



Town of Wickenburg

Adopt-a-Park Program

Application Process

This document describes the process for joining the Town of Wickenburg Adopt-a-Park program. It includes the information you need to know and the application form itself.

Purpose

The Town of Wickenburg Adopt-A-Park program is for town residents who are interested in preserving and maintaining our wonderful Park system. The program is authorized by the Town of Wickenburg and is implemented by the Town of Wickenburg Parks and Trails Advisory Committee in conjunction with relevant Town staff.

More information about Town of Wickenburg parks is available online at:
<https://www.wickenburgaz.gov/1392/Parks-Trails-Campgrounds>

More information about the Town of Wickenburg Parks Master Plan is available online at:
<https://www.wickenburgaz.gov/1470/Parks-Master-Plan>

Who Can Adopt a Park?

To implement the Adopt-a-Park program, the Town works with Partner Organizations.

Partner Organizations could be:

- Neighborhood Associations
- Schools (or groups in a school)
- Senior Citizens
- Scouts
- Youth Groups
- Religious Groups
- Business Community Groups
- Non-Profit Organizations
- Local companies
- Individuals

This volunteer program provides opportunities for Partner Organization members to assist Park staff and help keep Parks safe, clean, and attractive. Under the supervision of the Adopt-a-Park Committee, Partner Organizations “adopt” a Park or section of a Park and agree to complete certain service projects for a year.

The Adopt-a-Park Committee is made up of two members of the Town of Wickenburg Parks and Trails Advisory Committee and one member from the Partner Organization.

Responsibilities

Adopt-a-Park Partner Organizations must commit to:

- Three day long or half-day long events per year, such as a clean-up day, maintenance day, or special project day
- One person to be on the Adopt-a-Park Committee as liaison to the Partner Organization

- Weekly or twice weekly walk the Park by a two- or three-person team, looking for any issues and/or picking up trash
- Reporting of hours worked

What is the Process for Adopting a Park?

1. The organization chooses a Park, or section of a Park, to adopt from the list of available Parks (see list below).
2. Read the rest of the Adopt-a-Park Application and Handbook to make sure you and your organization understand and can fulfill the required responsibilities.
3. Fill out the Town of Wickenburg Adopt-a-Park Application Form and submit it to the Town of Wickenburg Parks and Trails Advisory Committee.
4. Attend a Town of Wickenburg Adopt-a-Park Adopter Orientation meeting led by Town of Wickenburg Parks and Trails Advisory Committee members and select Town staff.

Town of Wickenburg Parks

- **Boetto Park**, 155 S Jefferson St. Boetto Park is a neighborhood park, South of Wickenburg Way. It is next to the Henry Wickenburg House.
- **Coffinger Park**, 175 E Swilling Ave. Coffinger Park is a community park just North of Sols Wash; access is from Tegner Ave.
- **Maguire Park**, 480 W America St. Maguire Park is a neighborhood park, well South of Wickenburg Way in a residential neighborhood.
- **Sunset Park**, 3020 W Wickenburg Way. Sunset Park is a regional park on the West side of town next to the airport. You've probably played sports or attended the 4th of July fireworks show there.
- **Stone Park**, 164 E Apache Street. Stone Park is a community park between Town Hall and the Wickenburg Public Library. You've probably had a picnic or attended a community event there.

Town of Wickenburg Adopt-a-Park Application Form

Date: _____

Partner Organization: _____

Contact Person from Partner Organization: _____

Phone: _____ Email: _____

Estimated Number of Participants: _____
(over the year, not necessarily for each event)

Desired Park or section of a Park to Adopt: _____

Terms and Conditions

1. This Adopt-a-Park agreement between _____ and the Town of Wickenburg shall be in effect for one year, beginning on _____.
2. The Partner Organization agrees to help develop and to implement a schedule of events including, but not limited to, once or twice a week Park walkabouts/trash pickups and quarterly, longer events such as maintenance days and/or community trash pickup days.
3. The Partner Organization agrees that it will have one person sit on the Adopt-a-Park Committee as liaison to the Partner Organization.
4. All Partner Organization volunteers must agree to read the Adopt-a-Park Volunteer Handbook, sign a waiver, and record participation hours.
5. The Town of Wickenburg reserves the right to terminate this Adopt-a-Park agreement for cause, if warranted.

Statement of Agreement

I have read and agree to the Terms and Conditions of the Town of Wickenburg Adopt-a-Park Application Form as a representative of Partner Organization: