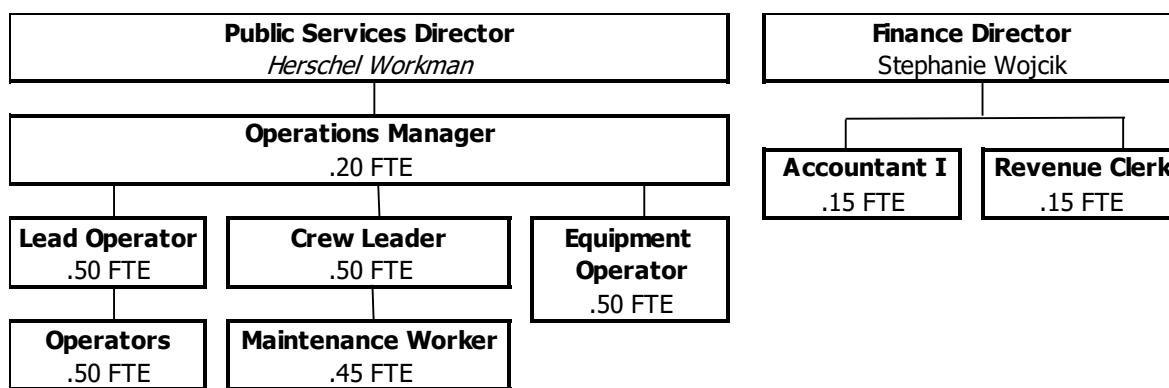
# WATER 1 UTILITY FUND

## BUDGET UNIT DESCRIPTION

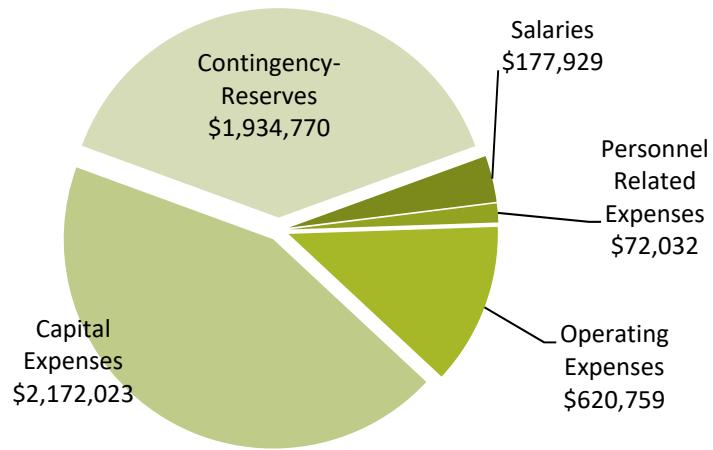
This water budget unit accounts for one of the most basic and essential services of the town. Wickenburg is fortunate to have a reliable and long-term source of ground water. This water division is responsible for water production (wells) and storage (tanks), maintenance and repair of existing water lines, installation of new services, reservoir operations, meter readings, and wellhead protection.

Goal		Objective	Performance Measures					
			Outcome Indicator(s)					
			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected	
			Number of safety incidents reported					
(1)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	0	0	0	1	0	
			Number of training hours completed by staff					
(2)	Update Wickenburg's Aging Water Infrastructure By Identifying Areas In Need Of Rehabilitation Or Replacement And Securing Appropriate Funding	Seek and apply for grants and alternative funding streams to pay for critical gaps in the potable water system, and implement an Overall Condition Index (OCI) through our Asset Management System.	Amount of grants and/or alternative funding sources secured					
			\$580,250	\$263,350	\$0	\$598,913	\$534,721	
(3)	Look For Opportunities To Effectively Collect And Monitor Water Uses	Implement current technologies that can automatically or more efficiently capture meter reads on a monthly basis.	Assets inventoried and assessed an OCI rating					
			85%	85%	90%	90%	95%	
			Revenue increases due to more accurate billing of customer water use					
			9%	1%	0%	15%	20%	
			Reduction in staff time reading meters					
			10%	20%	25%	75%	90%	

## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

### **90910**

Mini Excavator & Trailer - \$45,000	Portable Generator - \$90,000
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### **90912**

Monitoring Well - \$350,000	Arrow Board - \$10,000 (also \$5k in 300, \$10k in 530)
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### **90914**

CDBG Jefferson Waterline Yavapai to Mohave - \$682,888
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CDBG Apache Waterline - \$994,135
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## WATER 1 UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>WATER 1 UTILITY REVENUE</b>					
500-101-500-42504	COUNTY GRANTS	258,883	0	52,112	1,081,522
500-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	1,406,506	1,479,401
500-101-500-43736	RESERVE - CAPITAL	0	0	669,300	945,000
500-101-500-46459	INTEREST INCOME	26,637	41,569	37,719	37,719
500-101-500-46460	LGIP LOSS	0	672	0	0
500-101-500-46550	WATER CONNECT FEES	4,760	4,205	3,687	3,687
500-101-500-46552	WATER SALES	1,286,451	1,311,127	1,351,502	1,351,502
500-101-500-46553	WATER SALES TAX EXEMPT	12,145	16,270	14,721	14,721
500-101-500-46565	WATER INSTALLATION	6,388	17,415	12,463	5,000
500-101-500-46567	BACKFLOW	5,800	12,182	12,532	12,532
500-101-500-46568	ILLEGAL CONNECT	0	250	1,000	0
500-101-500-46569	METER RE-READ FEES	100	55	0	0
500-101-500-46573	TAP/INSPECTION FEE	1,500	2,055	850	850
500-101-500-46620	CONTRACTED SERVICES REIMB	217,463	0	0	0
500-101-500-48875	MISCELLANEOUS REVENUES	28,688	5,550	1,914	3,000
500-101-500-48878	WATER TOWER USE	71,584	47,107	42,579	42,579
<b>WATER 1 UTILITY REVENUE</b>		<b>1,920,399</b>	<b>1,458,456</b>	<b>3,606,885</b>	<b>4,977,513</b>

# WATER 1 UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>WATER 1 UTILITY EXPENSE</b>					
500-500-500-50100	SALARIES & WAGES FULL-TIME	189,196	109,292	130,265	164,882
500-500-500-50108	SALARIES ON CALL/STIPEND	8,603	8,410	10,817	10,817
500-500-500-50125	COMP TIME - USED	1,595	902	581	581
500-500-500-50140	SICK TIME	3,507	2,269	4,196	0
500-500-500-50150	OVERTIME	2,888	5,982	1,649	1,649
<b>TOTAL SALARIES</b>		<b>205,789</b>	<b>126,856</b>	<b>147,508</b>	<b>177,929</b>
500-500-500-50210	FICA EXPENSE	14,987	10,701	11,285	13,611
500-500-500-50212	INDUSTRIAL INSURANCE	7,357	4,861	5,652	6,818
500-500-500-50221	STATE RETIREMENT EXP	23,184	14,739	17,863	21,743
500-500-500-50223	STATE RETIREMENT GASB 68	94,690-	36,205-	0	0
500-500-500-50232	HEALTH INSURANCE	42,423	19,560	27,199	27,591
500-500-500-50233	DENTAL INSURANCE	3,162	1,442	1,364	2,196
500-500-500-50234	LIFE INSURANCE	327	89	103	73
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>3,250-</b>	<b>15,188</b>	<b>63,466</b>	<b>72,032</b>
500-500-500-60020	CONTRACTED SERVICES REIMB	15,976	0	0	20,000
500-500-500-60104	CLOTHING ALLOWANCE	1,410	566	1,500	2,000
500-500-500-60109	MISC LABS & CDL PHYSICALS	761	164	500	500
500-500-500-60112	TRAINING & TRAVEL	1,688	808	2,500	3,450
500-500-500-60114	MEMBERSHIP & DUES	330	170	175	200
500-500-500-60118	LICENSES & PERMITS	3,546	3,435	3,600	3,500
500-500-500-60302	DATA PROCESSING	0	0	3,200	1,630
500-500-500-60305	OTHER CONTRACT SERVICES	9,787	16,925	20,975	21,000
500-500-500-60306	BACKFLOW PROGRAM	0	0	71	200
500-500-500-60308	OTHER PROFESSIONAL SERVICES	125	775	0	0
500-500-500-60310	ADMIN CHARGE - GF	196,128	149,558	138,561	134,393
500-500-500-60317	ADMIN CHARGE - PW & CIP	52,804	25,740	24,206	21,920
500-500-500-60406	BOOKS, PUBLICATIONS & MAPS	0	280	300	350
500-500-500-60599	INTERNET, WEBSITE & EMAIL	520	468	488	488
500-500-500-60600	SVC TO MAINT BUILDINGS	276	10	612	600
500-500-500-60601	SVC TO MAINT AUTO	2,993	5,147	5,000	7,000
500-500-500-60604	SVC TO MAINT OTHER EQUIPMENT	1,153	5,101	8,000	8,000
500-500-500-60605	SVC TO MAINT STREETS	2,187	8,108	20,294	25,000
500-500-500-60607	MAINT SHOP CHARGES	24,712	14,051	16,318	14,997
500-500-500-60609	MATERIALS	19,494	27,233	24,650	25,000
500-500-500-60610	METERS	7,301	21,379	17,206	20,000
500-500-500-60612	INSURANCE/DAMAGE CLAIMS	4,495	3,500	0	0
500-500-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	30,721	32,499	50,000	95,000
500-500-500-60615	SVC TO MAINT FIRE HYDRANTS	2,071	777	735	2,000
500-500-500-60616	INSURANCE LIABILITY	42,921	45,067	44,772	51,826
500-500-500-60618	UTILITIES EXPENSE	119,332	127,894	133,412	133,412
500-500-500-60622	RENTALS-LEASES-LOANS	10,652	2,923	2,790	3,000
500-500-500-60639	OFFICE SUPPLIES	423	694	500	500
500-500-500-60640	POSTAGE	5,541	5,096	5,500	5,500
500-500-500-60644	JANITORIAL SUPPLIES	0	62	200	200
500-500-500-60646	CHEMICALS	4,491	1,733	4,500	4,500
500-500-500-60648	GAS, OIL & LUBRICANTS	9,971	9,727	8,000	8,000
500-500-500-60654	SMALL TOOLS	1,969	1,808	2,825	3,500
500-500-500-60656	SAFETY	1,178	905	1,550	1,073
500-500-500-69999	MINOR CAPITAL	2,838	2,931	1,432	1,000
500-500-500-70700	WRITE-OFF @ 10 YR +	3,228	1,577	1,120	1,020
<b>TOTAL OPERATING EXPENSES</b>		<b>581,024</b>	<b>517,112</b>	<b>545,492</b>	<b>620,759</b>

## WATER 1 UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
500-500-500-90905	BUILDING IMPROVEMENTS	0	948	0	0
500-500-500-90908	VEHICLES CAPITAL OUTLAY	29,235	0	0	0
500-500-500-90910	METERS & EQUIPMENT	131,751	346,643	0	135,000
500-500-500-90912	OTHER CAPITAL PURCHASES	494,034	107,140	350,000	360,000
500-500-500-90914	INFRASTRUCTURE UPGRADE	0	0	52,112	1,677,023
500-500-500-90998	ASSET ACQUISITION	659,812-	552,746-	0	0
500-500-500-90999	DEPRECIATION EXPENSE	367,665	387,474	0	0
<b>TOTAL CAPITAL</b>		<b>362,873</b>	<b>289,459</b>	<b>402,112</b>	<b>2,172,023</b>
500-500-500-95100	CONTINGENCY	0	0	1,503,307	734,770
500-500-500-95150	CAPITAL RESERVE	0	0	945,000	1,200,000
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>2,448,307</b>	<b>1,934,770</b>
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<b>WATER 1 UTILITY EXPENSE</b>		<b>1,146,436</b>	<b>948,614</b>	<b>3,606,885</b>	<b>4,977,513</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>1,146,436-</b>	<b>948,614-</b>	<b>3,606,885-</b>	<b>4,977,513-</b>
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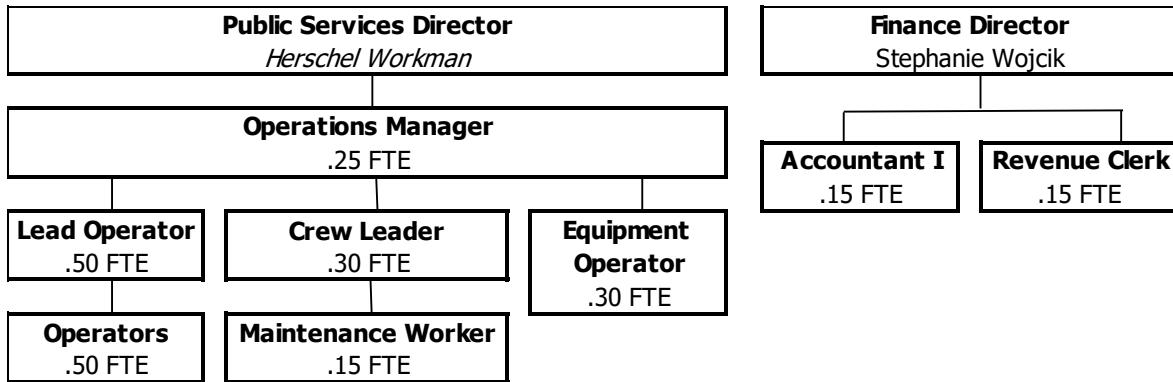
# WATER 2 (WR) UTILITY FUND

## BUDGET UNIT DESCRIPTION

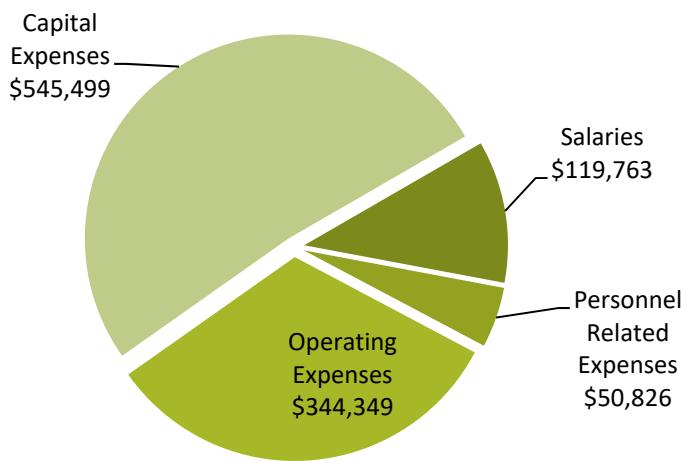
The Water 2 (WR) budget unit accounts for one of the most basic and essential services of the town in the Wickenburg Ranch area. This water division is responsible for water production (wells) and storage (tanks), maintenance and repair of existing water lines, installation of new services, reservoir operations, meter readings, and wellhead protection.

Goal		Objective	Performance Measures					
			Outcome Indicator(s)					
(1)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected	
			Number of safety incidents reported	Department created in FY 2018-19	Department created in FY 2018-19	0	0	0
(2)	Collect The Existing Wickenburg Ranch Water Infrastructure Data That Can Be Used In Proactively Managing This New System	Input all data of the water system into the asset management system, and implement an Overall Condition Index (OCI) through our asset management system.	Number of training hours completed by staff	Department created in FY 2018-19	Department created in FY 2018-19	150	175	175
			Successful input of data into the asset management data base	Department created in FY 2018-19	Department created in FY 2018-19	0%	80%	90%
			Assets inventoried and assessed an OCI rating	Department created in FY 2018-19	Department created in FY 2018-19	0	80	90
			Revenue increases due to more accurate billing of customer water use	Department created in FY 2018-19	Department created in FY 2018-19	0	0	0
(3)	Look For Opportunities To Effectively Collect And Monitor Water Uses	Implement current technologies that can automatically or more efficiently capture meter reads on a monthly basis.	Reduction in staff time reading meters	Department created in FY 2018-19	Department created in FY 2018-19	0%	0%	0%

## PERSONNEL



## SUMMARY



## WATER 2 (WR) UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>WATER 2 (WR) UTILITY REVENUE</b>					
501-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	375,311	284,075
501-101-500-43736	RESERVE - CAPITAL	0	0	115,000	184,402
501-101-500-46400	CONTRIBUTIONS REC'D	0	8,940,284	0	0
501-101-500-46459	INTEREST INCOME	0	12,121	9,377	9,377
501-101-500-46550	WATER CONNECT FEES	0	1,450	1,520	1,520
501-101-500-46552	WATER SALES	0	166,934	240,044	256,823
501-101-500-46555	CONSTRUCTION WATER SALES	0	11,075	9,353	9,353
501-101-500-46565	WATER INSTALLATION	0	44,742	59,281	59,281
501-101-500-46567	BACKFLOW	0	120	144	144
501-101-500-46573	TAP/INSPECTION FEE	0	0	643	643
501-101-500-48875	MISCELLANEOUS REVENUES	0	566,285	208,016	254,662
501-101-500-48881	SALES & USE TAX CREDIT	0	100	158	157
<b>WATER 2 (WR) UTILITY REVENUE</b>		<b>0</b>	<b>9,743,110</b>	<b>1,018,847</b>	<b>1,060,437</b>

## WATER 2 (WR) UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>WATER 2 (WR) UTILITY EXPENSE</b>					
501-501-500-50100	SALARIES & WAGES FULL-TIME	0	100,583	118,557	117,022
501-501-500-50125	COMP TIME - USED	0	1,020	1,724	1,724
501-501-500-50140	SICK TIME	0	2,149	3,536	0
501-501-500-50150	OVERTIME	0	3,239	1,017	1,017
<b>TOTAL SALARIES</b>		<b>0</b>	<b>106,992</b>	<b>124,834</b>	<b>119,763</b>
501-501-500-50210	FICA EXPENSE	0	6,282	9,550	9,163
501-501-500-50212	INDUSTRIAL INSURANCE	0	914	4,784	4,589
501-501-500-50221	STATE RETIREMENT EXP	0	11,784	15,117	14,635
501-501-500-50223	STATE RETIREMENT GASB 68	0	11,164-	0	0
501-501-500-50232	HEALTH INSURANCE	0	20,404	26,285	20,741
501-501-500-50233	DENTAL INSURANCE	0	1,139	1,264	1,645
501-501-500-50234	LIFE INSURANCE	0	76	92	53
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>0</b>	<b>29,435</b>	<b>57,092</b>	<b>50,826</b>
501-501-500-60104	CLOTHING ALLOWANCE	0	250	770	1,030
501-501-500-60109	MISC LABS & CDL PHYSICALS	0	94	400	500
501-501-500-60112	TRAINING & TRAVEL	0	327	1,500	2,000
501-501-500-60114	MEMBERSHIP & DUES	0	170	175	200
501-501-500-60118	LICENSES & PERMITS	0	10	4,220	4,500
501-501-500-60302	DATA PROCESSING	0	0	3,000	2,200
501-501-500-60305	OTHER CONTRACT SERVICES	0	24,054	51,550	16,700
501-501-500-60306	BACKFLOW PROGRAM	0	0	250	250
501-501-500-60308	OTHER PROFESSIONAL SERVICES	0	458	1,000	1,000
501-501-500-60310	ADMIN CHARGE - GF	0	67,714	61,407	59,118
501-501-500-60317	ADMIN CHARGE - PW & CIP	0	25,740	24,206	21,920
501-501-500-60406	BOOKS, PUBLICATIONS & MAPS	0	275	500	1,000
501-501-500-60599	INTERNET, WEBSITE & EMAIL	0	763	691	691
501-501-500-60600	SVC TO MAINT BUILDINGS	0	6	500	2,000
501-501-500-60601	SVC TO MAINT AUTO	0	267	500	1,000
501-501-500-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	250	250
501-501-500-60604	SVC TO MAINT OTHER EQUIPMENT	0	217	2,000	4,000
501-501-500-60605	SVC TO MAINT STREETS	0	0	1,000	5,000
501-501-500-60607	MAINT SHOP CHARGES	0	14,051	16,318	14,997
501-501-500-60609	MATERIALS	0	2,766	3,750	5,000
501-501-500-60610	METERS	0	34,076	42,200	40,000
501-501-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	0	3,618	37,800	45,000
501-501-500-60615	SVC TO MAINT FIRE HYDRANTS	0	0	2,000	2,000
501-501-500-60616	INSURANCE LIABILITY	0	9,263	10,194	10,461
501-501-500-60618	UTILITIES EXPENSE	0	46,798	76,689	86,689
501-501-500-60620	TELEPHONE	0	749	793	793
501-501-500-60639	OFFICE SUPPLIES	0	180	1,000	1,000
501-501-500-60640	POSTAGE	0	1,098	1,856	2,300
501-501-500-60644	JANITORIAL SUPPLIES	0	41	200	200
501-501-500-60646	CHEMICALS	0	1,575	4,000	4,000
501-501-500-60648	GAS, OIL & LUBRICANTS	0	2,607	4,600	4,600
501-501-500-60654	SMALL TOOLS	0	980	2,125	1,950
501-501-500-60656	SAFETY	0	283	1,000	1,000
501-501-500-69999	MINOR CAPITAL	0	8,550	10,000	1,000
<b>TOTAL OPERATING EXPENSES</b>		<b>0</b>	<b>246,980</b>	<b>368,444</b>	<b>344,349</b>

## WATER 2 (WR) UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
501-501-500-90908	VEHICLES CAPITAL OUTLAY	0	29,998	0	0
501-501-500-90998	ASSET ACQUISITION	0	29,998-	0	0
501-501-500-90999	DEPRECIATION EXPENSE	0	242,435	0	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>242,435</b>	<b>0</b>	<b>0</b>
501-501-500-95100	CONTINGENCY	0	0	284,075	285,399
501-501-500-95150	CAPITAL RESERVE	0	0	184,402	260,100
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>468,477</b>	<b>545,499</b>
 <b>WATER 2 (WR) UTILITY EXPENSE</b>		 <b>0</b>	 <b>625,842</b>	 <b>1,018,847</b>	 <b>1,060,437</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>0</b>	<b>9,117,269</b>	<b>0</b>	<b>0</b>

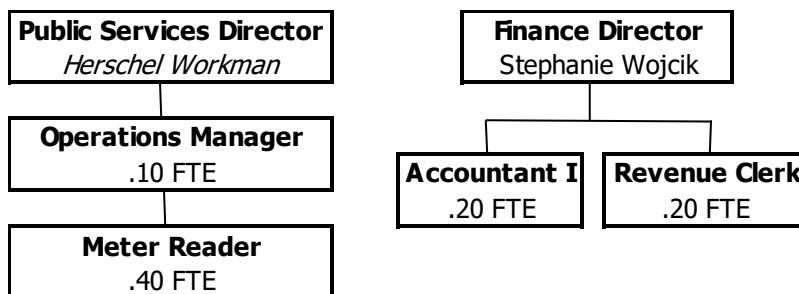
# ELECTRIC UTILITY FUND

## BUDGET UNIT DESCRIPTION

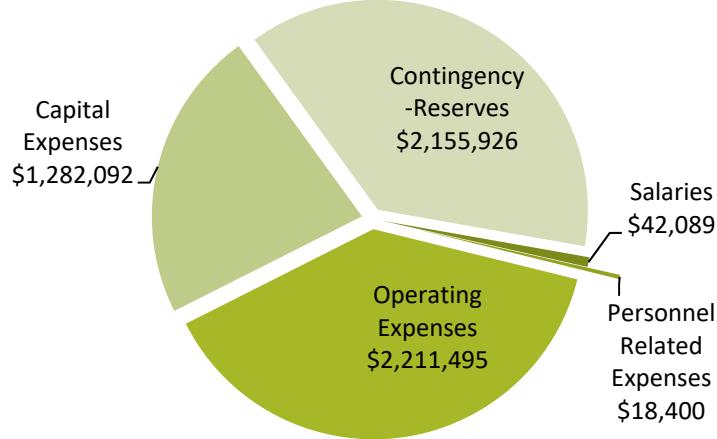
The Electric budget accounts for the costs associated with operating and maintaining the Town's electric transmission and distribution system. The Electric Utility is responsible for maintenance and repair of existing electric lines, installation of new services and new residences.

		Performance Measures					
		Objective	Outcome Indicator(s)				
Goal			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	
(1)	Analysis Of Entire Electrical System To Identify Future Projects And Investigate Alternative Funding Options	Work with industry experts to review the electrical infrastructure and develop a detailed replacement/upgrade program, and seek and apply for grants and other alternative funding streams	Percentage of a replacement/upgrade fund established with dedicated funding sources				
			10%	10%	0%	0%	20%
		Amount of grants and/or alternative funding sources secured	\$0	\$0	\$0	\$0	\$0
(2)	Collect All Plans And Data For The Town's Electrical System	Work with APS to gather all plans/data for the Town's grid and overlay plans in the Maricopa Association of Governments (MAG) GIS database.	Percentage of electric system inventoried and mapped in GIS				
			100%	100%	100%	100%	100%

## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

**90912**

Oxbow/Kellis Upgrades- \$1,082,092

**90910**

Electric Meter AMR - \$200,000

## **ELECTRIC UTILITY FUND**

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>ELECTRIC UTILITY REVENUE</b>					
510-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	1,413,061	1,552,397
510-101-500-43736	RESERVE - CAPITAL	0	0	1,295,500	1,570,000
510-101-500-46459	INTEREST INCOME	33,865	64,103	50,405	50,405
510-101-500-46460	LGIP LOSS	0	4,588	0	0
510-101-500-46558	LATE PENALTY FEE	48,278	52,709	56,443	56,443
510-101-500-46560	ELECTRIC SALES	2,481,938	2,438,983	2,431,472	2,431,472
510-101-500-46562	ELECTRIC CONNECT FEES	4,470	4,550	2,493	2,493
510-101-500-46563	ELECTRIC INSTALLATION	20,763	48,146	30,000	30,000
510-101-500-46568	ILLEGAL CONNECT	0	750	1,000	0
510-101-500-46569	METER RE-READ FEES	0	0	47	47
510-101-500-46572	BILL RE-PRINT FEES	72	6	12	12
510-101-500-48875	MISCELLANEOUS REVENUES	20,589	6,431	4,297	5,000
510-101-500-48876	OVERAGE/SHORTAGE	141	2	0	0
510-101-500-48879	SCHEDULING SALES	10,810	19,209	21,799	10,000
510-101-500-48881	SALES & USE TAX CREDIT	1,968	2,543	1,733	1,733
510-101-500-49920	TRANSFER OUT	700,000-	550,000-	150,000-	0
<b>ELECTRIC UTILITY REVENUE</b>		<b>1,922,894</b>	<b>2,092,020</b>	<b>5,158,262</b>	<b>5,710,002</b>

## ELECTRIC UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>ELECTRIC UTILITY EXPENSE</b>					
510-510-500-50100	SALARIES & WAGES FULL-TIME	34,891	35,559	41,261	42,017
510-510-500-50125	COMP TIME - USED	78	79	0	0
510-510-500-50140	SICK TIME	1,056	697	1,270	0
510-510-500-50150	OVERTIME	446	47	72	72
<b>TOTAL SALARIES</b>		<b>36,471</b>	<b>36,383</b>	<b>42,603</b>	<b>42,089</b>
510-510-500-50210	FICA EXPENSE	2,583	2,739	3,259	3,220
510-510-500-50212	INDUSTRIAL INSURANCE	767	575	673	665
510-510-500-50221	STATE RETIREMENT EXP	4,041	4,142	5,159	5,143
510-510-500-50223	STATE RETIREMENT GASB 68	17,144	14,811-	0	0
510-510-500-50232	HEALTH INSURANCE	10,920	6,586	8,102	8,627
510-510-500-50233	DENTAL INSURANCE	722	411	481	724
510-510-500-50234	LIFE INSURANCE	63	25	30	21
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>36,241</b>	<b>334-</b>	<b>17,704</b>	<b>18,400</b>
510-510-500-60020	CONTRACTED SERVICES REIMB	0	44,771	30,000	30,000
510-510-500-60104	CLOTHING ALLOWANCE	139	212	175	240
510-510-500-60112	TRAINING & TRAVEL	0	0	0	500
510-510-500-60114	MEMBERSHIP & DUES	4,250	3,400	3,400	3,500
510-510-500-60200	CREDIT & ONLINE FEE'S	22,657	25,251	27,091	27,091
510-510-500-60302	DATA PROCESSING	0	0	1,058	1,630
510-510-500-60305	OTHER CONTRACT SERVICES	0	1,313	725	550
510-510-500-60308	OTHER PROFESSIONAL SERVICES	44,812	45,581	68,800	60,000
510-510-500-60310	ADMIN CHARGE - GF	253,511	245,924	304,489	343,560
510-510-500-60317	ADMIN CHARGE - PW & CIP	26,402	25,740	24,206	21,920
510-510-500-60422	APS MAINTENANCE	205,203	113,896	100,000	200,000
510-510-500-60577	TREE TRIMMING	49,544	0	10,000	75,000
510-510-500-60601	SVC TO MAINT AUTO	1,265	9,821	4,450	5,000
510-510-500-60604	SVC TO MAINT OTHER EQUIPMENT	20	0	250	250
510-510-500-60607	MAINT SHOP CHARGES	12,356	14,051	16,318	14,997
510-510-500-60609	MATERIALS	173	23	200	200
510-510-500-60610	METERS	0	3,752	0	1,000
510-510-500-60616	INSURANCE LIABILITY	37,801	39,692	37,156	38,550
510-510-500-60639	OFFICE SUPPLIES	122	42	200	200
510-510-500-60640	POSTAGE	5,400	5,000	5,500	5,500
510-510-500-60648	GAS, OIL & LUBRICANTS	2,124	2,868	3,350	2,800
510-510-500-60654	SMALL TOOLS	70	70	126	0
510-510-500-60656	SAFETY	0	139	100	150
510-510-500-70700	WRITE-OFF @ 10 YR +	19,736	13,909	32,057	28,857
510-510-500-70704	PURCH RESALE ELECTRIC	164,551	159,089	200,000	400,000
510-510-500-70705	PURCH WHSLE WAP ELECTRIC	405,055	731,625	500,000	650,000
510-510-500-70706	PURCH WHSLE APA ELECTRIC	292,439	80,420	350,000	200,000
510-510-500-70708	BUREAU OF RECLAMATION PD M&O	101,539	82,409	100,000	100,000
<b>TOTAL OPERATING EXPENSES</b>		<b>1,649,168</b>	<b>1,648,998</b>	<b>1,819,651</b>	<b>2,211,495</b>

## ELECTRIC UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
510-510-500-90910	METERS & EQUIPMENT	0	0	150,000	200,000
510-510-500-90912	OTHER CAPITAL PURCHASES	20	3,855	5,908	1,082,092
510-510-500-90998	ASSET ACQUISITION	96,430-	95,226-	0	0
510-510-500-90999	DEPRECIATION EXPENSE	84,029	89,698	0	0
<b>TOTAL CAPITAL</b>		<b>12,382-</b>	<b>1,673-</b>	<b>155,908</b>	<b>1,282,092</b>
510-510-500-95100	CONTINGENCY	0	0	1,552,396	275,926
510-510-500-95150	CAPITAL RESERVE	0	0	1,570,000	1,880,000
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>3,122,396</b>	<b>2,155,926</b>
 <b>ELECTRIC UTILITY EXPENSE</b>		 <b>1,709,498</b>	 <b>1,683,375</b>	 <b>5,158,262</b>	 <b>5,710,002</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>213,396</b>	<b>408,645</b>	<b>0</b>	<b>0</b>

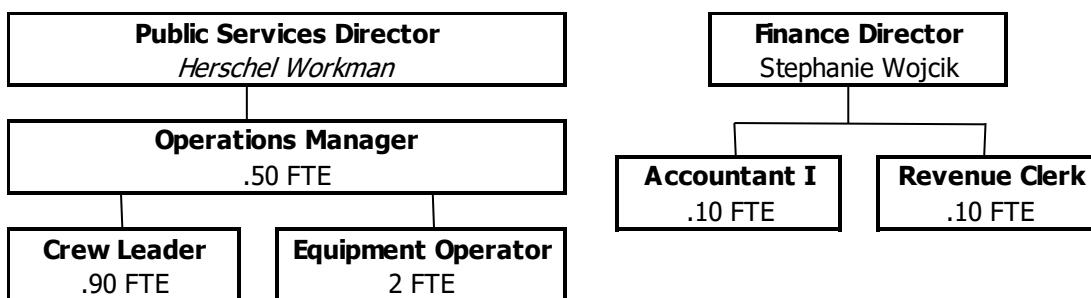
# SANITATION UTILITY FUND

## BUDGET UNIT DESCRIPTION

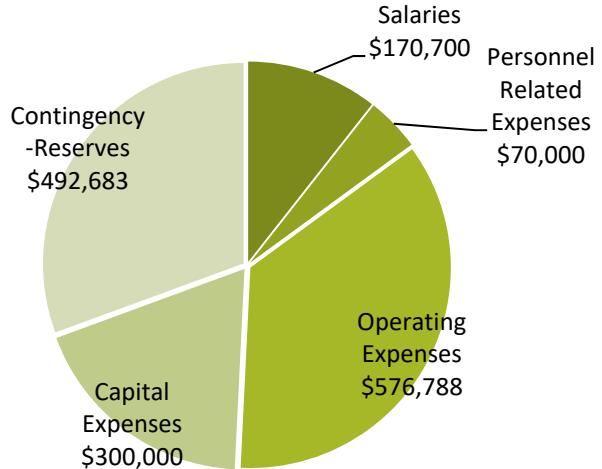
The Sanitation budget unit accounts for the costs of collection and disposing of solid waste. It operates two automated curbside trucks, one rear loader, and one brush truck within the town limits. Pickup is provided biweekly for residential customers and from one to five times per week for commercial customers. During fiscal year 2001-02, the town implemented a recycling program.

		Performance Measures					
		Objective	Outcome Indicator(s)				
Goal			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Projected	
(1)	Reduce Waste And Generate Cost Savings For The Town	Increase public education efforts to encourage residents to divert recyclables from trash.	Tonnage collected/diverted from landfill because of recycling				
			628	636	652	675	700
(2)	Plan To Review All Aspects Of The Current Operations And Look For Opportunities To Streamline	Achieve proper routing and maximize employee efficiency through use of technologies.	Percentage of Sanitation Fund services that operate within budget and cover all costs associated with that specific service				
			100%	100%	100%	100%	100%

## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

**90908**

Side Loader - \$300,000

## SANITATION UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>SANITATION UTILITY REVENUE</b>					
520-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	106,408	124,112
520-101-500-43736	RESERVE - CAPITAL	0	0	470,000	550,000
520-101-500-46459	INTEREST INCOME	8,411	15,152	10,436	10,436
520-101-500-46460	LGIP LOSS	0	156	0	0
520-101-500-46548	CAN CLEANING/EXCHANGE FEES	120	480	0	0
520-101-500-46549	CAN SUSPENSION FEES	1,575	1,900	1,200	1,200
520-101-500-46554	CAN DELIVERY FEES	11,705	10,645	9,660	9,660
520-101-500-46582	REFUSE COLLECTIONS	796,221	822,412	859,806	859,806
520-101-500-46585	GREENWASTE	925	730	527	527
520-101-500-46586	RECYCLING	10,607	0	51,930	51,930
520-101-500-48875	MISCELLANEOUS REVENUES	1,950	6,000	2,500	2,500
520-101-500-48880	SURPLUS OF TOWN PROPERTY	2,044	0	0	0
520-101-500-49920	TRANSFER OUT	0	50,000-	50,000-	0
<b>SANITATION UTILITY REVENUE</b>		<b>833,558</b>	<b>807,474</b>	<b>1,462,467</b>	<b>1,610,171</b>

## SANITATION UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>SANITATION UTILITY EXPENSE</b>					
520-520-500-50100	SALARIES & WAGES FULL-TIME	139,116	142,108	163,343	165,700
520-520-500-50125	COMP TIME - USED	0	950	648	648
520-520-500-50140	SICK TIME	3,751	2,117	2,346	0
520-520-500-50150	OVERTIME	1,945	2,523	4,352	4,352
<b>TOTAL SALARIES</b>		<b>144,811</b>	<b>147,699</b>	<b>170,689</b>	<b>170,700</b>
520-520-500-50210	FICA EXPENSE	11,223	10,981	13,058	13,059
520-520-500-50212	INDUSTRIAL INSURANCE	9,622	9,915	11,458	11,459
520-520-500-50221	STATE RETIREMENT EXP	16,274	16,448	20,670	20,859
520-520-500-50223	STATE RETIREMENT GASB 68	31,611-	9,545-	0	0
520-520-500-50232	HEALTH INSURANCE	18,194	24,569	25,101	22,778
520-520-500-50233	DENTAL INSURANCE	1,144	1,436	1,214	1,762
520-520-500-50234	LIFE INSURANCE	268	147	146	83
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>25,114</b>	<b>53,952</b>	<b>71,647</b>	<b>70,000</b>
520-520-500-60104	CLOTHING ALLOWANCE	672	565	800	800
520-520-500-60109	MISC LABS & CDL PHYSICALS	125	313	800	800
520-520-500-60112	TRAINING & TRAVEL	680	1,160	0	500
520-520-500-60118	LICENSES & PERMITS	480	480	600	600
520-520-500-60308	OTHER PROFESSIONAL SERVICES	1,079	4,922	2,000	2,000
520-520-500-60310	ADMIN CHARGE - GF	99,246	127,311	105,224	143,579
520-520-500-60317	ADMIN CHARGE - PW & CIP	26,402	25,740	24,206	21,920
520-520-500-60406	BOOKS, PUBLICATIONS & MAPS	280	0	500	500
520-520-500-60601	SVC TO MAINT AUTO	25,123	22,760	60,000	40,000
520-520-500-60604	SVC TO MAINT OTHER EQUIPMENT	183	183	3,000	500
520-520-500-60607	MAINT SHOP CHARGES	49,424	56,401	65,271	59,989
520-520-500-60609	MATERIALS	231	346	800	800
520-520-500-60616	INSURANCE LIABILITY	4,708	4,943	7,498	7,547
520-520-500-60619	RECYCLING	19,790	51,936	66,000	70,000
520-520-500-60621	TIPPING FEES	111,562	126,606	122,000	128,000
520-520-500-60625	CLEAN UP PROJECT	1,296	973	0	2,000
520-520-500-60640	POSTAGE	5,400	5,000	5,500	5,500
520-520-500-60648	GAS, OIL & LUBRICANTS	34,312	42,238	40,000	50,000
520-520-500-60654	SMALL TOOLS	233	53	300	300
520-520-500-60656	SAFETY	631	258	1,115	1,048
520-520-500-69999	MINOR CAPITAL	38,821	29,344	40,000	40,000
520-520-500-70700	WRITE-OFF @ 10 YR +	4,435	1,027	405	405
<b>TOTAL OPERATING EXPENSES</b>		<b>425,113</b>	<b>502,558</b>	<b>546,019</b>	<b>576,788</b>
520-520-500-90908	VEHICLES CAPITAL OUTLAY	0	279,495	0	300,000
520-520-500-90998	ASSET ACQUISITION	0	192,787-	0	0
520-520-500-90999	DEPRECIATION EXPENSE	146,468	106,781	0	0
<b>TOTAL CAPITAL</b>		<b>146,468</b>	<b>193,489</b>	<b>0</b>	<b>300,000</b>
520-520-500-95100	CONTINGENCY	0	0	124,112	142,683
520-520-500-95150	CAPITAL RESERVE	0	0	550,000	350,000
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>674,112</b>	<b>492,683</b>
 <b>SANITATION UTILITY EXPENSE</b>					
		741,506	897,697	1,462,467	1,610,171
 <b>FUND NET REVENUE OVER EXPENSE</b>					
		741,506-	897,697-	1,462,467-	1,610,171-

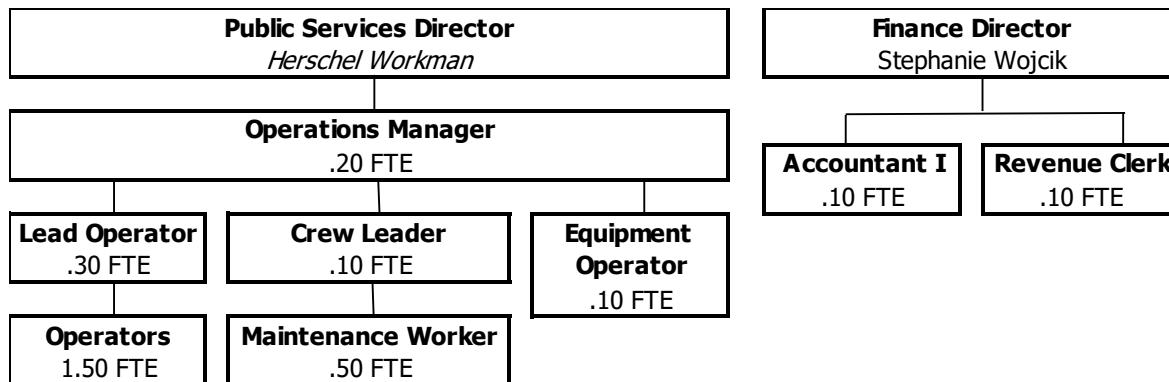
# WASTEWATER 1 UTILITY FUND

## BUDGET UNIT DESCRIPTION

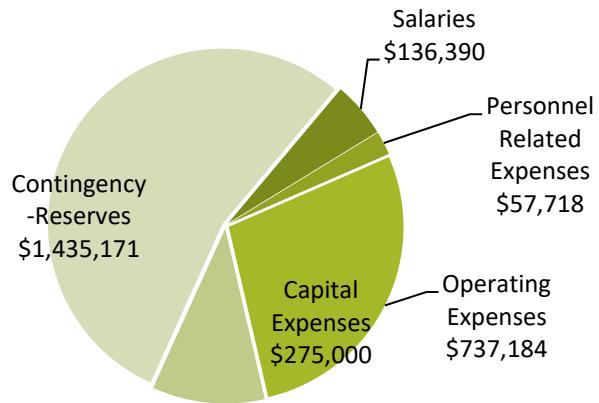
The Wastewater budget unit accounts for the costs associated with the treatment of the Town's wastewater and the costs associated with providing and maintaining a wastewater collection system to ensure the health and welfare of the community. An upgrade and expansion of the Wastewater Treatment Collection System was started in 2003 and completed in 2012.

Goal		Objective	Performance Measures				
			Outcome Indicator(s)				
(1)	Update Wickenburg's Aging Wastewater Infrastructure By Identifying Areas In Need Of Rehabilitation Or Replacement And Securing Appropriate Funding	Develop a wastewater user fund that covers all costs associated with operating this utility, and seek grants and alternative funding streams to pay for critical gaps in the wastewater system.	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected
			Percentage of projects identified for replacement or rehabilitation				
			30%	50%	50%	60%	60%
			Percentage of user fees that cover operational expenses				
			59%	60%	62%	65%	65%
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Amount of grants and/or alternative funding sources secured				
			\$0	\$0	\$0	\$0	\$0
			Number of safety incidents reported				
			0	0	0	0	0
			Number of training hours completed by staff				
			200	200	275	300	300

## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

### **90912**

Sewer Jetting Machine - \$15,000 (also \$15k in 530)	Arrow Board - \$10,000 (also \$5k in 300, \$10k in 500)
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### **90914**

ADOT HWY 93 Sewer Re-alignment - \$250,000	
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## WASTEWATER 1 UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>WASTEWATER1 UTILITY REVENUE</b>					
530-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	480,152	547,419
530-101-500-43736	RESERVE - CAPITAL	0	0	443,750	662,500
530-101-500-43738	WIFA & USDA RESERVE	0	0	51,957	51,957
530-101-500-46459	INTEREST INCOME	20,024	27,228	15,360	15,360
530-101-500-46460	LGIP LOSS	0	84	0	0
530-101-500-46570	SEWER BASE FEE	433,095	486,820	511,904	511,904
530-101-500-46571	SEWER USAGE FEE	750,436	758,085	795,627	795,627
530-101-500-46573	TAP/INSPECTION FEE	0	865	125	0
530-101-500-46601	DUMP STATION - COMM CTR	705	0	0	0
530-101-500-46603	DIRECT HAUL DUMPING	137,539	54,204	52,000	52,000
530-101-500-46620	CONTRACTED SERVICES REIMB	537,482	0	0	0
530-101-500-48875	MISCELLANEOUS REVENUES	24,981	2,944	4,696	4,696
530-101-500-49910	TRANSFER IN	300,000	0	0	0
<b>WASTEWATER1 UTILITY REVENUE</b>		<b>2,204,261</b>	<b>1,330,230</b>	<b>2,355,571</b>	<b>2,641,463</b>

## WASTEWATER 1 UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>WASTEWATER 1 UTILITY EXPENSE</b>					
530-530-500-50100	SALARIES & WAGES FULL-TIME	246,323	117,541	126,352	123,175
530-530-500-50108	SALARIES ON CALL/STIPEND	8,603	8,410	10,817	10,817
530-530-500-50125	COMP TIME - USED	1,916	2,662	761	761
530-530-500-50140	SICK TIME	5,253	2,684	4,525	0
530-530-500-50150	OVERTIME	8,598	6,092	1,637	1,637
<b>TOTAL SALARIES</b>		<b>270,692</b>	<b>137,390</b>	<b>144,092</b>	<b>136,390</b>
530-530-500-50210	FICA EXPENSE	19,677	10,642	11,024	10,436
530-530-500-50212	INDUSTRIAL INSURANCE	12,343	5,520	5,789	5,480
530-530-500-50221	STATE RETIREMENT EXP	30,040	16,677	17,450	16,667
530-530-500-50223	STATE RETIREMENT GASB 68	95,428-	139,325	0	0
530-530-500-50232	HEALTH INSURANCE	50,876	28,012	34,146	23,129
530-530-500-50233	DENTAL INSURANCE	3,651	1,728	1,816	1,951
530-530-500-50234	LIFE INSURANCE	399	104	106	55
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>21,558</b>	<b>202,008</b>	<b>70,331</b>	<b>57,718</b>
530-530-500-60020	CONTRACTED SERVICES REIMB	128,750	0	0	0
530-530-500-60104	CLOTHING ALLOWANCE	1,386	498	1,000	1,200
530-530-500-60109	MISC LABS & CDL PHYSICALS	399	156	750	750
530-530-500-60112	TRAINING & TRAVEL	1,270	990	1,200	2,000
530-530-500-60118	LICENSES & PERMITS	5,281	5,178	6,300	6,000
530-530-500-60305	OTHER CONTRACT SERVICES	40,335	33,788	46,175	49,700
530-530-500-60310	ADMIN CHARGE - GF	242,166	146,338	181,029	160,577
530-530-500-60317	ADMIN CHARGE - PW & CIP	52,804	25,740	24,206	21,920
530-530-500-60406	BOOKS, PUBLICATIONS & MAPS	0	0	262	250
530-530-500-60599	INTERNET, WEBSITE & EMAIL	520	468	468	468
530-530-500-60600	SVC TO MAINT BUILDINGS	454	107	1,100	1,500
530-530-500-60601	SVC TO MAINT AUTO	1,291	872	1,700	2,000
530-530-500-60604	SVC TO MAINT OTHER EQUIPMENT	22,868	46,369	46,800	70,000
530-530-500-60607	MAINT SHOP CHARGES	24,712	14,051	16,318	14,997
530-530-500-60609	MATERIALS	2,522	1,791	2,300	2,500
530-530-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	16,830	5,410	15,000	15,000
530-530-500-60616	INSURANCE LIABILITY	49,320	51,786	53,612	51,152
530-530-500-60617	FLOOD INSURANCE	3,180	3,257	3,284	4,000
530-530-500-60618	UTILITIES EXPENSE	86,929	73,983	78,169	78,369
530-530-500-60620	TELEPHONE	1,890	1,267	1,299	1,299
530-530-500-60621	TIPPING FEES	9,304	9,530	10,000	14,000
530-530-500-60629	LAB SUPPLIES	4,104	4,401	3,500	4,500
530-530-500-60639	OFFICE SUPPLIES	821	640	800	800
530-530-500-60640	POSTAGE	5,400	5,000	5,500	5,500
530-530-500-60644	JANITORIAL SUPPLIES	106	141	300	300
530-530-500-60646	CHEMICALS	8,516	6,894	10,500	7,500
530-530-500-60648	GAS, OIL & LUBRICANTS	10,321	7,068	4,000	4,000
530-530-500-60654	SMALL TOOLS	1,402	735	1,000	1,000
530-530-500-60656	SAFETY	1,566	460	1,500	1,000
530-530-500-69999	MINOR CAPITAL	1,718	1,030	6,300	5,000
530-530-500-70700	WRITE-OFF @ 10 YR +	5,300	229	792	592
<b>TOTAL OPERATING EXPENSES</b>		<b>731,462</b>	<b>448,178</b>	<b>525,164</b>	<b>527,874</b>

## WASTEWATER 1 UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
530-530-500-80810	DEBT PRINCIPAL	0	0	187,536	193,457
530-530-500-80812	DEBT INTEREST	27,456	24,829	21,871	15,853
	<b>TOTAL DEBT SERVICES</b>	<b>27,456</b>	<b>24,829</b>	<b>209,407</b>	<b>209,310</b>
530-530-500-90905	BUILDING IMPROVEMENTS	0	1,093,743	0	0
530-530-500-90912	OTHER CAPITAL PURCHASES	8,491	76,671	43,000	25,000
530-530-500-90914	INFRASTRUCTURE UPGRADE	0	0	0	250,000
530-530-500-90998	ASSET ACQUISITION	91,474-	1,086,055-	0	0
530-530-500-90999	DEPRECIATION EXPENSE	379,329	359,319	0	0
	<b>TOTAL CAPITAL</b>	<b>296,345</b>	<b>443,678</b>	<b>43,000</b>	<b>275,000</b>
530-530-500-95100	CONTINGENCY	0	0	649,120	508,214
530-530-500-95150	CAPITAL RESERVE	0	0	662,500	875,000
530-530-500-95158	WIFA & USDA RESERVE	82,984	0	51,957	51,957
	<b>TOTAL CONTINGENCY</b>	<b>82,984</b>	<b>0</b>	<b>1,363,577</b>	<b>1,435,171</b>
	<b>WASTEWATER 1 UTILITY EXPENSE</b>	<b>1,430,497</b>	<b>1,256,083</b>	<b>2,355,571</b>	<b>2,641,463</b>
	<b>FUND NET REVENUE OVER EXPENSE</b>	<b>773,764</b>	<b>74,146</b>	<b>0</b>	<b>0</b>

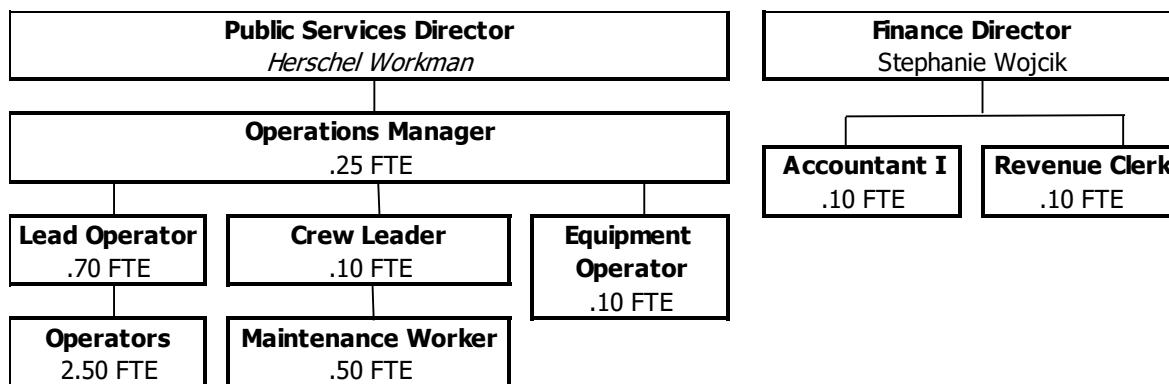
# WASTEWATER 2 (WR) UTILITY FUND

## BUDGET UNIT DESCRIPTION

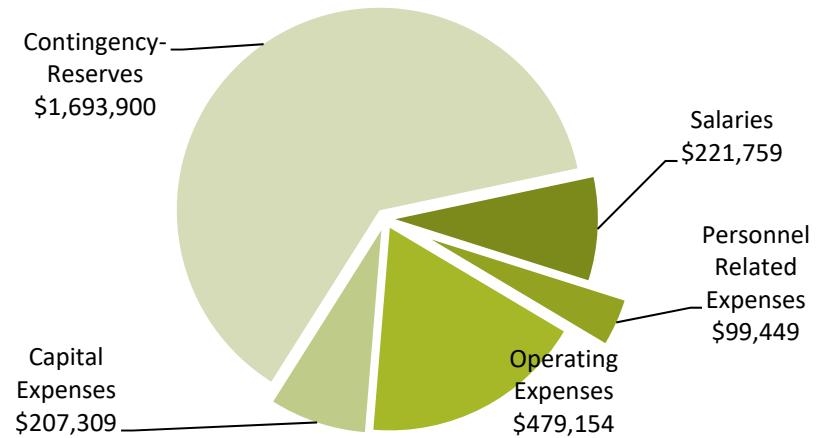
The Wastewater 2 (WR) budget unit accounts for the costs associated with the treatment of the Town's wastewater and the costs associated with providing and maintaining a wastewater collection system in the Wickenburg Ranch area, to ensure the health and welfare of the community.

Performance Measures								
Goal		Objective	Outcome Indicator(s)					
			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated		
(1)	Collect The Existing Wickenburg Ranch Wastewater Infrastructure Data That Can Be Used In Proactively Managing This New System	Input all data of the water system into the asset management system, and implement an Overall Condition Index (OCI) through our asset management system.	Percentage input of data into the asset management database					
			Department created in FY 2018-19	Department created in FY 2018-19	0%	0%	0%	
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Percentage of assets inventoried and replacement program established using the OCI index					
			Department created in FY 2018-19	Department created in FY 2018-19	80%	80%	85%	
(3)	Establish A Long-Range Water Guideline that Maximizes All Resources	Develop a water resources guide that regulates the use of effluent wastewater, and look for ways to optimize the use of reclaimed water.	Number of safety incidents reported					
			Department created in FY 2018-19	Department created in FY 2018-19	0	0	0	
(3)	Establish A Long-Range Water Guideline that Maximizes All Resources	Develop a water resources guide that regulates the use of effluent wastewater, and look for ways to optimize the use of reclaimed water.	Number of training hours completed by staff					
			Department created in FY 2018-19	Department created in FY 2018-19	100	130	130	
(3)	Establish A Long-Range Water Guideline that Maximizes All Resources	Develop a water resources guide that regulates the use of effluent wastewater, and look for ways to optimize the use of reclaimed water.	Percentage of effluent reused for beneficial purposes					
			Department created in FY 2018-19	Department created in FY 2018-19	97%	97%	97%	

## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

**90908**

Truck - \$45,000

**90912**

Sewer Jetting Machine - \$15,000 (also \$15k in 530)

## WASTEWATER 2 (WR) UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>WASTEWATER 2 (WR) UTILITY REV</b>					
531-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	3,032,872	686,683
531-101-500-43736	RESERVE - CAPITAL	0	0	300,000	458,440
531-101-500-46459	INTEREST INCOME	0	57,779	19,007	19,007
531-101-500-46570	SEWER BASE FEE	0	331,003	431,469	507,793
531-101-500-46571	SEWER USAGE FEE	0	74,303	103,873	115,901
531-101-500-46573	TAP/INSPECTION FEE	0	0	976	976
531-101-500-46590	CONNECTION FEE	0	856,608	665,566	862,771
531-101-500-46620	CONTRACTED SERVICES REIMB	0	178,159	50,000	50,000
531-101-500-48875	MISCELLANEOUS REVENUES	0	2,560,602	28	0
<b>WASTEWATER 2 (WR) UTILITY REV</b>		<b>0</b>	<b>4,058,454</b>	<b>4,603,791</b>	<b>2,701,571</b>

## WASTEWATER 2 (WR) UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>WASTEWATER 2 (WR) UTILITY EXP</b>					
531-531-500-50100	SALARIES & WAGES FULL-TIME	0	135,530	166,851	218,521
531-531-500-50125	COMP TIME - USED	0	1,335	1,175	1,175
531-531-500-50140	SICK TIME	0	3,728	8,887	0
531-531-500-50150	OVERTIME	0	14,469	2,063	2,063
<b>TOTAL SALARIES</b>		<b>0</b>	<b>155,062</b>	<b>178,976</b>	<b>221,759</b>
531-531-500-50210	FICA EXPENSE	0	10,680	13,690	16,965
531-531-500-50212	INDUSTRIAL INSURANCE	0	4,877	7,191	8,910
531-531-500-50221	STATE RETIREMENT EXP	0	16,366	21,674	27,099
531-531-500-50223	STATE RETIREMENT GASB 68	0	15,507-	0	0
531-531-500-50232	HEALTH INSURANCE	0	24,564	33,794	42,844
531-531-500-50233	DENTAL INSURANCE	0	1,696	1,728	3,531
531-531-500-50234	LIFE INSURANCE	0	101	140	100
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>0</b>	<b>42,778</b>	<b>78,217</b>	<b>99,449</b>
531-531-500-60020	CONTRACTED SERVICES REIMB	0	178,159	50,000	50,000
531-531-500-60104	CLOTHING ALLOWANCE	0	425	1,160	1,500
531-531-500-60109	MISC LABS & CDL PHYSICALS	0	31	450	250
531-531-500-60112	TRAINING & TRAVEL	0	260	1,300	2,000
531-531-500-60118	LICENSES & PERMITS	0	8,790	15,000	15,000
531-531-500-60305	OTHER CONTRACT SERVICES	0	62,242	100,000	120,000
531-531-500-60310	ADMIN CHARGE - GF	0	107,791	86,321	75,586
531-531-500-60317	ADMIN CHARGE - PW & CIP	0	25,740	24,206	21,920
531-531-500-60406	BOOKS, PUBLICATIONS & MAPS	0	142	2,500	2,500
531-531-500-60599	INTERNET, WEBSITE & EMAIL	0	763	719	719
531-531-500-60600	SVC TO MAINT BUILDINGS	0	369	500	2,000
531-531-500-60601	SVC TO MAINT AUTO	0	1,048	1,000	1,500
531-531-500-60602	SVC TO MAINT OFFICE EQUIPMENT	0	11	250	250
531-531-500-60604	SVC TO MAINT OTHER EQUIPMENT	0	8,394	20,000	25,000
531-531-500-60607	MAINT SHOP CHARGES	0	14,051	16,318	14,997
531-531-500-60609	MATERIALS	0	2,308	3,000	3,000
531-531-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	0	0	5,000	24,500
531-531-500-60616	INSURANCE LIABILITY	0	12,183	13,825	14,129
531-531-500-60618	UTILITIES EXPENSE	0	35,569	50,501	70,501
531-531-500-60620	TELEPHONE	0	822	792	792
531-531-500-60621	TIPPING FEES	0	0	8,000	8,000
531-531-500-60622	RENTALS-LEASES-LOANS	0	209	0	0
531-531-500-60629	LAB SUPPLIES	0	6,662	6,000	8,000
531-531-500-60639	OFFICE SUPPLIES	0	227	750	750
531-531-500-60640	POSTAGE	0	1,080	1,571	2,300
531-531-500-60644	JANITORIAL SUPPLIES	0	72	200	200
531-531-500-60646	CHEMICALS	0	872	2,000	2,000
531-531-500-60648	GAS, OIL & LUBRICANTS	0	2,844	3,500	3,500
531-531-500-60654	SMALL TOOLS	0	892	2,125	1,950
531-531-500-60656	SAFETY	0	298	1,225	1,310
531-531-500-69999	MINOR CAPITAL	0	12,320	15,000	5,000
<b>TOTAL OPERATING EXPENSES</b>		<b>0</b>	<b>484,573</b>	<b>433,213</b>	<b>479,154</b>

## WASTEWATER 2 (WR) UTILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
531-531-500-90908	VEHICLES CAPITAL OUTLAY	0	0	0	45,000
531-531-500-90912	OTHER CAPITAL PURCHASES	0	0	0	15,000
531-531-500-90998	ASSET ACQUISITION	0	0	2,768,262	147,309
531-531-500-90999	DEPRECIATION EXPENSE	0	514,777	0	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>514,777</b>	<b>2,768,262</b>	<b>207,309</b>
531-531-500-95100	CONTINGENCY	0	0	686,683	1,061,368
531-531-500-95150	CAPITAL RESERVE	0	0	458,440	632,532
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>1,145,123</b>	<b>1,693,900</b>
 <b>WASTEWATER 2 (WR) UTILITY EXP</b>		 <b>0</b>	 <b>1,197,191</b>	 <b>4,603,791</b>	 <b>2,701,571</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>0</b>	<b>2,861,263</b>	<b>0</b>	<b>0</b>

# AIRPORT FUND

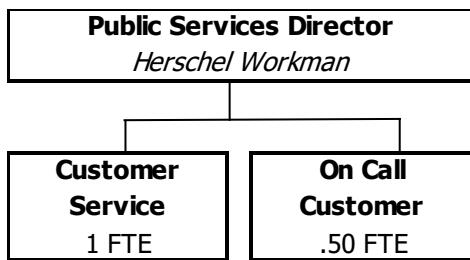
## BUDGET UNIT DESCRIPTION

The Airport budget accounts for the costs associated with providing and maintaining a municipal airport. The Airport sells 100LL and JetA fuel 24/7 through a self-service system, and also offers JetA by truck. Over the years thanks to several FAA and ADOT grants, many improvements have been made to the airport.

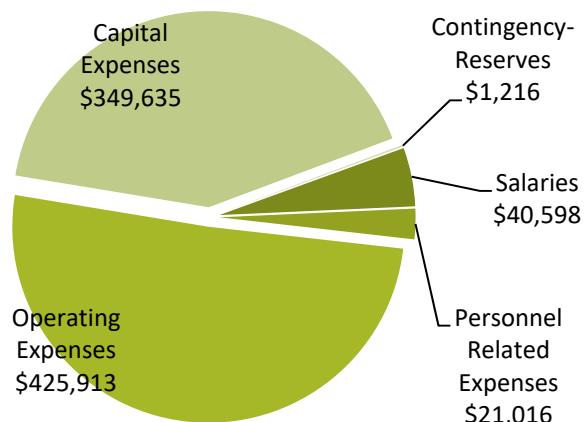
*Mission: Operate and develop a safe and modern aircraft facility to serve Wickenburg and the surrounding area that serves as a cornerstone of local economic development efforts.*

		Performance Measures				
		Objective	Outcome Indicator(s)			
Goal	Actual		FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated
(1) Transform The Airport Into An Economic Engine By Making It A Self-Sufficient Enterprise Fund	Carefully monitor fuel price accordingly to generate revenue to handle expenses and future projects.	Gallons of Jet A sold				
		53,246	40,648	31,224	40,000	40,000
(2) Maintain A Consistent Atmosphere Of Excellent Customer Service	Offer fully-staffed, clean aviation facilities with modern amenities.	Gallons of 100 LL sold				
		25,643	26,058	27,345	30,000	30,000
		Average annual number of hours staffed				
		2,080	2,080	2,080	2,080	2,080
		Maintenance hours per week spent on weed and debris removal in the aircraft area				
		15	15	15	15	15

## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

### **90913**

Runway Lighting - \$50,000

### **90917**

T-Hanger Taxi Lanes - \$80,000

### **90918**

Apron #1 Seal Coat - \$219,635

## AIRPORT FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>AIRPORT REVENUE</b>					
580-101-580-42502	FEDERAL GRANTS	0	1,156,752	30,000	432,203
580-101-580-42503	ADOT GRANT	0	0	0	21,216
580-101-580-43725	CONTRIBUTION FUND EQUITY	0	0	6,067	17,026
580-101-580-46459	INTEREST INCOME	2,442	5,151	105	105
580-101-580-46525	AIRPORT FUEL SALES	276,949	221,300	214,731	214,731
580-101-580-46528	LANDING FEES	7,145	1,820	800	800
580-101-580-46529	RENT AIRPORT	22,621	23,673	27,022	27,022
580-101-580-46530	TIEDOWNS	3,661	2,508	3,329	3,329
580-101-580-46531	CALL-OUTS	3,155	1,800	2,667	2,667
580-101-580-48875	MISCELLANEOUS REVENUES	5	0	0	0
580-101-580-48878	TOWER USE	19,433	19,279	19,279	19,279
580-101-580-49910	TRANSFER IN	498,000	185,000	70,000	100,000
<b>AIRPORT REVENUE</b>		<b>833,412</b>	<b>1,617,284</b>	<b>374,000</b>	<b>838,378</b>

## AIRPORT FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>AIRPORT EXPENSE</b>					
580-580-580-50100	SALARIES & WAGES FULL-TIME	35,323	36,755	40,687	40,598
580-580-580-50110	SALARIES & WAGES PART-TIME	2,400	600	0	0
	<b>TOTAL SALARIES</b>	<b>37,723</b>	<b>37,355</b>	<b>40,687</b>	<b>40,598</b>
580-580-580-50210	FICA EXPENSE	2,544	2,659	3,112	3,108
580-580-580-50212	INDUSTRIAL INSURANCE	1,713	1,500	1,634	1,630
580-580-580-50221	STATE RETIREMENT EXP	3,710	4,039	4,927	4,961
580-580-580-50223	STATE RETIREMENT GASB 68	1,378-	2,896-	0	0
580-580-580-50232	HEALTH INSURANCE	10,858	11,665	12,148	10,501
580-580-580-50233	DENTAL INSURANCE	674	674	586	793
580-580-580-50234	LIFE INSURANCE	70	41	41	23
	<b>TOTAL OTHER PERSONNEL COSTS</b>	<b>18,192</b>	<b>17,681</b>	<b>22,448</b>	<b>21,016</b>
580-580-580-60104	CLOTHING ALLOWANCE	94	0	200	200
580-580-580-60114	MEMBERSHIP & DUES	0	0	150	150
580-580-580-60118	LICENSES & PERMITS	0	0	1,108	1,700
580-580-580-60200	CREDIT & ONLINE FEE'S	8,124	6,022	8,577	8,577
580-580-580-60305	OTHER CONTRACT SERVICES	9,284	28,755	10,000	11,500
580-580-580-60310	ADMIN CHARGE - GF	72,435	63,960	63,957	78,400
580-580-580-60318	ENVIRONMENTAL ASSESSMENT	0	0	0	125,000
580-580-580-60401	MARKETING	2,032	1,525	2,000	1,000
580-580-580-60599	INTERNET, WEBSITE & EMAIL	2,638	2,657	2,089	2,089
580-580-580-60600	SVC TO MAINT BUILDINGS	226	457	500	500
580-580-580-60601	SVC TO MAINT AUTO	869	500	1,500	1,000
580-580-580-60603	SVC TO MAINT COMM EQUIPMENT	348	0	200	200
580-580-580-60604	SVC TO MAINT FUEL SYSTEM	2,392	4,855	3,500	3,500
580-580-580-60606	GROUNDS MAINTENANCE	1,247	197	4,800	1,500
580-580-580-60612	INSURANCE/DAMAGE CLAIMS	1,478	0	0	0
580-580-580-60616	INSURANCE LIABILITY	11,391	11,367	13,106	14,090
580-580-580-60618	UTILITIES EXPENSE	11,264	12,178	16,458	16,458
580-580-580-60620	TELEPHONE	2,151	2,583	3,265	3,265
580-580-580-60639	OFFICE SUPPLIES	149	17	100	100
580-580-580-60644	JANITORIAL SUPPLIES	264	15	200	200
580-580-580-60648	GAS, OIL & LUBRICANTS	579	902	850	850
580-580-580-60654	SMALL TOOLS	0	211	400	400
580-580-580-60656	SAFETY	0	0	0	255
580-580-580-69999	MINOR CAPITAL	3,599	0	0	1,600
580-580-580-70716	PURCH OF RESALE FUEL	163,872	167,177	153,379	153,379
580-580-580-70717	PURCH OF RESALE FUEL - ASSET	11,327	26,111	0	0
	<b>TOTAL OPERATING EXPENSES</b>	<b>305,762</b>	<b>329,488</b>	<b>286,339</b>	<b>425,913</b>

## AIRPORT FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
580-580-580-90912	OTHER CAPITAL PURCHASES	25,994	500,638	7,500	0
580-580-580-90913	LIGHTING UPGRADES	0	0	0	50,000
580-580-580-90915	PAVEMENT PRESERVATION	0	28,573	0	0
580-580-580-90917	T-HANGAR TAXILANES	0	0	0	80,000
580-580-580-90921	APRON #1	0	0	0	219,635
580-580-580-90932	MID-FIELD APRON #24 - 2019	1,400	1,211,180	0	0
580-580-580-90998	ASSET ACQUISITION	25,994-	1,741,201-	0	0
580-580-580-90999	DEPRECIATION EXPENSE	551,308	567,133	0	0
<b>TOTAL CAPITAL</b>		<b>552,708</b>	<b>566,323</b>	<b>7,500</b>	<b>349,635</b>
580-580-580-95100	CONTINGENCY	0	0	17,026	1,216
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>17,026</b>	<b>1,216</b>
 <b>AIRPORT EXPENSE</b>		 <b>914,385</b>	 <b>950,847</b>	 <b>374,000</b>	 <b>838,378</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>80,973-</b>	<b>666,437</b>	<b>0</b>	<b>0</b>



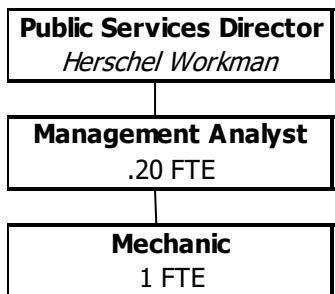
# MAINTENANCE SHOP FUND

## BUDGET UNIT DESCRIPTION

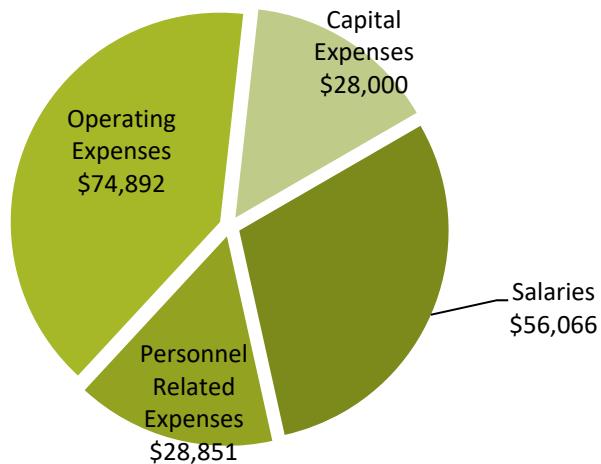
The Maintenance Shop budget accounts for the costs of maintaining town vehicles for all town departments. The shop focuses on increasing the amount of time vehicles are kept on the road and decreasing the amount of time in the shop. Charges are assessed against departments, which have vehicles repaired.

		Performance Measures					
		Objective	Outcome Indicator(s)				
Goal			FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	
(1)	Maintain A High Standard Of Service In Maintaining All Vehicles And Equipment	Use existing resources, new technology, and exemplary record keeping to provide a detailed cost analysis on all vehicles and equipment.	Number of vehicles/equipment served by Shop				
			269	329	235	240	250
(2)	Establish A Fleet Management Program For All Motorized Assets	Develop a central fleet management division, establish a fleet replacement fund, and establish fleet replacement guidelines.	Average number of hours to return vehicle/equipment to service after admission to Shop				
			30	30	30	30	30

## PERSONNEL



## SUMMARY



## CAPITAL EXPENSES

**90905**

**90912**

Septic Tank - \$24,000

Mobile Welder - \$4,000

## MAINTENANCE SHOP FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>MAINTENANCE SHOP REVENUE</b>				
600-101-600-43729 BUDGETED FUND BALANCE	0	0	14,644	23,125
600-101-600-46459 INTEREST INCOME	266	23-	296	296
600-101-600-46460 LGIP LOSS	0	21	0	0
600-101-600-46611 GENERAL FUND CHARGES	13,309	10,989	14,416	14,416
600-101-600-46612 ENTERPRISE FUND CHARGES	123,560	140,514	163,178	149,972
<b>MAINTENANCE SHOP REVENUE</b>	<b>137,135</b>	<b>151,500</b>	<b>192,534</b>	<b>187,809</b>

## MAINTENANCE SHOP FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>MAINTENANCE SHOP EXPENSE</b>					
600-600-600-50100	SALARIES & WAGES FULL-TIME	42,385	49,762	50,772	54,785
600-600-600-50125	COMP TIME - USED	0	117	992	992
600-600-600-50140	SICK TIME	1,684	987	2,161	0
600-600-600-50150	OVERTIME	139	0	289	289
<b>TOTAL SALARIES</b>		<b>44,207</b>	<b>50,867</b>	<b>54,214</b>	<b>56,066</b>
600-600-600-50210	FICA EXPENSE	3,291	3,451	4,148	4,290
600-600-600-50212	INDUSTRIAL INSURANCE	1,398	1,406	1,499	1,550
600-600-600-50221	STATE RETIREMENT EXP	4,836	5,838	6,565	6,851
600-600-600-50223	STATE RETIREMENT GASB 68	2,085-	15,260-	0	0
600-600-600-50232	HEALTH INSURANCE	12,445	17,474	18,298	14,820
600-600-600-50233	DENTAL INSURANCE	826	1,075	1,040	1,312
600-600-600-50234	LIFE INSURANCE	65	49	49	28
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>20,776</b>	<b>14,033</b>	<b>31,599</b>	<b>28,851</b>
600-600-600-60104	CLOTHING ALLOWANCE	351	270	280	565
600-600-600-60112	TRAINING & TRAVEL	680	1,127	1,350	1,375
600-600-600-60114	MEMBERSHIP & DUES	360	360	900	545
600-600-600-60302	DATA PROCESSING	0	0	4,107	5,500
600-600-600-60308	OTHER PROFESSIONAL SERVICES	5,251	1,410	2,000	2,000
600-600-600-60597	AUTO PARTS	6,884	4,409	8,750	8,000
600-600-600-60599	INTERNET, WEBSITE & EMAIL	1,810	1,892	1,428	1,428
600-600-600-60600	SVC TO MAINT BUILDINGS	161	1,582	1,000	1,000
600-600-600-60601	SVC TO MAINT AUTO	183	121	1,200	1,000
600-600-600-60604	SVC TO MAINT OTHER EQUIPMENT	171	1,725	2,100	2,100
600-600-600-60616	INSURANCE LIABILITY	26,353	32,138	23,932	24,172
600-600-600-60618	UTILITIES EXPENSE	6,995	12,811	17,170	17,170
600-600-600-60620	TELEPHONE	281	247	272	272
600-600-600-60639	OFFICE SUPPLIES	576	629	736	600
600-600-600-60644	JANITORIAL SUPPLIES	599	596	464	500
600-600-600-60646	CHEMICALS	0	0	100	100
600-600-600-60648	GAS, OIL & LUBRICANTS	3,716	2,300	4,200	4,200
600-600-600-60654	SMALL TOOLS	974	700	1,887	1,375
600-600-600-60656	SAFETY	350	100	275	490
600-600-600-69999	MINOR CAPITAL	1,122	3,770	2,945	2,500
<b>TOTAL OPERATING EXPENSES</b>		<b>56,817</b>	<b>66,187</b>	<b>75,096</b>	<b>74,892</b>
600-600-600-90905	BUILDING IMPROVEMENTS	0	0	2,000	24,000
600-600-600-90912	OTHER CAPITAL PURCHASES	21,034	7,979	6,500	4,000
600-600-600-90998	ASSET ACQUISITION	21,034-	7,979-	0	0
600-600-600-90999	DEPRECIATION EXPENSE	19,992	21,478	0	0
<b>TOTAL CAPITAL</b>		<b>19,992</b>	<b>21,478</b>	<b>8,500</b>	<b>28,000</b>
600-600-600-95100	CONTINGENCY	0	0	23,125	0
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>23,125</b>	<b>0</b>
<b>MAINTENANCE SHOP EXPENSE</b>		<b>141,793</b>	<b>152,565</b>	<b>192,534</b>	<b>187,809</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>4,658-</b>	<b>1,064-</b>	<b>0</b>	<b>0</b>

# **FUEL FACILITY FUND**

## **BUDGET UNIT DESCRIPTION**

The Fuel Facility budget unit accounts for the costs of providing fuel to town, county, and school vehicles. Charges are assessed against departments based on actual fuel costs with a 5% Administrative Fee added to outside organizations.

## **PERSONNEL**

The fuel facility is staffed by Public Works with no salaries charged directly to this fund.

## FUEL FACILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>FUEL FACILITY REVENUE</b>					
620-101-300-43729	BUDGETED FUND BALANCE	0	0	209,269	208,234
620-101-300-46459	INTEREST INCOME	2,118	3,800	2,884	2,884
620-101-300-46460	LGIP LOSS	0	110	0	0
620-101-300-46602	ADMIN FEE	6,511	5,832	5,120	5,120
620-101-300-46604	COUNTY FUEL FAC SALES	13,654	12,208	8,428	8,428
620-101-300-46606	FUEL FACILITY SALES	154,888	160,134	123,785	123,785
620-101-300-46608	SCHOOL FUEL FAC SALES	112,050	98,805	89,167	89,167
620-101-300-46613	RESPITE/TRANSIT FUEL FAC SALES	4,516	5,533	4,812	4,812
620-101-300-46615	TAX REBATE	4,785	4,137	3,633	3,633
620-101-300-48875	MISCELLANEOUS REVENUES	0	0	0	0
<b>FUEL FACILITY REVENUE</b>		<b>298,521</b>	<b>290,560</b>	<b>447,098</b>	<b>446,063</b>

## FUEL FACILITY FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>FUEL FACILITY EXPENSE</b>					
620-620-300-60302	DATA PROCESSING	0	624	1,000	1,000
620-620-300-60604	SVC TO MAINT OTHER EQUIPMENT	2,604	868	5,000	5,000
620-620-300-70716	PURCH RESALE OTHER FUELS	272,842	250,605	232,865	232,866
620-620-300-70717	PURCH OF RESALE FUEL - ASSET	3,641	23,360	0	0
<b>TOTAL OPERATING EXPENSES</b>		<b>279,087</b>	<b>275,457</b>	<b>238,865</b>	<b>238,866</b>
620-620-300-95100	CONTINGENCY	0	0	208,233	207,197
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>208,233</b>	<b>207,197</b>
<b>FUEL FACILITY EXPENSE</b>		<b>279,087</b>	<b>275,457</b>	<b>447,098</b>	<b>446,063</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>19,434</b>	<b>15,103</b>	<b>0</b>	<b>0</b>

# CAPITAL IMPROVEMENT FUND

## **BUDGET UNIT DESCRIPTION**

The Capital Improvement budget unit was created to address the challenges of maintaining and improving infrastructure needs. Each year the town invests significant time and resources to construct, maintain and improve infrastructure. Additionally one-time acquisitions of equipment may be included in this budget. The primary source of revenue for this fund is the transfer of excess revenues over expenditures from the Electric Utility Fund.

## **CAPITAL EXPENSES**

### **90902**

Pool Renovations - \$10,000	
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### **90904**

Phone Servers - \$10,000	Copier - \$9,000
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### **90943**

Building Renovations - \$450,000
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### **90951**

Special Event Trailer & Equipment - \$10,000
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### **90952**

Sunset Park Court Modifications - \$43,869
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### **90956**

License Plate Reader - \$100,000	Dispatch Console (2) - \$45,000 (also \$25k in 170 & \$20k in 470 = \$90k total)
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### **90959**

Town Hall Renovations - \$55,000
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## **CAPITAL IMPROVEMENT FUND**

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>CAPITAL IMPROVEMENT REVENUE</b>					
700-101-700-42503	STATE GRANT/LOAN	194,740	0	0	0
700-101-700-43729	BUDGETED FUND BALANCE	0	0	637,852	123,528
700-101-700-44800	INTERGOVERNMENTAL GRANTS	0	0	0	125,000
700-101-700-46400	CONTRIBUTIONS REC'D	0	50,000	0	0
700-101-700-49910	TRANSFER IN	1,297,000	814,415	935,000	620,000
700-101-700-49920	TRANSFER OUT	960,197-	185,000-	0	0
<b>CAPITAL IMPROVEMENT REVENUE</b>		<b>531,543</b>	<b>679,415</b>	<b>1,572,852</b>	<b>868,528</b>

## CAPITAL IMPROVEMENT FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>CAPITAL IMPROVEMENT EXPENSE</b>					
700-700-700-60317	ADMIN CHARGE - PW & CIP	30,174	29,418	27,665	25,052
<b>TOTAL OPERATING EXPENSES</b>		<b>30,174</b>	<b>29,418</b>	<b>27,665</b>	<b>25,052</b>
700-700-700-90902	COFFINGER PARK	0	0	0	10,000
700-700-700-90904	IT & COMMUNICATION UPGRADE	22,572	62,099	83,000	19,000
700-700-700-90924	RETAINING WALLS	16,703	0	0	0
700-700-700-90935	DOWNTOWN IMPROVEMENTS	0	60,055	0	0
700-700-700-90938	LAND/BUILDING PURCHASES	0	0	1,005,457	100,000
700-700-700-90942	CITIZENS PARTICIPATION	28,295	7,050	3,403	0
700-700-700-90943	FACILITY IMPROVEMENTS	0	0	39,543	450,000
700-700-700-90948	DOWNTOWN IMPROVEMENTS	226,279	63,693	0	0
700-700-700-90950	WISHING WELL PARK & RIVERWALK	45,255	0	0	0
700-700-700-90951	MISC EQUIPMENT	58,249	0	0	10,000
700-700-700-90952	OUTDOOR RECREATION PROGRAMS	61,649	67,592	156,131	43,869
700-700-700-90954	SIGNAGE	19,699	0	0	0
700-700-700-90956	PUB SFTY EQUIP & RADIO SYSTEM	0	26,992	8,500	145,000
700-700-700-90957	STREETS-SIDEWALKS-CURBS	37,301	11,950	0	0
700-700-700-90959	PW & CS OFFICES	0	0	0	55,000
700-700-700-90961	SUNSET PARK	0	112,370	125,625	0
700-700-700-90964	FRONTIER STREET IMPROVEMENTS	34,151	35,200	0	0
<b>TOTAL CAPITAL</b>		<b>550,153</b>	<b>447,001</b>	<b>1,421,659</b>	<b>832,869</b>
700-700-700-95100	CONTINGENCY	0	0	123,528	10,607
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>123,528</b>	<b>10,607</b>
<b>CAPITAL IMPROVEMENT EXPENSE</b>		<b>580,326</b>	<b>476,418</b>	<b>1,572,852</b>	<b>868,528</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>48,783-</b>	<b>202,997</b>	<b>0</b>	<b>0</b>

## **DEVELOPMENT FEE - WATER**

### **BUDGET UNIT DESCRIPTION**

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

These fees are no longer collected as of FY 2010-11. Fund balances that remain will be used when projects are identified.

