

WICKENBURG TOWN COURT

www.wickenburgaz.gov

155 N Tegner St., Ste B Wickenburg, AZ 85390

Court email: wickenburg@courts.az.gov

Phone: 928-684-5451

Effective: 2/14/2024

For case information and links to legal resources, go to www.wickenburgaz.gov, or call 928-684-5451. Each person who enters the Court building will go through a security screening procedure, with the assistance from a Court Security Officer. No weapons of any kind are allowed inside the courthouse. To help curb the spread of COVID-19, Please stay home if you are feeling sick. Wearing of face coverings is recommended. Physical distancing is encouraged. If you need to request a continuance, a motion can be filed by visiting the Court website. Failure to file a motion regarding a missed court appearance may result in a default on any civil charges and a warrant on criminal cases.

You have just received a traffic ticket. Be sure to read both sides of your ticket. This document explains your options. You may go to the Court's website at www.wickenburgaz.gov or call 928-684-5451, for more information.

IF YOUR TICKET INCLUDES A CRIMINAL OFFENSE, YOU MUST APPEAR IN COURT ON THE DATE AND TIME INDICATED. IF YOU FAIL TO APPEAR FOR A CRIMINAL CHARGE, A WARRANT MAY BE ISSUED FOR YOUR ARREST.

If you have received a **CIVIL TRAFFIC TICKET**, you may go to the Court in person to resolve your case OR, if eligible, you may use one of the three options described below, on or before the date and time indicated on your ticket. If you are cited for more than one violation, you must indicate your choice for each violation. If you cannot resolve your case on or before the court date given to you by the officer, you may file a motion for a continuance at www.wickenburgaz.gov.

If you are required to pay fines, penalties, fees, or other financial obligations as a result of a judgment of this Court but cannot pay the entire balance, advise the Court, as payments over time may be available. If you ignore your responsibility to pay, it may result in additional penalties and costs.

By providing your cell phone number you are giving permission to receive texts and other communication regarding court dates, pending payments, and other information about your case. Normal text and SMS rates may apply. Please contact the Court if you wish to opt out of this service.

❖ **OPTION 1 - ATTEND DEFENSIVE DRIVING SCHOOL (DDS)**

Attending Defensive Driving School (DDS) allows **one civil moving violation** to be dismissed without going to court, paying a court fine, or having points assessed for that charge, and, for a Red-Light Violation, will not require mandatory Traffic Survival School through MVD.

You are eligible for DDS if:

- You have not attended DDS for a violation that occurred within 12 months of the currently alleged violation,
- Your traffic charge did not result from an accident involving death or serious physical injury, and
- You are not requesting a Civil Traffic Hearing on that charge
- You hold a Commercial Driver License (CDL) but were driving a vehicle requiring a Class D or M license and the vehicle was not being used for commercial purposes. If under such circumstances the CDL holder completes DDS, the violation will be reported to MVD, but points will not be assessed on your driving record. A.R.S. §§ 28-3392(A)(2)(b) and 28-3394.01(A).

DDS Registration Instructions: To register for DDS, call the DDS information line at 1-888-334-5565 (automated response only) or visit www.azdrive.com to determine which DDS school you may attend and the fee for the school. You must complete DDS (whether online or in person) at least 10 days before your court date. If you need additional time, you must file a motion with the Court at www.wickenburgaz.gov.

IF YOU REGISTER FOR DDS, FAILURE TO TIMELY COMPLETE THE COURSE MAY RESULT IN ADDITIONAL FINANCIAL SANCTIONS BEING IMPOSED AGAINST YOU AND A DEFAULT JUDGMENT BEING ENTERED AND REPORTED TO MVD, WHICH MAY IMPACT YOUR DRIVING RECORD OR VEHICLE REGISTRATION.

❖ **OPTION 2 - PAY ON-LINE, OR BY MAIL**

Waive your right to a hearing, enter a plea of responsible, and pay the fine. You do not have to appear in court. **The full payment must be received by your scheduled court date.** We suggest allowing at least 5 days for mailed payment. Payment can be made online at www.wickenburgaz.gov. If you intend to plead responsible but cannot afford to pay the full amount of court fines and fees, you may request a payment plan by calling 928-684-5451.