## DEV FEE WATER FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>DEV FEE WATER REVENUE</b>				
720-101-700-43729 BUDGETED FUND BALANCE	0	0	77,747	65,664
720-101-700-46459 INTEREST INCOME	1,032	1,730	917	0
720-101-700-46460 LGIP LOSS	0	75	0	0
<b>DEV FEE WATER REVENUE</b>	<b>1,032</b>	<b>1,805</b>	<b>78,664</b>	<b>65,664</b>
 <b>DEV FEE WATER EXPENSE</b>				
720-720-700-60801 STUDY	0	10,738	13,000	65,664
<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>10,738</b>	<b>13,000</b>	<b>65,664</b>
720-720-700-95100 CONTINGENCY	0	0	65,664	0
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>65,664</b>	<b>0</b>
 <b>DEV FEE WATER EXPENSE</b>	 <b>0</b>	 <b>10,738</b>	 <b>78,664</b>	 <b>65,664</b>
 <b>FUND NET REVENUE OVER EXPENSE</b>	 <b>1,032</b>	 <b>8,932-</b>	 <b>0</b>	 <b>0</b>

## DEVELOPMENT FEE – P & R

### **BUDGET UNIT DESCRIPTION**

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

These fees are no longer collected as of FY 2010-11. Fund balances that remain will be used when projects are identified.



## DEV FEE P&R FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>DEV FEE P&amp;R REVENUE</b>				
726-101-700-46459 INTEREST INCOME	38	0	0	0
<b>DEV FEE P&amp;R REVENUE</b>	<b>38</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEV FEE P&amp;R EXPENSE</b>				
726-726-700-90901 SUNSET PARK	0	3,195	0	0
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>3,195</b>	<b>0</b>	<b>0</b>
<b>DEV FEE P&amp;R EXPENSE</b>	<b>0</b>	<b>3,195</b>	<b>0</b>	<b>0</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>38</b>	<b>3,195-</b>	<b>0</b>	<b>0</b>

## **DEVELOPMENT FEE – STREET**

### **BUDGET UNIT DESCRIPTION**

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

These fees are no longer collected as of FY 2010-11. Fund balances that remain will be used when projects are identified.

## DEV FEE STREETS FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>DEV FEE STREETS REVENUE</b>				
730-101-700-46459 INTEREST INCOME	49	0	0	0
<b>DEV FEE STREETS REVENUE</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEV FEE STREETS EXPENSE</b>				
730-730-700-90803 LISTENING HILLS SIDEWALKS	4,704	0	0	0
<b>TOTAL CAPITAL</b>	<b>4,704</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEV FEE STREETS EXPENSE</b>	<b>4,704</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND NET REVENUE OVER EXPENSE</b>	<b>4,655-</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CONSTELLATION RODEO GROUNDS

## **BUDGET UNIT DESCRIPTION**

This budget unit was initially established to account for park improvements from camp fees as required by BLM (provider of the land). It has since grown to include revenue generated from the use of the rodeo grounds.

## **PERSONNEL**

This Department is staffed by the Parks, Recreation & Facilities Maintenance Department.

Goal		Objective	Performance Measures					
			Outcome Indicator(s)					
FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected				
					# of events			
(1) Maintain A High-Quality Facility That Attracts World-Class Rodeo Events To Wickenburg	Explore new marketing opportunities to draw more events to the rodeo grounds, and continue working with the community to complete a Constellation Rodeo Grounds business and master plan.		52	Not Available	77	85	50	
			# of staff hours					
			200	Not Available	Not Available	500	500	



## CONSTELLATION & RODEO GRD FUND

		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>CONSTELLATION &amp; RODEO GRD REV</b>					
750-101-750-43729	BUDGETED FUND BALANCE	0	0	47,302	48,807
750-101-750-45496	RODEO FEES	10,015	18,168	20,000	20,000
750-101-750-45497	RV CAMPING FEES @ CONST	11,439	15,606	14,000	14,000
750-101-750-46459	INTEREST INCOME	489	935	752	752
750-101-750-46460	LGIP LOSS	0	33	0	0
750-101-750-48875	MISCELLANEOUS REVENUES	0	0	1,000	0
<b>CONSTELLATION &amp; RODEO GRD REV</b>		<b>21,943</b>	<b>34,743</b>	<b>83,054</b>	<b>83,559</b>
 <b>CONSTELLATION &amp; RODEO GRD EXP</b>					
750-750-750-60600	SVC TO MAINT BUILDINGS	76	3,162	2,000	2,000
750-750-750-60604	SVC TO MAINT OTHER EQUIPMENT	3,343	8,743	1,000	4,000
750-750-750-60606	GROUNDS MAINTENANCE	3,805	15,753	24,986	30,000
750-750-750-60618	UTILITIES EXPENSE	1,516	2,998	3,188	3,968
750-750-750-60639	OFFICE SUPPLIES	203	203	500	500
750-750-750-60644	JANITORIAL SUPPLIES	890	954	1,500	2,000
750-750-750-60648	GAS, OIL & LUBRICANTS	0	563	1,074	1,060
<b>TOTAL OPERATING EXPENSES</b>		<b>9,832</b>	<b>32,376</b>	<b>34,248</b>	<b>43,528</b>
750-750-750-95100	CONTINGENCY	0	0	48,806	40,031
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>48,806</b>	<b>40,031</b>
 <b>CONSTELLATION &amp; RODEO GRD EXP</b>		<b>9,832</b>	<b>32,376</b>	<b>83,054</b>	<b>83,559</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>12,111</b>	<b>2,368</b>	<b>0</b>	<b>0</b>



# **RETIREMENT FUND**

## **BUDGET UNIT DESCRIPTION**

The Retirement budget unit accounts for the Town's contribution of the insurance expense of retired employees with at least 25 years of service. The budget unit is financed through transfers from the General Fund.

## RETIREMENT FUND

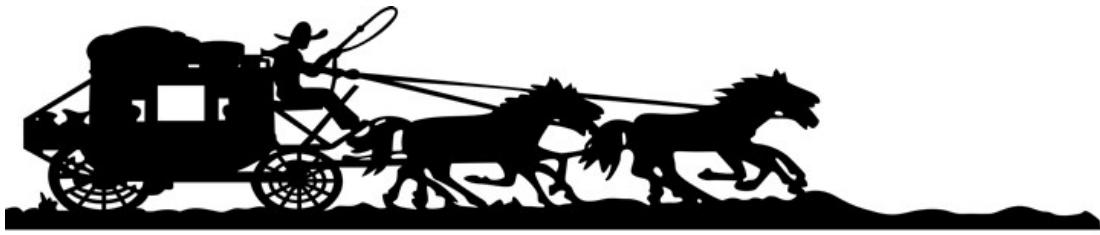
		2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>RETIREMENT REVENUE</b>					
850-101-850-43729	BUDGETED FUND BALANCE	0	0	226,863	223,203
850-101-850-46459	INTEREST INCOME	1,856	4,308	3,540	3,540
850-101-850-48882	INSURANCE/DAMAGE REIMBURSEMENT	2,400	1,400	0	0
850-101-850-49910	TRANSFER IN	80,000	35,000	0	0
<b>RETIREMENT REVENUE</b>		<b>84,256</b>	<b>40,708</b>	<b>230,403</b>	<b>226,743</b>
<b>RETIREMENT EXPENSE</b>					
850-850-850-50232	HEALTH INSURANCE	13,138	9,903	7,200	7,200
<b>TOTAL OTHER PERSONNEL COSTS</b>		<b>13,138</b>	<b>9,903</b>	<b>7,200</b>	<b>7,200</b>
850-850-850-95100	CONTINGENCY	0	0	223,203	219,543
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>223,203</b>	<b>219,543</b>
<b>RETIREMENT EXPENSE</b>		<b>13,138</b>	<b>9,903</b>	<b>230,403</b>	<b>226,743</b>
<b>FUND NET REVENUE OVER EXPENSE</b>		<b>71,118</b>	<b>30,805</b>	<b>0</b>	<b>0</b>

# KERKES WIFA DEBT FUND

## BUDGET UNIT DESCRIPTION

This budget unit was established in FY 2016-17 to fund a stormwater situation which also effected the Hassayampa Elementary School.

Description	Original Issue	Rate	Maturity	Balance - End of Year
<b>Governmental Activities:</b>				
Notes Payable:				
Water Infrastructure Finance Authority (WIFA) of Arizona	\$ 800,000	0.71%	7/1/2019-21	\$ <u>483,411</u>



# Town of Wickenburg

## KERKES WIFA DEBT FUND

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 PROJECTED	2020-21 BUDGET
<b>KERKES WIFA DEBT REVENUE</b>				
910-101-910-43729 BUDGETED FUND BALANCE	0	0	1	1
910-101-910-49910 TRANSFER IN	162,197	160,585	162,872	162,867
<b>KERKES WIFA DEBT REVENUE</b>	<b>162,197</b>	<b>160,585</b>	<b>162,873</b>	<b>162,868</b>
 <b>KERKES WIFA DEBT EXPENSE</b>				
910-910-910-80810 DEBT PRINCIPAL	157,731	158,858	159,992	161,134
910-910-910-80812 DEBT INTEREST	4,466	3,452	2,880	1,734
<b>TOTAL DEBT SERVICES</b>	<b>162,198</b>	<b>162,309</b>	<b>162,872</b>	<b>162,868</b>
910-910-910-95100 CONTINGENCY	0	0	1	0
<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
 <b>KERKES WIFA DEBT EXPENSE</b>	<b>162,198</b>	<b>162,309</b>	<b>162,873</b>	<b>162,868</b>
 <b>FUND NET REVENUE OVER EXPENSE</b>	<b>1-</b>	<b>1,724-</b>	<b>0</b>	<b>0</b>
 <b>ALL FUNDS</b>				
TOTAL REVENUE	19,846,951	34,288,066	41,064,082	43,910,362
TOTAL EXPENDITURES	16,384,124	18,178,179	41,064,082	43,910,362
<b>NET</b>	<b>3,462,827</b>	<b>16,109,887</b>	<b>0</b>	<b>0</b>

**TOWN OF WICKENBURG**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2021**

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.  
\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.  
\*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**TOWN OF WICKENBURG**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2021**

	<b>2020</b>	<b>2021</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>665,228</u>	\$ <u>678,533</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>475,292</u>	\$ <u>482,942</u>
B. Secondary property taxes	\$ _____	\$ _____
C. Total property tax levy amounts	\$ <u>475,292</u>	\$ <u>482,942</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ <u>410,000</u>	
(2) Prior years' levies	\$ <u>30,000</u>	
(3) Total primary property taxes	\$ <u>440,000</u>	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>440,000</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.5000	0.5000
(2) Secondary property tax rate	0.5000	0.5000
(3) Total city/town tax rate	0.5000	0.5000
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>0</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF WICKENBURG**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED REVENUES 2020	ACTUAL REVENUES* 2020	ESTIMATED REVENUES 2021
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Sales Tax	\$ 4,550,000	\$ 4,700,000	\$ 4,500,000
<b>Licenses and permits</b>			
Occupational & Liquor Permits	55,456	55,850	55,850
Misc License	56,913	115,000	60,000
Building Permit Fees	560,000	435,925	435,925
Zoning & Subdivision Fees	5,500	8,273	6,000
<b>Intergovernmental</b>			
Auto Lieu	338,306	361,611	366,067
State Sales (TPT)	778,597	778,597	833,254
State Income	980,638	980,638	1,138,689
Intergovernmental Grants	80,000	79,340	79,340
Fire IGA	499,188	500,155	477,386
Law Enforcement	5,902	5,716	5,716
<b>Charges for services</b>			
Administrative Fees	1,113,892	1,113,893	1,151,786
Parks & Recreation	27,464	15,174	21,769
Library	6,423	5,319	5,319
Staff & Equipment Reimbursements	59,219	2,725	2,725
Miscellaneous Service Fees	95,000	104,743	70,000
<b>Fines and forfeits</b>			
Court	93,131	148,823	148,823
<b>Interest on investments</b>			
LGIP	180,000	190,788	190,788
<b>In-lieu property taxes</b>			
Cable Agreement	27,394	35,500	35,500
Pole Attachment	7,970	7,970	7,970
Southwest Gas	24,063	20,115	20,115
APS	141,623	142,607	142,607
<b>Contributions</b>			
Voluntary Contributions		4,165	2,000
<b>Miscellaneous</b>			
Rentals	60,648	31,780	31,780
Surplus Property	1,000	3,430	1,000
Miscellaneous	41,437	94,757	71,512
<b>Total General Fund</b>	<b>\$ 9,789,764</b>	<b>\$ 9,942,894</b>	<b>\$ 9,861,921</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF WICKENBURG**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED REVENUES 2020	ACTUAL REVENUES* 2020	ESTIMATED REVENUES 2021
<b>SPECIAL REVENUE FUNDS</b>			
Highway User Revenue Fund	\$ 657,664	\$ 957,068	860,084
Vulture Mine Rd Tax Fund	471,449	510,727	510,728
Bed Tax Fund	154,771	209,649	201,973
Local Transportation Assistance Fund II	44,101	45,356	46,356
Grants	1,213,420	122,900	2,000,000
Cemetery	12,800	18,723	18,522
Court J.C.E.F.	2,480	3,291	3,290
Fill the Gap	1,438	1,993	1,994
Local Court Enhancement	12,198	13,088	13,088
GOHS	90,000	24,342	10,000
Public Safety Equipment	2,020	3,020	3,020
Attorney General Armor	5,000	4,000	5,000
Library Reciprocal Fund	600	61,596	
Adopt A Tree	15,000	12,403	15,000
RICO	40,013	13,974	60,518
Police Holding Fund	20,000		20,000
<b>Total Special Revenue Funds</b>	<b>\$ 2,742,954</b>	<b>\$ 2,002,130</b>	<b>\$ 3,769,573</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**DEBT SERVICE FUNDS**

Kerkes WIFA	\$ _____	\$ 0	\$ _____
<b>Total Debt Service Funds</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>

**CAPITAL PROJECTS FUNDS**

Capital Improvement	\$ 100,000	\$ 935,000	125,000
Dev Fee Water		917	
Dev Fee P&R			
Constellation & Rodeo	26,107	35,752	34,752
<b>Total Capital Projects Funds</b>	<b>\$ 126,107</b>	<b>\$ 971,669</b>	<b>\$ 159,752</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**PERMANENT FUNDS**

Retirement Fund	\$ 3,674	\$ 3,540	3,540
<b>Total Permanent Funds</b>	<b>\$ 3,674</b>	<b>\$ 3,540</b>	<b>\$ 3,540</b>

**TOWN OF WICKENBURG**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED REVENUES 2020	ACTUAL REVENUES* 2020	ESTIMATED REVENUES 2021
<b>ENTERPRISE FUNDS</b>			
Water 1	\$ 1,361,124	\$ 1,531,079	2,553,112
Water 2 (WR)	951,914	528,536	591,960
Electric	2,547,948	2,449,701	2,587,606
Sanitation	820,279	886,059	936,059
Wastewater 1	1,260,767	1,379,712	1,379,587
Wastewater 2 (WR)	3,405,211	1,270,919	1,556,448
Airport	1,793,834	367,933	821,352
<b>Total Enterprise Funds</b>	<b>\$ 12,141,077</b>	<b>\$ 8,413,939</b>	<b>\$ 10,426,124</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**INTERNAL SERVICE FUNDS**

Maintenance Shop	\$ 152,999	\$ 177,890	164,684
Fuel Facility	280,411	237,829	237,830
<b>Total Internal Service Funds</b>	<b>\$ 433,410</b>	<b>\$ 415,719</b>	<b>\$ 402,514</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 25,236,986</b>	<b>\$ 21,749,891</b>	<b>\$ 24,623,424</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF WICKENBURG**  
**Other Financing Sources/(Uses) and Interfund Transfers**  
**Fiscal Year 2021**

<b>FUND</b>	<b>OTHER FINANCING</b> 2021		<b>INTERFUND TRANSFERS</b> 2021	
	<b>SOURCES</b>	<b>(USES)</b>	<b>IN</b>	<b>(OUT)</b>
<b>GENERAL FUND</b>				
General Services	\$ _____	\$ _____	\$ _____	\$ 882,867
	_____	_____	_____	_____
	_____	_____	_____	_____
<b>Total General Fund</b>	\$ _____	\$ _____	\$ _____	\$ 882,867
<b>SPECIAL REVENUE FUNDS</b>				
HURF	\$ _____	\$ _____	\$ _____	\$ _____
Library Reciprocal	_____	_____	_____	_____
	_____	_____	_____	_____
<b>Total Special Revenue Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>DEBT SERVICE FUNDS</b>				
Kerkes WIFA	\$ _____	\$ _____	\$ 162,867	\$ _____
	_____	_____	_____	_____
	_____	_____	_____	_____
<b>Total Debt Service Funds</b>	\$ _____	\$ _____	\$ 162,867	\$ _____
<b>CAPITAL PROJECTS FUNDS</b>				
Capital Improvements	\$ _____	\$ _____	\$ 620,000	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
<b>Total Capital Projects Funds</b>	\$ _____	\$ _____	\$ 620,000	\$ _____
<b>PERMANENT FUNDS</b>				
	\$ _____	\$ _____	\$ _____	\$ _____
	_____	_____	_____	_____
	_____	_____	_____	_____
<b>Total Permanent Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>ENTERPRISE FUNDS</b>				
Electric Fund	\$ _____	\$ _____	\$ _____	\$ _____
Sanitation Fund	_____	_____	_____	_____
Airport Fund	_____	_____	100,000	_____
	_____	_____	_____	_____
<b>Total Enterprise Funds</b>	\$ _____	\$ _____	\$ 100,000	\$ _____
<b>INTERNAL SERVICE FUNDS</b>				
Maintenance Shop	\$ _____	\$ _____	\$ _____	\$ _____
	_____	_____	_____	_____
	_____	_____	_____	_____
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ 882,867</b>	<b>\$ 882,867</b>

**TOWN OF WICKENBURG**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2021**

<b>FUND/DEPARTMENT</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED</b>	<b>ACTUAL EXPENDITURES/ EXPENSES*</b>	<b>BUDGETED EXPENDITURES/ EXPENSES</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>GENERAL FUND</b>				
Finance	\$ 516,104	\$ 14,634	530,738	525,957
General Services	466,377	(72,732)	393,645	483,872
Town Manager	454,599	(11,310)	443,289	442,995
Town Clerk	201,368	(6,622)	194,746	204,132
Town Court	272,549	(2,340)	270,209	271,977
Town Attorney	225,000	(24,000)	201,000	201,000
Recreation	493,812	(132,194)	361,618	418,708
Library	224,388	(10,910)	213,478	219,257
Parks & Facility Maintenance	1,068,816	(56,845)	1,011,971	1,016,987
Community Development	428,091	(24,531)	403,560	410,119
Public Works Admin	269,958	(9,748)	260,210	259,875
Police	3,251,016	33,929	3,284,945	3,239,113
Fire	1,864,531	53,612	1,918,143	2,464,635
Contingency/Reserves	3,661,378	1,425,577	5,086,955	4,480,323
<b>Total General Fund</b>	<b>\$ 13,397,987</b>	<b>\$ 1,176,520</b>	<b>\$ 14,574,507</b>	<b>\$ 14,638,950</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway User Revenue Fund	\$ 1,483,295	\$ 353,890	1,837,185	2,003,964
Vulture Mine Rd Tax Fund	2,014,168	167,065	2,181,233	2,691,961
Bed Tax Fund	315,372	56,117	371,489	369,064
Local Transportation Assistance Fund II	47,356	(2,000)	45,356	46,356
Grants	3,000,000	(2,877,100)	122,900	2,000,000
Cemetery	228,558	(4,268)	224,290	202,604
Court J.C.E.F.	43,023	4,784	47,807	49,897
Fill the Gap	27,761	5,976	33,737	23,731
Local Court Enhancement	71,679	7,523	79,202	91,190
GOHS	45,000	(20,658)	24,342	10,000
Public Safety Equipment	10,986	1,509	12,495	10,015
Attorney General Armor	5,000	(1,000)	4,000	5,000
Library Reciprocal Fund	144,134	(28,276)	115,858	114,058
Adopt A Tree	15,000	(2,597)	12,403	19,903
RICO	60,516	(46,042)	14,474	61,270
Police Holding Fund	35,501	(20,000)	15,501	35,501
<b>Total Special Revenue Funds</b>	<b>\$ 7,547,349</b>	<b>\$ (2,405,077)</b>	<b>\$ 5,142,272</b>	<b>\$ 7,734,514</b>
<b>DEBT SERVICE FUNDS</b>				
Kerkes WIFA	\$ 162,872	\$ 1	\$ 162,873	162,868
<b>Total Debt Service Funds</b>	<b>\$ 162,872</b>	<b>\$ 1</b>	<b>\$ 162,873</b>	<b>\$ 162,868</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Capital Improvement	\$ 1,465,023	\$ 107,829	1,572,852	824,659
Dev Fee Water	40,050	38,614	78,664	65,664
Dev Fee P&R				
Constellation & Rodeo	76,845	6,209	83,054	83,559
<b>Total Capital Projects Funds</b>	<b>\$ 1,581,918</b>	<b>\$ 152,652</b>	<b>\$ 1,734,570</b>	<b>\$ 973,882</b>
<b>PERMANENT FUNDS</b>				
Retirement	\$ 230,304	\$ 99	230,403	226,743
<b>Total Permanent Funds</b>	<b>\$ 230,304</b>	<b>\$ 99</b>	<b>\$ 230,403</b>	<b>\$ 226,743</b>

**TOWN OF WICKENBURG**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2021**

<b>FUND/DEPARTMENT</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED</b>	<b>ACTUAL EXPENDITURES/ EXPENSES*</b>	<b>BUDGETED EXPENDITURES/ EXPENSES</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>ENTERPRISE FUNDS</b>				
Water 1 Fund	\$ 1,989,641	\$ (831,063)	1,158,578	3,042,744
Water 1 Contingency/Reserves	1,657,140	791,167	2,448,307	1,934,770
Water 2 (WR) Fund	517,386	32,984	550,370	514,937
Water 2 (WR) Contingency/Reserves	422,509	45,968	468,477	545,499
Electric Fund	3,194,298	(1,158,432)	2,035,866	3,554,076
Electric - Contingency/Reserves	1,969,492	1,152,904	3,122,396	2,155,926
Sanitation Fund	748,177	40,179	788,356	1,117,488
Sanitation - Contingency/Reserves	649,104	25,008	674,112	492,683
Wastewater 1 Fund	1,323,725	(331,731)	991,994	1,206,291
Wastewater 1 Contingency/Reserves	821,459	542,118	1,363,577	1,435,171
Wastewater 2 (WR) Fund	1,462,911	1,995,757	3,458,668	1,007,670
Wastewater 2 (WR) Contingency/Reserves	694,879	450,244	1,145,123	1,693,900
Airport Fund	367,067	(10,093)	356,974	837,162
Airport - Contingency/Reserves	1,667	15,359	17,026	1,216
<b>Total Enterprise Funds</b>	<b>\$ 15,819,455</b>	<b>\$ 2,760,369</b>	<b>\$ 18,579,824</b>	<b>\$ 19,539,533</b>
<b>INTERNAL SERVICE FUNDS</b>				
Maintenance Shop	\$ 178,481	\$ 14,053	192,534	187,809
Fuel Facility	441,129	5,969	447,098	446,063
<b>Total Internal Service Funds</b>	<b>\$ 619,610</b>	<b>\$ 20,022</b>	<b>639,632</b>	<b>633,872</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 39,359,495</b>	<b>\$ 1,704,586</b>	<b>\$ 41,064,081</b>	<b>\$ 43,910,362</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**TOWN OF WICKENBURG**  
**Expenditures/Expenses by Department**  
**Fiscal Year 2021**

<b>DEPARTMENT/FUND</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED</b>	<b>ACTUAL EXPENDITURES/ EXPENSES*</b>	<b>BUDGETED EXPENDITURES/ EXPENSES</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>General Operations</b>				
Finance	\$ 516,104	\$ 14,634	\$ 530,738	\$ 525,957
General Services	4,127,755	1,352,845	5,480,600	4,964,195
Town Manager	454,599	(11,310)	443,289	442,995
Town Clerk	201,368	(6,622)	194,746	204,132
Town Attorney	225,000	(24,000)	201,000	201,000
Community Development	428,091	(24,531)	403,560	410,119
<b>Department Total</b>	<b>\$ 5,952,917</b>	<b>\$ 1,301,016</b>	<b>\$ 7,253,933</b>	<b>\$ 6,748,398</b>
<b>Parks, Recreation &amp; Facilities</b>				
Parks & Facility Maint	\$ 1,068,816	\$ (56,845)	\$ 1,011,971	\$ 1,016,987
Recreation	493,812	(132,194)	361,618	418,708
Cemetery	228,558	(4,268)	224,290	202,604
Adopt A Tree	15,000	(2,597)	12,403	19,903
Dev Fee P&R				
Constellation & Rodeo	76,845	6,209	83,054	83,559
<b>Department Total</b>	<b>\$ 1,883,031</b>	<b>\$ (189,695)</b>	<b>\$ 1,693,336</b>	<b>\$ 1,741,761</b>
<b>Library</b>				
Library	\$ 224,388	\$ (10,910)	\$ 213,478	\$ 219,257
Library Reciprocal Fund	144,134	(28,276)	115,858	114,058
<b>Department Total</b>	<b>\$ 368,522</b>	<b>\$ (39,186)</b>	<b>\$ 329,336</b>	<b>\$ 333,315</b>
<b>Town Court</b>				
Town Court	\$ 272,549	\$ (2,340)	\$ 270,209	\$ 271,977
Court J.C.E.F.	43,023	4,784	47,807	49,897
Fill the Gap	27,761	5,976	33,737	23,731
Local Court Enhancement	71,679	7,523	79,202	91,190
<b>Department Total</b>	<b>\$ 415,012</b>	<b>\$ 15,943</b>	<b>\$ 430,955</b>	<b>\$ 436,795</b>
<b>Police</b>				
Police	\$ 3,251,016	\$ 33,929	\$ 3,284,945	\$ 3,239,113
GOHS	45,000	(20,658)	24,342	10,000
Public Safety Equipment	10,986	1,509	12,495	10,015
Attorney General Armor	5,000	(1,000)	4,000	5,000
RICO	60,516	(46,042)	14,474	61,270
Police Holding Fund	35,501	(20,000)	15,501	35,501
<b>Department Total</b>	<b>\$ 3,408,019</b>	<b>\$ (52,262)</b>	<b>\$ 3,355,757</b>	<b>\$ 3,360,899</b>
<b>Fire</b>				
Fire	\$ 1,864,531	\$ 53,612	\$ 1,918,143	\$ 2,464,635
<b>Department Total</b>	<b>\$ 1,864,531</b>	<b>\$ 53,612</b>	<b>\$ 1,918,143</b>	<b>\$ 2,464,635</b>
<b>Public Works</b>				
Public Works Admin	\$ 269,958	\$ (9,748)	\$ 260,210	\$ 259,875
Highway User Revenue Fund	1,483,295	353,890	1,837,185	2,003,964
Vulture Mine Rd Tax Fund	2,014,168	167,065	2,181,233	2,691,961
Local Transportation Assistance Fund II	47,356	(2,000)	45,356	46,356
Grants Fund	3,000,000	(2,877,100)	122,900	2,000,000
Capital Improvement Fund	1,465,023	107,829	1,572,852	824,659
Dev Fee Water Fund	40,050	38,614	78,664	65,664
Water 1 Fund	3,646,781	(39,896)	3,606,885	4,977,514
Water 2 (WR) Fund	939,895	78,952	1,018,847	1,060,436
Electric Fund	5,163,790	(5,528)	5,158,262	5,710,002

**TOWN OF WICKENBURG**  
**Expenditures/Expenses by Department**  
**Fiscal Year 2021**

<b>DEPARTMENT/FUND</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED</b>	<b>ACTUAL EXPENDITURES/ EXPENSES*</b>	<b>BUDGETED EXPENDITURES/ EXPENSES</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
Sanitation Fund	1,397,281	65,187	1,462,468	1,610,171
Wastewater 1 Fund	2,145,184	210,387	2,355,571	2,641,462
Wastewater 2 (WR) Fund	2,157,790	2,446,001	4,603,791	2,701,570
Airport Fund	368,734	5,266	374,000	838,378
Maintenance Shop Fund	178,481	14,053	192,534	187,809
Fuel Facility Fund	441,129	5,969	447,098	446,063
<b>Department Total</b>	<b>\$ 24,758,915</b>	<b>\$ 558,941</b>	<b>\$ 25,317,856</b>	<b>\$ 28,065,884</b>
<b>Other</b>				
Bed Tax Fund	\$ 315,372	\$ 56,117	371,489	369,064
Retirement Fund	230,304	99	230,403	226,743
Kerkes WIFA	162,872	1	162,873	162,868
<b>Department Total</b>	<b>\$ 708,548</b>	<b>\$ 56,217</b>	<b>\$ 764,765</b>	<b>\$ 758,675</b>
<b>Grand Total</b>	<b>\$ 39,359,495</b>	<b>\$ 1,704,586</b>	<b>\$ 41,064,081</b>	<b>\$ 43,910,362</b>

Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**TOWN OF WICKENBURG**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2021**

<b>FUND</b>	<b>Full-Time Equivalent (FTE)</b>	<b>Employee Salaries and Hourly Costs</b>	<b>Retirement Costs</b>	<b>Healthcare Costs</b>	<b>Other Benefit Costs</b>	<b>Total Estimated Personnel Compensation</b>
	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>
<b>GENERAL FUND</b>	113	5,022,279	1,067,779	768,914	543,462	\$ 7,402,434
<b>SPECIAL REVENUE FUNDS</b>						
Highway User Revenue Fund	5	186,969	25,848	28,791	26,764	\$ 268,372
<b>Total Special Revenue Funds</b>	<b>5</b>	<b>\$ 186,969</b>	<b>\$ 25,848</b>	<b>\$ 28,791</b>	<b>\$ 26,764</b>	<b>\$ 268,372</b>
<b>ENTERPRISE FUNDS</b>						
Water 1	3	177,929	21,743	29,860	20,429	\$ 249,961
Water 2 (WR)	2	119,763	14,635	22,439	13,752	170,589
Electric	1	42,089	5,143	9,372	3,885	60,489
Sanitation	4	170,700	20,859	24,623	24,518	240,700
Wastewater 1	2	136,390	16,667	25,135	15,916	194,108
Wastewater 2 (WR)	4	221,759	27,099	46,475	25,875	321,208
Airport	2	40,598	4,961	11,317	4,738	61,614
<b>Total Enterprise Funds</b>	<b>18</b>	<b>\$ 909,228</b>	<b>\$ 111,107</b>	<b>\$ 169,221</b>	<b>\$ 109,113</b>	<b>\$ 1,298,669</b>
<b>INTERNAL SERVICE FUND</b>						
Maintenance Shop	1	56,066	6,851	16,160	5,840	\$ 84,917
<b>Total Internal Service Fund</b>	<b>1</b>	<b>\$ 56,066</b>	<b>\$ 6,851</b>	<b>\$ 16,160</b>	<b>\$ 5,840</b>	<b>\$ 84,917</b>
<b>TOTAL ALL FUNDS</b>	<b>137</b>	<b>\$ 6,174,542</b>	<b>\$ 1,211,585</b>	<b>\$ 983,086</b>	<b>\$ 685,179</b>	<b>\$ 9,054,392</b>

RESOLUTION NO. 2261

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, COUNTIES OF MARICOPA AND YAVAPAI, STATE OF ARIZONA, APPROVING AND ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2020-2021

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.) and Amendments thereto, the Wickenburg Common Council did approve the Tentative Budget on May 4, 2020, thereby making an estimate of the different amounts required to meet the public expenditures for the ensuing year, an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the Town of Wickenburg; and,

WHEREAS, in accordance with said chapter of said title, and following due public notice as required by law, publicized on May 20<sup>th</sup> and May 27<sup>th</sup> 2020 of said estimates for the Final Budget, and on May 13<sup>th</sup>, May 20<sup>th</sup> and May 27<sup>th</sup>, 2020 per Truth In Taxation, the Common Council continued this item from the June 1, 2020 meeting and met on June 15, 2020 at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures or tax levies, and,

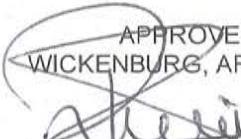
WHEREAS, in accordance with said Chapter of said Title, the Common Council convened into a Special Meeting on June 15, 2020 and,

WHEREAS, it appears that the sums to be raised by taxation as specified therein, do not in the aggregate exceed that amount for primary property taxes as computed in A.R.S §42-17051 (A).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Wickenburg, Counties of Maricopa and Yavapai, State of Arizona, that the said estimates of revenue and expenditures shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the Final Budget of the Town of Wickenburg for Fiscal Year 2020-21 in the amount of \$43,910,362.

BE IT FURTHER RESOLVED, THAT NOTICE IS HEREBY GIVEN that the tax rate will be set at a Council Meeting of July 6, 2020, at 5:30 p.m., 155 North Tegner Street, Wickenburg, Arizona 85390.

APPROVED, PASSED, AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, ARIZONA, THIS 15<sup>th</sup> DAY OF JUNE, 2020.

  
Rui Perera, Mayor

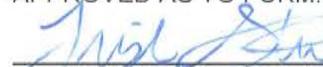
Date Signed: 6-15-2020

ATTEST:

  
Amy Brown, Town Clerk

Date Signed: 6-15-2020

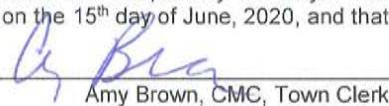
APPROVED AS TO FORM:

  
Trish Stuhan, Town Attorney  
Gust Rosenfeld PLC

Date Signed: 6-15-20

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution Number 2261 was duly passed and adopted by the Mayor and Common Council of the Town of Wickenburg, Arizona, at a Special Council Meeting held on the 15<sup>th</sup> day of June, 2020, and that a quorum was present at the meeting.

  
Amy Brown, CMC, Town Clerk

## PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2016-17	2017-18	2018-19	2019-20	2020-21 Budgeted
<b><u>FINANCE &amp; TECHNOLOGY</u></b>					
FINANCE DIRECTOR	1	1	0	0	0
FINANCE & TECHNOLOGY DIRECTOR	0.2	0.2	1	1	1
ACCOUNTANT I	0.2	0.2	0	0	0
SENIOR ACCOUNTANT	0	0	0.2	0.2	0.2
ACCOUNTS PAYABLE CLERK	1	1	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1	1	1
MANAGEMENT ANALYST	1	1	1	1	1
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
<b>FINANCE &amp; TECHNOLOGY TOTAL (100-105)</b>	<b>4.6</b>	<b>4.6</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>
<b><u>GENERAL SERVICES</u></b>					
MAYOR	1	1	1	1	1
VICE-MAYOR	1	1	1	1	1
COUNCIL MEMBER	5	5	5	5	5
<b>GENERAL SERVICES TOTAL (100-110)</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b><u>MANAGER</u></b>					
TOWN MANAGER	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	0.5	0.5	0	0	0
HR & RISK MGMT COORDINATOR	1	1	1	1	0
HR & RISK MGMT MANAGER	0	0	0	0	1
ECONOMIC DEV MANAGER	1	1	0	0	0
ECONOMIC DEV & COMMUNITY RELATIONS DIRECTOR	0	0	1	1	1
<b>TOWN MANAGER TOTAL (100-116)</b>	<b>3.5</b>	<b>3.5</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>TOWN CLERK</u></b>					
TOWN CLERK	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	0.5	0.5	1	1	1
<b>TOWN CLERK TOTAL (100-121)</b>	<b>1.5</b>	<b>1.5</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b><u>TOWN COURT</u></b>					
MAGISTRATE (contracted)	1	1	1	1	1
COURT ADMINISTRATOR	1	1	1	1	1
DEPUTY COURT CLERK	2	2	2	2	2
COURT SECURITY OFFICER - COURT CLERK (PT)	0.5	0.5	0.5	0.5	0.5
<b>TOWN COURT TOTAL (100-125)</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>
<b><u>RECREATION</u></b>					
NATURAL RESOURCES & REC MANAGER	0	0	0	0	1
SPECIAL EVENTS COORDINATOR	0	0	0	0	1
RECREATION COORDINATOR	0	0	0	0	1
POOL EMPLOYEES - SEASONAL	12.5	12.5	14	14	12.5
REC. INSTRUCTOR - SEASONAL	16	16	13	13	14
<b>RECREATION TOTAL (100-135)</b>	<b>28.5</b>	<b>28.5</b>	<b>27</b>	<b>27</b>	<b>29.5</b>

## PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2016-17	2017-18	2018-19	2019-20	2020-21 Budgeted
<b><u>LIBRARY</u></b>					
LIBRARY MANAGER	0	0	1	1	1
ASSISTANT LIBRARIAN	1	0	0	0	0
LIBRARY ASSISTANT (PT)	1.5	2.5	2.5	2.5	2.5
<b>LIBRARY TOTAL (100-145)</b>	<b>2.5</b>	<b>2.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>
<b><u>PARKS &amp; FACILITIES MAINTENANCE</u></b>					
PARKS, REC & FACILITIES DIRECTOR	1	0	0	0	0
PARKS OPERATIONS MGR	1	1	1	1	1
NATURAL RESOURCES & REC MANAGER	1	1	1	1	0
COMMUNITY CENTER MANAGER	1	0	0	0	0
SPECIAL EVENTS COORDINATOR	0	1	1	1	0
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.5	0.5	0.25
MAINTENANCE WORKER	7	7	7	7	7
FACILITIES MAINTENANCE SPECIALIST	0	0	1	1	1
RECREATION COORDINATOR	0	1	1	1	0
<b>PARKS &amp; FACILITIES MAINTENANCE TOTAL (100-150)</b>	<b>11.5</b>	<b>11.5</b>	<b>12.5</b>	<b>12.5</b>	<b>9.25</b>
<b><u>COMMUNITY DEV &amp; NEIGHBORHOOD SVC</u></b>					
COMMUNITY DEV & NEIGHBORHOOD SVC DIRECTOR	1	1	1	1	1
CHIEF BUILDING INSPECTOR	0	0	0	0	1
BUILDING INSPECTOR	1	1	1	1	0
ADMINISTRATIVE ASSISTANT	0	0	0	0	0.25
PLANNER I	1	1	1	1	1
<b>COMMUNITY DEV &amp; NEIGHBORHOOD SVC TOTAL (100-155)</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3.25</b>
<b><u>PUBLIC SERVICES ADMINISTRATION</u></b>					
PUBLIC WORKS DIRECTOR	1	1	0	0	0
PUBLIC SERVICES DIRECTOR	0	0	1	1	1
MANAGEMENT ANALYST	0.8	0.8	0.8	0.8	0.8
ADMINISTRATIVE ASSISTANT	0.5	0.5	0.5	0.5	0.5
<b>PUBLIC SERVICES ADMIN TOTAL (100-160)</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>
<b><u>POLICE</u></b>					
CHIEF OF POLICE	1	1	1	1	1
LIEUTENANT	2	2	2	2	2
SERGEANT	0	4	4	4	4
CORPORAL	4	0	0	0	0
OFFICER	12	13	13	13	13
ADMINISTRATIVE ASSISTANT (PT)	0	0	0.5	0.5	0.5
RECORDS COORDINATOR	1	1	1	1	1
COMMUNICATION SPECIALIST	6	6	6	6	6
EVIDENCE TECHNICIAN (PT)	0.5	0.5	0.5	0.5	0.5
<b>POLICE TOTAL (100-165)</b>	<b>26.5</b>	<b>27.5</b>	<b>28</b>	<b>28</b>	<b>28</b>

## PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2016-17	2017-18	2018-19	2019-20	2020-21 Budgeted
<b>FIRE</b>					
FIRE CHIEF	1	1	1	1	1
FIRE CAPTAIN	3	3	3	3	3
FIRE ENGINEER	3	3	3	3	3
FIREFIGHTERS/EMT'S	6	7	8	8	9
FIREFIGHTER (PT)	4	2.5	2	2	0
<b>FIRE TOTAL (100-170)</b>	<b>17</b>	<b>16.5</b>	<b>17</b>	<b>17</b>	<b>16</b>
<b>HURF</b>					
OPERATIONS MGR	0.3	0.3	0.5	0.5	0.5
DOWNTOWN AMBASSADOR	0	1	1	1	1
CREW LEADER	1	1.1	1.1	1.1	1.1
MAINTENANCE WORKER (PT)	0	1	1	1	1
MAINTENANCE WORKER	1.1	1.5	1	1	1
<b>HURF TOTAL (300)</b>	<b>2.4</b>	<b>4.9</b>	<b>4.6</b>	<b>4.6</b>	<b>4.6</b>
<b>WATER 1 UTILITY</b>					
OPERATIONS MANAGER	0.4	0.45	0.2	0.2	0.2
LEAD OPERATOR	0	0	0.1	0.1	0.5
OPERATOR	1	1	0.95	0.95	1
CREW LEADER	0.7	0.7	0.35	0.35	0.5
HEAVY EQUIPMENT OPERATOR	0.7	0	0	0.7	0.5
MAINTENANCE WORKER	1.7	1.7	1.4	0.45	0.45
METER READER	0.6	0.6	0.45	0	0
ACCOUNTANT I	0.3	0.3	0	0.15	0.15
SENIOR ACCOUNTANT	0	0	0.15	0.15	0.15
REVENUE CLERK	0.3	0.3	0.15	0	0
<b>WATER 1 TOTAL (500)</b>	<b>5.7</b>	<b>5.05</b>	<b>3.75</b>	<b>3.05</b>	<b>3.45</b>
<b>WATER 2 (WR) UTILITY</b>					
OPERATIONS MANAGER	0	0	0.25	0.25	0.25
LEAD OPERATOR	0	0	0.9	0.9	0.9
OPERATOR	0	0	0.35	0.35	0.35
CREW LEADER	0	0	0.35	0.35	0.35
METER READER	0	0	0.15	0.15	0.15
SENIOR ACCOUNTANT	0	0	0.15	0.15	0.15
REVENUE CLERK	0	0	0.15	0.15	0.15
<b>WATER 2 (WR) TOTAL (501)</b>	<b>0</b>	<b>0</b>	<b>2.3</b>	<b>2.3</b>	<b>2.3</b>
<b>ELECTRIC UTILITY</b>					
OPERATIONS MANAGER	0.2	0.1	0.1	0.1	0.1
METER READER	0.4	0.4	0.4	0.4	0.4
ACCOUNTANT I	0.2	0.2	0	0	0
SENIOR ACCOUNTANT	0	0	0.2	0.2	0.2
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
<b>ELECTRIC TOTAL (510)</b>	<b>1</b>	<b>0.9</b>	<b>0.9</b>	<b>0.9</b>	<b>0.9</b>

## PERSONNEL SALARY DISTRIBUTION

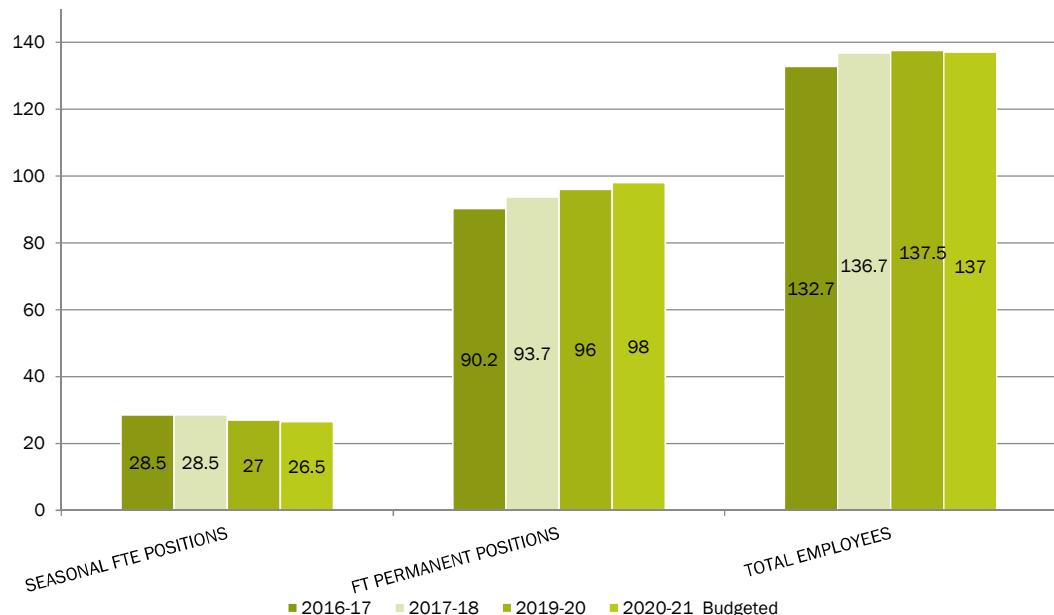
DEPARTMENT	2016-17	2017-18	2018-19	2019-20	2020-21 Budgeted
<b><u>SANITATION UTILITY</u></b>					
OPERATIONS MANAGER	0.7	0.7	0.5	0.5	0.5
CREW LEADER	0.9	0.9	0.9	0.9	0.9
EQUIPMENT OPERATOR	2	2	2	2	2
ACCOUNTANT I	0.1	0.1	0	0	0
SENIOR ACCOUNTANT	0	0	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
<b>SANITATION TOTAL (520)</b>	<b>3.8</b>	<b>3.8</b>	<b>3.6</b>	<b>3.6</b>	<b>3.6</b>
<b><u>WASTEWATER 1 UTILITY</u></b>					
OPERATIONS MANAGER	0.4	0.45	0.2	0.2	0.2
LEAD OPERATOR	0	1	0.3	0.3	0.3
OPERATOR	2	2	0.8	0.8	1
CREW LEADER	0.3	0.3	0.15	0.15	0.1
EQUIPMENT OPERATOR	0.3	1.3	0.3	0.3	0.1
MAINTENANCE WORKER	1.3	1	1.3	1	0.5
ACCOUNTANT I	0.2	0.2	0	0	0
SENIOR ACCOUNTANT	0	0	0.1	0.1	0.1
REVENUE CLERK	0.2	0.2	0.1	0.1	0.1
<b>WASTEWATER 1 TOTAL (530)</b>	<b>4.7</b>	<b>6.45</b>	<b>3.25</b>	<b>2.95</b>	<b>2.4</b>
<b><u>WASTEWATER 2 (WR) UTILITY</u></b>					
OPERATIONS MANAGER	0	0	0.25	0.25	0.25
LEAD OPERATOR	0	0	0.7	0.7	0.7
OPERATOR	0	0	1.9	1.9	2.5
EQUIPMENT OPERATOR	0	0	0	0	0.1
MAINTENANCE WORKER	0	0	0	0	0.5
CREW LEADER	0	0	0.15	0.15	0.1
SENIOR ACCOUNTANT	0	0	0.1	0.1	0.1
REVENUE CLERK	0	0	0.1	0.1	0.1
<b>WASTEWATER 2 (WR) TOTAL (531)</b>	<b>0</b>	<b>0</b>	<b>3.2</b>	<b>3.2</b>	<b>4.35</b>
<b><u>AIRPORT</u></b>					
CUSTOMER SERVICE REP	1	1	1	1	1
ON CALL CUSTOMER SERVICE REP (on call)	0.5	0.5	0.5	0.5	0.5
<b>AIRPORT TOTAL (580)</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>
<b><u>MAINTENANCE SHOP</u></b>					
MANAGEMENT ANALYST	0.2	0.2	0.2	0.2	0.2
MECHANIC - STREET SWEEPER	1	1	1	1	1
<b>MAINTENANCE SHOP TOTAL (600)</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>

## PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2016-17	2017-18	2018-19	2019-20	2020-21 Budgeted
SEASONAL FTE POSITIONS	28.5	28.5	27	27	26.5
PT PERMANENT FTE POSITIONS	7	7.5	7.5	7.5	5.5
ELECTED OFFICIALS	7	7	7	7	7
FT PERMANENT POSITIONS	90.2	93.7	97	96	98
TOTAL EMPLOYEES	132.7	136.7	138.5	137.5	137
OTHER FUND EMPLOYEES	20.3	23.8	24.3	23.3	24.3
GENERAL FUND EMPLOYEES	112.4	112.9	114.2	114.2	112.7

For Fiscal Year 2020-21 the minor decrease .5 employees is a result of reallocating positions within Public Works.

### COMPARISON OF EMPLOYEE CLASSIFICATIONS



## COMMUNITY PROFILE & STATISTICAL DATA

**ESTABLISHED:** 1863

**ELEVATION:** 2,061 Feet

**FORM OF GOVERNMENT:** Council - Town Manager

**INCORPORATED:** JUNE 19, 1909

**LAND AREA:** Approx. 26 Square Miles

### **POPULATION ESTIMATE:**

*Source: 2018 Estimated <https://population.az.gov/population-estimates>*

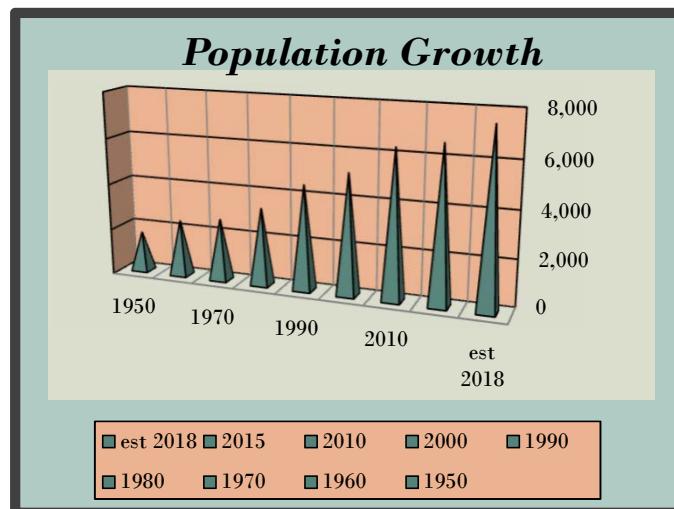
Maricopa County	6,946
Yavapai County	560
Total	7,506



### **U.S. CENSUS POPULATION:**

*Source: U.S. Census Bureau, Census 2010, \*AZ Dept of Admin, July 2015; \*\*Maricopa Association of Governments (MAG) est. 7/1/18*

Year	Population	Growth
est 2018	7,506	17.96%
2015	6,661	4.68%
2010	6,363	22.84%
2000	5,180	14.35%
1990	4,530	34.98%
1980	3,356	24.39%
1970	2,698	10.35%
1960	2,445	40.84%
1950	1,736	



### **AGE DISTRIBUTION:**

*Source: U.S. Census Bureau, Census 2010*

SEX AND	All		Males		Females	
	Total	Percent	Total	Percent	Total	Percent
Total	6,363	100.0%	3,027	47.6%	3,336	52.4%
Under 5	283	4.4%	129	4.3%	154	4.6%
5 to 9	286	4.5%	151	5.0%	135	4.0%
10 to 14	337	5.3%	165	5.5%	172	5.2%
15 to 19	364	5.7%	167	5.5%	197	5.9%
20 to 24	321	5.0%	172	5.7%	149	4.5%
25 to 29	239	3.8%	122	4.0%	117	3.5%
30 to 34	219	3.4%	114	3.8%	105	3.1%
35 to 39	219	3.4%	107	3.5%	112	3.4%
40 to 44	306	4.8%	141	4.7%	165	4.9%
45 to 49	375	5.9%	173	5.7%	202	6.1%
50 to 54	430	6.8%	204	6.7%	226	6.8%
55 to 59	424	6.7%	192	6.3%	232	7.0%
60 to 64	562	8.8%	238	7.9%	324	9.7%
65 to 69	552	8.7%	252	8.3%	300	9.0%
70 to 74	502	7.9%	254	8.4%	248	7.4%
75 to 79	394	6.2%	198	6.5%	196	5.9%
80 to 84	289	4.5%	137	4.5%	152	4.6%
85 years	261	4.1%	111	3.7%	150	4.5%
Median	52.7		51.9		53.4	

## COMMUNITY PROFILE & STATISTICAL DATA

### **FIRE PROTECTION:**



Fire Stations	1
FT Employees	16
PT Employees	2

### **POLICE PROTECTION:**



Sworn Officers	21
Other Staff	7
Citizen Patrol	13
Chaplain	1

### **AIRPORT:**

Runway Length	6,101 ft.
Locally Based Aircraft	53
Tie Downs	38
Enclosed Hangars	53
Annual Takeoffs & Landings	36,150
Fuel Types	Jet A & 100 LL
Airport Master Plan Adopted	2013



### **PARKS & RECREATION:**

Parks	10
Playgrounds	4
Park & Playground Acreage	465
Rodeo Arenas	1
Recreational/Community Centers	2
Tennis Courts	3
Pickleball Courts	10
Ramada's	5
Ball Fields	5
Concession Stands	1
Swimming Pools	1
Splashpad	1
Library	1



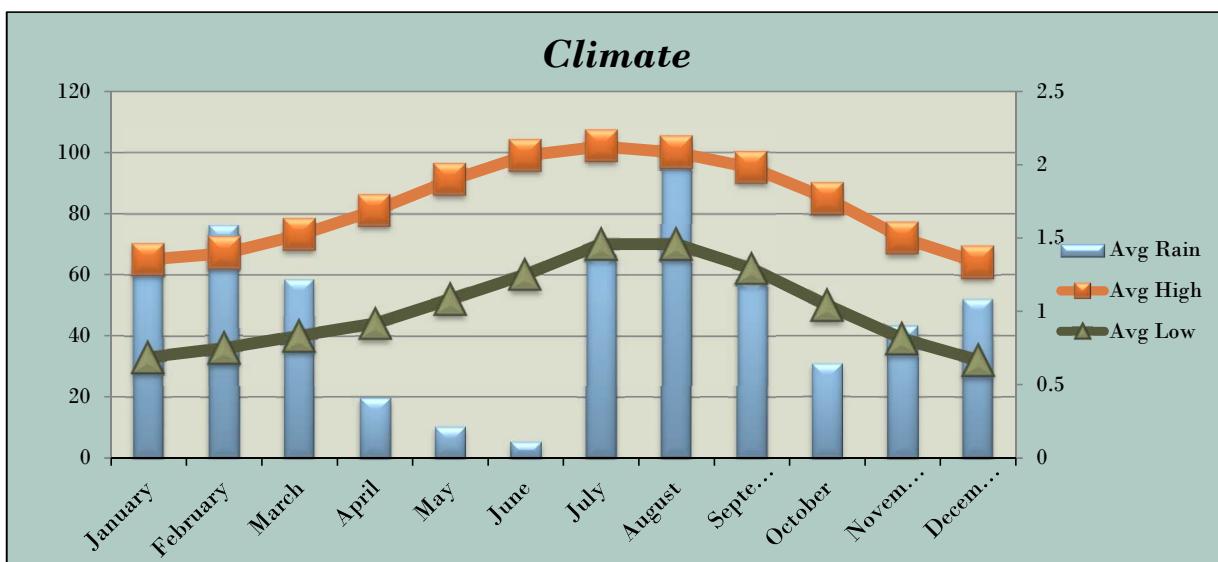
### **CLIMATE:**

Source: <http://www.usclimatedata.com/climate/wickenburg/arizona/united-states/usaz0261>

*The average coolest month is December.*

*The highest recorded temperature was 121°F in 1995.  
The lowest recorded temperature was 10°F in 1945.  
The maximum average precipitation occurs in August.*

	Avg Rainfall	Avg High	Avg Low
January	1.34	65°F	33°F
February	1.54	67°	36°
March	1.22	73°	40°
April	0.39	81°	44°
May	0.02	91°	52°
Jun	0.12	99°	60°
July	1.38	102°	70°
August	2.13	100°	70°
September	1.22	95°	62°
October	0.63	85°	50°
November	0.91	72°	39°
December	1.06	64°	32°



## COMMUNITY PROFILE & STATISTICAL DATA

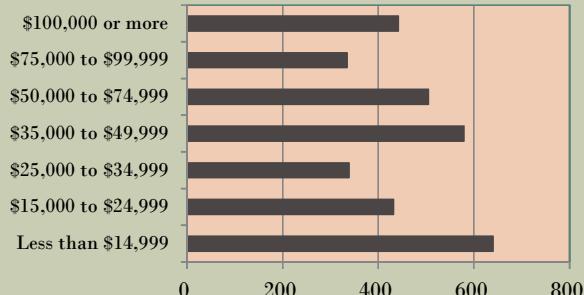
### HOUSEHOLD INCOME:

Source: U.S. Census Bureau, Census 2010

Less than \$14,999	640	20%
\$15,000 to \$24,999	432	13%
\$25,000 to \$34,999	339	10%
\$35,000 to \$49,999	579	18%
\$50,000 to \$74,999	505	15%
\$75,000 to \$99,999	335	10%
\$100,000 or more	<u>442</u>	<u>14%</u>
Totals	3,272	100%

Median Household Income: \$40,574

### Household Income



### HOUSING OCCUPANCY:

Source: U.S. Census Bureau, Census 2010

Occupied Housing Units	2,909
Vacant Housing Units	<u>710</u>
Total Housing Units	3,619

### HOUSING TENURE:

Source: U.S. Census Bureau, Census 2010

Owner Occupied Housing Units	2,009
Renter Occupied Housing Units	<u>900</u>
Total Occupied Housing Units	2,909

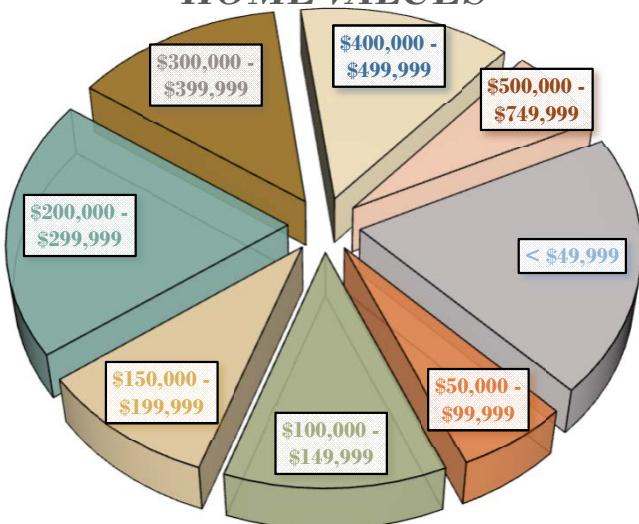
### VALUE OF HOME:

Source: U.S. Census Bureau, American Community Survey 2010

< \$49,999	462	19.88%
\$50,000 - \$99,999	138	5.94%
\$100,000 - \$149,999	273	11.75%
\$150,000 - \$199,999	225	9.68%
\$200,000 - \$299,999	459	19.75%
\$300,000 - \$399,999	306	13.17%
\$400,000 - \$499,999	312	13.43%
\$500,000 - \$749,999	149	6.41%
\$1,000,000 +	0	0.00%
<b>Totals</b>	<b>2,324</b>	<b>100.00%</b>

Median Value: \$150,000

### HOME VALUES



### LANGUAGES SPOKEN AT HOME:

Source: U.S. Census Bureau, Census 2012-2016

English Only	5,864	88.58%
Spanish	683	10.32%
Indo-European	44	0.66%
Asian & Pacific Island	<u>10</u>	<u>0.15%</u>
Other	<u>19</u>	<u>0.29%</u>
<b>Totals</b>	<b>6,620</b>	<b>100.00%</b>