1. READ AND SIGN (If paying by mail) the following statement: I hereby waive my right to a hearing, enter a plea of responsible, and consent to judgment imposing the prescribed fine:

Signature

Parent's Signature (required if under age 18)

To pay online visit www.wickenburgaz.gov; or, in person with check, money order, or cashier's check made payable to Wickenburg Town Court. If paying by mail, complete this form and enclose it with your payment along with a copy of the ticket.

FULL PAYMENT MUST BE RECEIVED BY YOUR SCHEDULED COURT DATE. FAILURE TO DO SO MAY RESULT IN ADDITIONAL FINANCIAL SANCTIONS BEING IMPOSED AGAINST YOU AND A DEFAULT JUDGMENT BEING ENTERED AND REPORTED TO MVD, WHICH MAY IMPACT YOUR DRIVING RECORD OR VEHICLE REGISTRATION.

❖ **OPTION 3 - REQUEST A HEARING BY MAIL OR EMAIL**

At your hearing, you may bring witnesses and you will have the opportunity to present your case to a judge. By requesting a hearing, you give up your right to attend Defensive Driving School for the charge(s).

1. READ AND SIGN the following statement: I hereby enter my plea of not responsible and request a hearing to contest the violations indicated below. I understand that I am giving up the option of attending Defensive Driving School for those violations for which I have requested a hearing.

Signature

Parent's Signature (required if under age 18)

Persons under the age of 18 appearing in court must be accompanied by a parent or legal guardian.

2. Indicate below the violation(s) for which you are requesting a hearing. The numbers/letters run vertically down the left side of the ticket.

(A)1 _____ (B)2 _____ (C)3 _____ (D)4 _____ (E)5 _____

3. Check if applicable:

☐ I will be represented by an attorney.

☐ I will need an interpreter. (Language) _____

Mail or email (see top of page for addresses) this form and a copy of your ticket at least five business days before your scheduled court date. You will be notified of your hearing date and time by mail or email. You must appear on that date and be ready to present evidence and examine witnesses before a judge. **FAILURE TO APPEAR MAY RESULT IN ADDITIONAL FINANCIAL SANCTIONS BEING IMPOSED AGAINST YOU AND A DEFAULT JUDGMENT BEING ENTERED AND REPORTED TO**

MVD, WHICH MAY IMPACT YOUR DRIVING RECORD OR VEHICLE REGISTRATION.

4. If you are found responsible at the hearing, all fines and fees must be paid at that time. Do not ignore your responsibility to pay monies due; if you have a financial hardship, payment options are available from the Court.

❖ **IF YOU CHOOSE OPTION 2 OR 3 (TO PAY BY MAIL OR TO ASK FOR A HEARING), WRITE THE TRAFFIC TICKET NUMBER BELOW:**

AND PROVIDE THE FOLLOWING INFORMATION:

Name: _____			
Address: _____		City	State
Phone: _____	Email: _____	ZIP	

❖ **TO CALCULATE WHAT YOU OWE IN FINES AND FEES:**

Refer to the **FINE SCHEDULE** in next column, then list the required amount for each violation in Fine Amount column below. ** If your court date (which is shown above your signature on the ticket) has passed, add one \$35 Default Fee plus one \$20 Time Payment Fee per ticket (not per violation). Pay the Grand Total amount under the Total Fine column. DO NOT SEND CASH.

FINE AMOUNT	Total Fine
Violation 1 (A)	\$ _____
Violation 2 (B)	\$ _____
Violation 3 (C)	\$ _____
Violation 4 (D)	\$ _____
Violation 5 (E)	\$ _____
**\$20 Time Payment, if applicable	\$ _____
**\$50 Default Fee, if applicable	\$ _____
GRAND TOTAL:	\$ _____

ADDITIONAL INFORMATION FOR CERTAIN VIOLATIONS

***A.R.S 28-448A – Failure to Update Address:** If you provide valid proof of address change filed with MVD, the Court will waive the fine. To complete this process and obtain documentation, visit: www.servicearizona.com

***A.R.S 28-645A3a and 28-647.1 – Red Light Violation:** In addition to the fine, persons found responsible or who plead responsible for either of these red-light violations will also be ordered by the Motor Vehicle Division to complete Traffic Survival School (TSS) or suffer suspension of driving privileges.