## COMMUNITY PROFILE & STATISTICAL DATA

### TOP 10 EMPLOYERS:

Sources: Direct contact with each employer 5/23/19



Employer	Employees	Enterprise Type
The Meadows	427	Trauma, Addiction & Eating Disorder Treatment Centers
Wickenburg Community Hospital	238	Hospital
Wickenburg School District	134	Public School District
Wickenburg Ranch	180	Construction/Hospitality/Sports/Community Development
Rancho de Los Caballeros	109	Dude Ranch
Rosewood Centers	128	Eating Disorder Treatment Centers
Town of Wickenburg	144	Local Government
Safeway	105	Grocery Store
Bearcat	80	Manufacturer
Jones Ford	75	Car Dealership
	1620	



## BUSINESS

### ACTIVE LOCAL BUSINESS LICENSES:

Source: Business Licensing Dept. June 2020

<b>2020</b>	527
<b>2019</b>	537
<b>2018</b>	569
<b>2017</b>	482
<b>2016</b>	431
<b>2015</b>	399

### EMPLOYMENT TYPES:

Source: U.S. Census Bureau, Census 2010

Agriculture & Mining	66	3%
Construction	83	4%
Manufacturing & Wholesale Trade	150	7%
Retail Trades	219	10%
Transportation/Utilities	109	5%
Finance, Insurance, Real Estate	82	4%
Professional/Management/Information	155	7%
Educational	772	37%
Arts & Entertainment	301	14%
Other Services	102	5%
Public Administrat:	70	3%
<b>Totals</b>	<b>2,109</b>	<b>100%</b>

### DISTANCE TO EDUCATIONAL FACILITIES:

College	Miles	Destination	Miles
Northern Arizona University:	51	Sky Harbor International Airport	70
Grand Canyon University	50	Phoenix-Mesa Gateway Airport	93
Arizona State University	45	Chase Field Stadium	66
Midwestern University	44	State Farm Stadium	48
Thunderbird University	44	Grand Canyon	188
Estrella Mountain Community College	47	Las Vegas, NV	232
Devry University	44	Los Angeles, CA	336
University of Arizona	65	Phoenix, AZ	55
University of Phoenix	49	Prescott, AZ	60
West-MEC Northwest	33	Tucson, AZ	175

### DISTANCE TO POINTS OF INTEREST:

## COMMUNITY PROFILE & STATISTICAL DATA



### BUILDING PERMITS ISSUED

Year	Permits	Average Home Value
2020	154	\$309,500.00
2019	158	\$287,677.59
2018	63	\$295,771.00
2017	191	\$291,617.00
2016	131	\$176,708.00



### EDUCATION

	<i>Schools</i>	<i>Teachers</i>	<i>Students</i>
Public Elementary	1	26	386
Public JR High	1	15	218
Public High	1	32	657
Virtual Academy	1	3	60
Private & Parochial	2	23	126
Total	6	99	1,447

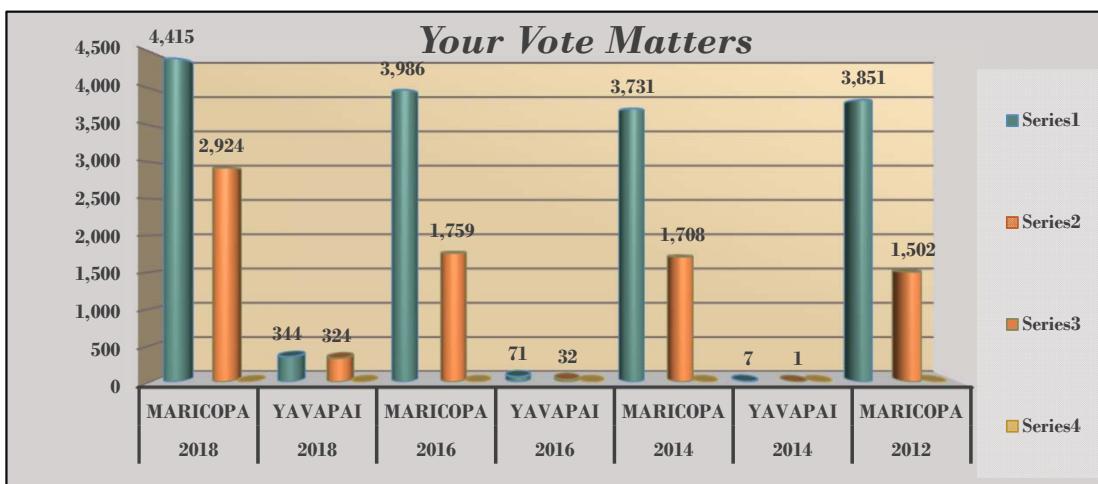
### NUMBER OF REGISTERED VOTERS:

*Source: Town Clerks Office June 2020*

Maricopa County	4,244
Yavapai County	640
Total	4,884



Date	County	Registered Voters	Votes Cast	% of Registered Voters Voting
2018	Maricopa	4,415	2,924	44.13%
2018	Yavapai	344	324	94.00%
2016	Maricopa	3,986	1,759	44.13%
2016	Yavapai	71	32	45.00%
2014	Maricopa	3,731	1,708	45.78%
2014	Yavapai	7	1	14.29%
2012	Maricopa	3,851	1,502	39.00%



**ROCK THE VOTE**

## SOME THINGS TO DO IN TOWN

# #WEAREWICKENBURG

- ✓ Walk the downtown area in search of rattlesnakes, gila monsters, tarantulas and road runners. There are also 6 large sculptures that have a historic narrative to them. Don't miss all the sculptures in the downtown.



- ✓ Tour the historic Vulture Mine and learn about the rich gold strike as well as Vulture City Ghost Town. Tours are usually on Saturday and time varies depending on the season. For reservations contact [info@vultureminetours.com](mailto:info@vultureminetours.com)
- ✓ Visit the Desert Caballeros Western Museum, a showcase for Western and Southwestern art, and discover Western exhibits and activities.
- ✓ Be inspired by a performance at the Del E. Webb Center for the Performing Arts.



- ✓ Hike to the top of Vulture Peak, and then stop by the Chamber of Commerce for a certificate.
- ✓ Our many outdoor activities can provide you relaxing fun on the golf course, hiking trails, jeep tours, horseback rides, roping, and rodeos throughout the year.
- ✓

- ✓ Tour Henry Wickenburg's Home and the Henry Wickenburg Pioneer Cemetery. Tours are available by appointment only by calling 928-684-5603.
- ✓ Take the Historical Walking Tour through downtown. Pick up a map at the Chamber of Commerce located in the old train depot next to the Old 761 Santa Fe Steam Locomotive on Frontier Street, 1 block west of Tegner Street.



- ✓ Capture the real West by staying at one of our local dude ranches.



- ✓ Check out the lush riparian area called the Hassayampa River Preserve, where water rises above ground, and hiking trails take you around the preserve area.
- ✓ Visit the Jail tree that once served as the town jail. This 200 year old mesquite tree is located at the corner of US-60 (Wickenburg Way) and Tegner Street. From 1863 to 1890 outlaws were chained to this tree.



# GLOSSARY OF ACRONYMS & TERMS

This glossary is intended to assist the public in understanding the acronyms, and terms used throughout this document.

<b>ACMA</b>	Arizona City Manager's Association	<b>GF</b>	General Fund
<b>ADEQ</b>	Arizona Department of Environmental Quality	<b>GFOA</b>	Government Finance Officers Association
<b>ADOT</b>	Arizona Department of Transportation	<b>GIS</b>	Geographic Information System
<b>ADOR</b>	Arizona Department of Revenue	<b>GOHS</b>	Governor's Office of Highway Safety
<b>ADWR</b>	Arizona Department of Water Resources	<b>HUD</b>	Housing and Urban Development
<b>AMMA</b>	Arizona Municipal Management Association	<b>HURF</b>	Highway Users Revenue Fund
<b>AMWUA</b>	Arizona Municipal Water Users Association	<b>ICMA</b>	International City Manager's Association
<b>ASRS</b>	Arizona State Retirement System	<b>IT</b>	Information Technology
<b>AWOS</b>	Airport Weather Observation System	<b>LGIP</b>	Local Government Investment Pool
<b>BBB</b>	Bed, Board & Booze	<b>LTAF</b>	Local Transportation Assistance Fund
<b>CAFR</b>	Comprehensive Annual Financial Report	<b>MAG</b>	Maricopa Association of Governments
<b>CDBG</b>	Community Development Block Grant	<b>MPC</b>	Municipal Properties Corporation
<b>CIP</b>	Capital Improvement Program	<b>O &amp; M</b>	Operations & Maintenance
<b>COLA</b>	Cost Of Living Allowance	<b>OSHA</b>	Occupational Safety & Health Association
<b>CPI</b>	Consumer Price Index	<b>RICO</b>	Racketeering Influenced Criminal Organizations
<b>DEQ</b>	Department of Environmental Quality	<b>PSPRS</b>	Public Safety Personnel Retirement System
<b>EEO</b>	Equal Employment Opportunity	<b>SAR</b>	Search & Rescue
<b>FAA</b>	Federal Aviation Administration	<b>TBD</b>	To Be Determined
<b>FASB</b>	Financial Accounting Standards Board	<b>TPT</b>	Transaction Privilege Tax
<b>FEMA</b>	Federal Emergency Management Administration	<b>WIFA</b>	Water Infrastructure Financing Authority
<b>FTE</b>	Full-time Equivalent	<b>WPD</b>	Wickenburg Police Department
<b>FY</b>	Fiscal Year	<b>WR</b>	Wickenburg Ranch
<b>GAAP</b>	Generally Accepted Accounting Principles	<b>WWTP</b>	Wastewater Treatment Plant
<b>GASB</b>	Governmental Accounting Standards Board		

**ACCRUAL BASIS:** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**ACTUAL VS. BUDGETED:** The difference between what was projected in revenues or expenditures at the beginning of the fiscal year and what they really ended up being at the end of the fiscal year.

**ADOPTED BUDGET:** The spending limit set by the Town Council for the fiscal year.

**ALLOCATION:** A part of a lump sum appropriation, which is designated for expenditure for a special purpose or activity.

**APPROPRIATION:** An authorization made by the Town Council, which permits the Town to incur obligations and to make expenditures of resources.

**ASSESSED VALUATION:** A value that is established for real and personal property for use as a basis for levying property taxes. (NOTE: the County establishes Property values.)

**ASSETS:** Resources with present service capacity that the government presently controls.

**BALANCED BUDGET:** A budget in which estimated revenues are equal to or greater than estimated expenditures.

**BALANCE SHEET:** A statement which presents the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

**BASE BUDGET:** The amount needed to maintain current service levels. Changes in demand or activity may create a need to raise or lower this amount.

**BOND:** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a Bond Ordinance. The most common types of bonds are general obligation, revenue bonds and special improvement district bonds. These are most frequently used for construction of large capital projects such as buildings, streets and sewers.

**BUDGET:** A plan of financial operation representing an estimate of proposed expenditures and the proposed means of financing them for a given period.

**BUDGET ADJUSTMENT:** A procedure to revise a budget appropriation either by Town council approval through the adoption of a Supplemental Appropriation Ordinance for any interdepartmental or inter-fund adjustments or by Town Manager authorization to adjust appropriations within a departmental budget.

**BUDGET DOCUMENT:** The instrument used by the budget-making authority to present a comprehensive financial program to the Town Council.

**BUDGET MESSAGE:** The opening section of the budget, which provides the Town council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

**BUDGET BASIS:** This refers to the form of accounting utilized throughout the budget process. These generally take one of four forms: GAAP, Cash, Modified Accrual or some type of statutory form. Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles except that: (a) encumbrances are considered to be an expenditure chargeable to appropriations, (b) no depreciation is budgeted for enterprise funds, (c) investments in supply inventories and assets restricted for self-insurance purposes are not considered to be appropriable, (d) revenues accruing to sinking funds are not appropriable, and (e) revenues accruing to sinking funds are budgeted, whereas disbursements from sinking funds are not budgeted. Unencumbered appropriations lapse at the close of the fiscal year.

**CAPITAL EXPENDITURE:** Funds spent for the acquisition of long-term assets and improvements.

**CAPITAL IMPROVEMENT:** Expenditures related to the acquisition, expansion, or rehabilitation of building, facilities, roadways, and infrastructure.

**CAPITAL IMPROVEMENT PROGRAM:** A plan for capital expenditures to provide long lasting physical improvements to be incurred over a fixed period of

several future years.

### **CAPITAL IMPROVEMENTS PROGRAM**

**BUDGET:** A CIP Budget is a separate budget from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, sewer lines, building, recreational facilities and large scale remodeling.

**CAPITAL OUTLAYS:** Expenditures that result in the acquisition of or addition to fixed assets.

**CAPITAL PROJECT FUNDS:** A fund created to account for financial resources to be used for the acquisition, construction or renovation of major capital facilities (other than those financed by Enterprise/Proprietary Funds, Special Assessment Funds, and Trust Funds).

**CASH BASIS:** A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**COMMODITIES:** Expendable items used for operations or capital activities.

**CONTINGENCY:** An amount set aside as a reserve for emergencies or unanticipated expenditures which must be approved by Council prior to use.

**DEBT SERVICE:** The amount of interest and principal that a city/town must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

**DEBT SERVICE FUND:** A fund established to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

**DEBT SERVICE REQUIREMENTS:** The amounts of revenue, which must be provided for, a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

**DEFICIT:** The excess of an entity's liabilities over its assets or the excess of expenditures over revenues during a single accounting period.

**DEPARTMENT:** A major administrative division of the Town, which indicates overall management

responsibility for an operation or a group of related operations within a functional area.

**DEPRECIATION:** The amount attributable to wear and tear, deterioration, inadequacy or obsolescence of a capital asset.

**ENCUMBRANCE:** The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**ENTERPRISE (PROPRIETARY) FUND:** Are designed to be self-sustaining through fees collected (like a private business). The rate schedules for these services are established to ensure that user revenues are adequate to meet all necessary expenditures.

**ESTIMATED REVENUE:** The amount of projected revenue to be collected during the fiscal year.

**EXPENDITURE/EXPENSE:** This term refers to the outflow of funds paid for an asset obtained or goods and services obtained.

**EXPENDITURE LIMITATION:** The state imposed limit of annual expenditures for all municipalities, which is set by the Economic Estimates Commission based on population growth and inflation. All municipalities have the option of Home Rule where the voters may approve a four-year expenditure limit based on revenues expected rather than using the state imposed limit.

**FISCAL YEAR:** The time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Town of Wickenburg has specified July 1st to June 30th as its fiscal year.

**FIXED ASSETS:** Assets of long-term character, which are intended to continue to be held or used such as: land, building, machinery, furniture and other equipment.

**FRANCHISE FEE:** A fee paid by public service businesses for the special privilege to use Town streets, alleys, and property in providing their service to the citizens of the community. Services requiring franchise fees include electricity, telephone, natural gas, and cable television.

**FULL-TIME EQUIVALENT:** A part-time position

converted to the decimal equivalent of a full-time position by using 2,080 hours as a full-time year.

**FULL ACCRUAL:** Basis of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur regardless of the timing of related cash flows.

**FUND:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

**FUND BALANCE:** Fund balance is the excess of assets over liabilities and reserves and is therefore also known as surplus funds.

**GENERAL FUND:** The largest fund within the Town which accounts for most of the financial resources of the government not specifically accounted for in other funds.

**GENERAL GOVERNMENTAL REVENUE:** The revenues of a government other than those derived from and retained in an enterprise fund.

**GENERAL OBLIGATION BONDS:** Bonds that finance a variety of public projects such as streets, building, and improvements. The repayment of these bonds are usually made from secondary property taxes.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES:** Accounting standards which are revised periodically, to which both private and public organizations within the United States are expected to conform to.

**GEOGRAPHIC INFORMATION SYSTEM:** A system of software and hardware used to capture, store, manage, analyze, and map geographic information.

**GOVERNMENT FINANCE OFFICERS ASSOCIATION:** An organization that enhances and promotes the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership.

**GOVERNMENTAL FUND:** Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds,

capital project funds, and permanent funds.

**GRANT:** A contribution by a government or other organization to support a particular function.

**HIGHWAY USERS REVENUE FUND:** This revenue source consists of the gasoline tax collected by the state and distributed to cities and towns, based on the county of origin and population. These revenues are to be used for street and highway purposes.

**IMPROVEMENT DISTRICTS:** Improvement Districts are formed consisting of property owners desiring improvements, primarily street reconstruction, to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property owners.

**INFRASTRUCTURE:** Things on which the continuance of a community depend such as airports, parks, public buildings, roads, sewer systems, waterlines, etc.

**INTERFUND TRANSFER:** Movement of financial resources from one fund to another.

**INTERNAL SERVICE FUND:** Funds that provide services to various other town departments.

**LEVY:** To impose taxes for the support of government activities.

**LIABILITIES:** Present obligations to sacrifice resources or future resources that the government has little or no discretion to avoid.

**LINE ITEM BUDGET:** A budget that lists each expenditure category (salary, material, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

**LONG TERM DEBT:** A budget with a maturity of more than one year after the date of issuance.

**MODIFIED ACCRUAL BASIS:** Under the modified accrual basis of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

**OBJECTIVES:** A statement of measurable

outcomes, which contribute toward accomplishing departmental goals.

**OPERATING BUDGET:** The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

**OPERATING TRANSFERS:** Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

**ORDINANCE:** A formal legislative enactment by the governing body of a municipality, which may not be in conflict with any higher form of law such as a state statute or constitutional provision.

**PERFORMANCE INDICATORS:** Measurable means of evaluating the effectiveness of a cost center in accomplishing its defined objectives.

**Policy:** A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

**PROPERTY TAX:** The amount levied by a municipality on the assessed value of all property within the town limits.

**PROPERTY TAX LEVY:** The amount that may be raised for the purpose specified in the tax levy ordinance.

**PROPERTY TAX RATE:** The amount of tax expressed as dollars per \$100 of assessed valuation.

**PROPRIETARY (ENTERPRISE) FUND:** Are designed to be self-sustaining through fees collected (like a private business). The rate schedules for these services are established to ensure that user revenues are adequate to meet all necessary expenditures.

**REAPPROPRIATION:** An approved budget expenditure from a prior year, which did not occur and is budgeted again in the current year.

**RESERVE:** Funds that are not available for expenditures or are legally segregated for a specific use in accordance with governmental accounting and financial reporting standards.

**RESOLUTION:** A special or temporary order of a legislative body requiring less formality than an ordinance or statute.

**RETAINED EARNINGS:** An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**REVENUE:** Funds that the government receives as income. It includes such items as tax payments, fees from specific services; receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**REVENUE BONDS:** Bonds usually sold for construction, a project that will produce revenue for the government. That revenue is pledged to pay the principal and interest of the bond.

**RISK MANAGEMENT:** An organized attempt to protect a government's assets against accidental loss in the most economical method.

**SECONDARY PROPERTY TAX:** An unlimited tax levy, which may be used only to retire the principle and interest or redemption charges on bond indebtedness.

**SOURCE OF REVENUE:** Revenues are classified according to their source or point of origin.

**SPECIAL REVENUE FUND:** Funds supported through grants or other sources, which designate their particular functions.

**STATE SHARED REVENUE:** Includes the Town's portion of State Sales Tax, State Income Tax, and Motor Vehicle Taxes.

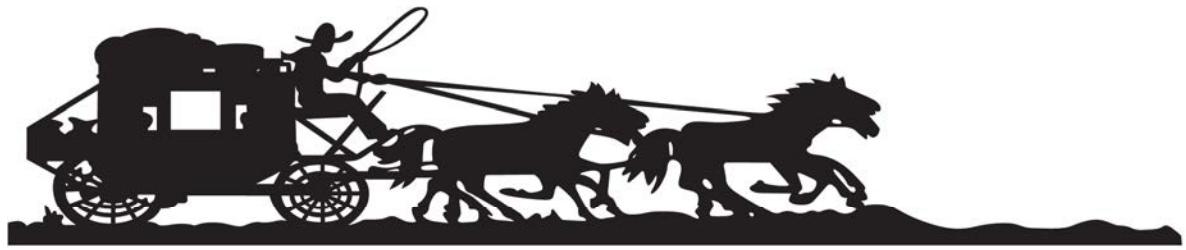
**TAX LEVY:** The total amount to be raised by general property taxes.

**TRANSFER:** A transaction whereby one fund makes a contribution to another.

**TRUST FUND:** A fund that consists of resources received and held by the municipality as a trustee, to be used in accordance with the conditions of the trust.

**TRUTH IN TAXATION:** A mechanism to ensure public notice and awareness of the increase in property taxes that occurs as a result of an increase in the taxable value of existing property.

**USER CHARGES/FEES:** A fee for the use of public services which is charged to the party or parties who benefit from the service.



# Town of Wickenburg