***A.R.S 28-907A - Child passenger Restraint:** If you are cited for “failure to use” and before or on your schedule court date you show proof of subsequent purchase of a child restraint system OR proof that you have attended Children Are Priceless Passengers (CAPP), the fine will be reduced to \$0.

***A.R.S 28-2532A – No Vehicle Registration:** If you show proof of current registration on the vehicle, this charge will be dismissed.

***A.R.S 28-3151A & 28-3222 – Driver License Requirement:** Upon proof of a current valid driver license, the fine will be waived.

***A.R.S 28-3169A – No Valid License in Possession:** Dismissed upon proof of driver license valid on the date and time of the violation. Mail or email a legible copy of the front and back of your driver license to wickenburg@courts.az.gov.

***A.R.S 28-3482A – Driving on Suspended License (civil):** Dismissed upon proof that your unrestricted privilege to drive has been reinstated by MVD.

***A.R.S 28-4135B & C – No Proof of Insurance:** A violation results in a mandatory fine of \$993. If before or on your appearance date you provide proof of insurance that was valid on the DATE and TIME the ticket was issued, the charge will be dismissed. If you did not have insurance on the violation date, you may be eligible

for a reduced fine of \$175 if you provide (1) proof that you purchased a six-month policy of insurance, and (2) a copy of your MVD driving record indication that you have not been found responsible under § 28-4135 within the past 24 months (or not more than once in the past 36 months).

FINE SCHEDULE

Below are A.R.S VIOLATION CODES with fines that include mandatory State surcharges and assessments. Find the violation code(s) as written on your ticket. If full payment is NOT RECEIVED by the court date on your ticket, add on **\$20 Time Payment Fee** to the amount due. If your payment is late, it may result in a Default Judgment being reported to MVD, which may impact your driving record and vehicle registration.

*If marked with an asterisk, see the Additional Information at the left.

Violations Which ARE ELIGIBLE for Defensive Driving School:		Violations Which ARE NOT ELIGIBLE for Defensive Driving School:	
28-644A1 & 28-644A2	220.00	*28-448A	180.00
28-645A1a & 28-645A1b	220.00	28-645A2b & A3d	220.00
*28-645A3a, A3b, & A3c	220.00	28-646A2 & B	220.00
28-645B & 28-645C	210.00	28-702.01A	99.00
28-646A1	220.00	28-793A, B and C & 28-795	220.00
*28-647.1 & 28-647.2	220.00	*28-907A & B	175.00
28-651	220.00	28-909A1, A2 & B	125.00
28-701E	220.00	28-2008 & 28-2058A2Bb	220.00
28-701A and 28-702.04B		28-2153A, B1 & B2	220.00
0-9 mph over speed limit	220.00	28-2158C	180.00
10-15 mph over speed limit	235.00	28-2354A1 to 28-2354B3	180.00
16-20 mph over speed limit	255.00	*28-2532A	625.00
21-29 mph over speed limit	300.00	*28-3151A & 28-3222	180.00
30 + mph over speed limit	450.00	*28-3169A	180.00
28-704A & 28-704C	220.00	28-3480B & C	180.00
28-705, 28-706A, & 28-706B	220.00	*28-3482A	180.00
709A1 or A2 & 28-710A or B:		*28-4135A, B or C (1 ST Offense)	993.00
0-9 mph over speed limit	280.00	28-4139A	535.00
10-15 mph over speed limit	310.00	Fine will be reduced to \$250 with proof of current registration	
16-20 mph over speed limit	345.00		
21-29 mph over speed limit	400.00		
30-39 mph over speed limit	550.00		
40+ mph over speed limit	800.00		
28-721A to 28-792B	220.00		
28-794.1, 2, or 3	220.00		
28-815D	220.00		
28-797F & 28-797G	220.00		
28-797H & 28-797I	320.00		
28-851A-D, 28-852, & 28-854B	220.00		
28-855B & 28-855C	220.00		
28-856.1, 2, 3	220.00		
28-857A1; A2	550.00		
28-891 to 28-904A	220.00		
28-914A1A, A1B, A2 (1 st offense)	220.00		

*For additional questions regarding fines, call the court at 928-684-5451.

Instrucciones en Español:

Si usted necesita asistencia adicional en español, favor de llamar a 928-668-0527 or 928-668-0515